

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
Board of Trustees (Regular meeting) Hybrid  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, California**

**Monday, August 8, 2022**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

**1.1 Call to Order**

The hybrid meeting was called to order at 4:47 p.m. by Dr. Arias Miller. Other members present were Mr. David Crockett, Mr. Sal Tinajero, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Phillip Yarbrough who participated in-person. Student Trustee Ryan Foley joined the meeting via Zoom. Mr. Larry Labrado participated via Zoom at a later time.

Administrators present during the regular meeting were Dr. Adriene Davis, Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez, Dr. Annebelle Nery, and Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to suspend the rules and consider Item 4.8 (Public Hearing -Resolution No. 22-13 Resolution of Intention of the Board of Trustees of the Rancho Santiago Community College District to Establish the Santa Ana/Santiago Canyon Colleges Improvement District No. 3 of the Rancho Santiago Community College District and to Authorize Certain Other Actions). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

**4.8 Public Hearing -Resolution No. 22-13 Resolution of Intention of the Board of Trustees of the Rancho Santiago Community College District to Establish the Santa Ana/Santiago Canyon Colleges Improvement District No. 3 of the Rancho Santiago Community College District and to Authorize Certain Other Actions**

Mr. Ernesto Medrano, Mr. Brian Gernain, Mr. Robert James, Ms. Rosa Salazar de la Torre (via Zoom), Ms. Tamara Rivera (via Zoom) and Ms. Rita Van Dyke (via Zoom) all spoke regarding the bond measure.

Board convened to closed session and left the public hearing open to continue after the board reconvene from closed session.

## 1.2 Public Comment – Closed Session Only

There were no public comments.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 5:08 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources  
Employee Organizations: Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
Continuing Education Faculty Association (CEFA)
  
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1]) (1 case)
  
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])
  - a. Chancellor

### **3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 6:17 p.m.

Mr. Larry Labrado logged in via Zoom at this time.

#### 3.1 Closed Session Report

Mr. Tinajero reported during closed session the board discussed public employment, labor negotiation, and public employee performance evaluation and the board took no action. Board also discussed public employee discipline/dismissal/release, 1 case – Administrative Determination and the board voted to re-open the investigation.

#### **4.0 PUBLIC SESSION**

##### 4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. Adriene Davis, Acting Vice Chancellor, Educational Services.

##### 4.2 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

##### 4.3 Public Comment

Mr. Jarek Janio, Mr. Jeffrey Dennis, Mr. Dave Simpson, Ms. Isabel Garcia, Ms. Loreta Ruiz, Ms. Chanel Wilmington (via Zoom), Mr. John Tashima (via Zoom), Ms. Mariana Amirehteshami (via Zoom) and Mr. Craig Rutan all spoke regarding the bond measure.

##### 4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the minutes of the regular meeting held on June 27, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

##### 4.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the minutes of the regular meeting held on July 11, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

##### 4.6 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the minutes of the special meeting held on July 20, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

##### 4.7 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

- 6.1 Approval of International Student Recruitment Agreement between RSCCD on behalf of Santa Ana College and AMS Bridge Blue Pty. Ltd.  
The board approved the international student recruitment agreement between RSCCD on behalf of Santa Ana College and AMS Bridge Blue Pty. Ltd., located in the country of Australia, as presented.
- 6.2 Approval of Memorandum of Understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Chapman University  
The board approved the memorandum of understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Chapman University, located in Orange, California, as presented.
- 6.3 Approval of Cooperative Agreement No. C-2-2530 between Orange County Transportation Authority and RSCCD on behalf of Santa Ana College for the College Pass Program  
The board approved the cooperative agreement No. C-2-2530 between Orange County Transportation Authority and RSCCD on behalf of Santa Ana College for the College Pass Program, as presented.
- 6.4 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Taxi Productions, Inc  
The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Taxi Productions, Inc, located in Inglewood, California, as presented.
- 6.5 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and the Office of Diversity, Equity and Inclusion and Foothill-De Anza Community College District  
The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and the Office of Diversity, Equity and Inclusion and Foothill-De Anza Community College District, located in Los Altos Hills, California, as presented.
- 6.6 Approval of Contract Agreement between RSCCD on behalf of Santa Ana College and New Inspiration Broadcasting Co., Inc.  
The board approved the contract agreement between RSCCD on behalf of Santa Ana College and New Inspiration Broadcasting Co., Inc., located in Camarillo, California, as presented.
- 6.7 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Stephen Joseph Craig Productions  
The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and Stephen Joseph Craig Productions, located in Huntington Beach, California, as presented.

4.7 Approval of Consent Calendar (cont.)

- 6.8 Approval of Software License Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and PrismRBS LLC  
The board approved the software license agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College and PrismRBS LLC, located in Pittsburgh, Pennsylvania, as presented.
- 6.9 Approval of Cooperative Agreement No. C-2-2528 between Orange County Transportation Authority and RSCCD on behalf of Santa Ana College and Santiago Canyon College for Continuing Education College Pass Program  
The board approved the cooperative agreement No. C-2-2528 between Orange County Transportation Authority and RSCCD on behalf of Santa Ana College and Santiago Canyon College for Continuing Education College Pass Program, as presented.
- 6.10 Approval to Augment the Estimated Cost of Santiago Canyon College Library's Electronic Library Subscriptions on the District Contract Renewals list for 2022-2023.  
The board approved the augmentation to the estimated cost of Santiago Canyon College Library's electronic library subscriptions on the District Contract Renewals list for 2022-2023.
- 6.11 Approval of the International Student Recruitment Agreement between RSCCD on behalf of Santiago Canyon College and Efigie Projetos Educacionais  
The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and Efigie Projetos Educacionais, located in Brazil, as presented.
- 6.12 Approval of the International Student Recruitment Agreement between RSCCD on behalf of Santiago Canyon College and Unimates Co., Ltd  
The board approved the international student recruitment agreement between RSCCD on behalf of Santiago Canyon College and Unimates Co., Ltd., located in Vietnam, as presented.
- 7.1 Approval of Payment of Bills  
The board approved the payment of bills as submitted.
- 7.2 Approval of Budget Transfers, Budget Increases and Decreases  
The board approved the budget transfers, budget increases and decreases as presented.
- 7.3 Approval of Intrafund and Interfund Transfers  
The board approved the intrafund and interfund transfers as presented.
- 7.4 Approval of Purchase Orders  
The board approved the purchase order listing, supplement, and PO change order listing as submitted.

4.7 Approval of Consent Calendar (cont.)

- 7.5 Approval of Settlement Agreement with Liberty Mutual Fire Insurance Company for Buildings G and H Water Claims at Santiago Canyon College  
The board approved the agreement with Pacific Rim Architects for Architectural Services for Basic Needs Center Minor Remodel in Building A at Santiago Canyon College as presented.
- 7.6 Approval of Agreement with Mesa Energy Systems, Inc. dba EMCOR Services Mesa Energy for HVAC Preventative Maintenance Services at the District Operations Center  
The board approved the agreement with Mesa Energy Systems, Inc. dba EMCOR Services Mesa Energy for HVAC Preventative Maintenance Services at the District Operations Center as presented.
- 7.7 Approval of Award of Bid #1422 Barrier Removal Lots 2 and 7 Crosswalk Improvements Project at Santiago Canyon College  
The board approved the award of Bid #1422 Barrier Removal Lots 2 and 7 Crosswalk Improvements Project at Santiago Canyon College as presented.
- 7.8 Approval of Award of Bid #1423 for Buildings F, I, and J Roof Replacements at Santa Ana College  
The board approved the award of Bid #1423 Buildings F, I, and J Roof Replacements at Santa Ana College as presented.
- 7.9 Approval of Foundation for California Community Colleges (FCCC) Contracts, CDW Government LLC (Master Agreement No. 00004442) and B&H Foto and Electronics Corp. (Master Services Agreement No. 00004443)  
The board approved the District's use of the Foundation for California Community Colleges contracts with CDW Government LLC (Master Agreement No. 00004442) and B&H Foto and Electronics Corp. (Master Services Agreement No.00004443) including renewals, future addendums, supplements and extensions as presented.
- 7.10 Approval of Public Hearing for the 2022/2023 Proposed Adopted Budget  
The board approved to hold a public hearing on the 2022/2023 proposed Adopted Budget at the September 12, 2022 Board of Trustees meeting.
- 7.11 Approval of the 2022/2023 Proposed Adopted Budget Assumptions  
The board approved the adopted budget assumptions for the 2022/2023 fiscal year as presented.
- 7.12 Quarterly Investment Report as of June 30, 2022  
The quarterly investment report as of June 30, 2022 was presented as information.

4.7 Approval of Consent Calendar (cont.)

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- K-12 Strong Workforce Program 2018/19 Reallocation Funds to Orange County Regional Consortium	\$	323,810.83
- California Adult Education Program	\$	40,449.00
- Career and Technical Education Title I-C	\$	991,923.00

8.2 Approval of Transaction Services Application with Touchnet Information Systems, Inc.

The board approved the transaction services application with Touchnet Information Systems, Inc.

8.3 Approval of Second Amendment to Professional Service Agreement with Jaime Gonzalez

The board approved the second amendment to professional services agreement with Jaime Gonzalez, as presented.

8.4 Approval of First Amendment to Professional Service Agreement with EduWorkforce, LLC

The board approved the first amendment to professional services agreement with EduWorkforce, LLC, as presented.

8.5 Approval to Reaffirm Resolution No. 22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

The board approved to reaffirm Resolution No.22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953 as adopted on March 28, 2022.

9.1 Human Resources Docket - Management/Academic

The board approved the Human Resources Docket-Management/Academic as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources Docket-Classified as presented.

4.7 Approval of Consent Calendar (cont.)

9.3 Approval of the Collective Bargaining Agreement between the Rancho Santiago Community College District and the Continuing Education Faculty Association (CEFA)

The board approved the public disclosure of the collective bargaining agreement between the Rancho Santiago Community College District and the Continuing Education Faculty Association (CEFA) as presented.

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to suspend the rules and consider Items 7.13 (Adoption of Resolution 22-27 – Resolution of Formation of the Board of Trustees of the Rancho Santiago Community College District in connection with its Formation of the Santa Ana/Santiago Canyon Colleges Improvement District No. 3 of the Rancho Santiago Community College District and to Authorize Certain Other Actions) and 7.14 (Adoption of Resolution 22-28 – Resolution of the Board of Trustees of Rancho Santiago Community College District Ordering an Election, and Establishing Specifications of the Election Order). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Tinajero and Mr. Yarbrough. Nay – Mr. Hernandez. Student Trustee Foley’s advisory vote was aye.

7.13 Adoption of Resolution 22-27 – Resolution of Formation of the Board of Trustees of the Rancho Santiago Community College District in connection with its Formation of the Santa Ana/Santiago Canyon Colleges Improvement District No. 3 of the Rancho Santiago Community College District and to Authorize Certain Other Actions

Mr. Claudio Gallegos and Iris Ingram, Vice Chancellor, Business Services, provided the board with a presentation on maps relating to the SFID 3. Board members received clarification on data related to the presentation from Mr. Gallegos and Ms. Ingram.

At this time Board President, Dr. Arias Miller announced the board would be taking a short recess at 7:02 p.m. to review all maps relating to the SFID No. 3.

Board reconvened at 7:08 p.m. into regular session.

It was moved by Mr. Tinajero and seconded by Mr. Yarbrough to adopt Resolution No. 22-27 - Resolution of Formation of the Board of Trustees of the Rancho Santiago Community College District in connection with its Formation of the Santa Ana/Santiago Canyon Colleges Improvement District No. 3 of the Rancho Santiago Community College District and to Authorize Certain Other Actions as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Nay – Mr. Hernandez. Student Trustee Foley’s advisory vote was aye.



7.14 Adoption of Resolution 22-28 – Resolution of the Board of Trustees of Rancho Santiago Community College District Ordering an Election, and Establishing Specifications of the Election Order

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt Resolution No. 22-28 - Resolution of the Board of Trustees of Rancho Santiago Community College District Ordering an Election, and Establishing Specifications of the Election Order as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Nay – Mr. Hernandez. Student Trustee Foley’s advisory vote was aye.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Report from the Board President

Dr. Arias Miller had no report

5.2 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.3 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Mr. Enrique Perez, Interim President, Santiago Canyon College

5.4 Report from Student Trustee

Mr. Foley had no report.

5.5 Reports from Student Presidents

Ms. Melani Fernandez, Student President, Santa Ana College provided a report to the board via Zoom.

Mr. Michael Green, Student President, Santiago Canyon College, was not present to provide a report.

5.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College  
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.7 Report from Board Fiscal/Audit Committee Chairperson

Mr. Yarbrough provided a report on the July 20, 2022 Board Fiscal/Audit Committee meeting.

5.8 Report from Board Institutional Effectiveness Committee Chairperson

Dr. Arias Miller provided a report on the July 14, 2022 Board Institutional Effectiveness Committee meeting.

5.9 Reports from Board Facilitates Committee Chairperson

Mr. Yarbrough provided a report on the August 4, 2022 Board Facilities Committee meeting.

**6.0 INSTRUCTION**

All items were approved as part of Item 4.7 (Consent Calendar).

**7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11 and 7.12 were approved as part of Item 4.7 (Consent Calendar).

7.13 Adoption of Resolution 22-27 – Resolution of Formation of the Board of Trustees of the Rancho Santiago Community College District in connection with its Formation of the Santa Ana/Santiago Canyon Colleges Improvement District No. 3 of the Rancho Santiago Community College District and to Authorize Certain Other Actions

This item was considered and approved after 4.7 (Approval of Consent Calendar).

7.14 Adoption of Resolution 22-28 – Resolution of the Board of Trustees of Rancho Santiago Community College District Ordering an Election, and Establishing Specifications of the Election Order

This item was considered and approved after 7.13 (Adoption of Resolution 22-27 – Resolution of Formation of the Board of Trustees of the Rancho Santiago Community College District in connection with its Formation of the Santa Ana/Santiago Canyon Colleges Improvement District No. 3 of the Rancho Santiago Community College District and to Authorize Certain Other Actions).

## **8.0 GENERAL**

Items 8.1, 8.2, 8.3, 8.4 and 8.5 were approved as part of Item 4.7 (Consent Calendar).

### **8.6 Board Member Comments**

Mr. Crockett shared that he was pleased with the Chancellor's report.

Mr. Crockett commented that he was happy to participate in-person once again for board meetings after having to participate via Zoom for the past few meetings.

Mr. Crockett shared that he is currently attending the California Association of Black School Educators (CABSE) Conference from July 10<sup>th</sup> through July 13<sup>th</sup> in Napa, CA

Mr. Tinajero congratulated Mr. Perez for his appointment as Interim President at SCC.

Mr. Hernandez participated in the Board Fiscal/Audit Committee meeting on July 20, 2022 via Zoom.

Mr. Hernandez attended the OC Sheriff's Regional Training Academy Graduation Class #249 on July 21, 2022.

Mr. Hernandez also attended the Fainbarg Chase Thrive Center Donor recognition on July 27, 2022.

Mr. Hernandez participated in SAC Family Night on July 27, 2022.

Mr. Hernandez shared that he attended the FarWest Little League Reunion on August 6, 2022 in El Salvador Park.

Mr. Yarbrough shared how proud he is of the district and its accomplishments and the staff.

Mr. Labrado congratulated Mr. Perez for his appointment as Interim President at SCC.

## **9.0 HUMAN RESOURCES**

All items were approved as part of Item 4.7 (Consent Calendar).

## **10.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on September 12, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: September 12, 2022