

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting) Hybrid**  
**Rancho Santiago Community College District**  
**2323 North Broadway**  
**Santa Ana, California**

**Wednesday, September 28, 2022**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 4:39 p.m. by Dr. Tina Arias Miller. Other members present were Mr. David Crockett, Mr. John Hanna, and Mr. Phillip Yarbrough who participated in-person. Dr. Arias Miller, Mr. Larry Labrado and Student Trustee Ryan Foley joined the meeting via Zoom. Mr. Zeke Hernandez arrived at the noted time. Mr. Sal Tinajero was not present.

Administrators present during the regular meeting were Dr. Adriene Davis, Mr. Cheng Yu Hou (via Zoom), Ms. Iris Ingram, Mr. Marvin Martinez (via Zoom), Dr. Annebelle Nery, and Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were public comments.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 4:41 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

|                         |   |
|-------------------------|---|
| Agency Negotiator:      | Cheng Yu Hou, Vice Chancellor, Human Resources  |
| Employee Organizations: | California School Employees Association (CSEA),<br>Chapter 579<br>California School Employees Association, Chapter 888<br>Continuing Education Faculty Association (CEFA)<br>Unrepresented Management Employees |

## 2.3 Liability Claim (pursuant to Government Code Section 54956.95)

### a. Claim #610910

Mr. Hernandez arrived during closed session.

## 3.0 **RECONVENE FROM CLOSED SESSION**

The board reconvened at 5:23 p.m.

### 3.1 Closed Session Report

Mr. Crockett reported during closed session the board discusses public employment, labor negotiation, and liability claim and the board took no action.

## 4.0 **PUBLIC SESSION**

### 4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. David Crockett, RSCCD Trustee.

### 4.2 Approval of Additions or Corrections to Agenda

There were no additions or corrections to agenda.

### 4.3 Public Comment

Ms. Roberta Tragarz spoke in regard to the Jewish holiday, Rosh Hashanah. Ms. Blair Britt spoke on behalf of Ms. Lupe Campos in regard to student vaccination mandate.

### 4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the minutes of the regular meeting held on September 12, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

### 4.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

4.5 Approval of Consent Calendar (cont.)

- 6.1 Approval for RSCCD on behalf of Santa Ana College to Purchase Site Licenses for GMetrix Practice and Certification Exams and Adobe Pro Certified Associate from Certiport, a Subsidiary of NCS Pearson, Inc.  
The board approved the purchase site licenses for GMetrix Practice and certification exams and Adobe Pro Certified Associate (ACA) from Certiport, a Subsidiary of NCS Pearson, Inc., as presented.
- 6.2 Approval of ExamSoft Worldwide LLC Master Services Agreement between RSCCD on behalf of Santa Ana College and ExamSoft Worldwide LLC  
The board approved the ExamSoft Worldwide LLC master services agreement between RSCCD on behalf of Santa Ana College and ExamSoft Worldwide LLC, located in Dallas, Texas, as presented.
- 6.3 Approval of Standard Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and Mater Dei High School  
The board approved the standard clinical affiliation agreement between RSCCD on behalf of Santa Ana College and Mater Dei High School, located in Santa Ana, California, as presented.
- 6.4 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Broadway by the Sea  
The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Broadway by the Sea, located in Long Beach, California, as presented.
- 6.5 Approval of Amendment #1 to Agreement #209051 between RSCCD on behalf of Santa Ana College and The Regents of the University of California, on behalf of its Irvine campus  
The board approved the amendment #1 to agreement #209051 between RSCCD on behalf of Santa Ana College and The Regents of the University of California, on behalf of its Irvine campus, located in Irvine, California, as presented.
- 6.6 Approval of Subscription Agreement between RSCCD on behalf of Santa Ana College and Fusion Sport Inc.  
The board approved the subscription agreement between RSCCD on behalf of Santa Ana College and Fusion Sport Inc., located in Broomfield, Colorado, as presented.
- 6.7 Approval of First Amendment to the California Self Storage Rental Agreement between RSCCD on behalf of Santa Ana College and Manzanita Self Storage  
The board approved the first amendment to the California Self Storage Rental Agreement between RSCCD on behalf of Santa Ana College and Manzanita Self Storage, located in Orange, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.8 Approval of Standard Clinical Affiliation Agreement between RSCCD on behalf of Santiago Canyon College Continuing Education and the Orange Healthcare and Wellness Centre

The board approved the standard clinical affiliation agreement between RSCCD on behalf of Santiago Canyon College Continuing Education and the Orange Healthcare and Wellness Centre, located in Orange, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.4 Ratification of Award of Bid #1425 Barrier Removal Handrail Repairs at Santiago Canyon College

The board approved to ratify the award of bid #1425 Barrier Removal Handrail Repairs at Santiago Canyon College as presented.

7.5 Ratification of Change Order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1409 Information Technology Systems Heating, Ventilation, and Air Conditioning Upgrade Project at the District Operations Center

The board approved to ratify the change order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for bid #1409 Information Technology Systems Heating, Ventilation, and Air Conditioning Upgrade Project at the District Operations Center as presented.

7.6 Acceptance of Completion of Bid #1409 Information Technology Systems Heating, Ventilation, and Air Conditioning Upgrade Project at the District Operations Center and Approve Recording a Notice of Completion

The board approved to accept the completion of bid #1409 Information Technology Systems Heating, Ventilation, and Air Conditioning Upgrade Project at the District Operations Center and approve recording a notice of completion as presented.

4.5 Approval of Consent Calendar (cont.)

7.7 Approval of Utilization of the California Multiple Award Schedule (CMAS) Contract #4-19-78-0094A with Multimedia LED, Inc.

The board approved the District's use of the CMAS Contract #4-19-78-0094A awarded to Multimedia LED, Inc. and any future renewals, addendums, supplements, modifications, and extensions as presented.

7.8 Approval of the 2021/2022 CCFS-311 Annual Budget and Financial Report, including the Gann Appropriations Limit

The board approved the 2021/2022 CCFS-311 Annual Budget and Financial Report, including the Gann Appropriations Limit

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

|  |    |              |
|--|----|--------------|
| - College and Career Access Pathways (CCAP)          | \$ | 54,139.00    |
| Instructional Materials for Dual Enrollment          |    |              |
| - Center for Inclusive Computing                     | \$ | 4,000.00     |
| - Child Development Training Consortium              | \$ | 4,600.00     |
| - Disabled Student Programs and Services             | \$ | 2,303,975.00 |
| - Dreamer Resource Liaison Support Funds             | \$ | 144,377.00   |
| - Student Support Services Regular Program – Year 2  | \$ | 348,002.00   |
| - Student Support Services Veterans Program – Year 3 | \$ | 261,888.00   |
| - Upward Bound Math & Science Program – Year 1       | \$ | 297,601.00   |
| - Youth Empowerment Strategies for Success –         | \$ | 22,500.00    |
| Independent Living Program (YESS-ILP)                |    |              |

8.2 Second Amendment to Professional Services Agreement with Cambridge West Partnership, LLC

The board approved the second amendment to professional services agreement and that the Vice Chancellor, Business Services or her designee be authorized to sign and enter into a related agreement on behalf of the district.

9.1 Human Resources Docket - Management/Academic

The board approved the Human Resources Docket-Management/Academic as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources Docket-Classified as presented.

9.3 Approval of Fringe Benefit Providers and Rates for Calendar Year 2023

The board approved the renewal of the insurance programs at the negotiated rates and to authorize the Chancellor, or his designee, to enter into the appropriate agreements for January 1, 2023 – December 31, 2023, as presented.

4.5 Approval of Consent Calendar (cont.)

9.4 Rejection of Claim #610910

The board approved the rejection of claim #610910, as presented.

9.5 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences with actual and necessary expenses and cash advances as presented.

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to suspend the rules and consider Items 7.9 (Irrevocable Trust Investments Managed by PARS to Invest Only in U.S. Companies and/or International Companies that hire U.S. Workers) after Item 5.1 (Hispanic Heritage Month Presentation). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Nay – Mr. Crockett.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Hispanic Heritage Month Presentation

Dr. Veniethia Hubbard, Vice President, Student Services and Dr. Brenda Estrada, Interim Associate Dean, presented on events taking place at SAC in honor of Hispanic Heritage Month.

Dr. Melba Castro, Vice President, Student Services, Ms. Cristina Marquez, Coordinator, and Mr. Alejandro Ramirez, coordinator presented on events taking place at SCC in honor of Hispanic Heritage Month.

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to suspend the rules and consider Items 8.6 (Adoption of Resolution 22-31- Honoring Hispanic Heritage Month in the Rancho Santiago Community College District). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

8.6 Adoption of Resolution 22-31- Honoring Hispanic Heritage Month in the Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopt Resolution No. 22-31 - Honoring Hispanic Heritage Month in the Rancho Santiago Community College District as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

7.9 Irrevocable Trust Investments Managed by PARS to Invest Only in U.S. Companies and/or International Companies that hire U.S. Workers

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommendation from the Board Fiscal/Audit Review Committee restricting the District's Irrevocable Investments managed by PARS to Invest Only in U.S. Companies and/or International Companies that hire U.S. Workers.

It was moved by Dr. Arias Miller and seconded by Mr. Hanna to consider a substitute motion to send Board Policy 6320 Investments for review by the Board Policy Committee and allow staff time to do more research on the recommendation from the Board Fiscal/Audit Committee. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, and Mr. Labrado. Nay – Mr. Hernandez, and Mr. Yarbrough. Student Trustee Foley's advisory vote was nay.

It was moved by Dr. Arias Miller and seconded by Mr. Hanna to approve the substitute motion to review Board Policy 6320 Investments by the Board Policy Committee and allow staff time to do more research on the recommendation from the Board Fiscal/Audit Committee. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

5.2 Board Training Session

Mr. Ruben A. Smith, AlvaradoSmith, provided a presentation to the board on Understanding the Role of Trustee, and Micromanagement. Board members received clarification on data related to the presentation from Mr. Smith.

5.3 Board Member Comments

Dr. Arias Miller attended the Orange Chamber of Commerce Candidates' Forum at SCC on September 22, 2022

Dr. Arias Miller participated in the Grand Opening Museum of Teaching and Learning (MOTAL) in conjunction with OUSD ribbon Cutting Ceremony on September 27, 2022.

Mr. Crockett shared that he recently helped his daughter move to college.

Mr. Crockett attended the Hispanic 100 Foundation Gala on September 24, 2022.

Mr. Crockett shared that he listened to the El Don podcast and acknowledged the professors and students who work on the podcast.

Mr. Hernandez shared that he attended the City of Santa Ana El Grito celebration.

Mr. Hernandez attended the Santa Ana High School Hall of Fame Induction Ceremony.

Mr. Hernandez participated in the September 22, 2022 Board Fiscal/Audit committee meeting.

Mr. Hernandez attended the Hispanic 100 Foundation Gala on September 24, 2022.

Mr. Hernandez attended an open house for the Casa de la Familia on September 27, 2022.

Mr. Hernandez suggested having workshops for the trustees.

5.4 Report from Student Trustee

Mr. Foley had no report.

5.5 Reports from Student Presidents

Ms. Melani Fernandez, Student President, Santa Ana College provided a report to the board via Zoom.

Mr. Michael Green, Student President, Santiago Canyon College, provided a report to the board via Zoom.

5.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.7 Report from Board Institutional Effectiveness Committee Chairperson

Dr. Arias Miller provided a report on the September 15, 2022 Board Institutional Effectiveness Committee meeting.

5.8 Report from Board Policy Committee Chairperson

Dr. Arias Miller provided a report on the September 21, 2022 Board Policy Committee meeting.

5.9 Report from Board Facilities Committee Chairperson

Mr. Yarbrough provided a report on the September 22, 2022 Board Facilities Committee meeting.



5.10 Report from Board Fiscal/Audit Committee Chairperson

Mr. Yarbrough provided a report on the September 22, 2022 Board Fiscal/Audit Committee meeting.

**6.0 INSTRUCTION**

All items were approved as part of Item 4.5 (Consent Calendar).

**7.0 BUSINESS SERVICES**

Items 7.1 through 7.8 were approved as part of Item 4.5 (Consent Calendar).

7.9 Irrevocable Trust Investments Managed by PARS to Invest Only in U.S. Companies and/or International Companies that hire U.S. Workers

This item was considered and approved after Item 5.1 (Hispanic Heritage Month Presentation)

**8.0 GENERAL**

Items 8.1 and 8.2, were approved as part of Item 4.5 (Consent Calendar).

8.3 First Reading of Revisions to Board Policy (BP) 2745 Board Self-Evaluation

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve placement of revised Board Policy (BP) 2745 Board Self Evaluation on the October 11, 2022 board of trustees agenda for approval as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.4 First Reading of Approval of Suspension of Board Policy (BP) 5215 COVID-19 Vaccine Requirement for Students

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to approve placement of the recommendation to suspend Board Policy (BP) 5215 COVID-19 Vaccine Requirement for Students and to authorize the Chancellor to revive this policy as public health guidelines require on the October 11, 2022 board of trustees agenda for approval. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley abstained from voting.

8.5 First Reading of Approval of Suspension of Board Policy (BP) 7325 SARS-CoV-2 (Severe Acute Respiratory Syndrome Coronavirus 2) Vaccination Program

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve placement of the recommendation to suspend Board Policy (BP) 7325 SARS-Co-V-2 (Severe Acute Respiratory Syndrome Coronavirus 2) Vaccination Program and to authorize the Chancellor to revive this policy as public health guidelines require on the October 11, 2022 board of trustees agenda for approval. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado and Mr. Yarbrough. Student Trustee Foley abstained from voting.

8.6 Adoption of Resolution 22-31- Honoring Hispanic Heritage Month in the Rancho Santiago Community College District

This item was considered and approved after Item 5.1 (Hispanic Heritage Month Presentation)

**9.0 HUMAN RESOURCES**

9.1, 9.2, 9.3, 9.4, and 9.5 were approved as part of Item 4.5 (Consent Calendar).

9.6 Adoption of Resolution No. 22-30 Board Member Absence

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to adopt Resolution No. 22-30 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Mr. Yarbrough. Abstain – Mr. Labrado. Student Trustee Foley’s advisory vote was aye.

**10.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on October 11, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 9:12 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: October 11, 2022