RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD) Santiago Canyon College (SCC) 8045 E. Chapman Ave., Room H-106 Orange, CA 92869

Board of Trustees (Regular meeting)

Monday, October 14, 2019

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:37 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, and Mr. Theodore Moreno.

Administrators present during the regular meeting were Ms. Tracie Green, Mr. Peter Hardash, Dr. John Hernandez, Mr. Marvin Martinez, Mr. Enrique Perez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Isabella Ramirez, niece of Claudia C. Alvarez, who also led the Pledge of Allegiance at the December 10, 2012, board of trustees meeting when Ms. Alvarez first took the Oath of Allegiance as a new RSCCD board member.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Alvarez and seconded by Mr. Labrado to remove Item 3.7 (Sponsorship Agreement with Bottling Group, LLC and Its Affiliates and/or Respective Subsidiaries Collectively Comprising Pepsi Beverages Company ["Pepsi"]) from the agenda. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

1.4 Public Comment

Ms. Rabii-Rakin spoke regarding Item 6.3 (Collective Bargaining Agreement between RSCCD and Faculty Association of Rancho Santiago Community College District[(FARSCCD]) agreement between the District and FARSCCD.

Ms. Maithe Munoz spoke regarding the SCC Model United Nations (MUN) team.

1.4 <u>Public Comment</u> (cont.)

Ms. Rosalba Hernandez spoke regarding Project RISE, a program offered at SCC – Division of Continuing Education designed to empower and support formerly incarcerated individuals. Mr. Adam Gordello spoke of the benefits he received from taking part in Project RISE.

Mr. Joseph Alonzo spoke regarding SCC Undocumented Student Week of Action.

Ms. Denise Bailey spoke regarding Supplemental Instruction in Math & Sciences at SCC.

Ms. Amy Freese, Ms. Erika Gutierrez, and Ms. Kathy Hall spoke regarding students concentrating on the Chicanos learning community.

Mr. Martin Stringer spoke regarding the SCC Mathematics Success Center.

Mr. Aidan Kota spoke regarding the extension of campus library hours, support for a proposed bond, and a district-wide speech and debate team.

Ms. Daniela Nava spoke on encouraging students to be active in student clubs on campus.

Mr. Tristan Tjan read a letter from SCC Students that welcomed board members to the SCC campus.

Mr. Omar Cortes spoke regarding the college having a study abroad program.

Mr. Larry Cohn spoke regarding support for a proposed bond.

Mr. Jovannys Mejia spoke regarding the SCC Hawks Nest food pantry.

Mr. Ralph Castellanos spoke regarding the Speech and Debate team at SCC.

1.5 <u>Approval of Minutes</u>

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the minutes of the regular meeting held September 23, 2019. Mr. Hernandez asked that the minutes be corrected to remove Ms. Mendoza's name from the vote that took place during closed session since Ms. Mendoza was not present at the board meeting. The motion to approve the minutes with the abovementioned correction carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.7 (Sponsorship Agreement with Bottling Group, LLC and Its Affiliates and/or Respective Subsidiaries Collectively Comprising Pepsi Beverages Company ["Pepsi"]) which was removed from the agenda during Item 1.3 (Additions or Corrections to Agenda). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

- 3.1 <u>Approval of Educational Affiliation Agreement Renewal with Alliance of Abilities, dba Harbor House, and Integrity House</u> The board approved the educational affiliation agreement renewal with Alliance of Abilities, dba Harbor House, and Integrity House located in Santa Ana, California, as presented.
- 3.2 <u>Approval of Student Clinical Experience Agreement with Children's Hospital</u> <u>Los Angeles (CHLA) and CHLA Teaching Clinics, LLC</u> The board approved the student clinical experience agreement with CHLA and CHLA Teaching Clinics LLC located in Los Angeles, California, as presented.
- 3.3 <u>Approval of Rancho Santiago Community College District Educational Services</u> <u>Agreement with City of Carlsbad Fire and Police Departments</u> The board approved the RSCCD educational services agreement with the City of Carlsbad Fire and Police Departments located in Carlsbad, California, as presented.
- 3.4 <u>Approval of Service Agreement with Fusion Sport Inc.</u> The board approved the service agreement with Fusion Sport Inc. located in Boulder, Colorado, as presented.
- 3.5 <u>Approval of Agreement for Vocational Use of Salvage Parts with Hyundai</u> <u>Motor America</u> The board approved the agreement for vocational use of salvage parts with Hyundai Motor America located in Fountain Valley, California, as presented.
- 3.6 <u>Approval of Rancho Santiago Community College District Professional</u> <u>Services Agreement with Cambridge West Partnership, LLC</u> The board approved the RSCCD professional services agreement with Cambridge West Partnership, LLC located in Tustin, California, as presented.

- 1.6 <u>Approval of Consent Calendar</u> (cont.)
 - 3.8 <u>Approval of Nuventive Master Software and Professional Services Agreement</u> with Nuventive, LLC

The board approved the Nuventive master software and professional services agreement with Nuventive, LLC located in Pittsburg, Pennsylvania, as presented.

- 3.9 <u>Approval of Agreement with Educational Testing Services to Create State</u> <u>Approved High School Equivalency Examination Test Center</u> The board approved the agreement with Educational Testing Services to create a state approved high school equivalency examination test center.
- 4.1 <u>Approval of Payment of Bills</u> The board approved payment of bills as submitted.
- 4.2 <u>Approval of Budget Increases/Decreases and Budget Transfers</u> The board approved budget increases, decreases and transfers from September 11, 2019, to October 1, 2019.
- 4.3 <u>Approval of Amendment to Agreement with Marx Okubo Associates, Inc. for</u> <u>District-wide Access Compliance Consulting Services for Various Sites</u> The board approved the amendment to the agreement with Marx Okubo Associates, Inc. for district-wide access compliance consulting services for various sites as presented.
- 4.4 <u>Approval of Change Order #1 for Kazoni, Inc. dba Kazoni Constructipn for Bid</u> #1372 for Child Development Center (CDC) Improvements Phase 3 at Santa <u>Ana College (SAC)</u> The board approved change order #1 for Kazoni, Inc. dba Kazoni Construction for Bid #1372 for CDC improvements Phase 3 at SAC as presented.
- 4.5 <u>Acceptance of Completion of Bid #1372 for Child Development Center</u> <u>Improvements Phase 3 at Santa Ana College and Approval of Recording</u> <u>a Notice of Completion</u> The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.
- 4.6 <u>Approval of Additional Ad Hoc Consulting Services with Tyler</u> <u>Technologies</u> The board approved the additional ad hoc consulting services with Tyler Technologies as presented.
- 4.7 <u>Approval of California Multiple Award Schedule (CMAS) Contract</u> <u>3-16-36-0052B to Konica Minolta Business Solutions U.S.A., Inc.</u> The board approved the district's use of the CMAS 3-16-36-0052B including any future renewals, extensions, supplements and modifications offered by Konica Minolta Business Solutions as the vendor as presented.

1.6 <u>Approval of Consent Calendar</u> (cont.)

- 4.8 <u>Approval of CMAS Contract 4-13-56-0055A to Mohawk Resources, Ltd.</u> The board approved the district's use of CMAS Contract #4-13-56-0055A, including any future renewals, extensions, supplements and modifications offered by Mohawk Resources Ltd. as the vendor as presented.
- 4.9 <u>Approval of Vendor Name Change</u> The board approved the name change request from Gotcha Media Holdings, Inc. to Rivet Campus Media as presented.
- 5.1 <u>Approval of Resource Development Items</u> The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:
 -California Adult Education Program (SAC & SCC)
 \$3,160,444
 -Workforce Innovation and Opportunity Act, Title II \$2,752,190
 Adult Education and Family Literacy Act (SAC & SCC)
- 5.2 <u>Approval of Sub-Agreement between RSCCD and Cerritos Community</u> <u>College District/Cerritos College for Fiscal Agent for Key Talent</u> <u>Administration and Sector Strategy Fiscal Agent Grant</u> The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.3 <u>Approval of Grant Sub-Agreement between RSCCD and Bardic Systems</u> <u>Incorporated for Integrated Technology – Data Services Program Grant</u> The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.4 <u>Approval of Sub-Agreement between RSCCD and Mt. San Antonio Community</u> <u>College District for Technical Assistance Providers for Contract Education</u> <u>funded by Fiscal Agent Key Talent Administration and Sector Strategy</u> <u>Grant</u> The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 5.5 <u>Approval of Correction to Sub-Agreement between RSCCD and The Regents of University of California for California Education Learning Lab Grant</u> The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 <u>Approval of Consent Calendar</u> (cont.)

5.6 Adoption of Resolution No. 19-23 for Emergency Closure at Santa Ana College

The board adopted Resolution No. 19-23 certifying that the SAC Early Childhood Education Center was closed on September 16, 2019, due to a mandatory emergency closure of the college campus.

1.7 <u>Recognition of Faculty by Board of Trustees</u>

The board recognized (posthumously) Mr. Joe Geissler, Professor of Library and Information, for being selected as the 2019 Santiago Canyon College Distinguished Faculty Member. Ms. Lana Wong, SCC Librarian, accepted the certificate on behalf of Mr. Geissler.

1.8 Presentation on Santiago Canyon College International Student Program

Mr. Syed Rizvi, Vice President of Student Services, SCC, provided a presentation on the international student program at Santiago Canyon College. Board members received clarification on data related to the presentation from Mr. Rizvi.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 <u>Report from the Chancellor</u>

Mr. Marvin Martinez, Chancellor, provided a report to the board, which included addressing a written public comment by Ms. Shannon Primer requesting the district ban glyphosate spraying on its college campuses. In response, Mr. Martinez indicated that the district is using non-toxic sprays.

Ms. Alvarez left the meeting during the Chancellor's report.

2.2 <u>Reports from College Presidents</u>

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College Dr. Linda Rose, President, Santa Ana College

Dr. Hernandez' report included a presentation by Mr. Jeffrey Diaz who participated in a summer research program at California State University, Fullerton. Mr. Diaz is a recipient of Project RAISE assistance. (Note: Project RAISE focuses on increasing the number of Hispanic and low-income transfer students who complete bachelor's degrees in STEM [Science, Technology, Engineering, and Mathematics] and enter careers in those fields.) 2.2 <u>Reports from College Presidents</u> (cont.)

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 <u>Report from Student Trustee</u>

Mr. Moreno provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Mariano Cuellar, Student President, Santa Ana College Mr. Jio Gallardy, Student President, Santiago Canyon College

2.5 <u>Report from Classified Representative</u>

Mr. Ivan Zambrano, Financial Aid Analyst, SCC, provided a report to the board on behalf of the classified staff.

2.6 <u>Reports from Academic Senate Presidents</u>

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the October 14, 2019, Board Policy Committee meeting.

Mr. Hernandez provided a report on the October 10, 2019, Orange County Community Colleges Legislative Task Force meeting.

Since Ms. Alvarez left the meeting early, Mr. Yarbrough indicated she will provide a report on the October 2, 2019, Board Safety & Security Committee meeting at the October 28, 2019, board meeting.

3.0 INSTRUCTION

Items 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.8, and 3.9 were approved as part of Item 1.6 (Consent Calendar). Item 3.7 (Sponsorship Agreement with Bottling Group, LLC and Its Affiliates and/or Respective Subsidiaries Collectively Comprising Pepsi Beverages Company ["Pepsi"]) was removed from the agenda during Item. 1.3 (Additions or Corrections to the Agenda).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 GENERAL

Items 5.1 through 5.6 were approved as part of Item 1.6 (Consent Calendar).

5.7 <u>Review of Santa Ana College and Santiago Canyon College Updated Priorities for</u> <u>Proposed Bond</u>

The board reviewed the SAC and SCC updated priorities for a proposed bond and received clarification on items on the list from staff.

5.8 First Reading of Board Policies

The following board policies (BP) were presented for a first reading as an information item:

- BP 4110 Honorary and Posthumous Degrees and Certificates
- <u>BP 5220 Shower Access for Homeless Students (NEW)</u>

5.9 <u>Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated</u> <u>Recipients and Self-Evaluation Timeline</u>

It was moved by Mr. Hanna and seconded by Mr. Hernandez to adopt the selfevaluation survey instrument, the list of designated individuals who will receive the survey and the self-evaluation timeline as presented. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

5.10 Board Member Comments

Board members thanked Dr. Hernandez and SCC staff for hosting the board meeting, and students, faculty and staff for attending the board meeting.

Board members thanked SCC ASG leaders for hosting a reception (held at the entrance to the art gallery) prior to the board meeting and Ms. Barrios expressed appreciation for the exhibit in the art gallery.

Ms. Mendoza commended Dr. Hernandez and Mr. Rizvi on the International Student Program and its efforts to increase the international student population at SCC. In addition, Ms. Mendoza commended Mr. Diaz' success and involvement with Project RAISE, and Mr. Gordello's success and involvement with Project RISE.

Mr. Moreno reported on student events and thanked Dr. Hernandez, Dr. Rose, and Dr. James Kennedy for their service to students. He also thanked Mr. Hernandez for his participation in student events.

5.10 Board Member Comments (cont.)

Ms. Mendoza reported that she attended the National Association of Latino Elected and Appointed Officials (NALEO) National Policy Institute on Higher Education Governance held on September 27-28, 2019, in Chicago, Illinois. She indicated the purpose of the conference was to bring student diversity to college campuses.

Mr. Hernandez reported he attended the play "The Crucible" at SAC Phillips Hall Theatre on October 11, 2019, and the Athletic Hall of Fame ceremony at SAC on October 13, 2019.

Mr. Yarbrough asked that the answers to his questions on Item 4.3 (Amendment to Agreement with Marx Okubo Associates, Inc. for District-wide Access Compliance Consulting Services for Various Sites) be attached to the minutes.

As a member of the Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee, Mr. Yarbrough reported he plans to attend a committee meeting and the ACCT Leadership Congress in San Francisco on October 16-19, 2019.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:55 p.m. to consider the following items

- 1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts

2.	Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)			
	Agency Negotiator:	Tracie Green, Vice Chancellor, Human Resources		
	Employee Organizations:	Faculty Association of Rancho Santiago Community College District		
		California School Employees Association (CSEA), Chapter 579		
		California School Employees Association, Chapter 888		
		Continuing Education Faculty Association (CEFA)		
		Unrepresented Management Employees		

- Conference with Labor Negotiator (pursuant to Government Code Section 54957.6) Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources

 Chancellor Contract
 Chancellor Contract
 - b. Chancellor Goals
- Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
 Property: Contempiel Education Conter/Contempiel Park

Centennial Education Centen/Centennial Fark
2900 W. Edinger Avenue, Santa Ana, California
Marvin Martinez, Chancellor, Rancho Santiago Community College District
City of Santa Ana
Price and Terms of Payment

5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Moreno left the meeting at this time.

RECONVENE

The board reconvened at 8:42 p.m.

Closed Session Report

Mr. Hernandez reported during closed session the board discussed public employment, labor negotiations, the chancellor's contract and goals, public employee discipline/ dismissal/release, and real property negotiations; and the board took no reportable action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 <u>Management/Academic Personnel</u>

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Extensions of Interim/Short-term Assignment
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Final Salary Placements
- Approve Adjusted Final Salary Placements
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Intern Services

6.2 <u>Classified Personnel</u>

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments

- 6.2 <u>Classified Personnel</u> (cont.)
 - Approve Out of Class Assignments
 - Approve Changes in Position/Location
 - Approve Changes in Salary Placement
 - Approve Leaves of Absence
 - Ratify Resignations/Retirements
 - Approve Short Term Assignments
 - Approve Changes in Temporary Assignments
 - Approve Additional Hours for Ongoing Assignments
 - Approve Substitute Assignments
 - Approve Miscellaneous Positions
 - Approve Instructional Associates/Associate Assistants
 - Approve Community Service Presenters and Stipends
 - Approve Volunteers
 - Approve Student Assistant Lists
- 6.3 <u>Public Disclosure of Collective Bargaining Agreement between Rancho Santiago</u> <u>Community College District and Faculty Association of Rancho Santiago Community</u> <u>College District</u>

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the collective bargaining agreement between RSCCD and FARSCCD for the period of July 1, 2019, through June 30, 2022. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Authorization for Board Travel/Conferences

It was moved by Mr. Labrado and seconded by Mr. Hernandez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 <u>Adoption of Resolution No. 19-24 authorizing payment to Trustee Absent from Board</u> <u>Meetings</u>

It was moved by Mr. Hernandez and seconded by Mr. Labrado to adopt Resolution No. 19-24 which authorizes payment to Nelida Mendoza for her absence from the September 23, 2019, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough; and a vote of abstention by Ms. Mendoza.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on October 28, 2019, at Santa Ana College, 1530 W. 17th Street, Phillips Hall, Santa Ana, California.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:44 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved:

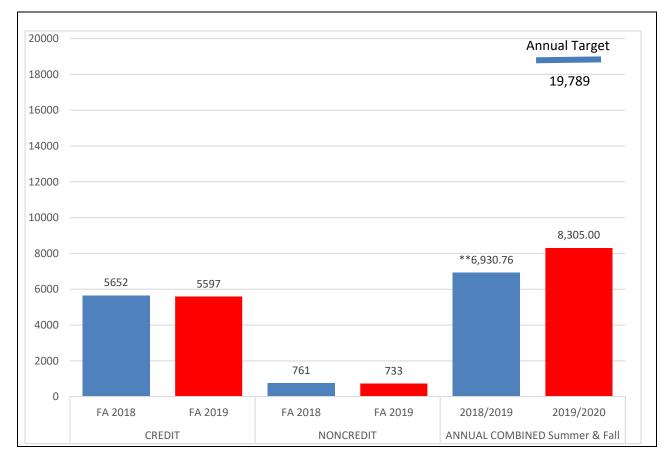
Clerk of the Board

Minutes approved: October 28, 2019



SAC 2019/2020 Fall Enrollment Report

*Date: 10/10/19



FTES Target

Terms	2019/2020	DIFF	РСТ
Credit FA Target	6860.00		
Credit FA Projection	6792.00	-68.00	-1%
Noncredit FA Target	1683.00		
Noncredit FA Projection	1683.00	0.00	0%
Annual Target	19789.00		
Annual Projection	19789.00	0.00	0%

NOTES:

* This report represents a "moment in time" comparison between like terms.

**Accounts for summer shift of 942.34 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018

FTES as well as the 2018/2019 Annual Combined Total.



		SC	C 2019 FALL FTES	ACTUALS		
9,000.00 -					А	NNUAL TARGET 8389
8,000.00 -					-	
7,000.00 -						
6,000.00 -						
5,000.00 -						
4,000.00 -					3,391.91	4,067.52
3,000.00 -	2,978.39	3,015.44			5,551.51	
2,000.00 -						
1,000.00				262.00		
0.00			189.39	263.00		
0.00	FALL 2018	FALL 2019	FALL 2018	FALL 2019	2018/2019	2019/2020
	CREDIT		NONG	CREDIT		COMBINED er & Fall

SCC 2019/2020 ENROLLMENT REPORT 10/11/2019

FTES	TARGETS

TERMS	2019/2020	DIFF	РСТ
Credit Fall Target	3015		
Credit Fall Projection	3015	0	0.0%
Noncredit Fall Target	420		
Noncredit Fall Projection	420	0	0.0%
Annual Target	8389		
Annual Projection	8389	0	0.0%

NOTES:

*Accounts for summer shift of 450.66 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.

SOURCE:

Executive Dashboard Report

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway Santa Ana, CA 92706 (714) 480-7340 – Office (714) 796-3935 – Fax

Date: October 14, 2019

To: Marvin Martinez, Chancellor

From:Peter J. Hardash, Vice Chancellor, Business Operations/Fiscal Services
Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction and Support

Subject: Responses to Board Requests

From Trustee Yarbrough

4.3 Approval of Amendment to Agreement with Marx Okubo Associates, Inc. for District-wide Access Compliance Consulting Services for Various Sites

Phil Yarbrough asked are you asking us to spend \$1,652,800 to extend this contract two years?

The amendment is seeking to increase Year 4 (of the current 5 year agreement) by \$1,002,800. The option to renew in Year 5 of \$650,000 is based on a term that ends May 31, 2021 (the agreement start date is May 31, 2016). This is a Not-to-Exceed contract so unused funds revert back to the District. Marx Okubo Associates are project managers with specialized training in compliance with the Americans with Disabilities Act (ADA). In particular they provide the District CASp (Certified Access Specialist) project managers that reside within the district and assist in various projects. This CASp certification is a specific classification of knowledge and training related to the rules and regulations required to meet current ADA law. This group specifically assists the District with resolving ADA deficiency issues associated with the Blaser lawsuit and the ADA Transition Plan. Under the Blaser settlement, at SCC, there are a total of 659 deficiency items and under the district's new ADA Transition Plan 10,276 deficiency items districtwide. Both items have aggressive timeframes associated with addressing and resolving the deficiencies. To date 335 of 418 identified exterior deficiencies and 187 of 241 interior items noted in the Blaser settlement have been completed. Under the terms of the court settlement, Blaser deficiencies must be resolved by 2025. The RSCCD ADA Transition Plan, completed in December of 2018, has a timeframe spanning 10 years to address deficiencies. Additionally Marx Okubo Associates provide assistance across a range of other - non-Blaser or ADA Transition Plan - campus and district facilities repairs, modifications and modernization projects to ensure compliance with ADA law.

Phil Yarbrough asked also, I need to know when the OEC demolition begins.

• The OEC demolition project began September 30, 2019 (date of the Notice to Proceed to Contractor). Prior to physical demolition, the OEC was available for on-site training to any fire authorities between 8:00 am to 4:00 pm from September 23 and September 27. It is estimated that at least 28 municipalities participated. Specifically the Cities of Newport Beach, Orange and Anaheim as well as the Orange County Fire Authority (OFCA). OFCA provides fire services for 24 municipalities and the County of Orange Unincorporated areas. We anticipate the demolition of the physical building to occur by the end of November or early December.