

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees (Regular meeting)

Monday, November 17, 2014

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:41 p.m. by Mr. Larry Labrado. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, and Mr. Phillip Yarbrough. Mr. Jose Solorio and Ms. Alana Voechting arrived at the time noted. Ms. Arianna Barrios was absent due to a prior commitment and Ms. Nelida Mendoza Yanez was absent due to personal business.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Raquel Manriquez, Student President, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve a revised page and addendum for Item 6.1 (Management/Academic), and an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough.

1.4 Public Comment

Ms. Lisa Dela Cusack spoke regarding the increase in tuition at the Child Development Center (CDC) at Santiago Canyon College (SCC).

Ms. Narges Rabii-Rakin spoke regarding the Model United Nations program at SCC.

Mr. Barry Resnick spoke regarding the proposed collective bargaining agreement (Item 6.3) for the Faculty Association of Rancho Santiago Community College District (FARSCCD).

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held October 27, 2014. The motion carried with the following vote:
Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote:
Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough.

3.1 Approval of OTA Agreement (Renewal): Head to Toe Therapy

The board approved the agreement renewal with Head to Toe Therapy in Santa Ana, California.

3.2 Approval of OTA Agreement (Revised): County of Los Angeles

The board approved the revised agreement with the County of Los Angeles in Los Angeles, California.

3.3 Approval of Amendment #1 to OTA Agreement: County of Riverside

The board approved the agreement amendment with the County of Riverside in Riverside, California.

3.4 Approval of Amendment #6 to CJA Agreement: County of Orange

The board approved the agreement amendment with the County of Orange in Santa Ana, California.

3.5 Confirmation of Santa Ana College Associate Degrees and Certificates for Summer 2014

The board confirmed the list of recipients of the SAC Associate Degrees and Certificates for summer 2014 as presented.

3.6 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Summer 2014

The board confirmed the list of recipients of the SCC Associate Degrees and Certificates for summer 2014 as presented.

3.7 Approval of Santa Ana College Community Services Program for Spring 2015

The board approved the proposed SAC Community Services program for spring 2015 as presented.

3.8 Approval of Santiago Canyon College Community Services Program for Spring 2015

The board approved the proposed SCC Community Services program for spring 2015 as presented.

1.6 Approval of Consent Calendar – (cont.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Transfers and Budget Increases/Decreases

The board approved budget transfers, increases and decreases during the month of October 2014.

4.4 Approval of Agreement with Westburg + White, Inc. for Architectural Services for the Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College

The board approved the agreement with Westburg + White for architectural services for the central plant, infrastructure and mechanical upgrades project at SAC as presented.

4.5 Approval of Notice of Completion for RFP#1314-45 – Agreement for Energy Conservation Services with Sun Industries for the LED Lighting Conversion Project at Santa Ana College

The board approved the Notice of Completion with Sun Industries for the LED lighting conversion project at SAC as presented.

4.6 Approval of Resolution No. 14-29 Authorizing the Partial Release of Retention to McCarthy Building Companies, Inc. for Santa Ana College Projects (Tessman Planetarium Upgrade and Restroom Addition, Parking Lot #11 Expansion and Improvements and Temporary Village)

The board approved Resolution No. 14-29 authorizing the partial release of retention to McCarthy Building Companies, Inc. as presented.

4.7 Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the Interior Renovations of Building “D” at Santiago Canyon College

The board approved the agreement with WLC Architects, Inc. for architectural and engineering services for interior renovations of Building “D” at SCC as presented.

4.8 Approval of Agreement with WLC Architects, Inc. for Architectural and Engineering Consulting Services for the “U” Portable Certification and Renovations Project at Santiago Canyon College

The board approved the agreement with WLC Architects, Inc. for architectural and engineering consulting services for the “U” portable certification and renovations project at SCC as presented.

4.9 Approval of Notice of Completion for RFP#1314-24 – Agreement for Energy Conservation Services with Southland Industries for HVAC Renovation at District Office Center

The board approved the Notice of Completion with Southland Industries for the HVAC renovation project at District Office Center as presented.

1.6 Approval of Consent Calendar – (cont.)

4.10 Approval of the Acceptance of Technology Hardware and Support Services from Dell Marketing L.P.

The board approved the acceptance of technology hardware and support services from Dell Marketing L.P. as presented.

4.11 Approval of Purchase Orders

The board approved the purchase order listing for the period October 12, 2014, through November 1, 2014.

5.1 Approval of Resource Development Items

The board approved budgets, accepted the grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Board Financial Assistance Program (BFAP) (SCC)	\$ 293,321
- GEAR UP 2009 – Year 6 (SAC)	\$ 800,000
- National Science Foundation I-USE Project (SAC)	\$ 124,465
- SBA/CSUF – SBDC (District)	\$ 602,000
- Workforce Investment Act Title II – Adult Education and Family Literacy Programs (SAC/SCC)	\$3,760,827

5.2 Approval of Sub-Agreement between Rancho Santiago Community College District (RSCCD) and South Orange County Community College District/Irvine Valley College for Business and Entrepreneurship Center Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-award Agreements between RSCCD and Santa Ana Unified School District and between RSCCD and the Regents of University of California (UCI) for Gaining Early Awareness & Readiness for Undergraduate Programs (GEAR UP) 2009 – Year 6

The board approved the sub-award agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.4 Approval of Sub-Agreements between RSCCD and Garden Grove Unified School District and Santa Ana Unified School District for the California Career Pathways Trust Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.6 Approval of Consent Calendar – (cont.)

5.5 Approval of Sub-Agreement between RSCCD and City College of San Francisco for the Information Communications Technology/Digital Media Sector Navigator Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of Sub-Agreement between RSCCD and Foothill-De Anza Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.7 Approval of Sub-Agreement between RSCCD and San Diego Community College District for the Information Communications Technology/Digital Media Sector Navigator Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Rodríguez provided a report to the board.

Mr. Solorio arrived during Dr. Martinez' report.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College

Dr. John Weispfenning, President, Santiago Canyon College (SCC)

Dr. Martinez and Dr. Weispfenning reported the colleges have received a draft of their respective college's accreditation team report. Dr. Martinez indicated she plans to attend the Commission meeting in January to provide additional testimony of SAC's response to the report. Dr. Weispfenning reported SCC has begun the process of selecting committees, faculty, and staff who will be addressing the SCC recommendations. Dr. Weispfenning expressed confidence in the college's ability to address the recommendations in a timely and decisive manner.

Since the student trustee had not yet arrived yet, Mr. Solorio called upon the student presidents to give their report at this time.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Raquel Manriquez, Student President, Santa Ana College
Ms. Snow Samão, ASG Senator of Academics, Santiago Canyon College

Ms. Voechting arrived at this time.

2.3 Report from Student Trustee

Ms. Alana Voechting, Student Trustee, provided a report to the board.

2.5 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Mr. John Zarske, Academic Senate President, Santa Ana College

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, and 4.4 through 4.11 were approved as part of Item 1.6 (Consent Calendar).
Item 4.3 (Confirmation of Bond Sale Costs – Series A) was reviewed after Item 5.8 (RSCCD Board of Trustees Self-Evaluation).

5.0 GENERAL

Items 5.1 through 5.7 were approved as part of Item 1.6 (Consent Calendar).

5.8 Review of RSCCD Board of Trustees Self-Evaluation

The Board of Trustees reviewed the evaluation responses. Mr. Hanna and Mr. Solorio thanked community members and college staff that completed the evaluation survey. Mr. Hanna assured them that board members considered their responses upon completing their self-evaluation survey. Mr. Solorio indicated some board members are still learning and understanding their roles as board members; therefore, the staff and community members have witnessed the process of growth in board members. The board completed the self-evaluation process for 2014.

The board reviewed Item 4.3 at this time.

4.3 Confirmation of Bond Sale Costs – Series A

The total cost of issuance for Santa Ana College Improvement District No. 1 of Rancho Santiago Community College District General Obligation Bonds, Election of 2012, 2014 Series A was provided as information. Board members received clarification on items related to the bond sale costs.

5.9 Board of Trustees Express Interest in Board Officer Positions

The board president solicited expressions of interest from board members regarding service as president, vice president, clerk, and committee assignments for 2014-2015. The following board members expressed interest in the following positions and committee assignments:

President - Mr. Labrado

Vice President – Ms. Alvarez

Clerk – Mr. Hanna

5.10 Adoption of Board Policy

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt BP 6610 Opportunities for Local Hires and Local Businesses on District Capital Improvement and Construction Projects. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

5.11 Reports from Board Committees

Mr. Yarbrough provided a report on the November 17, 2014, Board Fiscal/Audit Committee meeting.

5.12 Board Member Comments

Mr. Hanna reported he met with classified staff from the Child Development Center at Centennial Education Center (CEC) and noticed the back parking lot did not have lines painted on it. In order to maximize parking, Mr. Hanna asked that the back parking lot at CEC have lines drawn on it.

Mr. Hanna expressed concern for the University of California’s (UC) proposed tuition increase after the recent pay increases of top officials. Mr. Hanna referred to an article by Mr. George Skelton that he had distributed to board members, and college, student, and academic senate presidents.

Mr. Hanna indicated he is looking forward to the next board meeting since three board members (Mr. Hanna, Mr. Labrado, and Mr. Yarbrough) will be sworn in to serve another term.

5.12 Board Member Comments – (cont.)

Mr. Labrado thanked those who recently voted for him and expressed appreciation for being able to serve as trustee for another term.

Board members congratulated Mr. Labrado on being elected to serve another term as trustee.

Ms. Voechting received clarification that the public and others in attendance were able to comment during the public comment section relating to items on the agenda.

Ms. Voechting thanked Ms. Evett for recently meeting with her on such short notice.

Ms. Voechting encouraged students to participate in a protest on November 18 at the University of California, Los Angeles or University of California, Irvine regarding proposed tuition increases.

Mr. Yarbrough reported he plans to attend the Community College League of California's Annual Convention in Rancho Mirage, California, on November 19-22.

Ms. Alvarez congratulated Mr. Hanna and Mr. Yarbrough on serving another term as trustee and not having to run a campaign since they ran unopposed.

Ms. Alvarez thanked the faculty for its work on the baccalaureate degree programs. She indicated she was able to meet Governor Brown and thank him for signing SB 850 (pilot program for community colleges to offer baccalaureate degrees) at a presentation that the Orange County Water District and Orange County Sanitation District hosted on October 28.

Ms. Alvarez thanked Mr. Solorio for his service as president and running a great campaign for the California State Senate.

Ms. Alvarez participated in a community service course at SAC and indicated the parking lot near the SAC Village was not illuminated. She wasn't sure if it was because of the time change, but asked the chancellor to research it.

Mr. Solorio asked for a presentation on the SAC ¡Adelante! program.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:59 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Volunteers
 - d. Student Workers
 - e. Professional Experts

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 6:47 p.m.

Closed Session Report

Ms. Alvarez reported the board discussed public employment, anticipated litigation, labor negotiations, the chancellor's evaluation, and public employee discipline/dismissal/release, and took no reportable action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

- Approve Adjusted Salary/Allowances/TSA Reflecting .85% COLA (per Employee Agreement)
- Approve Permanent 2014-2015 Cabinet Salary Schedule
- Approve Permanent 2014-2015 Management Salary Schedule
- Approve Changes of Assignments
- Approve Interim Assignments
- Approve Leaves of Absence

6.1 Management/Academic Personnel – (cont.)

- Approve Final Salary Placements
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Interns

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Location/Position
- Approve Leaves of Absence
- Approve Changes in Salary Placement
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignment
- Approve Substitute Assignments
- Approve Changes in Temporary Assignment
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistants

6.3 Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District (RSCCD) and the Faculty Association of Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the collective bargaining agreement with FARSCCD for the period of July 1, 2014 through June 30, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting's advisory vote was aye.

6.4 Approval of Amended and Restated Alternate Retirement System

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the amended and Restated Alternate Retirement System plan and authorize the Executive Vice Chancellor, Human Resources and Educational Services, to execute the plan agreement. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Mr. Solorio, and Mr. Yarbrough. Student Trustee Voechting’s advisory vote was aye.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on December 8, 2014.

There being no further business, Mr. Solorio declared this meeting adjourned at 6:48 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: December 8, 2014