

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Santa Ana College
1530 W. 17th Street, Small Gymnasium W-107
Santa Ana, California**

Monday, March 28, 2022

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 4:40 p.m. by Dr. Arias Miller. Other members present were Mr. David Crockett, Mr. John Hanna, Mr. Hernandez and Ms. Elisabeth Neely who participated in-person. Mr. Larry Labrado participated via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. Mr. Sal Tinajero and Mr. Phillip Yarbrough arrived at the time noted.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez, and Dr. Pamela Ralston. Ms. Maria Vicencio was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Elisabeth Neely, RSCCD Student Trustee.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Mr. Tinajero and Mr. Yarbrough arrived at this time.

Ms. Rosa Salazar de La Torre and Lisa Camarco (via Zoom) spoke regarding FARSCCD Negotiations/Counselors. Ms. Kathlyn Kosuth Wood spoke regarding COLA (Cost of Living Adjustment)/raise for faculty. Dr. Maria Rosa Hernandez, Bonita Jaros, Pete Maddox, Sandy Sladen, Stephanie Adams, Pamela Hernandez, Kirby D. Matter, Aracely Mora, Karen Dennis, Hilda Roberts, Carol Lehrer, Marilou Morris, Carolyn Motokane on behalf of Mary Wood, Carlos Brocatto, John Smith in behalf of Barbara Palmer, Marta Baker, Curt Childress, Steve Eastmond, Janis Perry, Cheryl Ooten, Libby Fuller, Dean Strenger, Gerald Ghelfi and Julie Slark all spoke regarding retiree benefits.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the minutes of the regular meeting held March 14, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Crockett and seconded by Mr. Yarbrough to approve the recommended action on the following items on the Consent Calendar, with the exception of Item 3.11 (Approval of the International Student Recruitment Agreement between Rancho Santiago Community College District and Shanghai New Sky Overseas Affairs Service Co., Ltd.), 3.12 (Approval of the International Student Recruitment Agreement between Rancho Santiago Community College District and Techwave Group, Inc.), 4.3 (Approval of the 2022-23 Tentative Budget Assumptions) removed from the Consent Calendar by Mr. Yarbrough; and 4.5 (Approval of Award of Bid #1399 - Financial Advisory Services) and 4.6 (Approval of Professional Services Agreement with Stradling Yocca Carlson & Rauth) removed from the Consent Calendar by Mr. Crockett. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

3.1 Approval of Proposed Revisions for the 2022–2023 Santa Ana College Catalog
The board approved the Proposed Revisions for the 2022–2023 Santa Ana College Catalog, as presented.

3.2 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and El Monte City School District
The board approved the Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and El Monte City School District, located in El Monte, California, as presented.

3.3 Approval of Affiliation Agreement between RSCCD on behalf of Santa Ana College and Select Rehabilitation, LLC
The board approved the Affiliation Agreement between RSCCD on behalf of Santa Ana College and Select Rehabilitation, LLC, located in Glenview, Illinois, as presented.

3.4 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc.
The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Communications, Inc., located in Los Angeles, California, as presented.

- 3.5 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media
The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Estrella Media, located in Burbank, California, as presented.
- 3.6 Approval of the Third Amendment to Agreement between RSCCD on behalf of Santa Ana College and the Myers-Briggs Company
The board approved the third amendment to agreement between RSCCD on behalf of Santa Ana College and the Myers-Briggs Company, located in Sunnyvale, California, as presented.
- 3.7 Approval of Subaward Agreement between RSCCD on behalf of Santa Ana College and Cal Fresh Outreach CSU Chico Center for Healthy Communities
The board approved the subaward agreement between RSCCD on behalf of Santa Ana College and Cal Fresh Outreach CSU Chico Center for Healthy Communities, located in Chico, California, as presented.
- 3.8 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and Carrera Innovations/Speed Aquatics
The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and Carrera Innovations/Speed Aquatics, located in Tustin, California, as presented.
- 3.9 Approval of Santa Ana College and Santiago Canyon College Community Education Program for Summer 2022
The board approved the Santa Ana College and Santiago Canyon College Community Education Program for Summer 2022. as presented.
- 3.10 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision
The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College Division of Continuing Education and Entravision
- 4.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 4.2 Approval of Budget Transfers, Budget Increases and Decreases
The board approved the budget increases, decreases and transfers for February 28, 2022 through March 13, 2022.

1.8 Recognition of Faculty by Board of Trustees – Santa Ana College

Trustees recognized those faculty members who have earned tenure with the Rancho Santiago Community College District.

Andrew Barrios
Carlos Brocatto
Michelle Kimmel
Adam Morgan
Arjun Nair
Huy (Hugh) Nguyen
David Roper
Jai Song (Jason) Sim

1.9 Recognition of Students by Board of Trustees – Santa Ana College

Trustees recognized the following students who have earned the President's Scholar at Santa Ana College:

Daniel Garcia
Yvette Rodriguez

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Presentation of Potential Bond Projects

Iris Ingram, Vice Chancellor, Business Services
Carri Matsumoto, Assistant Vice Chancellor, Facilities
Dr. Annebelle Nery, President, Santa Ana College (SAC)
Dr. Pamela Ralston, President, Santiago Canyon College (SCC), presented potential projects at both campuses if a bond measure is approved. Board members received clarification on data related to the presentation from Ms. Ingram and Ms. Matsumoto.

2.2 Report from the Board President

Dr. Arias Miller thanked the Academic Senate Presidents from each college for meeting with her.

Dr. Arias Miller reported that she plans to visit both campuses to look at the different programs each campus offers.

Dr. Arias Miller met with Vice Chancellor Iris Ingram and reviewed budgets.

Dr. Arias Miller also met with Dr. Annebelle Nery and discussed district and SAC goals.

2.2 Report from the Board President (cont.)

Dr. Arias Miller reported she met with Vice Chancellor, Cheng Yu Hou and Interim Chief Advisor for Academic and Diversity Program, Narges Rabii-Rakin and discussed continued employee development for faculty and include classified and managers.

Dr. Arias Miller attended Kindercominata at SAC on Friday, March 25, 2022.

2.3 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.4 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Pamela Ralston, President, Santiago Canyon College

2.5 Report from Student Trustee

Ms. Neely provided a report to the board.

2.6 Reports from Student Presidents

Ms. Elisabeth Neely, Student President, Santiago Canyon College, provided a report to the board.

Mr. Avinash Ramaswamy, Student President, Santa Ana College, provided a report to the board.

2.7 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

2.8 Reports from Board Institutional Effectiveness Committee Chairperson

Dr. Arias Miller provided a report on the March 17, 2022 Board Institutional Effectiveness Committee meeting.

2.9 Reports from Board Legislative Committee Chairperson

Mr. Hanna provided a report on the March 21, 2022 Board Legislative Committee meeting.

3.0 INSTRUCTION

Items 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9, 3.10 were approved as part of Item 1.6 (Consent Calendar).

3.11 Approval of the International Student Recruitment Agreement between Rancho Santiago Community College District and Shanghai New Sky Overseas Affairs Service Co., Ltd.

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the ratification of the agreement for International Student Recruitment between Rancho Santiago Community College District and Shanghai New Sky Overseas Affairs Service Co., Ltd. Located in Shanghai, China, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Tinajero. Nay – Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

3.12 Approval of the International Student Recruitment Agreement between Rancho Santiago Community College District and Techwave Group, Inc.

It was moved by Mr. Labrado and seconded by Mr. Tinajero to approve the ratification of the agreement for the International Student Recruitment Agreement with Techwave Group Inc. based in California but doing business in China, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Tinajero. Nay – Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

4.0 BUSINESS SERVICES

Items 4.1, 4.2, 4.4 were approved as part of Item 1.6 (Consent Calendar).

4.3 Approval of the 2022-23 Tentative Budget Assumptions

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to approve the 2022-23 Tentative Budget Assumptions as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

4.5 Approval of Award of Bid #1399 - Financial Advisory Services

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the award of bid #1399 - Financial Advisory Services as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

- 4.6 Approval of Professional Services Agreement with Stradling Yocca Carlson & Rauth
It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the professional services agreement with Stradling Yocca Carlson & Rauth as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

5.0 GENERAL

Item 5.1, 5.2, 5.3 was approved as part of Item 1.6 (Consent Calendar).

- 5.4 Adoption of Resolution No. 22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to adopt Resolution No. 22-12 in support of authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and government code section 54953 as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

- 5.5 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Hanna and seconded by Mr. Crockett to approve the Board Legislative Committee's recommendations of Assembly Bills as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

- 5.6 Board Member Comments

Mr. Crockett congratulated the faculty that received tenured and the students who were recognized with the President’s Scholar award.

Mr. Crockett attended SAC’s virtual event; Value of the Intersectional Identities of Immigrant Women with Dr. Claudia Donoso on Friday, March 25, 2022.

Mr. Crockett asked that an informational item be shared with the board about how the district handles banking, investments, partnerships particularly to 403b.

Mr. Crockett shared about the passing of Mr. Edwin Power, who was well known around the Floral Park area and SAC campus.

Mr. Tinajero reported that he will be traveling to St. Louis, Missouri to support the Forensics team as they complete in national competition.

5.6 Board Member Comments (cont.)

Mr. Yarbrough thanked the SAC staff for hosting the board meeting.

Mr. Yarbrough welcomed Mr. Hernandez back after being absent for a few meetings.

Mr. Yarbrough apologized for arriving late to the board meeting.

Mr. Hernandez thanked the SAC staff for hosting Kindercaminata.

Mr. Hernandez attended SCC's Seasons concert on Saturday, March 26, 2022.

Mr. Hernandez reported that he attended a recent SAC baseball game.

Mr. Hernandez thanked everyone for their patience while he was absent for a few board meetings.

Mr. Hanna thanked the SAC staff for hosting the board meeting.

Mr. Hanna congratulated Dr. Marilyn Flores on her appointment as President at Rio Hondo College.

Mr. Hanna thanked the Academic Senate Presidents for their work and sharing important information with board members.

RECESS TO CLOSED SESSION

The board convened into closed session at 10:24 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]): (2 case)
 - a. Rancho Association of Retired Employees v. Rancho Santiago Community College District, OC Superior Court No. 30-2022-01242638-CU-BC-CXCOC
 - b. Jane GR Doe (Rebeca Gonzalez) v. Rancho Santiago College District, OC Superior Court, Case No. 20-2020-01156221

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources

Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management/Confidential Employees

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Ms. Neely left the meeting at this time.

RECONVENE

Mr. Yarbrough left the meeting at this time.

The board reconvened at 11:36 p.m.

Public Comment

There were no public comments.

Closed Session Report

Mr. Tinajero reported during closed session the board discussed public employment, existing litigation, labor negotiations and the board took no action. The board also discussed public employee discipline/dismissal/release and unanimously approved a settlement agreement in connection with a dispute with an employee resulting in a mutual release and voluntary resignation with no additional compensation after the date of resignation.

8.0 HUMAN RESOURCES

Item 8.6 was approved as part of Item 1.6 (Consent Calendar).

8.1 Management/Academic Personnel

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Tinajero.

- Approve Revised Titles, Revised Job Descriptions
- Approve Additional Duties Stipend for Special Assignment
- Approve Acting Assignments
- Approve Amended Division/College Location
- Approve Banking Leaves of Absence
- Approve Leaves of Absence
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-Paid Intern(s) Service

8.2 Classified Personnel

It was moved by Mr. Tinajero and seconded by Mr. Crockett to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Tinajero.

- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Change in Positions
- Ratify Resignations/Retirements
- Approve Short Term Assignments
- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve SCC Student Hire Lists

8.3 Approval of the 2022-2023 Non-Credit Instructional Calendar

It was moved by Mr. Tinajero and seconded by Mr. Crockett to approve the 2022-2023 Non-Credit Instructional Calendar, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Tinajero.

8.4 Presentation of the Rancho Santiago Community College District Initial Bargaining Proposal to the California School Employees Association (CSEA) Chapter 579

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to approve the receipt of the District's Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579 and scheduling of public hearing as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Tinajero.

8.5 Presentation of California School Employees Association (CSEA) Chapter 579 Initial Bargaining Proposal to the Rancho Santiago Community College District

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to approve the Receipt of the California School Employees Association (CSEA) Chapter 579 Initial Bargaining Proposal to the Rancho Santiago Community College District and scheduling of public hearing as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Tinajero.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 11, 2022 at Santiago Canyon College. There being no further business, Dr. Arias Miller declared the meeting adjourned at 11:43 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 11, 2022