

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting) Hybrid**  
**Rancho Santiago Community College District**  
**2323 North Broadway**  
**Santa Ana, California**

**Tuesday, January 16, 2024**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 5:32 p.m. by Mr. Sal Tinajero. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Ms. Daisy Tong and Mr. Yarbrough. Mr. Zeke Hernandez arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram (via Zoom), Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

Mr. Hernandez arrived at this time.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:34 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Avedesian vs. Rancho Santiago Community College District, Superior Court, Case No.30-2023-01342858-CU-WT-CJC

2.3 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

2.4 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator:  
Alistair Winter, Acting Vice Chancellor, Human Resources

Employee Organizations:  
Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
Unrepresented Management Employees

2.5 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

2.6 Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

a. Chancellor

**3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 6:38 p.m.

3.1 Closed Session Report

Mr. Yarbrough reported during closed session the board discussed public employment, existing litigation, anticipated/potential litigation, labor negotiations, and employee performance evaluation and the board took no action. The board voted unanimously to suspend without pay Employee 1026942 for 15 days.

**4.0 PUBLIC SESSION**

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. Tina Arias Miller, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

There were no public comments.

#### 4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the minutes of the regular meeting held on December 11, 2023. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough.

#### 4.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong and Mr. Yarbrough.

##### 6.1 Approval of Second Amendment to Subscription Agreement between RSCCD on behalf of Santa Ana College and Teamworks Innovations, Inc.

The board approved the second amendment to the subscription agreement between RSCCD on behalf of Santa Ana College and Teamworks Innovations, Inc., located in Broomfield, Colorado, as presented.

##### 6.2 Approval of Second Amendment to Agreement between Santa Ana Unified School District and Rancho Santiago Community College District on behalf of Santa Ana College Academic Talent Search Program

The board approved the second amendment to the agreement between Santa Ana Unified School District and Rancho Santiago Community College District on behalf of Santa Ana College Academic Talent Search Program, as presented.

##### 6.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Mi Sueño Speech Therapy Inc

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Mi Sueño Speech Therapy Inc, located in Covina, California, as presented.

##### 6.4 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Jurupa Unified School District

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Jurupa Unified School District, located in Jurupa Valley, California, as presented.

##### 6.5 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Zenith Speech Therapy Inc

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Zenith Speech Therapy Inc, located in Santa Ana, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.6 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Bright Star Speech and Language Services

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Bright Star Speech and Language Services, located in Santa Ana, California, as presented.

6.7 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Children's Therapy Network Inc.

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Children's Therapy Network Inc., located in Ventura, California and Newbury Park, California, as presented.

6.8 Approval of Supervised Unpaid Practicum Learning Activity Placement Agreement between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District

The board approved the supervised unpaid practicum learning activity placement agreement between RSCCD on behalf of Santa Ana College and Santa Ana Unified School District, located in Santa Ana, California, as presented.

6.9 Approval of Supervised Unpaid Practicum Learning Activity Placement Agreement between RSCCD on behalf of Santa Ana College and Long Beach City College

The board approved the supervised unpaid practicum learning activity placement agreement between RSCCD on behalf of Santa Ana College and Long Beach City College located in Long Beach, California, as presented.

6.10 Approval of Supervised Unpaid Practicum Learning Activity Placement Agreement between RSCCD on behalf of Santa Ana College and Azusa Pacific University

The board approved the supervised unpaid practicum learning activity placement agreement between RSCCD on behalf of Santa Ana College and Azusa Pacific University located in Azusa, California, as presented.

6.11 Approval of First Amendment to the Upward Bound Agreement between RSCCD on behalf of Santa Ana College Upward Bound and Santa Ana Unified School District

The board approved the first amendment to the Upward Bound agreement between RSCCD on behalf of Santa Ana College Upward Bound and Santa Ana Unified School District, located in Santa Ana, California, as presented.

6.12 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College and Bricks 4 Kidz

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and Bricks 4 Kidz, located in Anaheim, California, as presented.

4.5 Approval of Consent Calendar (cont.)

- 6.13 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and CPR4LIVINGLIFE  
The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and CPR4LIVINGLIFE, located in Wildomar, California, as presented.
- 6.14 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and Pure Financial Advisors, Inc.  
The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and Pure Financial Advisors, Inc., located in San Diego, California, as presented.
- 6.15 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and The Jay Particle LLC dba Mad Science of West Orange County  
The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and The Jay Particle LLC dba Mad Science of West Orange County, located in Santa Ana, California, as presented.
- 6.16 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and Pinnacle Financial Resources  
The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and Pinnacle Financial Resources, located in Costa Mesa, California, as presented.
- 6.17 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and Voices for All, LLC  
The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College, Santa Ana College, and Voices for All, LLC, located in Halfmoon, New York, as presented.
- 6.18 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and California Land Surveyors Association  
The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and California Land Surveyors Association located in Tustin, California, as presented.
- 6.19 Approval of Amended 2023-2024 Master Cost Agreement between RSCCD on behalf of Santiago Canyon College and Operating Engineers Training Trust (JATC)  
The board approved the amended 2023-2024 master cost agreement between RSCCD on behalf of Santiago Canyon College and Operating Engineers Training Trust (JATC), located in Pasadena, California, as presented.

4.5 Approval of Consent Calendar (cont.)

6.20 Approval of Amended 2023-2024 Apprenticeship Cost Agreements and Hourly Rate Increase between RSCCD on behalf of Santiago Canyon College and JTS Services

The board approved the amended 2023-2024 apprenticeship cost agreements and hourly rate increase between RSCCD on behalf of Santiago Canyon College and six Joint Apprenticeship Training Center (JTS Services), located in California, as presented.

6.21 Approval of the International Student Recruitment between RSCCD on behalf of Santiago Canyon College Canyon and Beijing Ivyray Study Abroad Consulting LLC

The board approved the international student recruitment between RSCCD on behalf of Santiago Canyon College and Beijing Ivyray Study Abroad Consulting LLC located in China, as presented.

6.22 Approval of Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College and Unity Middle College High School (UMCHS)

The board approved the memorandum of understanding between RSCCD on behalf of Santiago Canyon College and Unity Middle College High School (UMCHS) located in Orange, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.4 Acceptance of Vendor Name Change

The board approved the vendors' name change requests as presented.

7.5 Approval of Disposal of Surplus Property

The board approved to declare the attached list of furniture, fixtures, and equipment as surplus property and utilize The Liquidation Company to conduct an auction as presented.

7.6 Approval of Disposal of Surplus Vehicles

The board approved to declare the listed vehicles as surplus property and to utilize Ken Porter Auctions to conduct an auction as presented.

4.5 Approval of Consent Calendar (cont.)

7.7 Approval of Contract for Independent Audit Services

The board approved the contract for independent audit services for fiscal year 2023-24 with Eide Bailly, LLP and authorize the Vice Chancellor, Business Services to enter into the agreement on the District's behalf as presented.

7.8 Declare Alaco Ladder Company as Sole Source Provider and Approve the Purchase of Instructional Supplies for Fire Technology

The board approved to declare Alaco Ladder Company as sole source provider and approve the purchase of instructional supplies for fire technology as presented.

7.9 Approval of Agreement with CES Environmental Consultants, Inc. – Hazardous Material Construction Monitoring Services for the Existing Russell Hall Demolition Project at Santa Ana College

The board approved the agreement with CES Environmental Consultants, Inc. – hazardous material construction monitoring services for the existing Russell Hall demolition project at Santa Ana College as presented.

7.10 Approval of Agreement with Moreto Mathison & Associates Architects, Inc. for Architectural Services for Canopy at Building K at Santa Ana College

The board approved the agreement with Moreto Mathison & Associates Architects, Inc. for architectural services for canopy at building K at Santa Ana College as presented.

7.11 Accept and Award of RFP#2324-002 - Internal Audit Services

The board approved to accept and award RFP#2324-002 - internal audit services as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- California Early Childhood Mentor Program	\$	714.00
- Early Head Start	\$	2,276,255.00
- Governor's Office of Business & Economic	\$	250,000.00
- Development Small Business (GO-Biz) Technical Assistance Program (TAP)		
- General Child Care & Development Programs (CCTR) – SB140 Cost of Care Plus Rate Payment	\$	61,776.00
- Math, Engineering and Science Achievement (MESA) Program	\$	1,120,000.00
- Project RAISER (Regional Alliance in Science, Technology, Engineering and Math (STEM) Education Refined) - Year 3	\$	30,000.00

4.5 Approval of Consent Calendar (cont.)

- Retention and Enrollment Outreach	\$	1,054,370.00
- Systemic Design for STEM Success Grant – Year 3	\$	699,896.00
- UMOJA Campus Programs	\$	176,116.74
- U.S Small Business Administration/ California State University, Fullerton– Orange County/Inland Empire Regional Small Business Development Center Network	\$	250,000.00

8.2 Approval of Sub-Agreement between RSCCD and Orange County Department of Education for the K-12 Strong Workforce Pathway Coordinator and K-14 Technical Assistance Provider Program Fund Return from Year One (2018/19) Initiative

The board approved the sub-agreement with Orange County Department of Education, as presented.

8.3 Approval of Foundation for California Community Colleges, CollegeBuys Purchase for Additional Student Adobe Creative Cloud Licenses for the 2023-2024 Academic Year

The board approved the Foundation for California Community Colleges, CollegeBuys purchase for additional student Adobe Creative Cloud licenses for the 2023-2024 academic year.

8.4 Approval of Professional Services Agreement between Rancho Santiago Community College District and Cambridge West Partnership, LLC (CWP) for a Data Governance Assessment

The board approved the professional services agreement between Rancho Santiago Community College District and Cambridge West Partnership, LLC (CWP) for a data governance assessment.

9.1 Human Resources Management/Academic Docket

The board approved the Human resources management/academic docket as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources classified docket as presented.

9.3 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences with actual and necessary expenses and cash advances as presented.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**



5.1 Governor's Proposed Budget Update

Ms. Iris Ingram, Vice Chancellor, Business Services provided a presentation on the 2024-2025 State budget. Board members received clarification on data related to the presentation from Ms. Ingram and Mr. Casey Elliot of Townsend Public Affairs.

5.2 Reports from Student Presidents

Mr. Gabriel Lopez, Student President, Santiago Canyon College provided a report to the board.

5.3 Report from Board President

Mr. Tinajero attended the grand opening of the SAC Health Science building on January 10, 2024.

5.4 Board Member Comments

Mr. Hernandez attended the Orange County Board of Supervisors Holiday Open House on December 12, 2023. He was able to meet with Supervisor's Don Wagner, Doug Chaffey and Vicente Sarmiento.

Mr. Hernandez shared that he delivered about \$100 worth of toys to Santa Ana College Veterans Center for their toy drive. The toys are then handed out to the children in the Child Development Center.

Mr. Hernandez attended the SAC Winter Celebration on December 13, 2023.

Mr. Hernandez attended the celebration of life held for Mr. Anthony White who was the head football coach at SAC.

Mr. Hernandez attended the District holiday luncheon at the Hacienda restaurant on December 18, 2023.

Mr. Hernandez attended the SAC baseball championship ring ceremony on December 19, 2023.

Mr. Hernandez attended the SAC Health Science Building grand opening on January 10, 2024.

Mr. Hernandez also attended the SAC Health Science building tour that was given to students from the Santa Ana Unified School District on January 11, 2024.

#### 5.4 Board Member Comments (cont.)

Mr. Hernandez attended the Korean American Day Thanksgiving Celebration at the Saenuri Church on January 13, 2024. This event was also attended by Consul General of the Republic of Korea in Los Angeles, Kim Youngwan, California State Treasurer, Fiona Ma, Congresswoman, Young Kim, Representative, Judy Chu and State Senator Dave Min.

Mr. Hernandez attended the Martin Luther King Jr. Community Celebration hosted by OC Ministers' Conference and OC Heritage Council on January 15, 2024.

Dr. Arias Miller attended the SAC Health Science Building grand opening on January 10, 2024.

Mr. Hanna attended the SAC Health Science Building grand opening on January 10, 2024.

Mr. Hanna mentioned that he will be attending the upcoming Community College League of California 2024 Annual Legislative conference on January 28-29, 2024 and the Association of Community College Trustees 2024 National Legislative Summit on February 4-7, 2024.

Mr. Crockett shared that he attended both SAC and SCC's holiday celebrations.

Mr. Crockett attended the SAC Health Science Building grand opening on January 10, 2024.

Mr. Crockett attended the Martin Luther King Jr. Community Celebration hosted by OC Ministers' Conference and OC Heritage Council on January 15, 2024.

Mr. Crockett mentioned he is looking forward to the upcoming convocations from both colleges.

Mr. Yarbrough mentioned that as a member of the Orange Countywide Oversight Board, he represents the community colleges, and he is very fortunate to be in a district that conducts itself well.

#### 5.5 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

#### 5.6 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Dr. Jeannie Kim, President, Santiago Canyon College

#### 5.7 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College (via Zoom)  
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

### 6.0 INSTRUCTION

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

### 7.0 BUSINESS SERVICES

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

### 8.0 GENERAL

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

### 9.0 HUMAN RESOURCES

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

### 10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on February 12, 2024, at RSCCD boardroom. There being no further business, Mr. Tinajero adjourned the meeting at 8:30 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: February 12, 2024