

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, September 22, 2014

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:38 p.m. by Mr. Jose Solorio. Other members present were Ms. Claudia Alvarez, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Ms. Alana Voechting. Ms. Arianna Barrios and Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Claudia Alvarez, Clerk, Board of Trustees, Rancho Santiago Community College District (RSCCD) Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve revised pages for the agenda, a revised page and addendum for Item 6.1 (Management/Academic), and a revised page and addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

1.4 Public Comment

Ms. Victoria Williams presented an update on activities relating to the California School Employees Association, Chapter 579.

Mr. Matthew Carter spoke requesting the appointment of an additional Student Life and Leadership liaison at Santiago Canyon College (SCC).

Ms. Barrios arrived during public comments.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held September 8, 2014. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

3.1 Approval of Renewal for Nursing, Health Sciences, Occupational Therapy Speech Language Pathology, and Pharmacy Technician Programs Agreement - Western Medical Center Santa Ana

The board approved the clinical affiliation agreement with Western Medical Center Santa Ana located in Santa Ana, California.

3.2 Approval of Amendment #2 to Criminal Justice Academy (CJA) Agreement – California Narcotic Canine Association

The board approved the amendment with the California Narcotic Canine Association in Salinas, California.

3.3 Approval of Amendment #3 to CJA Agreement – Asian Gang Investigators Association of California

The board approved the amendment with the Asian Gang Investigators Association of California in West Covina, California.

3.4 Approval of Career Technical Education (CTE) Employment Outcomes Survey Agreement with Sonoma County Junior College District

The board approved the agreement with Sonoma County Junior College District in Petaluma, California.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of 2013-2014 CCFS-311 Annual Report, including Gann Appropriation Limit

The board approved the 2013-2014 CCFS-311 Annual Report as presented pending any audit adjustments and established the district’s 2014-2015 Gann Limit in the amount of \$233,297,998.

1.6 Approval of Consent Calendar – (cont.)

- 4.4 Adoption of Resolution No. 14-28 to amend Measure E and Measure Q Citizens' Bond Oversight Committee Bylaws and Guidelines
The board adopted Resolution No. 14-28 to amend the bylaws and guidelines of the Measure E and Measure Q Citizens' Bond Oversight Committees as presented.
- 4.5 Award of Bid #1241 for Public Sidewalk Improvement at 17th Street at Santa Ana College (SAC)
The board approved awarding Bid #1241 to El Camino Construction & Engineering as presented.
- 4.6 Ratification of Award of Bid #1245 for Neally Library (L) Building Roof Repairs at Santa Ana College
The board ratified the award of Bid #1245 to Letner Roofing Company as presented.
- 4.8 Approval of Change Order #2 for Request for Proposal (RFP) #1314-45 - Contract with Sun and Sun Industries, Inc. for LED Conversion Project at Santa Ana College
The board approved change order #2 for RFP #1314-45 for the contract with Sun and Sun Industries for the LED conversion project at SAC as presented.
- 4.9 Approval of Change Order #1 for Bid #1228 for Repair of Emergency Generator for Building "D" at Santiago Canyon College
The board approved change order #1 for Bid #1228 for the repair of the emergency generator for Building "D" at SCC as presented.
- 4.10 Approval of Notice of Completion for Bid #1228 for Repair of Emergency Generator for Building "D" at Santiago Canyon College
The board approved the Notice of Completion for Bid #1228 for repair of the emergency generator for Building "D" at SCC as presented.
- 4.11 Approval of Change Order #1 for Bid #1229 for Building "D" Actuator Repairs at Santiago Canyon College
The board approved change order #1 for Bid #1229 for Building "D" actuator repairs at SCC as presented.
- 4.12 Approval of Notice of Completion for Bid #1229 for Building "D" Actuator Repairs at Santiago Canyon College
The board approved the Notice of Completion for Bid #1229 with PMK Professional, Inc. for Building "D" actuator repairs at SCC as presented.

1.6 Approval of Consent Calendar – (cont.)

4.13 Approval of Change Order #1 for Bid #1230 for Child Development Center (CDC) Re-roofing Project at Santiago Canyon College

The board approved change order #1 for Bid #1230 for the CDC re-roofing project at SCC as presented.

4.14 Approval of Notice of Completion for Bid #1230 for Child Development Center Re-roofing Project at Santiago Canyon College

The board approved the Notice of Completion for Bid #1230 for Best Contracting Services for the CDC re-roofing project at SCC as presented.

4.15 Approval of Lease between RSCCD and St. Peter Evangelical Lutheran Church

The board approved the lease with St. Peter Evangelical Lutheran Church in Santa Ana for facilities to provide child care services as presented.

4.16 Approval of Surplus Property

The board declared the list of equipment as surplus property and the utilization of The Liquidation Company to conduct an auction as presented.

4.17 Approval of Donation of Surplus Items

The board approved the donations to Orange Unified School District as presented.

4.18 Approval of Foundation for California Community College (FCCC) - Microsoft Campus Agreement & Academic Select/Participation Agreements

The board approved RSCCD's contract renewal under the Microsoft Campus Agreement with the FCCC and Academic Select/Participation Agreements as presented.

4.19 Approval of Purchase Orders

The board approved the purchase order listing for the period July 27, 2014, through August 25, 2014.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Child Care Access Means Parents in School (CCAMPIS) \$ 41,954
- Title III – HSI-STEM – ENGAGE in STEM Project – Year 4 (SAC) \$1,138,243
- Title V – Developing HSI Program – Year 5 (SCC) \$ 650,000
- Upward Bound Math and Science – Year 2 (SCC) \$ 250,000
- Veterans Upward Bound Program – Year 3 (SAC) \$ 250,000

1.6 Approval of Consent Calendar – (cont.)

5.2 Approval of First Amendment to Sub-Agreements between RSCCD and California State University, Fullerton (CSUF) Auxiliary Services Cooperation (DO-13-1667-01.01) and between RSCCD and North Orange County Community College District (NOCCCD) – Fullerton College (DO-13-1667-02.01) for ENGAGE to STEM Project – Year 3

The board approved the amendments and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of Sub-Agreements between RSCCD and CSU Fullerton Auxiliary Services Cooperation and between RSCCD and NOCCCD – Fullerton College for ENGAGE to STEM Project – Year 4

The board approved the sub-agreements and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Coast Community College District/Coastline Community College

The board approved the sub-agreement and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

Mr. Hanna arrived at this time.

1.7 Presentation on Conflict of Interest – Form 700

Ms. Mary Dowell, partner with the law firm of Liebert Cassidy Whitmore, gave a presentation on Conflict of Interest – Form 700. Board members received clarification on items related to the presentation.

1.8 Public Hearing - Adopt Certain Findings Prerequisite to Award of Energy Service Contract Under Government Code Sections 4217.10 – 4217.18 for Request for Proposal #1415-67 for LED Lighting Conversion Project at Santiago Canyon College and District Office Center

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Rodríguez reported that he plans to hold employee forums later this week at the district office and college campuses.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College
Dr. John Weispfenning, President, Santiago Canyon College

Dr. Martinez and Dr. Weispfenning reported that college representatives met with its respective accreditation team chairpersons and assistants on September 11, 2014, to prepare for the team visits in October. Dr. Martinez reported that the self-evaluation report related to accreditation was updated and evidence had been documented. Dr. Weispfenning reported that governance meetings on campus have included discussions on decision-making processes in preparation for staff to speak knowledgably with accreditation team members. In addition, Dr. Weispfenning indicated that a site visit guide is available on the SCC website.

2.3 Report from Student Trustee

Ms. Alana Voechting, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Raquel Manriquez, Student President, Santa Ana College
Ms. Snow Samao, ASG Senator of Academics, Santiago Canyon College

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.4, 4.5, 4.6 and 4.8 through 4.19 were approved as part of Item 1.6 (Consent Calendar).

4.3 Adoption of Resolution No. 14-27 authorizing the Issuance and Sale of Santa Ana College SFID No. 1 Series A General Obligation Bonds in an Amount Not to Exceed \$71 Million

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to adopt Resolution No. 14-27 authorizing the issuance and sale of SAC SFID No. 1 Series A bonds in an amount not to exceed \$71 million and supporting documents as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

4.7 Adoption of Resolution No. 14-26 – Agreement for Energy Conservation Services with Sun and Sun Industries, Inc. for LED Lighting Conversion at Santiago Canyon College (SCC) and District Operations Building

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt Resolution No. 14-26 – Agreement for Energy Conservation Services with Sun and Sun Industries, Inc. for the LED conversion project at SCC and the District Operations Center. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

5.0 GENERAL

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Approval of Agreement with rSmart to Develop a OneCampus Solution

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to approve the agreement with rSmart to develop a OneCampus solution as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

5.6 Adoption of Revised Board Policies

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt revisions to the following policies:

- ~~BP6333 District Standard for Hardware and Software~~
- BP 6601 Facility Modification and New Construction
- BP 6604 Scheduled Maintenance
- BP 6901 Auxiliary Food Service Operation

Mr. Hanna explained the revisions to the policies. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

5.7 Board Member Comments

Ms. Voechting expressed appreciation for the students at the board meeting.

Ms. Barrios reported she is delighted to serve as a guest conductor at SCC's upcoming holiday showcase. Ms. Alvarez indicated she plans to attend this event.

Ms. Barrios continues to meet with representatives at Orange Unified School District regarding surplus property.

Mr. Solorio appointed Ms. Alvarez as chairperson of the Ad Hoc Board Safety and Security Committee. Mr. Solorio indicated Mr. Hanna, Mr. Yarbrough, and Ms. Voechting have agreed to serve as members of the committee.

Mr. Hanna reported he will be attending an Advisory Committee on Legislation meeting via teleconference on September 26. He asked that legislative items of interest be forwarded to the board's assistant prior to the meeting.

Mr. Hanna indicated the October 13th board meeting will be held at Santa Ana College and expressed appreciation to the chancellor for assisting the board in being more accessible to students, faculty, and staff by having a board meeting held on each campus. He expressed an interest in having the Board Policy Committee review the possibility of holding board meetings at Centennial Education Center and Orange Education Center (when it becomes available), and ensuring the tradition of having board meetings on campus be honored in the future.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:30 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

4. Liability Claim (pursuant to Government Code Section 54956.95)
Rejection of Claim – File #14-17544 JT
5. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor

Ms. Voechting left the meeting at this time.

RECONVENE

The board reconvened at 7:46 p.m.

Mr. Solorio left the meeting at this time.

Closed Session Report

Ms. Alvarez reported the board discussed public employment, labor negotiations, public employee discipline/dismissal/release, a liability claim, and the chancellor's evaluation, and took action to suspend a senior account clerk at Santa Ana College for 15 days during closed session. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Mr. Yarbrough was not present when the vote was taken.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve Permission to Accept Outside Assignments
- Approve Appointments
- Approve Final Salary Placements
- Approve Leaves of Absence
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-Paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve Temporary to Contract Assignments
- Approve Out of Class Assignments
- Approve Changes in Salary Placements
- Approve Professional Growth Increments
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Changes in Positions/Locations
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Rejection of Claim

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to authorize the chancellor or his designee to reject claim #14-17544 JT. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held at Santa Ana College on October 13, 2014.

There being no further business, Mr. Labrado declared this meeting adjourned at 7:47 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: October 13, 2014