

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, February 13, 2023

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 4:52 p.m. by Mr. David Crockett. Other members present were Dr. Tina Arias Miller, Mr. John Hanna, Mr. Zeke Hernandez, Ms. Daisy Tong, Mr. Sal Tinajero who participated in-person. Mr. Phillip Yarbrough and Student Trustee Ryan Foley participated via Zoom.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:54 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Alfonso Roman v. Rancho Santiago Community College, Mario Gaspar and Robert Ward, OC Superior Court, Case No. 30-2021-01196907-CU-OE-CJ

2.3 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College
District (FARSCCD)
Continuing Education Faculty Association (CEFA)

2.4 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

2.5 Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:35 p.m.

3.1 Closed Session Report

Ms. Tong reported during closed session the board discussed public employment and conference with labor negotiator, and the board took no action. The board unanimously approved the settlement agreement for the Alfonso Roman case for all parties. The amount of the settlement will be paid by ASCIP the district's insurance provider. The board also discussed public employee discipline/dismissal/release and unanimously voted to terminate the Public Information Officer at Santiago Canyon College.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Sal Tinajero, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hernandez and seconded by Ms. Tong to approve to remove Item 7.6 (Approval of Professional Services Agreement with GS1 Group Inc.) from the agenda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley's advisory vote was aye.

4.3 Public Comment

Mr. Morrie Barembaum spoke regarding the presentation of the Faculty Association Rancho Santiago Community College District (FARSCCD) initial bargaining proposal to the Rancho Santiago Community College District.

4.4 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the minutes of the regular meeting held on January 17, 2023. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

4.5 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Ms. Tong to approve the recommended action on the following items on the Consent Calendar with the exception of Item 7.3 (Quarterly Investment Report as of December 31, 2022) and Item 7.4 (Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended December 31, 2022) pulled by Mr. Yarbrough. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

6.1 Approval of Proposed Revisions for the 2023–2024 Santa Ana College Catalog
The board approved the proposed revisions for the 2023–2024 Santa Ana College Catalog, as presented.

6.2 Approval for Purchase of GoReact Video Coaching & Assessment Software
The board approved the purchase of GoReact video coaching & assessment software by GoReact, located in Orem, Utah, as presented.

6.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Fountain Valley School District
The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Fountain Valley School District, located in Fountain Valley, California, as presented.

6.4 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College TRIO Upward Bound Program and IST Campus Tours
The board approved the professional services agreement between RSCCD on behalf of Santa Ana College TRIO Upward Bound Program and IST Campus Tours, located in Folsom, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.5 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and International Sanitary Supply Association through Cleaning Management Institute

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and Santiago Canyon College Community Education Programs and International Sanitary Supply Association through Cleaning Management Institute, located in Albany, New York, as presented.

6.6 Approval of Memorandum of Understanding between Rancho Santiago Community College District on behalf of Santiago Canyon College and Immigration Legal Defense

The board approved the memorandum of understanding between Rancho Santiago Community College District on behalf of Santiago Canyon College and Immigration Legal Defense

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.5 Approval of Professional Services Agreement with Sherry Colgan Stone

The board approved the professional services agreement with Sherry Colgan Stone

7.7 Approval of Agreement with American Engineering Laboratories, Inc. – Materials Testing and Special Inspection Services for Campus Entrance Improvements (Phase 1) Project at Santiago Canyon College

The board approved the agreement with American Engineering Laboratories, Inc. – Materials Testing and Special Inspection Services for Campus Entrance Improvements (Phase 1) Project at Santiago Canyon College as presented.

7.8 Approval of Lease Agreement between RSCCD and Congressman Jose Luis "Lou" Correa at the District Office, 2323 N. Broadway, Suite 319, Santa Ana, CA

The board approved the lease agreement between RSCCD and Congressman Jose Luis "Lou" Correa at the District Office, 2323 N. Broadway, Suite 319, Santa Ana, CA

4.5 Approval of Consent Calendar (cont.)

7.9 Ratification of Award of Bid #1432 Basic Needs Center Minor Remodel at Santiago Canyon College

The board approved to ratify the award of bid #1432 Basic Needs Center Minor Remodel at Santiago Canyon College as presented.

7.10 Ratification of Change Order #1 for Interior Demolition, Inc. for Bid #1416 U-95 Demolition Phase 1 at Santiago Canyon College

The board approved to ratify Change Order #1 for Interior Demolition, Inc. for Bid #1416 U-95 Demolition Phase 1 at Santiago Canyon College as presented.

7.11 Acceptance of Completion of Bid #1416 U-95 Demolition Phase 1 at Santiago Canyon College and Approve Recording a Notice of Completion

The board approved the acceptance of completion of bid #1416 U-95 Demolition Phase 1 at Santiago Canyon College and approve recording a notice of completion as presented.

7.12 Ratification of Change Order #1 for Newbuild Construction and Restoration, Inc. for Bid #1417 Erosion Control Project at Santiago Canyon College

The board approved to ratify change order #1 for Newbuild Construction and Restoration, Inc. for bid #1417 Erosion Control Project at Santiago Canyon College as presented.

7.13 Acceptance of Completion of Bid #1417 Erosion Control Project at Santiago Canyon College and Approve Recording a Notice of Completion

The board approved to accept the completion of bid #1417 Erosion Control Project at Santiago Canyon College and Approve Recording a Notice of Completion as presented.

7.14 Acceptance of Vendor Name Changes

The board approved the vendors' name change requests as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- K12 Strong Workforce Program	\$	10,576,291.00
- NextUp Foster Youth Support Program	\$	150,000.00
- Project RAISER (Regional Alliance in Science, Technology, Engineering, and Math (STEM) Education Refined) – Year 2	\$	30,000.00

4.5 Approval of Consent Calendar (cont.)

- 8.2 Approval of Sub-Agreements between RSCCD and Local Educational Agencies in Orange County awarded the K-12 Strong Workforce Program 2022/23 Funds
The board approved the sub-agreements between RSCCD and Local Educational Agencies in Orange County to award K-12 Strong Workforce Program 2022/23 Funds.
- 8.3 Approval of Professional Services Agreement with Catapult LPD
The board approved the professional services agreement with Catapult LPD as presented.
- 8.4 Approval of Sub-Agreement between RSCCD and Hispanic Business Consultants for the Strong Workforce Program – Local Funds Initiative
The board approved the sub-agreement between RSCCD and Hispanic Business Consultants for the Strong Workforce Program – Local Funds Initiative, as presented.
- 9.1 Human Resources Docket - Management/Academic
The board approved the Human Resources Docket-Management/Academic as presented.
- 9.2 Human Resources Classified Docket
The board approved the Human Resources Docket-Classified as presented.
- 9.3 Presentation of the Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to the Rancho Santiago Community College District
The board approved the receipt and filing of the Continuing Education Faculty Association (CEFA) initial bargaining proposal to the Rancho Santiago Community College District and scheduling of public hearing as presented.
- 9.4 Presentation of the Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA)
The board approved the receipt and filing of the Rancho Santiago Community College District initial bargaining proposal to the Continuing Education Faculty Association (CEFA) and scheduling of public hearing as presented.
- 9.5 Presentation of the Faculty Association Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to the Rancho Santiago Community College District
The board approved the receipt and filing of the Faculty Association Rancho Santiago Community College District (FARSCCD) initial bargaining proposal to the Rancho Santiago Community College District and scheduling of public hearing as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Board Training Session - Robert's Rules of Order/Brown Act

Mr. Ruben A. Smith of Frost Brown Todd-Alvarado Smith, provided a presentation on Robert's Rules of Order/ Brown Act, Conflict of Interest and Gift Restrictions. Board members received clarification on data related to the presentation from Mr. Smith.

5.2 Report from Student Trustee

Mr. Foley provided a report to the board.

5.3 Reports from Student Presidents

Ms. Melani Fernandez, Student President, Santa Ana College provided a report to the board via Zoom.

5.4 Report from Board President

Mr. Crockett attended both SAC and SCC's convocation events.

Mr. Crockett mentioned he has been meeting with faculty and staff from both campuses.

5.5 Board Member Comments

Mr. Hernandez attended SAC men's basketball game against Orange Coast on January 18, 2023.

Mr. Hernandez attended the Lunar New Year celebration in Centennial Park.

Mr. Hernandez participated in two webinars presented by Community College League of California (CCLC) and the Association of Community College Trustees (ACCT).

Mr. Hernandez attended the CCLC 2023 Annual Legislative Conference on January 29-30, 2023.

Mr. Hernandez attended the ACCT National Legislative Summit in Washington D.C. on February 5-8, 2023.

Mr. Hernandez attended both SAC and SCC's convocation events.

Mr. Hernandez attended SAC's baseball game against East Los Angeles College on January 31, 2023.

Mr. Hernandez participated in the joint Academic Senate Retreat on February 1, 2023.

Mr. Hernandez attended SAC's softball game against Pasadena City College on February 10, 2023.

Mr. Hernandez meet with Senator Alex Padilla while attending the ACCT National Legislative Summit in Washington D.C. on February 8, 2023.

Ms. Tong thanked Vice Chancellor Enrique Perez for his assistance in scheduling meetings for the CCLC and ACCT conferences.

Ms. Tong thanked Dr. Nery for her community outreach in the Vietnamese community.

Mr. Tinajero mentioned that he attended the elementary debate tournament hosted by SCC on February 4, 2023.

Dr. Arias Miller thanked Ms. Tong and Dr. Ney for assisting in the district's participation at the TET parade hosted by the City of Westminster.

Dr. Arias Miller attended the Apprenticeship Training Center tour with the Chancellor on January 26, 2023.

Dr. Arias Miller attended the Women in Leadership luncheon with mayors Ashleigh Aitken and Valerie Amezcua.

Dr. Arias Miller shared that she will be meeting with City of Orange Mayor Dan Slater and City of Santa Ana Mayor Valerie Amezcua.

Dr. Arias Miller will be attending SAC's President's Circle.

Mr. Hanna shared that he had the opportunity to speak with City of Santa Ana Councilwomen Jessie Lopez and Tai Viet Phan and encouraged them to visit the college campuses.

Mr. Hanna attended the CCLC 2023 Annual Legislative Conference on January 29-30, 2023.

Mr. Hanna attended the ACCT National Legislative Summit in Washington D.C. on February 5-8, 2023.

Mr. Hanna thanked both college presidents and the Chancellor for their leadership at both the CCLC and ACCT conferences.

5.5 Board Member Comments (cont.)

Mr. Yarbrough attended the CCLC 2023 Annual Legislative Conference on January 29-30, 2023.

Mr. Yarbrough attended the ACCT National Legislative Summit in Washington D.C. on February 5-8, 2023 and the Finance and Audit Committee meetings.

Mr. Yarbrough thanked both college presidents and the Chancellor for their leadership at both the CCLC and ACCT conferences.

5.6 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.7 Reports from College President

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Jeannie Kim, President, Santiago Canyon College

5.8 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College
Mr. Michael Taylor, Academic Senate Vice President, Santiago Canyon College

5.9 Reports from Classified Representative

Junko Ishikawa provided a report to the board.

It was moved by Mr. Crockett and seconded by Mr. Hernandez to resume to closed session and discuss Item 2.5 (Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong. Nay – Mr. Yarbrough.

The board convened into closed session at 9:11 p.m.

The board reconvened at 9:39 p.m.

Closed Session Report

Ms. Tong reported during closed session the board discussed public employee performance evaluation and the board took no action.

6.0 INSTRUCTION

All items were approved as part of Item 4.5 (Consent Calendar).

7.0 BUSINESS SERVICES

Items 7.1, 7.2, 7.5, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13 and 7.14 were approved as part of Item 4.5 (Consent Calendar).

7.3 Quarterly Investment Report as of December 31, 2022

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to receive the quarterly investment report as of December 31, 2022 as information. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.4 Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended December 31, 2022

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the CCFS-311Q for the quarter ended December 31, 2022 as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

7.6 Approval of Professional Services Agreement with GS1 Group Inc.

This item was removed from the agenda as voted upon under Item 4.2 (Approval of Additions or Corrections to Agenda).

8.0 GENERAL

Items 8.1, 8.2, 8.3, and 8.4 were approved as part of Item 4.5 (Consent Calendar).

8.5 Adoption of Resolution No. 23-02 - Honoring Black History Month

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to adopt Resolution No. 23-02 - Honoring Black History Month as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough. Student Trustee Foley’s advisory vote was aye.

8.6 Adoption of Resolution No. 23-03 - Lunar New Year Recognition

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to adopt Resolution No. 23-03 - Lunar New Year Recognition as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong. Trustee Yarbrough was not present at vote. Student Trustee Foley’s advisory vote was aye.

9.0 HUMAN RESOURCES

All items were approved as part of Item 4.5 (Consent Calendar).

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on February 27, 2023. There being no further business, Mr. Crockett declared the meeting adjourned at 10:24 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: February 27, 2023