

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
via Zoom and Limited In-Person Attendance
Santiago Canyon College
8045 E. Chapman Avenue, Gym
Orange, CA 92869

Monday, November 9, 2020

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The limited in-person and Zoom meeting was called to order at 4:48 p.m. by Ms. Claudia Alvarez. Those participating in-person included Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, and Mr. Phillip Yarbrough; those participating via video/teleconference included Mr. Larry Labrado and Mr. Mariano Cuellar via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Administrators present in-person included Ms. Tracie Green, Dr. Marilyn Flores, Mr. Marvin Martinez, Mr. Adam O'Connor, Mr. Enrique Perez, Mr. Jose Vargas, and Ms. Maria Madrigal was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Arianna Barrios, Clerk, Rancho Santiago Community College District.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to accept the agenda as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

1.4 Public Comment

Mr. Martin Stringer spoke regarding Santiago Canyon College's (SCC) faculty and staff's continued success and service in the learning community, its contributions to many programs and events that have provided support to students during the pandemic ensuring student success, and named several faculty members that have been nominated for Orange County Teacher and Hayward awards.

Trustee-elect Tina Arias Miller expressed appreciation of being elected to the RSCCD Board of Trustees and briefly shared her experience. Dr. Miller asked the board to consider her for the position of clerk in the upcoming year.

1.4 Public Comment (cont.)

Trustee-elect David Crockett expressed appreciation of being elected to the RSCCD Board of Trustees

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the minutes of the regular meeting held October 26, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.4 (Amendment to Sponsorship Agreement with Bottling Group, LLC, a Delaware Limited Liability Company, and Its Affiliates and/or Their Respective Subsidiaries Collectively Comprising Pepsi Beverages Company) removed from the Consent Calendar by Ms. Alvarez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

3.1 Approval of Educational Affiliation Agreement with Huntington Beach Union High School District

The board approved the educational affiliation agreement with Huntington Beach Union High School District as presented.

3.2 Approval of Rancho Santiago Community College District Professional Services Agreement with 25th Hour Communications, Inc. for Santa Ana College (SAC) Business Division

The board approved the RSCCD professional services agreement with 25th Hour Communications, Inc. for SAC Business Division as presented.

3.3 Approval of Educational Affiliation Agreement with Tustin Unified School District

The board approved the educational affiliation agreement with Tustin Unified School District as presented.

3.4 Approval of Educational Affiliation Agreement with Big Fun Therapy and Recreational Services

The board approved the educational affiliation agreement with Big Fun Therapy and Recreational Services as presented.

1.6 Approval of Consent Calendar (cont.)

3.5 Approval of Rancho Santiago Community College District Professional Services Agreement with Interact Communications for Santa Ana College Business Division

The board approved the RSCCD professional Services agreement with Interact Communications for SAC Business Division as presented.

3.6 Approval for Purchase of Switch Lab Vehicle from Switch Vehicles, Inc.

The board approved the purchase of Switch Lab Vehicle from Switch Vehicles, Inc. as presented.

3.7 Approval of Proposed Revisions for the 2020–2021 Santa Ana College Catalog Addendum

The board approved the proposed revisions for the 2020–2021 SAC Catalog addendum as presented.

3.8 Approval of Proposed Revisions for the 2021–2022 Santa Ana College Catalog

The board approved the proposed revisions for the 2021–2022 SAC Catalog as presented.

3.9 Confirmation of Santa Ana College Associate Degrees and Certificates Awarded in Summer 2020

The board approved the confirmation of SAC associate degrees and certificates awarded in Summer 2020 as presented.

3.10 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates Awarded in Summer 2020

The board approved the confirmation of SCC associate degrees and certificates awarded in Summer 2020 as presented.

3.11 Approval of Amendment #2 to Lease with Affordable Housing Specialist Group

The board approved the amendment #2 to lease with Affordable Housing Specialist Group as presented.

3.12 Approval of Community Services Program at Santiago Canyon College and Santa Ana College for Spring 2021

The board approved the Community Services Program at SCC and SAC for Spring 2021 as presented.

3.13 Approval of Professional Services Agreement between California Caregiver Academy and RSCCD on behalf of Santa Ana College & Santiago Canyon College Community Services Programs

The board approved the professional services agreement between California Caregiver Academy and RSCCD on behalf of SAC & SCC Community Services Programs as presented.

1.6 Approval of Consent Calendar (cont.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from October 14, 2020, to October 27, 2020, as presented.

4.3 Approval of Contract Renewal with SchoolsFirst Federal Credit Union to Provide ATM Services throughout District

The board approved the contract renewal with SchoolsFirst Federal Credit Union to provide ATM services throughout the District as presented.

4.5 Approval of Amendment to Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Consulting Services for Johnson Student Center at Santa Ana College

The board approved the amendment to the agreement with MTGL, Inc. for geotechnical testing and inspection consulting services for the Johnson Student Center at SAC as presented.

4.6 Approval of Amendment to Agreement with Linik Corporation for Construction Management Services for Johnson Student Center at Santa Ana College

The board approved the amendment to the agreement with Linik Corporation for construction management services for the Johnson Student Center at SAC as presented.

4.7 Approval of Amendment to Agreement with Alta Environmental for Hazardous Materials Construction Monitoring Services for Johnson Student Center (Building U) Demolition at Santa Ana College

The board approved the amendment to the agreement with Alta Environmental for hazardous materials construction monitoring services for the Johnson Student Center (Building U) demolition at SAC as presented.

4.8 Approval of Amendment to Agreement with Architectural Testing, Inc. for Building Enclosure Commissioning Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with Architectural Testing, Inc. for building enclosure commissioning services for the Science Center at SAC as presented.

1.6 Approval of Consent Calendar (cont.)

4.9 Approval of Amendment to Agreement with Architecture 9 PLLLP for Architectural and Engineering Design Services for Information Technology Services (ITS) Copper Wire Project at Santa Ana College

The board approved the amendment to the agreement with Architecture 9 PLLLP for architectural and engineering design services for the ITS Copper Wire Project at SAC as presented.

4.10 Approval of Amendment to Agreement with Twining, Inc. for Materials Testing and Special Inspection Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with Twining, Inc. for materials testing and special inspection services for the Science Center at SAC as presented.

4.11 Ratification of Change Order #2 for McCarthy Building Companies, Inc. for Construction Lease-Leaseback Services at Johnson Student Center at Santa Ana College

The board ratified change order #2 for McCarthy Building Companies, Inc. for construction lease-leaseback services at Johnson Student Center at SAC as presented.

4.12 Approval of Agreement with SVA Architects, Inc. for Architectural Design Services for Campus Entrance Improvements for Phase 2 Design Services at Santa Ana College

The board approved the agreement with SVA Architects, Inc. for architectural design services for the campus entrance improvements for phase 2 design services at SAC as presented.

4.13 Award of Bid #1389 for Barrier Removal for East Broadmoor Trail Project at Santiago Canyon College

The board awarded Bid #1389 for the barrier removal of East Broadmoor Trail Project at SCC as presented.

4.14 Acceptance of Donation of Vehicle

The board accepted the donation of a vehicle from Chapman University to SCC as presented.

4.15 Approval of Purchase Orders

The board approved the purchase order listing for the period September 20, 2020 through October 17, 2020, as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Data Science Tools Fiscal Agent (District)	\$10,500,000
- Data Services Program Fiscal Agent (District)	\$ 1,443,000
- Los Angeles and Orange County Regional Consortia (District)	\$ 370,000
- Strong Workforce Program – Local Share (SAC & SCC)	\$ 2,677,883
- Strong Workforce Program – Regional Share (District)	\$20,122,756
- Student Support Services – Year 5 (SAC)	\$ 348,002
- Wells Fargo Technical Assistance Program (District)	\$ 36,000
- Workforce Innovation and Opportunity Act, Title II – Adult	\$ 2,481,497

5.2 Approval of First Amendment to Lease with St. Peter Evangelical Lutheran Church

The board approved the first amendment to the lease with St. Peter Evangelical Lutheran Church as presented.

1.7 Recognition of Faculty by Board of Trustees

The board recognized Ms. Corinna Evett for being selected as the 2020 Santiago Canyon College Distinguished Faculty Member.

1.8 Recognition of Student Veterans by Board of Trustees

The board recognized student veterans Mr. Pedro Aguilar, Santa Ana College, and Mr. Jose Rojas, Santiago Canyon College, for their military service, exemplary achievements and dedication to their country and the Rancho Santiago Community College District.

1.9 Recognition of Board President Claudia Alvarez

The board recognized Ms. Alvarez for her service as the 2019-2020 Board President and her eight years of service to the Rancho Santiago Community College District, and presented her with an engraved gavel.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board and expressed appreciation to Ms. Barrios for her 10 years of service to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College
Mr. Jose Vargas, Interim President, Santiago Canyon College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes and at the May 11, 2020, board meeting Ms. Alvarez asked that the written reports provided by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Claire Lyle, Student Representative, Santa Ana College
Mr. Henry Gardner, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Ms. Tanisha Burrus provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Report from Board President

Ms. Alvarez expressed her appreciation for serving the board for 8 years.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the November 2, 2020, Board Facilities Committee meeting. Mr. Hanna requested that the November 5, 2020, memorandum from Mr. O'Connor regarding additional information and follow-up to the Board Facilities Committee member requests be attached to the minutes.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 through 4.3, and 4.5 through 4.15 were approved as part of Item 1.6 (Consent Calendar).

4.4 Approval of Amendment to Sponsorship Agreement with Bottling Group, LLC, a Delaware Limited Liability Company, and Its Affiliates and/or Their Respective Subsidiaries Collectively Comprising Pepsi Beverages Company

Ms. Alvarez expressed her intention to abstain from the vote on this item due to a potential conflict of interest and left the room at this time. It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve the amendment to the sponsorship agreement with Bottling Group, LLC, a Delaware Limited Liability Company, and its affiliates and/or their respective subsidiaries collectively comprising Pepsi Beverages Company. Discussion ensued. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough; and a vote of abstention by Ms. Alvarez. Student Trustee Cuellar's advisory vote was aye.

Ms. Alvarez returned to the room at this time.

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

5.3 Board of Trustees Express Interest in Board Officer Positions

The board president solicited expressions of interest from board members regarding service as president, vice president, and clerk, and committee assignments for 2020-2021. The following board members expressed interest in the following positions:
President – Mr. Phillip Yarbrough and Mr. Zeke Hernandez
Vice President – Mr. John Hanna and Mr. Zeke Hernandez
Clerk – Dr. Tina Arias Miller and Mr. Zeke Hernandez

Mr. Hernandez expressed interest in serving on the Board Facilities Committee, Board Legislative Committee, Board Policy Committee, and serving as representative to the Orange County Community College Legislative Task Force.

5.4 Review and Discussion of Self-Evaluation Responses from Community and Staff

The survey responses from community and staff were presented to the board for review and discussion. Discussion ensued. Mr. Hanna and Mr. Hernandez expressed appreciation for the responses from community and staff.

5.5 Board Member Comments

Mr. Cuellar wished everyone a safe Veteran's Day.

Mr. Hernandez reported on a number of virtual events in which he participated, as well as an ASG virtual event sponsored by Santa Ana College for post-election feedback.

Ms. Barrios expressed her appreciation for serving on the board for 10 years.

Mr. Yarbrough thanked Santiago Canyon College for hosting the board meeting and welcomed the newly-elected trustees to the board. Mr. Yarbrough commended Ms. Alvarez and Ms. Barrios for their service to the board.

Mr. Hanna commended Ms. Alvarez and Ms. Barrios for their leadership on the board and shared a bit of history on each one when they were newly-elected trustees.

5.5 Board Member Comments

Ms. Alvarez thanked everyone for their kind wishes. She congratulated and welcomed the newly-elected trustees. She expressed appreciation to SCC for hosting the board meeting and the Information Technology team for its assistance in transitioning to a virtual (Zoom) and in-person meeting in order to comply with COVID-19 guidelines.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:31 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Other Educational and Classified Administrators
(1) Chief, District Safety & Security
 - f. Professional Experts
 - g. Volunteers
 - h. Student Workers
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court
Case No. 30-2019-01072357-CU-WT-CJG

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
a. Chancellor Goals
5. Public Employee Performance Evaluation [pursuant to Government Code section 54957(b)(1)]
a. Chancellor
b. Vice Chancellor of Human Resources
c. Vice Chancellor Educational Services
6. Conference with Labor Negotiators (pursuant to Government Code section 54957.6)
Agency Negotiator: Claudia Alvarez, Board President and Marvin Martinez, Chancellor
Unrepresented Employees: Chancellor
Vice Chancellor of Human Resources
Vice Chancellor Educational Services

Mr. Cuellar left the meeting at this time.

RECONVENE

The board reconvened at 9:21 p.m.

Closed Session Report

Ms. Barrios reported the board discussed public employment, existing litigation, labor negotiations, chancellor goals, and performance evaluations; and took no action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Appointment
- Approve Change of Assignments
- Approve Interim Assignment
- Approve Leave of Absences
- Approve Additional 2020/2021 Contract Extension Days
- Approve Beyond Contract/Overload Stipends
- Approve Part-time New Hires/Rehires
- Approve Non-paid Intern Service

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignation/Retirement
- Approve Short-Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Volunteers
- Approve Student Assistants

6.3 Public Disclosure of Collective Bargaining Agreement between the Rancho Santiago Community College District and Rancho Santiago Community District Continuing Education Faculty Association (CEFA)

It was moved by Mr. Labrado and seconded by Ms. Barrios to consider the proposed agreement between RSCCD and CEFA and did not recommend the adoption as presented. Discussion ensued. The motion carried not to adopt the collective bargaining agreement with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.4 Adoption of Resolution No. 20-21 for Conflict of Interest Code

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt Resolution No. 20-21 for the Conflict of Interest Code as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.5 Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits Pursuant to the Terms of his Employment Agreement (Marvin Martinez, Chancellor)

It was moved by Ms. Barrios and seconded by Ms. Alvarez to discuss and possibly approve changes to salary and/or fringe benefits of Marvin Martinez, Chancellor. Discussion ensued. The motion to approve a 1.75% increase in salary for Marvin Martinez, Chancellor, carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.6 Oral Recommendation Regarding Proposed Changes to Salary and/or Fringe Benefits Pursuant to the Terms of his Employment Agreement (Enrique Perez, Vice Chancellor Educational Services)

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to discuss and possibly approve changes to salary and/or fringe benefits of Enrique Perez, Vice Chancellor. Discussion ensued. The motion not to approve any changes to the salary and/or fringe benefits of Enrique Perez, Vice Chancellor, carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

6.7 Approval of Amendment to Rancho Santiago Community College District Agreement for Professional Services with AlvaradoSmith

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the amendment to the Rancho Santiago Community College District agreement for professional services with AlvaradoSmith as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on December 14, 2020.

There being no further business, Ms. Alvarez declared the meeting adjourned at 9:27 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

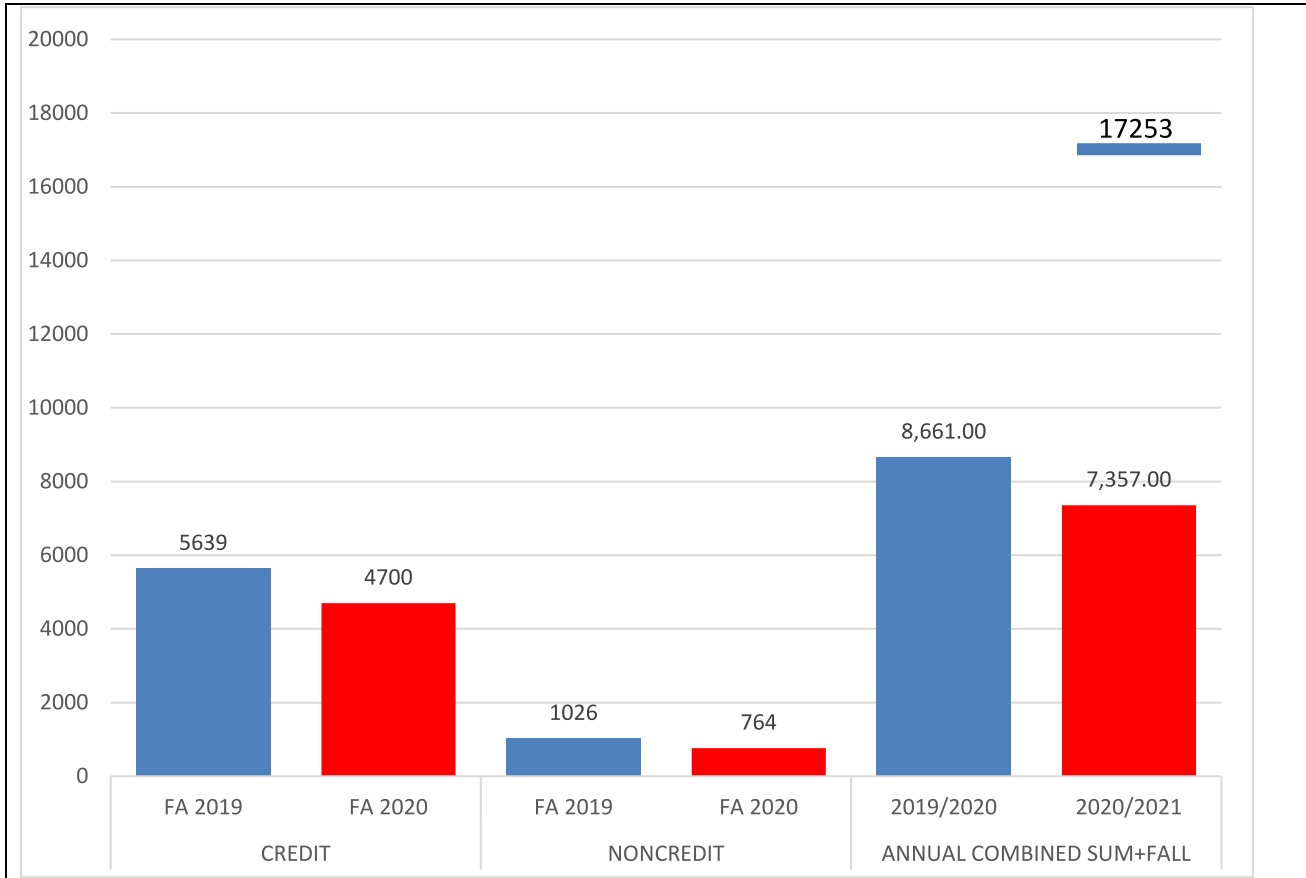
Approved: _____
Clerk of the Board

Minutes approved: December 14, 2020



SAC 2020/2021 Fall Enrollment Report

Date: 11/04/2020



FTES Target

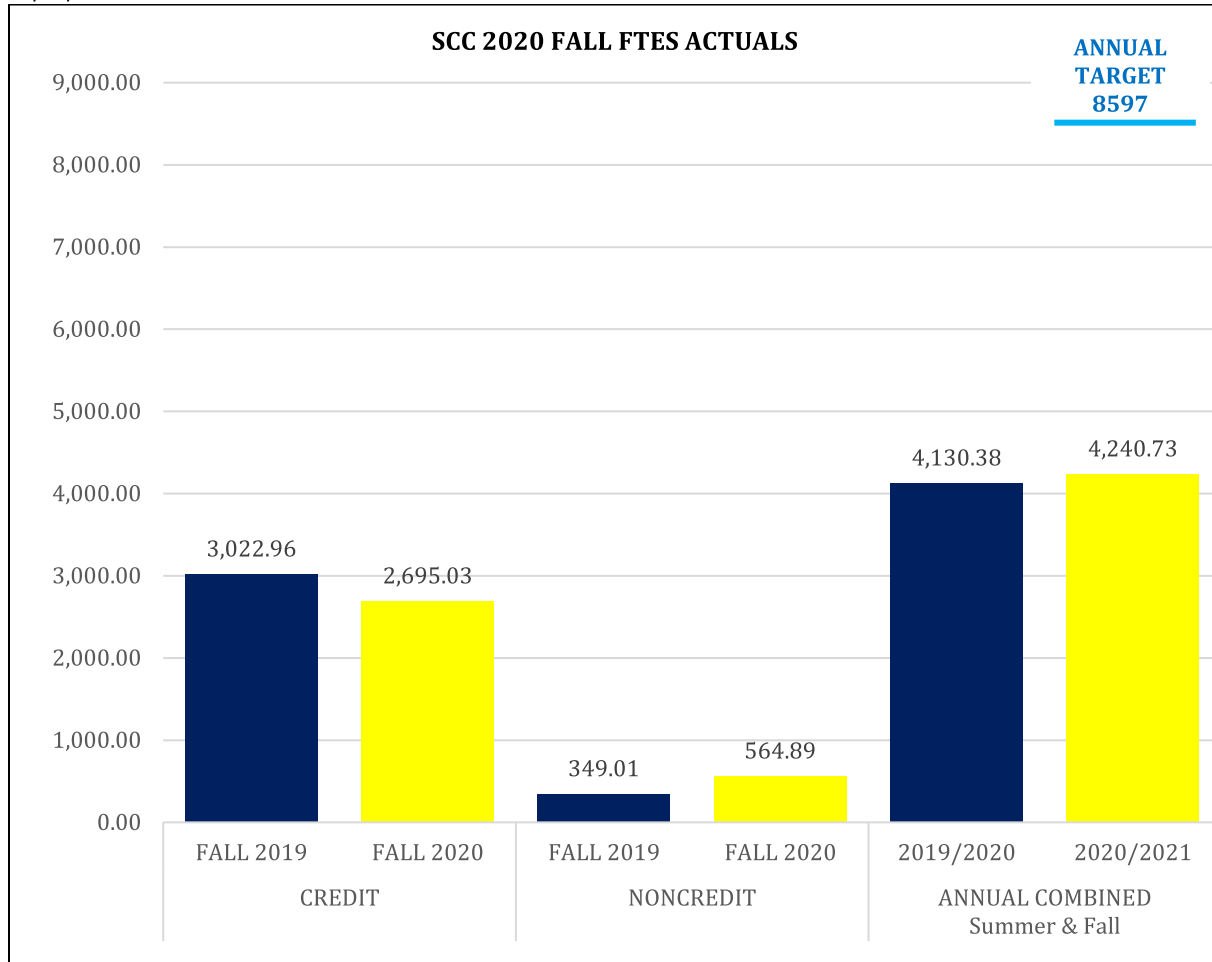
Terms	2020/2021	DIFF	PCT
Credit FA Target	6561.00		
Credit FA Projection	5700.00	-861.00	-15%
Noncredit FA Target	1293.00		
Noncredit FA Projection	1293.00	0.00	0%
Annual Target	18114.00		
Annual Projection	17253.00	-861.00	-5%

NOTES:

* This report represents a "moment in time" comparison between like terms.



SCC 2020/2021 ENROLLMENT REPORT
11/04/2020



FTES TARGETS

TERMS	2020/2021	DIFF	PCT
Credit Fall Target	3071		
Credit Fall Projection	2771	-300	-10%
Noncredit Fall Target	688		
Noncredit Fall Projection	688	0	0%
Annual Target	8597		
Annual Projection	8297	-300	-3%

NOTES:

Data from Executive Dashboard Report

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Enrollment

Credit

As of October 28, 2020, Santa Ana College Credit Enrollment is at 4687 FTES compared to last year at this time when we earned 5637 FTES. This represents a decline of 950 FTES. Santa Ana College is lowering our annual FTES projection by 861 FTES, which would represent a 5% decline below our annual target.

Enrollment has just begun for Intersession 2021 and we are finalizing our build of the Spring 2021 schedule. We are building a Spring schedule that will meet the needs of students by increasing the number of Online and Hybrid courses (with F2F and Remote interactions), continuing with Remote Live and Remote Blended and as many as 350 sections of F2F courses. This represents three times the number of F2F courses offered in the Fall 2020 term. As noted in the last Board report, we continue to explore the implementation of alternative technologies. The use of Owl cameras will allow us to have both on-campus students and those attending remotely together for their class meetings.



Noncredit

As of November 4, 2020 SAC-CEC was at 764 FTES and this is down 262 FTES compared to last year at a similar point in the term when SAC-CEC was at 1026 FTES. SAC-SCE is projecting to meet its target of 1,293 FTES, which represents 80% of the SAC-CEC total FTES earned for Fall 2019.

College Updates

On October 29th and November 4th I met with CSEA eBoard to discuss SAC's return to work plans under the current COVID-19 CDC guidelines and in alignment with the RSCCD guidelines. On November 4th I also met with SACMA, Santa Ana College Management Association to review the plans as well. I have scheduled monthly meetings with CSEA, SACMA and FARSCCD. My first meeting with FARSCCD president Mark Smith and Vice President Jim Isbell will be on November 17th and Academic Senate President Roy Shahbazian have been meeting every two weeks.

On November 16th I attended the CCCAA where the decision was announced to recommend Option #1 of the previous recommended contingency plan for the return of Athletics in a Spring 1 and Spring 2 competition. The decision of which sports will or will not compete will be a local decision and CCCAA

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will be sending out recommendations and establishing an opt in or opt out option deadline before the end of the calendar year.

Library

Nealley Library has put together a guide on the different virtual conference software available for free to all students. This resource is available to all students, faculty and staff who may be looking for a way to meet and work online. Their newsletter that was sent out to the campus community is attached for your reference.



News from Nealley
Library Virtual Group

Music

The Santa Ana College Choir held a virtual Halloween Concert titled "This is Halloween" on Friday, October 30th. This was a large effort over the semester with students compiling recordings to create the virtual performance, a total of 25 SAC students participated in the concert. A full press release with more details is attached for your reference.



EXTERNAL
MARKETING SAC Stu

On October 29, 2020, Santa Ana College celebrated a formalized partnership with Chapman University for the signing of the Chapman Transfer Admission Guarantee (or C-TAG) for Future Educators. The new C-TAG agreement is a specially designed pathway for future elementary and special education teachers and offers a seamless transfer experience from Santa Ana College. In an effort to further strengthen the academic ties between these two institutions, Chapman University's Integrated Educational Studies announced the financial support of five (5) full-time scholarships for the first cohort of incoming transfer students from Santa Ana College to Chapman University. Our sincere appreciation to Dr. Vaniethia Hubbard, Dr. Steve Bautista and Christina Romero for planning the event, along with their Chapman University colleagues.

The amazing Center for Teacher Education team has created a landing page with vanity URL - www.sac.edu/ctag, where students can learn more details, as well as complete the interest form.

Part of our Guided Pathways initiative requires an integrated, college wide approach to student success. This Fall, Santa Ana College launched the Starfish Student Success Platform for Early Alert. Within Starfish, faculty can communicate with students about their performance, acknowledge student success with kudos, raise flags or alerts for patterns of concern and make timely referrals to campus resources. Thanks to the flags and referrals that faculty have submitted with Starfish, over 1,500 students have been connected to support services and 3,377 students received kudos acknowledging their hard work this semester. This new tool is designed to scale our Guided Pathways initiative in a way that enables students to engage more effectively with the campus community and achieve their academic goals.

*The Santa Ana College Veterans Resource Center, in collaboration with the Santa Ana College Foundation, will be hosting a Virtual Town Hall Veterans Day Celebration on November 13, 2020 from **10:00 a.m. until 11:30 a.m.**, via Zoom. The goal of this program is to celebrate the success of our veterans and to continue to encourage current student veterans to pursue their education. Our keynote*

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speaker is Andrew Hanson, a Santa Ana College Alumni, who is now a successful attorney after attending Stanford and Harvard Law School. We will have a panel of alumni who have transferred to a four-year institution who will be sharing their experiences with our students on their transition from Santa Ana College to their current institution. This event is designed to help increase the number of students who transfer from Santa Ana College to a four-year institution. This event is made possible by our donors: AT&T, U.S. Bank, and Stanley W. Ekstrom Foundation. An event flyer is attached for your reference and as an invitation to join us at the forum.



VRC Virtual Forum
Invite[5].pdf

On November 5, 2020, Santa Ana College hosted the Measure Q Bond Oversight Committee Meeting at 6:00 p.m. in-person at the Cook Gym.

On November 20, 2020 I will kick off the monthly meeting series for both the "Cafecito with the President" at 8:30 a.m. and "Book Club" at 9:30 a.m. The Cafecito series is designed to give the SAC students, staff and faculty the opportunity to have an open dialogue with no agenda and for me to hear from them. The Book Club will be reading "How to be an Antiracist" by Ibram X. Kendi. Those who have signed up for the Book Club will receive a free copy of the book through the support of our Professional Development committee.

VIRTUAL CAFECITO
WITH INTERIM PRESIDENT MARILYN FLORES
FRIDAY, NOVEMBER 20, 2020 AT 8:30 A.M.
Join Dr. Flores for an informal coffee session... share, ask, enjoy!
Staff, faculty, and students are welcome to join.

[RSVP for this event here](#)

CAFECITO • 8:30-9:30 A.M.	Book Club • 9:30-10:30 a.m.
Fri., November 20, 2020 Fri., December 18, 2020 Fri., February 19, 2021 Fri., March 19, 2021	Fri., April 16, 2021 Fri., May 21, 2021 Fri., June 18, 2021 Fri., March 19, 2021

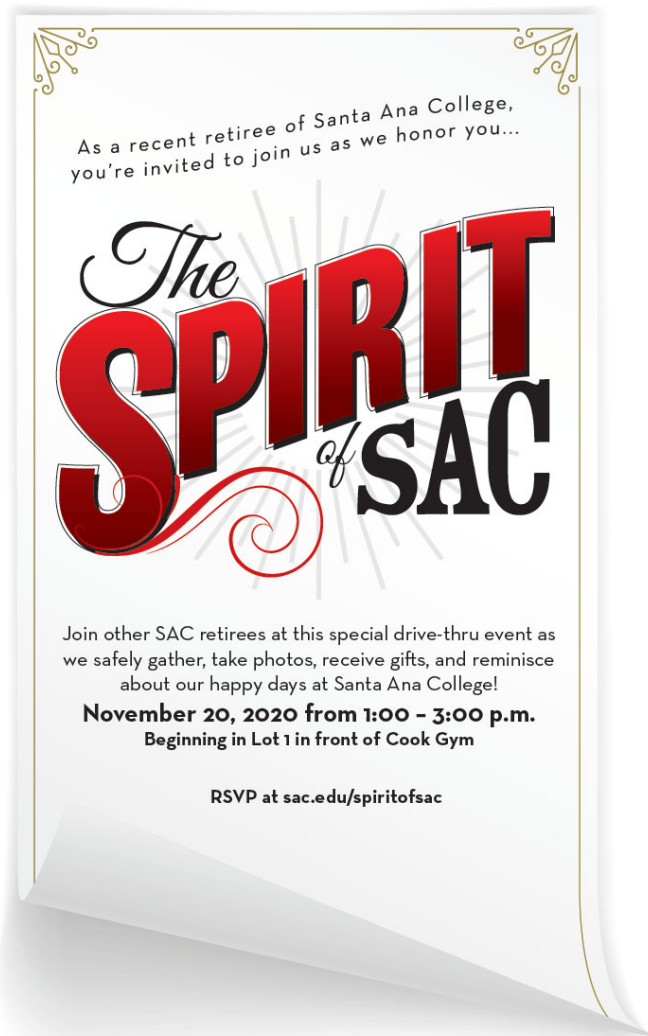
Virtual Book Club
WITH INTERIM PRESIDENT MARILYN FLORES
FRIDAY, NOVEMBER 20, 2020 AT 9:30 A.M.
Join Dr. Flores for a review and discussion of this month's featured book:
How to be an Anti-Racist
by Ibram X. Kendi, 2019 edition
Staff, faculty, and students are welcome to join.

[RSVP for this event here](#)

CAFECITO • 8:30-9:30 A.M.	Book Club • 9:30-10:30 a.m.
Fri., November 20, 2020 Fri., December 18, 2020 Fri., February 19, 2021 Fri., March 19, 2021	Fri., April 16, 2021 Fri., May 21, 2021 Fri., June 18, 2021 Fri., March 19, 2021

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To end our day on 20th, SAC will host, "The Spirit of SAC Retirement Drive-Thru Celebration" from 1:00-3:00 p.m. in-person at the SAC Campus. We hope that you will join us for this unique moment in time and show your spirit and gratitude to the many SAC and CEC Retirees for their years of service, dedication and excellence. In invitation has been sent out for the SAC family to join us on the sidelines of our parade or from their cars in the parking lot.



President's Outreach to Community

To end my report and to share my outreach and partnership with the community, since the last board meeting:

On November 4, 2020 I, along with Fred Flores from Medica, were interviewed by the City of Santa Ana regarding the COVID-19 testing occurring at SAC. The interview focused on our current COVID testing partnership, updates on how Santa Ana College is addressing the pandemic and highlighted previous and upcoming partnerships such as blood drive, voter site and Dons food distribution.

At the invitation of SAUSD Superintendent Jerry Almendarez, I participated in the November 5, 2020 SAUSD District System Design Partnership (DSDP) Orientation meeting. The three-hour orientation included SAUSD leadership, members of their board, parents and community partners. This meeting is

Dr. Marilyn Flores - President's Oral Report to the Board
November 9, 2020
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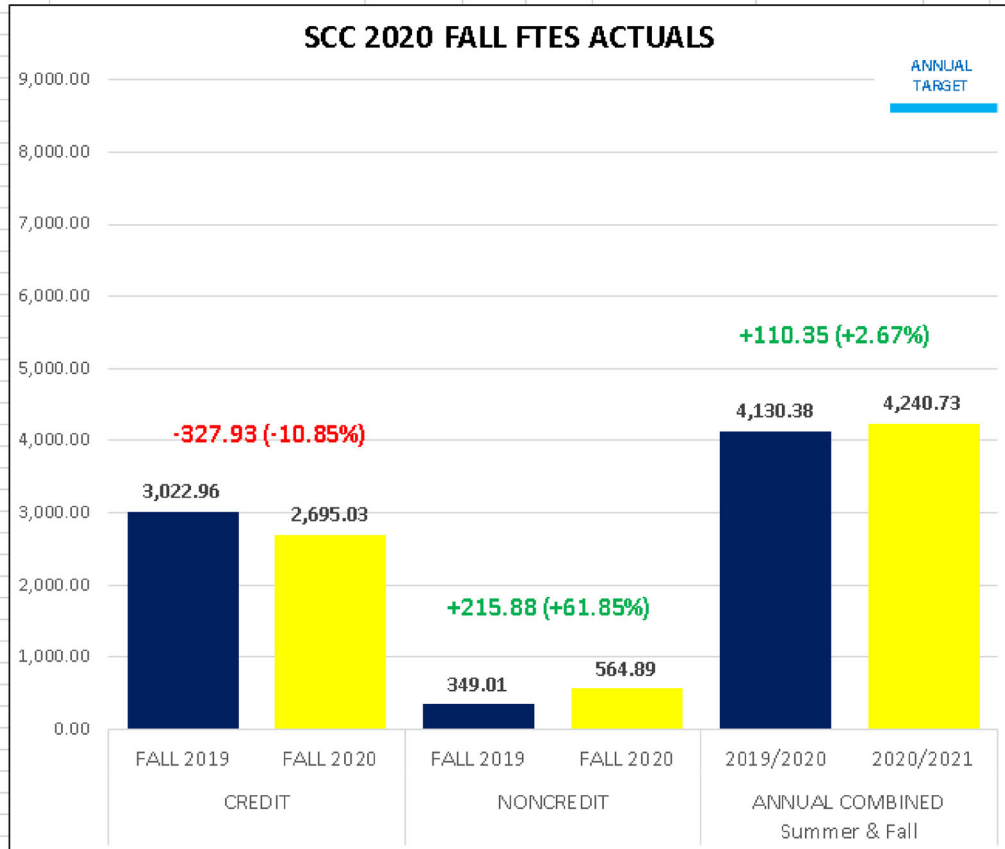
the first in a series of meetings which are part of a comprehensive process that will lead participants through sessions designed to study world-class educational programs, conduct analysis of their own systems and hold discussions about redesigning District systems to produce excellence and equity in our educational program. This is only the third time that the National Institute of School Leadership (NISL) has worked with a K-12 district in California and the first time they will translate all materials and sessions. As a stakeholder that has demonstrated dedication and commitment to the SAUSD student's success, we have been recommended as a participant in the process.

That concludes my report.

Santiago Canyon College President’s Report to the RSCCD Board of Trustees
November 9, 2020

SCC 2020/2021 ENROLLMENT REPORT

11/4/2020



Fall 2020 Enrollment:

Credit: As of November 4, 2020, our credit program was at **2,695 FTES** which is 328 FTES below the same point in time last year when we were at 3,022 FTES. This represents a decrease of 10.9%.

Noncredit: As of November 4, SCC-OEC was at **565 FTES** which is up 216 FTES compared to last year at a similar point in the term when SCC-OEC was at 349 FTES. This represents an increase of 61.9%. The increase is attributed to a strong growth in OEC’s Distance Education program. SCC-OEC is projecting to meet its target for the Fall 2020 term of 688 FTES.

Annual Enrollment:

Overall, as of November 4, our combined summer and fall is 110 FTES above the same point in time last year and represents a growth of 2.7%. The increase is due to fall census-based classes in noncredit that last fall were held as positive attendance-based classes. As such, the growth in positive attendance will lag that of last fall and will result in a decrease to overall gain as the semester progresses.

Late, 8-week, face-to-face fall classes:

In credit, the FTES for late start fall 2020 classes is currently at 234.29 FTES compared to what we earned in fall 2019 which was 200.1 FTES. This represents an increase of 34.19 FTES, or 17%. In adult education, the enrollment in the new program with the OC Probation/Juvenile Department has increased to 232 students.

Spring Intersession:

For Spring Intersession, there is currently one class scheduled to meet in a 100% face-to-face format. Enrollment for Intersession began Monday, November 2 for continuing students and opened for new students today.

Spring 2020:

For Spring, there are currently 63 class sections, not including athletics, that are being scheduled to meet in some form of face-to-face instruction, 44 of which will be offered in a 100% face-to-face format. Registration for continuing students begins November 16 and will open for new students on December 8.

COLLEGE UPDATES

SILVERADO AND BLUE RIDGE FIRES

During the recent Silverado and Blue Ridge Fires, SCC provided the following assistance to the County:

- On Monday, October 26, 2020 Campus Safety assisted Orange County Emergency Management with establishing a staging area for the Large Animal Rescue Team (LART). Due to the brush fires in the area, LART needed a large area to stage several trucks and horse trailers for the evacuation of horses from Irvine Regional Park and private residences impacted by the fires. 50-60 vehicles responded to SCC lot #1 and were dispatched for transportation of animals to Los Alamitos. Campus Safety provided traffic control and access to campus amenities for the incident.
- On Tuesday, October 27, 2020 and Wednesday, October 28, 2020 the American Red Cross operated an evacuee resource center in SCC lot #1. Area residents impacted by the brush fires visited the resource center where they were provided with hotel and food vouchers. Campus Safety provided traffic control and a visible presence for the event.

COVID-19 TESTING

In collaboration with the OC Health Care Agency, SCC has finalized an agreement with 360 Clinic to offer free onsite COVID testing every Thursday from 10 am to 2 pm beginning Thursday, November 12. The testing will not be a drive-through testing as previously stated and instead will be on walk-in basis in the Gymnasium and by appointment only. The test will be available to students, employees, and the community.

Once listed on the website, appointments can be made at:

<https://360clinic.fulgentgenetics.com/appointment/screen/landing> and select Santiago Canyon College.

In addition, free testing is available at the Orange County Health Care Agency's super sites:

OC Fair and Event Center

88 Fair Dr. Costa Mesa, CA 92626

Days and Times: Fridays, 7am to 3pm

Anaheim Convention Center

800 W. Katella Ave, Anaheim, CA 92802

Days and Times: Tuesdays through Fridays, 12pm – 7pm, and Saturdays, 8am to 3pm

Registration for either of these sites is at www.360clinic.md under "Super Sites."

VOTING CENTER

The SCC Gymnasium served as a Voting Center from Friday, October 30 through Tuesday, November 3. There was a consistent flow of 12 to 15 voters throughout the 5 days period.

SCC CLASSIFIED HAWK'S OPEN FORUM

On Thursday, November 5, SCC President held an SCC Classified Hawk's Open Forum to address remaining concerns with staff about specific area/worksite plans. Prior to the forum, written area/worksite plans were prepared and agreed to between classified staff and management. Therefore, the open forum served as a venue to finalize general understanding and agreement that the plans incorporate all possible COVID-19 risk reducing measures. The open forum drew in over 70 attendees and the feedback from CSEA leadership about the plans and open forum has been positive.

ACADEMIC AFFAIRS

On October 24 and 25, the SCC Forensics Speech & Debate team competed in a virtual synchronous *October Surprise* tournament attended by 16 other community colleges and universities. SCC students competed in **Impromptu speaking** consisting of a 5-minute, off the cuff, speech on a random quotation with only 2-minutes of preparation time. SCC's very own **Laila Najem** won 1st place in novice impromptu speaking. Laila beat out over two-dozen competitors from College of the Canyons, Illinois College, Los Angeles Valley College, Moorpark College, Rio Hondo College, Saddleback College, Santa Monica College, and UC San Diego. Congratulations to Laila and to the SCC Forensics Speech & Debate Team. #GoHawks!

FIRST YEAR SUPPORT CENTER (FYSC)

The First Year Support Center, in collaboration with Undocu-Scholars at Santa Ana College, hosted a district wide Undocumented Student Action Week. Undocumented Student Action Week, October 19-23, 2020, is a system-wide campaign to advocate and provide support resources for RSCCD’s undocumented student population. During the week, California's community colleges are encouraged to engage in advocacy and support efforts in solidarity with undocumented students throughout the state. SCC and SAC hosted a total of 13 events/workshops that students, faculty, staff, and the community attended to build solidarity and support across the district.

SANTA ANA COLLEGE **Santiago Canyon College**

UNDOCUMENTED STUDENT WEEK OF ACTION
OCTOBER 19-23, 2020

Undocumented Student Action Week, October 19-23, 2020, is a system-wide campaign to advocate and provide support resources for our undocumented student population. During the week, California's community colleges are encouraged to engage in advocacy and support efforts in solidarity with undocumented students throughout the state.

ZOOM ID: 993 3023 9963 UNLESS OTHERWISE SPECIFIED WITH A LINK BELOW THE WORKSHOP TITLE

MONDAY, OCTOBER 19TH

- Undocumented Solidarity Campaign by RSCCD Employees and students
 - Follow Santa Ana College, #UndocumentedStudentWeekofAction, and #CCforUndocu on Instagram to participate
- 2:00-3:00pm | DREAMer's Narrative - Korean Resource Center (KRC)
 - <https://cccconfer.zoom.us/meeting/register/LJAqcCorDkjh90IgpPx9hgAd8n9BwmBFFio>
- 3-4:30pm | Esperanza Centrada: Undocumented Chicana/Latina Pedagogies of Resistance
 - Dr. Linsey Perez-Huber - Zoom ID: 993 3023 9963

TUESDAY, OCTOBER 20TH

- 12-1pm | Undocu-Hustle: How to Generate Income through Contracting or Business Start-up Opportunities
- 2-3pm | Building Resilience & Self-Care Psychological Services
- 2-3pm | Undocu-Leadership: Setting Yourself up for Success by Building Community & Professional Skills
- 4-6pm | Paying for College: DREAM Act Application Workshop

WEDNESDAY, OCTOBER 21ST

- 11am-12pm | Undocumented Experiences at UCI - UCI Dream Center
 - <https://cccconfer.zoom.us/meeting/register/LJAKc-uoTgJE9UutMJ-UZxOF0cH8Z9gPzi>
- 1-2pm | Virtual Healing Circle led by Santa Ana College Psychological Services
- 2-3pm | Cups and Conversation: Undocumented Student Edition

THURSDAY, OCTOBER 22ND

- 12-1pm | ASG Music Lounge: AMPlify
 - Streaming at <https://www.twitch.tv/deejayrosehhh>
- 1:30-3pm | Undocumented Crossings: UndocuBlack & UndocuQueer Conversation
 - <https://cccconfer.zoom.us/meeting/register/LJEKceusz0iE9Tcg7fU4oArvPxiFEI9NqyG>
- 2-3pm | What's Next After Community College? Transferring & Workforce Opportunities
 - <https://tinyurl.com/CCCUndocuWeekofAction>
- 2-3:30pm | Undocumented Experience (Cultural Conversation Series)
 - sac.edu/studentlife

FRIDAY, OCTOBER 23RD

- 9-11:30am | Ally Training Part 2 (Part 1 Friday, October 16th)
 - <https://tinyurl.com/RSVPAllyTraining>
- 12-2pm | Book Club *The Undocumented Americans* by Karla Cornejo Villavicencio with Yosimar Reyes

Questions? Please contact Liset Llerenas or Maribel Pineda on the Undocu-Scholars Program at undocuscholars@sac.edu or (714) 564-6165

SPONSORED BY:

Santiago Canyon College **SANTA ANA COLLEGE UNDOCU-SCHOLARS** **California Community Colleges Support Undocumented Students**

Below are examples of the valuable activities and workshops that tookplace throughtout the week:

- The Korean Resource Center, a non-profit community organization empowering low-income immigrants, Asian American and Pacific Islanders, and people of color communities in Southern California, hosted a workshop on the DREAMer’s Narrative. Kevin Jang and Zaide Hernandez lead a critical discussion on how the DREAMer's Narrative continues to shape undocumented communities and experiences.

- Dr. Lindsay Perez Huber, an Associate Professor in the Social and Cultural Analysis of Education (SCAE) master's program in the College of Education at California State University, Long Beach, lead a critical discussion on undocumented Chicana/Latina Pedagogies of Resistance. Participants were able to hear first-hand undocumented pedagogies of resistance through a student panel from both college campuses.
- Participants in the Undocumented Student Action Week also had an opportunity to hear stories from two entrepreneurs, Celia Serrato and Bo Thai, who lead a critical conversation about independent contracting (also called consulting or freelancing) while providing some tips on establishing a formal business.
- SCC and SAC hosted two mental health events in collaboration with SCC's Student Health and Wellness Services and SAC's Psychological Services. Both events provided students and the community with resources while providing language and exercises participants can utilize during stressful moments while building resilience.
- In collaboration with the DREAM Center at UC Irvine, students and participants learned about the resources UCI has to offer undocumented students. Furthermore, participants could hear personal narratives of current undocumented students at UCI and their journey to UCI as transfer students.
- United Students for Equal Education, an SCC student organization that seeks to provide a welcoming and inclusive environment regardless of immigration status, hosted Cups and Conversation: Undocumented Student Edition for an opportunity to build community through storytelling, narrative, and dialogue.
- The FYSC hosted a workshop addressing the undocumented student population's intersectionality by highlighting [Undocuqueer](#) and [UndocuBlack](#) voices that tend to be ignored or erased from the movement. The workshop was an opportunity to engage in a dialogue that went past the DREAMer's narrative and a Latinx centric narrative.

INTERNATIONAL STUDENTS

On October 23rd and 24th, the SCC International Student Office participated as an exhibitor at a virtual educational fair held in Brazil that drew in over 5,500 visitors. The SCC booth was managed by two international students, a SCC alumni student from Brazil, and staff. In addition, in collaboration with the SCC Business & Career Education Division, two SCC Career Coaches conducted a virtual presentation "Aligning your Image with Business and Career Education Programs" that was attended by over 50 persons. The SCC booth featured videos of the SCC campus, SCC programs, a virtual campus tour, and other marketing material. The booth had many visitors resulting in staff collecting over 170 student leads.

PATHWAYS TO TEACHING PROGRAM (PTTP)

On October 29, PTTP held a Hiring Day with the company *College Nannies, Sitters and Tutors*. Students had the opportunity to join in through zoom to learn more about the company and employment opportunities. Some students were interviewed and hired on the spot.

PRESIDENT'S OUTREACH TO COMMUNITY

- On Wednesday, October 28, SCC Interim President met 1-1, via zoom, with Villa Park Mayor Pro Tem Crystal Miles.
- On Thursday, October 29, SCC Interim President participated in an Orange Unified School District Pledge meeting, a partnership among SCC, OUSD, CSU Fullerton, and UC Irvine.
- On Saturday, November 7, SCC Interim President reported to Handy Park at 7 am as a volunteer to install Flags for the Annual Field of Valor Event coordinated by the Community Foundation of Orange. Unfortunately, the incimate weather inhibited the ability to complete all of the day's tasks. Also volunteering from SCC were Dean Joanne Armstrong, Assistant Dean Starr Avedesian, and Facilities Manager Chuck Wales.



Pictured above, from left to right, Dean Joanne Armstrong, and Interim President Jose Vargas.

- Also on Saturday, November 7, SCC Interim President visited Orange High School for a tour of the new state of the art Science Technology, Engineering, and Mathematics building and the renovated Little Theatre conducted by Principal Dennis McCuistion. The tour was very informative and worthwhile. Kudos to OUSD and Orange HS! RSCCD Trustee Arianna Barrios was also at the High School and provide an opportunity to say hello and congratulate her for being elected as a new City of Orange Councilmember.

UPCOMING EVENTS

- **Next Blood Drive:** Friday, November 20, from 10:00 am to 4:00 pm, SCC Gymnasium. The event will be able to accommodate 65 donors per day, by appointment, and will include a free COVID-19 Anti-body test
- **Food Distribution through SCC Hawk's Nest Food Pantry:** Every Thursday from 10:00 am to 2 pm at SCC Parking Lot 2.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor of Business Operations/Fiscal Services

2323 N.
Broadway Santa Ana,
CA 92706 (714) 480-
7340 – Office

Date: November 5, 2020

To: Marvin Martinez

From: Adam O'Connor, Interim Vice Chancellor of Business Operations/Fiscal Services
Carri Matsumoto, Assistant Vice Chancellor of Facility Planning,
District Construction & Support Services

Subject: Additional Information and Follow-Up to Board Facilities Committee
Member Requests

2.7 Ratification of Change Order #2 for McCarthy Building Companies, Inc. for Construction Lease-Leaseback Services at Johnson Student Center at Santa Ana College

The committee reviewed the ratification of Change Order #2 for McCarthy Building Companies, Inc. for construction lease-leaseback services at Johnson Student Center. Trustee Hanna advised that he was going to pull this item from the consent calendar and asked Ms. Carri Matsumoto to be prepared to address at the board meeting the inquiry as to why, despite having a contracted expert (architect), we are encountering design issues.

The change order involves two main components: a) a compensable extension of time for 121 calendar days as a result of a conflict with a horizontal steel tube conflicting with the framing of the interior shaft in elevator tower #2 that impacted the second floor metal panel work from proceeding as intended in the construction schedule; b) unforeseen underground condition costs.

This conflict was presented as a request for information (RFI) from the contractor which requires the architect to clarify the design and is the contractual method to address how questions are managed through the course of construction. The District is **not** pleased with this situation and the amount of time it took to resolve the issue but recognizes there is no perfect 100% drawn plan produced by any architect. Every project during construction has questions that arise from the contractor to the architect that require clarifications in spite of every best efforts undertaken by the design professionals during the course of design to review and advance the coordination of their plans. On every project, conflicts occur when two dimensional plans transition into a three dimensional reality in construction. There are inevitable questions that need resolution. Some RFIs are easily answered and others are more complicated to address. Unfortunately, in this

case, the conflict was complicated for the architect to address as some of the components involved that needed to be reviewed in the elevator included the west wall shaft framing, the second floor wall connections at the shaft, and fire rating conditions that had to be met.

First, in regards to the architect's performance and responsibility, the District has stipulated contractual requirements and safeguards in our architectural agreement that require the architect to be responsible for costs the District incurs arising from the architect's errors or omissions that in the aggregate exceed a certain percent of the contractor's cost for the value of construction. The District tracks errors and omissions on the project and it is an on-going review until the conclusion of the project. To the extent the architect's aggregate threshold exceeds what is stipulated in our contract, the architect may be contractually responsible for the overage and costs incurred by the District as a result of errors and omissions. This is a contractual recourse the District can utilize to remedy costs incurred, if deemed necessary after further consultation with legal counsel and if in review of the magnitude of errors and omissions the District finds that it exceeds the percent threshold stipulated in the contract.

Second, it is also important to understand how RFI issues are managed when they arise, as they inevitably do, and the course of action taken to address the situation. When the RFI is submitted by the contractor, it is thoroughly reviewed and the architect is required to respond. In this case, the contractor, its subs, the design team, our DSA inspector, and construction manager worked collaboratively on discussions around the design solution for this elevator tower #2 conflict because of the work impacted and required for the coordination of 8-9 subcontractors/trades by the contractor. The solution provided by the architect then required DSA approval. Upon receipt of DSA approval, the contractor was able to commence with construction activities to not cause further delay and the parties had pre-coordinated the solution in anticipation of the plan being approved by DSA. When changes are made during the course of construction, some of those changes like this one (because it involved structural and fire rating in the elevator shaft), require DSA approval which also adds time to the overall schedule.

Third, it is important to evaluate if there is truly an impact to the overall project schedule for completion that requires an extension of time. In this case, the elevator tower #2 conflict impacted the overall completion schedule for the contractor because this activity is on the critical path in order for the project to complete. This means that one activity is related to the next by sequence and must occur in that fashion. The conflict on the elevator tower #2 had to be resolved in order for construction activities on the second floor to commence.

The second floor work that was delayed and followed in sequence after the elevator tower #2 work, was the exterior metal panel work. The second floor exterior metal panels required field measurements so that the panels could then be ordered from the manufacturer. Because field measurements could not proceed timely, this resulted in delay to the overall completion schedule to no fault of the contractor. In other cases, if there is a delay in certain activities, it may not always impact the completion of the schedule and time is not lost, because the construction activity is not related or tied to the critical path activity to complete the project.

Given the totality of the circumstances and facts, the District does not dispute the merit of this change order in spite of our displeasure with having a delay and the conflict that needed to be addressed by the architect. We have reviewed the costs for the change order request and they are

aligned with our contract terms for the contractor's agreement and within industry standards. It is recommended that the Change Order be approved as the work had to commence and the contractor had to proceed to not cause delay as per the terms of our contract. In the event the Change Order is not approved, there will likely be a claim submitted by the contractor and work will be further delayed on the project.

2.8 Approval of Agreement with SVA Architects, Inc. for Architectural Design Services for Campus Entrance Improvements for Phase 2 Design Services at Santa Ana College The committee reviewed the agreement with SVA Architects, Inc. for architectural services for campus entrance improves for Phase 2 architectural design services at SAC.

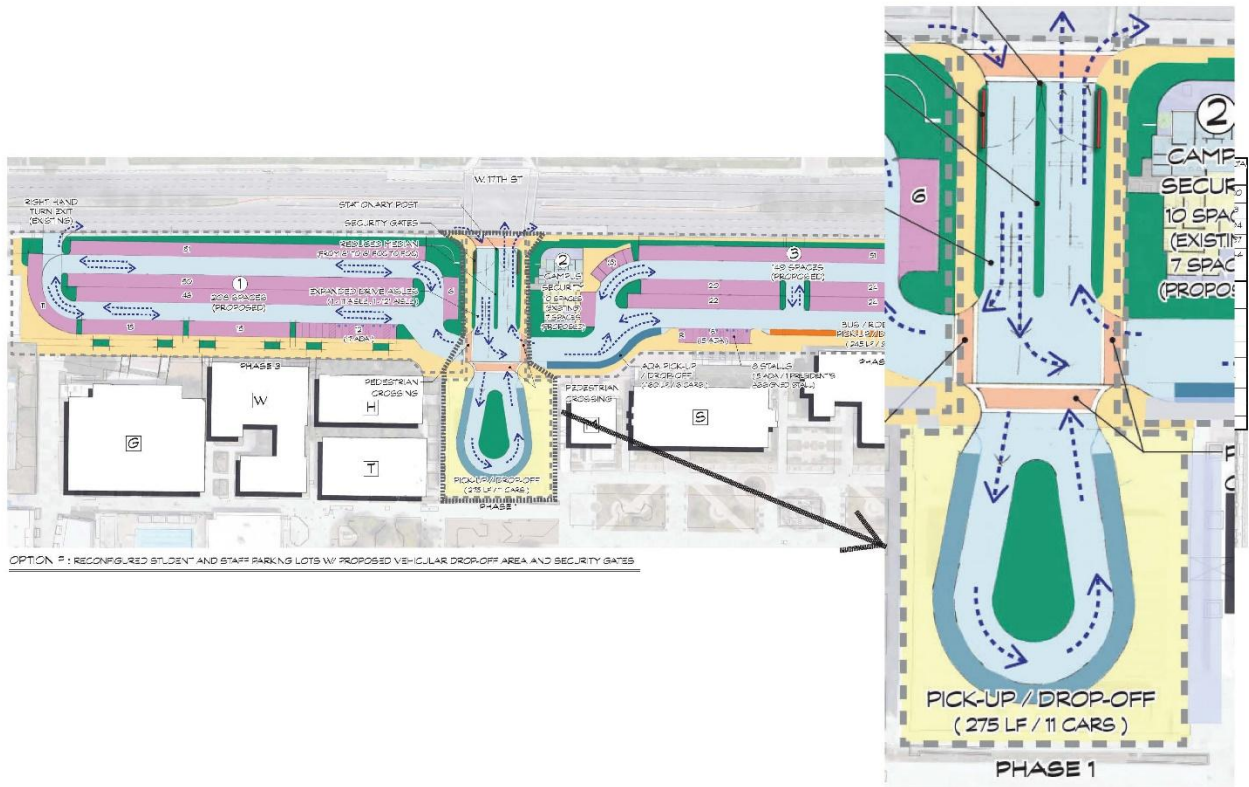
Trustee Hanna asked that information be added to this item from Campus Safety to support the need for the campus entrance improvements (i.e. data showing traffic congestion, potential risks and hazards, etc.).

Trustee Labrado asked that the rendering of design be included.

The following information from Campus Safety was added to the Board Summary Analysis along with the attached graphic that illustrates the first phase of the project (see attached). The College requested that if insufficient funding is currently not available at this time, the intent is to proceed with design services only so that the College is in a position to proceed with this first stage of the work when funding becomes available, recognizing that it takes over a year and a half to design the project and retain the appropriate Division of State Architect approval.

Furthermore, Campus Safety advises this project will help improve current campus conditions and create a safer environment for drop off, vehicles and pedestrians. Santa Ana Unified School District (SAUSD) delivers and picks up over 100 adult transition students in large vans and small buses two times a day Mondays thru Fridays. These transition program students are comprised of dual enrolled SAC students. Many of these students have substantial mobility impairments. The arrival and departure times occur at the same times. SAUSD also has a high school on the SAC campus with over 200 staff and students attending daily. Most of these students are dropped off each day by family/carpool which further impacts the front entrance existing drop off area that gets extremely congested with vehicles. Students visiting the Planetarium also utilize this front entrance to drop off students. There are many concurrent and competing vehicle drop-offs at the front entrance that contributes to congestion.

This improvement at the front entrance would provide a longer looped drop-off driveway in order to reduce the vehicle congestion and create a safer condition than what exists currently. The District's traffic consultant, LSA Associates worked with the architect and the College Work Group to review and develop the various design options to best alleviate the congestion problem and conflicts with drop-offs, vehicle movements, and pedestrian access. The proposed improvement will also allow Campus Safety the ability to close the main entrance of campus during campus closures or emergencies with the addition of gates. Campus Safety is in full support of these improvements as the campus needs to expand and improve its accessibility compliant drop-off areas to ensure better traffic flow and mitigate potential traffic collisions.



OPTION # : RECONFIGURED STUDENT AND STAFF PARKING LOTS W/ PROPOSED VEHICULAR DROP-OFF AREA AND SECURITY GATES



CONCEPTUAL PARKING / DROP-OFF STUDY
SANTA ANA COLLEGE
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT