

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

**Board of Trustees
(Regular meeting)**

Monday, June 11, 2018

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Ms. Nelida Mendoza. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Ms. Elizabeth Weber.

Administrators present during the regular meeting were Mr. Peter Hardash, Dr. John Hernandez, Dr. James Kennedy, Mr. Enrique Perez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Ariel Weber, daughter of 2018-2019 Student Trustee, Rancho Santiago Community College District.

1.3 Administration of Oath of Allegiance to Elizabeth M. Weber, 2018-2019 Student Trustee

Ms. Mendoza administered the Oath of Allegiance to Ms. Elizabeth M. Weber. The board welcomed her as the 2018-2019 student trustee.

1.4 Recognition of Classified Staff

The board recognized Ms. Maria Garcia, Human Resource Technician, RSCCD; Ms. Jacque Myers, Job Placement Coordinator, Santiago Canyon College (SCC); and Mr. Chris Wild, Operations Specialist, Santa Ana College (SAC); for being named as Classified Employee of the Year at their respective campuses; and for their professional achievements, dedication, and service to the campus community and the Rancho Santiago Community College District.

1.5 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Mr. Yarbrough to approve revised pages for page 10 and 11 on the agenda. Discussion ensued. The chancellor asked that no revisions be made for page 10 and 11 of the agenda; therefore, the motion was rescinded.

1.6 Public Comment

Mr. Ian Woodhead spoke regarding classified employees no longer being able to teach classes.

1.7 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held May 14, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

1.8 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Items 3.2 (Southwest Community Center Service), 3.3 (Early Learning Partners, LLC), 3.5 (California Association of Health & Education Linked Professions), 4.3 (BankMobile Technologies, Inc), 5.5 (California State University, Fullerton), 5.6 (Applied Learning Science, LLC), and 5.7 (Integrative Impact LLC) removed from the Consent Calendar by Mr. Hernandez; Item 3.17 (Student Orange County Transportation Authority Bus Fee) removed from the Consent Calendar by Ms. Barrios; and Items 4.16, 4.17, 4.18, and 5.16 (all legal services agreements) removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.1 Approval of Subscription Agreement with Regroup Mass Notification

The board approved the subscription agreement with Regroup Mass Notification.

3.4 Approval of New Educational Affiliation Agreement with Speech and Language Development Center

The board approved the new educational affiliation agreement with Speech and Language Development Center located in Buena Park, California, as presented.

3.6 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Costa Mesa Fire Department

The board approved the standard inter-agency instructional services agreement renewal with the City of Costa Mesa Fire Department located in Costa Mesa, California, as presented.

3.7 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Fountain Valley Fire Department

The board approved the standard inter-agency instructional services agreement renewal with the City of Fountain Valley Fire Department located in Fountain Valley, California, as presented.

1.8 Approval of Consent Calendar (cont.)

3.8 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Garden Grove Fire Department

The board approved the standard inter-agency instructional services agreement renewal with the City of Garden Grove Fire Department located in Garden Grove, California, as presented.

3.9 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Vernon Fire Department

The board approved the standard inter-agency instructional services agreement renewal with the City of Vernon Fire Department located in Vernon, California, as presented.

3.10 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Downey Fire Department

The board approved the standard inter-agency instructional services agreement renewal with the City of Downey Fire Department located in Downey, California, as presented.

3.11 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with City of Montebello Fire Department

The board approved the standard inter-agency instructional services agreement renewal with the City of Montebello Fire Department located in Montebello, California, as presented.

3.12 Approval of Santiago Canyon College Educational Master Plan 2016-2022

The board approved the SCC Educational Master Plan 2016-2022 document.

3.13 Approval of Renewal Agreement with Santa Ana Beauty Academy to operate Santiago Canyon College Cosmetology Program

The board approved the renewal agreement with Santa Ana Beauty Academy to operate the SCC cosmetology program.

3.14 Approval of Amendment to Vocational Cosmetology Education Agreement with Santa Ana Beauty Academy

The board approved the amendment to the Vocational Cosmetology Education Agreement with Santa Ana Beauty Academy.

3.15 Approval of School Counseling Supervised Unpaid Practicum and Internship Fieldwork Agreement between Chapman University and Santiago Canyon College

The board approved the School Counseling Supervised Unpaid Practicum and Internship Fieldwork agreement between Chapman University and SCC.

1.8 Approval of Consent Calendar (cont.)

3.16 Approval of Proposed Revisions for 2018-2019 Santiago Canyon College Catalog Addendum

The board approved the proposed revisions for the 2018-2019 SCC catalog addendum as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from May 3, 2018, to May 25, 2018.

4.5 Approval of Amendment to Agreement with Michael Baker International, Inc. for Topographic Land Survey Consultant Services at District Operations Center

The board approved the amendment to the agreement with Michael Baker International, Inc. for topographic land survey consultant services at the District Operations Center as presented.

4.6 Approval of Amendment to Agreement with Lionakis for On-Call Architectural Design Services for Various Projects District-Wide

The board approved the agreement with Lionakis for on-call architectural design services for various projects District-wide as presented.

4.7 Approval of Amendment to Agreement with PENCO Engineering, Inc. for On-Call District-Wide Land Survey Services

The board approved the amendment to the agreement with PENCO Engineering, Inc. for on-call District-wide land survey services as presented.

4.8 Approval of Agreement with Guidepost Solutions LLC for Door Access Control District-Wide

The board approved the agreement with Guidepost Solutions LLC for door access control District-wide as presented.

4.9 Approval of Amendment to Agreement with Dovetail Decision Consultants, Inc. for Furniture and Equipment Consulting Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with Dovetail Decision Consultants, Inc. for furniture and equipment consulting services for the Science Center at SAC as presented.

4.10 Approval of Amendment to Agreement with PAL id Studio, Inc. for Furniture and Equipment Design Services for Johnson Student Center, Johnson Relocation to Temporary Village and Building J Relocation Projects at Santa Ana College

The board approved the agreement with PAL id Studio, Inc. for furniture and equipment design services for the Johnson Student Center at SAC as presented.

1.8 Approval of Consent Calendar (cont.)

4.11 Approval of Change Order #1 for Agreement for Energy Conservation Services with McCarthy Building Companies, Inc. for New Central Plant Building, Infrastructure and Mechanical Building Upgrades at Santa Ana College

The board approved change order #1 for the agreement for energy conservation services with McCarthy Building Companies, Inc. for the new Central Plant Building project at SAC as presented.

4.12 Ratification of Agreement with 3QC, Inc. for Commissioning Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board ratified the agreement with 3QC, Inc. for commissioning consulting services for Russell Hall Replacement at SAC as presented.

4.13 Acceptance of Completion of the New Central Plant Building, Infrastructure and Mechanical Building Upgrades at Santa Ana College and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.14 Approval of Independent Contractor

The board approved the following independent contractor: Growth Sector, Inc. to provide support services to meet the outcomes of the Santa Ana Tech Grant objectives by establishing and implementing recruitment processes and participant services; monitoring academic progress; developing academic improvement plans; designing and conducting evaluations to improve effectiveness and coordinating and conducting program orientation, career workshops, panels, field trips and job skills trainings. Dates of service are July 1, 2018, through December 31, 2018. The fee is estimated at \$36,000.

4.15 Approval of Independent Contractor

The board approved the following independent contractor: Veronica Neal to provide assistance with developing an equity core team training for Santiago Canyon College team leads, including establishing what the team looks like and assisting with the development of a unique model. Dates of service are June 15, 2018, through August 17, 2018. The fee is estimated at \$26,000.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

-California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant (District)	\$	66,000.00
-Child Development Training Consortium (SAC & SCC) - <i>Augmentation</i>	\$	987.50
-Community College Completion Grant (SAC) – <i>Augmentation</i>	\$	100,000.00

1.8 Approval of Consent Calendar (cont.)

5.1 Approval of Resource Development Items (cont.)

-Full-Time Student Success Grant (SAC & SCC) – <i>Augmentation</i>	\$ 212,000.00
-Guided Pathways (SAC & SCC)	\$ 596,144.00
-Information Communications Technology (ICT)/Digital Media Sector Navigator (District)	\$ 372,000.00
-Key Talent Administration & Sector Strategy Fiscal Agent (District)	\$17,800,000.00
-Retail Hospitality/Tourism/Learn and Earn – Sector Navigator (District)	\$ 372,000.00

5.2 Approval of Sub-Agreement between RSCCD and SynED for Industry Sector Projects in Common (ISPIC) – Orange County Region – Information Communications Technology (ICT) Sector Information Technology Fundamentals (ITF) Curriculum Development Project funded by Career Technical Education (CTE) Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and SynED for ISPIC - Orange County Region – ICT Sector National Cyber League (NCL) Voucher Management Project funded by CTE Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Riverside Community College District for ISPIC – Global Digital Marketing funded by CTE Data Unlocked Initiative

The board approved the sub-agreement and authorized to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.8 Approval of Sub-Agreement between RSCCD and Listen to See, Inc. for Sector Navigator ICT/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.9 Approval of Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Sector Navigator ICT/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.8 Approval of Consent Calendar (cont.)

5.10 Approval of Sub-Agreement between RSCCD and Foundation for Grossmont & Cuyamaca Colleges for ISPIC – Health Sector funded by CTE Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.11 Approval of Fourth Amendment to Sub-Agreement between RSCCD and Concentric Sky for CTE Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.12 Adoption of Resolution No. 18-11 for Office of Statewide Health Planning and Development for Song-Brown Health Care Workforce Training Program, Registered Nurse Education Capitation Grant (Agreement #18-9053)

The board adopted Resolution No. 18-11 with the Office of Statewide Health Planning and Development and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.13 Adoption of Resolution No. 18-12 for California Department of Education for California State Preschool Program (Contract #CSPP-8357)

The board adopted Resolution No. 18-12 with the California Department of Education and authorized the Chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.14 Adoption of Resolution No. 18-13 for California Department of Education for General Child Care and Development Program (Contract #CCTR-8159)

The board adopted Resolution No. 18-13 with the California Department of Education and authorized the Chancellor or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.9 Public Hearing – 2018-2019 Tentative Budget

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Student Trustee

Ms. Weber provided a report to the board.

2.2 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Juan Esqueda, Student President, Santa Ana College
Mr. Vincent Vargas, Student Secretary, Santiago Canyon College

2.3 Report from Classified Representative

There was no representation from classified staff.

2.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. James Kennedy, Vice President, Santa Ana College

2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.7 Reports from Board Committee Chairpersons

Mr. Labrado provided a report on the June 7, 2018, Board Facilities Committee meeting.

2.8 Presentation regarding Analysis of Economic Impact and Return on Investment of Education

Mr. Ralph Plaza and Mr. Sterling Smith, Emsi Company, provided a presentation on an analysis of economic impact and return on investment of education. Board members received clarification on data related to the presentation from Mr. Plaza and Mr. Smith.

3.0 INSTRUCTION

Items 3.1, 3.4, and 3.6 through 3.16 were approved as part of Item 1.8 (Consent Calendar).

3.2 Approval of Agreement with Southwest Community Center Service on behalf of Santa Ana College

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the agreement with Southwest Community Center Service located in Santa Ana, California, on behalf of SAC. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.3 Approval of New Educational Affiliation Agreement with Early Learning Partners, LLC

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the new educational affiliation agreement with Early Learning Partners, LLC located in Ventura, California as presented. Discussion ensued on Item 3.3 and 3.5. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.5 Approval of Educational Affiliation Agreement Renewal with California Association of Health & Education Linked Professions

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the educational affiliation agreement renewal with California Association of Health & Education Linked Professions located in Apple Valley, California, as presented. Discussion ensued during Item 3.3. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

Ms. Barrios recused herself by leaving the room during discussion of Item 3.17.

3.17 Approval of Student Orange County Transportation Authority (OCTA) Bus Fee at Santiago Canyon College

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the student OCTA bus fee at SCC as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza; and one nay vote from Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

Ms. Barrios returned to the room at this time.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, and 4.5 through 4.15 were approved as part of Item 1.8 (Consent Calendar).

4.3 Approval of Agreement with BankMobile Technologies, Inc.

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the agreement with BankMobile Technologies, Inc. as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

4.4 Approval of 2018-2019 Tentative Budget

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to approve the 2018-2019 Tentative Budget as presented. Mr. Hardash provided a presentation on the 2018-2019 Tentative Budget. Board members received clarification on data related to the presentation from Mr. Hardash. Mr. Yarbrough asked that the answers to the questions he asked be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

4.16 Approval of Legal Services Agreement for Bergman Dacey Goldsmith, PLC

It was moved by Mr. Hanna and seconded by Ms. Alvarez to postpone action on Items 4.16, 4.17, 4.18, 5.16, and 6.4 (all legal agreements) until the June 25th board meeting. Discussion ensued. Mr. Hanna and Ms. Alvarez asked that the board’s attorney review the aforementioned legal agreements prior to the June 25th board meeting. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, Mr. Yarbrough; and one nay vote from Ms. Barrios. Student Trustee Weber’s advisory vote was aye.

4.17 Approval of Legal Services Agreement for Atkinson, Andelson, Loya, Rudd & Romo

This item had action postponed during discussion of Item 4.16.

4.18 Approval of Legal Services Agreement for Orbach Huff Suarez + Henderson, LLP

This item had action postponed during discussion of Item 4.16.

5.0 GENERAL

Items 5.1, 5.2, 5.3, 5.4, 5.8 through 5,14 were approved as part of Item 1.8 (Consent Calendar).

5.5 Approval of Sub-Agreement between RSCCD and California State University, Fullerton for Auxiliary Services Corporation for Strong Workforce Program Regional Funds Initiative

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the sub-agreement and authorize the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

5.6 Approval of Sub-Agreement between RSCCD and Applied Learning Science, LLC for Strong Workforce Program Regional Funds Initiative

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the sub-agreement and authorize the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

5.7 Approval of Sub-Agreement between RSCCD and Integrative Impact LLC for Sector Navigator ICT/Digital Media Grant

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the sub-agreement and authorize the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

5.15 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Hanna and seconded by Mr. Yarbrough to approve the Board Legislative Committee’s recommendations as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

5.16 Approval of Legal Services Agreement for The Feldhake Law Firm

This item had action postponed during discussion of Item 4.16 (Legal Services Agreement for Bergman Dacey Goldsmith, PLC).

5.17 Approval of Board Participation in Retreat for Governing Board Policy and Leadership for Guided Pathways

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to select a date and participate in a Governing Board Policy and Leadership Retreat in support of the district's participation in the California Guided Pathways Project. It was determined the days of the retreat would be selected at a future date. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, Mr. Yarbrough, and a vote of abstention by Ms. Barrios. Student Trustee Weber's advisory vote was aye.

5.18 Identification of Representative for Labor Negotiation for Unrepresented Employees (pursuant to Government Code Section 54957.6a

a. Ruben Smith, Esq.

This item was presented as an information item. During discussion of Item 1.5 (Additions or Corrections to Agenda) the board asked that action requested on this item be placed on the July agenda.

5.19 Board Member Comments

Board members welcomed Ms. Weber, 2018-2019 student trustee and reviewed some of the privileges available to the student trustee.

Board members commended staff on the recent commencements for both colleges.

Mr. Hernandez reported that he attended the SAC 173rd Basic Fire Academy Graduation on May 26 and the Nurses' Pinning Ceremony and Graduation on June 2.

Ms. Barrios shared information on an event hosted by the Los Angeles (LA)/Orange Counties (OC) Building and Construction Trades Council entitled "Women Build LA/OC" to be held on June 22 and June 23, 2018. She asked that the invitation be provided to students and faculty.

Mr. Hanna asked that both colleges encourage students to vote.

Mr. Hanna thanked Dr. Rodríguez for his comments relating to Mr. Woodhead's public comments regarding classified staff no longer being able to teach and asked that the item be placed on the July agenda for the board's review.

Ms. Mendoza asked Ms. Tracie Green to introduce herself. Ms. Green introduced herself and thanked the board for its consideration of appointing her as Vice Chancellor of Human Resources.

Mr. Hanna asked that the Health Center issues at both campuses be placed on a future agenda.

Dr. Rodriguez reported the following will be discussed in closed session:

Conference with Real Estate Negotiator (pursuant to Government Code Section 54956.8)
Property: 15991 Armstrong Ave., Tustin, California
Agency Negotiators: Raúl Rodríguez, Chancellor, Rancho Santiago Community College District
Negotiating Parties: County of Orange
Under Negotiation: Sale of Property

RECESS TO CLOSED SESSION

The board convened into closed session at 8:31 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Vice Chancellor, Human Resources
 - (2) Director, Physical Plant & Facilities
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore
Raúl Rodríguez, Chancellor, Rancho Santiago Community College District

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
3. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Vice Chancellor
 - b. Vice Chancellor
 - c. President
 - d. President
 - e. Chancellor
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
 - a. Agency Negotiator: Ruben Smith, Esq.
 - b. Unrepresented Employee: Chancellor
 - c. Agency Negotiator: Ruben Smith, Esq.
 - d. Unrepresented Employee: Vice Chancellor
 - e. Agency Negotiator: Ruben Smith, Esq.
 - f. Unrepresented Employee: Vice Chancellor
 - g. Agency Negotiator: Ruben Smith, Esq.
 - h. Unrepresented Employee: President
 - i. Agency Negotiator: Ruben Smith, Esq.
 - j. Unrepresented Employee: President
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

6. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
7. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
 - Property: 15991 Armstrong Ave., Tustin, California
 - Agency Negotiators: Raúl Rodríguez, Chancellor, Rancho Santiago Community College District
 - Negotiating Parties: County of Orange
 - Under Negotiation: Sale of Property

Ms. Weber left the meeting at this time.

RECONVENE

The board reconvened at 10:09 p.m.

Closed Session Report

Ms. Alvarez reported during closed session the board discussed public employment; labor negotiations; public employee evaluations, employee discipline/dismissal/release, anticipated litigation, and real property negotiations. The board ratified a two-day suspension of a District Safety Officer with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. In addition, Ms. Alvarez reported that the board took action on March 12, 2018, to not reappoint a probationary faculty member at the end of the 2017-2018 academic year with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough; and one nay vote from Mr. Hernandez. Ms. Barrios was not in attendance at the meeting; therefore, did not vote. Ms. Alvarez reported that the timeline to pursue a grievance regarding the board's decision pursuant to Education Code Section 87610.1 has passed and the decision is final.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve 2018-2019 Chancellor Interim Annual Salary Schedule
- Approve 2018-2019 Cabinet Interim Annual Salary Schedule

6.1 Management/Academic Personnel (cont.)

- Approve 2018-2019 Management Interim Annual Salary Schedule
- Approve 2018-2019 Administrator/Academic Supervisor Step Increases
- Approve 2018-2019 Management/Classified Supervisor/Confidential Step Increases
- Approve New Job Descriptions
- Approve Revised Job Descriptions
- Approve Appointments
- Approve Interim Assignments
- Approve Extensions of Interim Assignments
- Approve Extension of Interim/Short-term Assignments
- Ratify Resignations/Retirements
- Approve 2018-2019 CEFA Interim Hourly Salary Schedule
- Approve 2017-2018 CSEA 888 Permanent Annual & Hourly Salary Schedules
- Approve 2018-2019 CSEA 888 Permanent Annual & Hourly Salary Schedules
- Approve 2018-2019 FARSCCD Interim Annual & Hourly Salary Schedules
- Approve 2018-2019 CSEA 888 Contract Step Increases
- Approve 2018-2019 FARSCCD Contract Salary Step Increases
- Approve 2018-2019 FARSCCD Contract Athletic Coaching Stipends
- Approve 2018-2018 CSEA 888 Contract Stipends
- Approve 2018-2019 FARSCCD Contract Coordinator Stipends
- Approve 2017-2018 FARSCCD Contract Extension Days
- Approve 2018-2019 FARSCCD Contract Extension Days
- Approve 2017-2018 Additional FARSCCD Contract Extension Days
- Approve 2018-2019 FARSCCD Contract Stipends
- Approve Adjusted Leaves of Absence
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve 2018-2019 CSEA Interim Salary Schedule
- Approve 2018-2019 Miscellaneous Salary Schedule
- Approve 2018-2019 CSEA Step Increases
- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Temporary to Contract Assignments

6.2 Classified Personnel (cont.)

- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago CSEA Chapter 888 (Child Development Teachers)

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the collective bargaining agreement with CSEA Chapter 888 for the period of July 1, 2017, through June 30, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Approval of Agreement with Liebert Cassidy Whitmore for Professional Legal Services

This item had action postponed during discussion of Item 4.16 (Legal Services Agreement for Bergman Dacey Goldsmith, PLC).

6.5 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to authorize the submitted conference and travel by board members. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, June 25, 2018.

There being no further business, Ms. Mendoza declared the meeting adjourned at 10:12 p.m. in memory of Mr. Allen E. Doby, Jr. who died on June 2, 2018, and was a long-time employee of the City of Santa Ana in the parks and recreation area until he retired in 1996.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

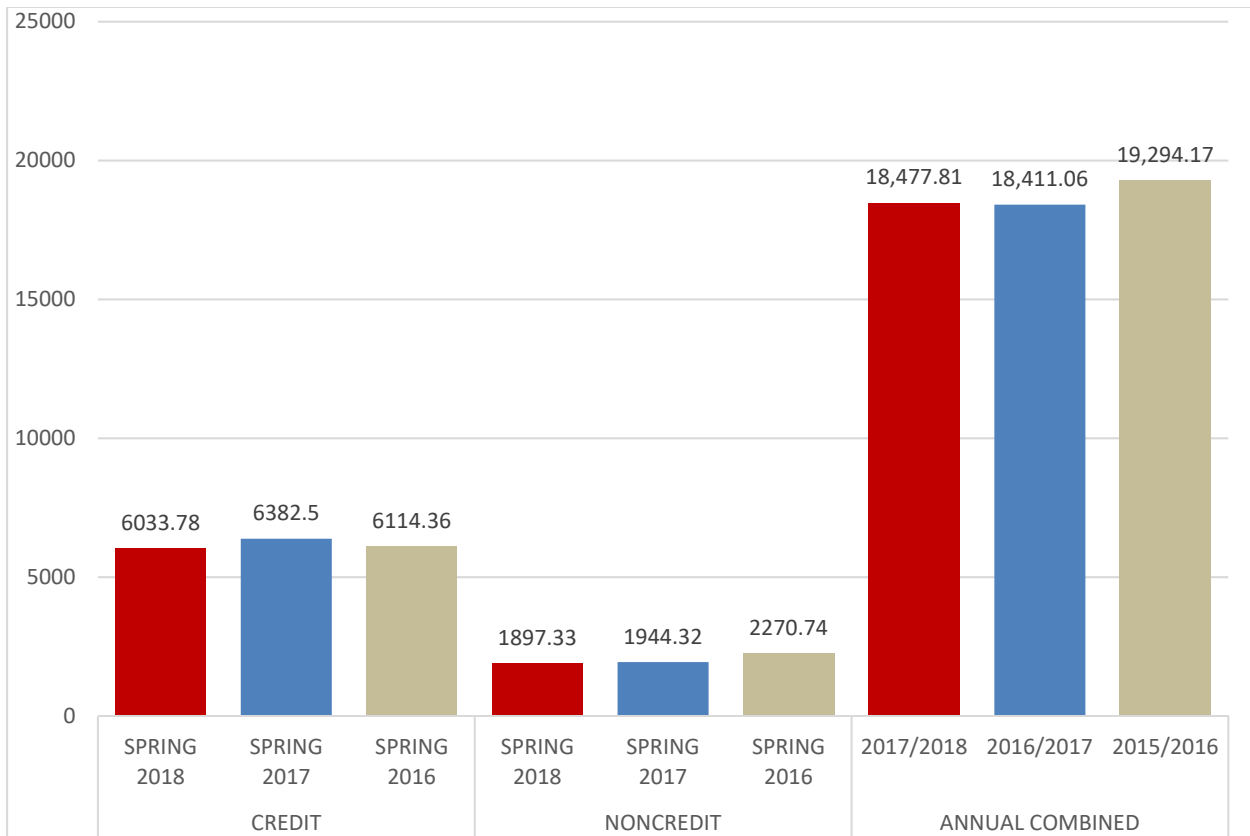
Approved: _____
Clerk of the Board

Minutes approved: June 25, 2018



SAC 2018 SPRING ENROLLMENT SNAPSHOT

Date: 06/08/18



PROJECTED FTES

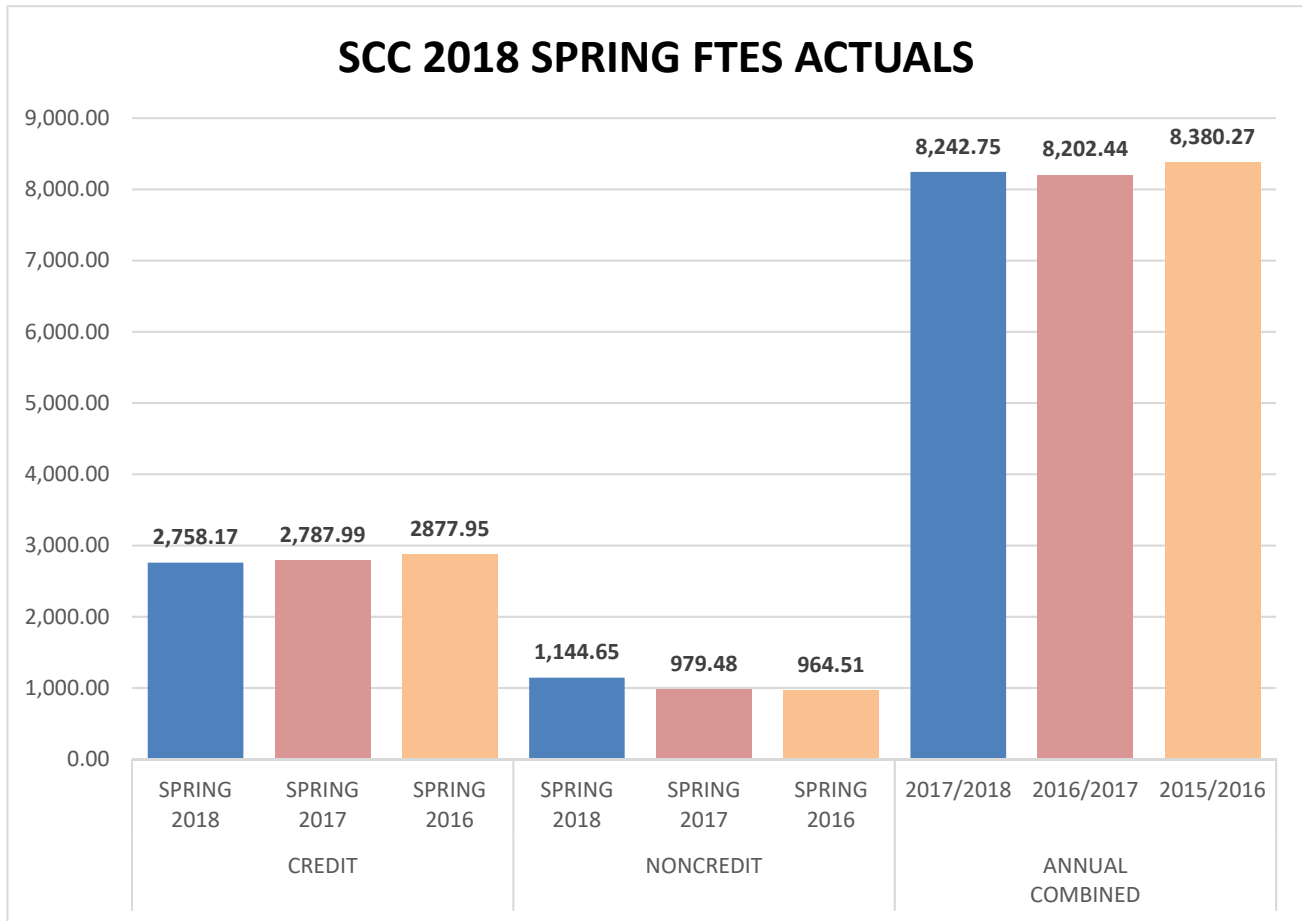
TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET*	7,302		
CREDIT SPRING PROJECTION*	7,068	-234	-3%
NONCREDIT SPRING TARGET**	2,500		
NONCREDIT SPRING PROJECTION**	2,173	-327	-13%
SUMMER BORROW PROJECTION	900		
COMBINED ANNUAL TARGET	20,407		
COMBINED ANNUAL PROJECTION	20,231	-146	-1%

* Includes Intersession ** Includes Summer before June 30th
SAC Projection is 99 FTES Below 2015/2016 Base of 20,330



SCC 2018 SPRING ENROLLMENT SNAPSHOT

6/7/2018



PROJECTED FTES

TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET	2814		
CREDIT SPRING PROJECTION	2801	-13	-0.5%
NONCREDIT SPRING TARGET	1257		
NONCREDIT SPRING PROJECTION	1257	0	0.0%
SUMMER BORROW PROJECTION	425		
COMBINED ANNUAL TARGET	8514		
COMBINED ANNUAL PROJECTION w/Borrowing	8808	+294.00	+3.5%

SOURCES:

Executive Dashboard

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: June 11, 2018
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board Requests

From Trustee Phillip Yarbrough

Tentative Budget:

In short, it appears to me that the State gave us \$30m more in Fund 12 8629 which is for block grant programs, and we spent it in Fund 12 5100 Consultant Services – say it ain't so!

- This large increase in categorically restricted funding is related to the addition of a new Career Technical Education/Strong Workforce Program grant. See below for more information on this grant.

Pg. 7 – 8612 Describe the changes in Base Allocation, I know that it the new formula, but I want to hear it again and its implications for our future budgets.

- The last three fiscal years, 2015/16, 2016/17 and 2017/18, the state has provided unrestricted base allocation increases to help cover increasing costs such as PERS and STRS rate increases for unfunded liabilities. The governor did not propose a base allocation increase for 2018/19, rather he proposed a new student-focused funding formula. As we do not yet know the effects of such a formula, no additional revenues are included for this tentative budget.

Pg. 7 – 8612 State General Apportionment-Deficit. What does a negative figure portend?

- Beginning in 2008/09, the district has been budgeting a deficit factor, which reduces the expected state general apportionment revenue. The state budget is built partially on estimates by the Department of Finance for expected property tax and enrollment fee revenues. These estimates can fluctuate up or down. In addition, with several districts in stabilization and restoration, the state may reduce overall apportionment as there is not enough funds to pay districts 100% of their earned revenue. In other words, a district may be paid only 98 cents on the dollar as an example, and that reduction is referred to as a deficit, which is a negative amount. Though we budgeted a (\$1.1 million) deficit in 2017/18, the state has indicated that they expect that number to decrease possibly to a zero deficit by year end.

Pg. 24 – 8629 Block Grant/CTE SWP. What is SWP?

- The district has received several grants for the Adult Education Block Grant and the Strong Workforce Program totaling a \$96 million budget for 2018/19 and accounted for in this line item. We expect to receive these funds through at least 2021.

Pg. 24 – 8629 this increased \$96m from 16/17 to 18/19 while at the same time:

Pg. 27 – 5100 Personal and Consulting Services increased \$90m during the same time period.

In fact, there is very close to a dollar-for-dollar increase each year from 16/17 until today in Fund 12 8629 and 5100, so it appears that they are related. If they are related, then what are the Personal and Consulting Services the State of California is paying for?

- These are indeed related. The district is the regional fiscal agent for these state grants which means we accept the funds and administer these restricted grants, and earn an indirect allocation by doing so. We receive this large block of funds and disburse the funds to colleges within Los Angeles and Orange County and use the 5100 Consultant Services object code to account for these transfers of funds to these other colleges. The various colleges receive funds based on their particular projects related to the statewide program to offer more and better career technical education and develop more workforce opportunity.

Pg. 27 – 5900 provide the reason for the increase in Other from \$800k in 16/17 to \$3.3m in 18/19.

- The majority of this difference from actual expenditures in 2016/17 of \$823,817 (and expected expenditures in 2017/18 of \$886,504) to a budget of \$3.3 million relates to account 5999 Special Project Holding object code. Many restricted grants use this object code to budget a contingency for their projects and move funds to other object codes for necessary expenditures. As no expenditures are actually made from 5999 the beginning budget is always higher than the actual expenditures in the 5900 series.

Pg. 33 - Give me an update on our stabilization status.

- In 2016/17 the district dropped 4.79% in our FTES and went into stabilization that year, meaning the state funded the district at the 2015/16 higher level of FTES. That means in the current fiscal year 2017/18 the district is in restoration, meaning we are endeavoring to grow back to at least our 2015/16 FTES funding level. If we do not fully restore, the district will take a permanent reduction in funding. When preparing the 2017/18 budget, the district actually reduced our estimated funding by \$1.16 million as at that time we projected we would need to borrow from summer 2018 and would not have enough FTES to fully restore. At this time, the colleges are estimating we will be close to full restoration in 2017/18 to the 2015/16 funding level.