

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
Board of Trustees (Regular meeting) Hybrid  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, California**

**Monday, February 12, 2024**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 5:36 p.m. by Mr. Sal Tinajero. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, and Mr. Zeke Hernandez. Ms. Daisy Tong arrived at the noted time. Mr. Phillip Yarbrough was not present.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:38 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Raymond Wert v RSCCD OC Superior Court Case No. 30-2022-01273319-CU-OE-NJC

2.3 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

2.4 Student Expulsion (pursuant to Education Code 72122)  
Student I.D. # 2464831

Ms. Tong arrived at this time.

**3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 6:17 p.m.

3.1 Closed Session Report

Ms. Tong reported during closed session the board discussed public employment, existing litigation, anticipated/potential litigation and the board took no action. The board voted unanimously to expel the student with I.D. #2464831.

**4.0 PUBLIC SESSION**

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. David Crockett, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

There were no public comments.

4.4 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Ms. Tong to approve the minutes of the regular meeting held on January 16, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong.

#### 4.5 Approval of Consent Calendar

It was moved by Dr. Arias Miller and seconded by Ms. Tong to approve the recommended action on the following items on the Consent Calendar with the exception of Items 7.8 (Approval of Amendment to Agreement with CliffordMoss and The Santa Maria Group for Bond Communications Consulting Services) and 7.9 (Approval of Amendment Four (4) to Agreement with FM3 for Polling Services Related to a General Obligation Bond) pulled by Mr. Hernandez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong.

##### 6.1 Approval of RSCCD to Purchase NETLAB+ from ConvergeOne, LLC on behalf of Santa Ana College

The board approved the purchase NETLAB+ from ConvergeOne, LLC on behalf of Santa Ana College, as presented.

##### 6.2 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Newport Beach Police Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and Newport Beach Police Department, located in Newport Beach, California, as presented.

##### 6.3 Approval of Memorandum of Understanding between RSCCD, on behalf of Santiago Canyon College Community Education Program, and Orange Unified School District

The board approved the memorandum of understanding between RSCCD, on behalf of Santiago Canyon College Community Education Program, and Orange Unified School District located in Orange, California, as presented.

##### 6.4 Approval of Memorandum of Understanding between RSCCD on behalf of Santiago Canyon College, and the Korean American Chamber of Commerce of Orange County

The board approved the memorandum of understanding between RSCCD, on behalf of Santiago Canyon College, and the Korean American Chamber of Commerce of Orange County located in Buena Park, California, as presented.

##### 6.5 Approval of Professional Services Agreement between RSCCD on behalf of Santiago Canyon College and Roshan Uma

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College and Roshan Uma, located in Riverside, California, as presented.

##### 7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

4.5 Approval of Consent Calendar (cont.)

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Acceptance of Vendor Name Change

The board approved the vendors' name change requests as presented.

7.4 Approval of Professional Services Agreement with The Scanning Company

The board approved the professional services agreement with The Scanning Company as presented.

7.5 Approval of Agreement with Moreto Mathison & Associates Architects, Inc. for On-Call Architectural Services for Various Projects District-Wide

The board approved the agreement with Moreto Mathison & Associates Architects, Inc. for on-call architectural services for various projects district-wide as presented.

7.6 Ratification of Award of Bid #1450 Child Development Center (CDC) Path of Travel Repairs at Santiago Canyon College

The board approved to ratify award of bid #1450 Child Development Center (CDC) path of travel repairs at Santiago Canyon College as presented.

7.7 Ratification of Change Order #1 for Golden Gate Steel, Inc. DBA Golden Gate Construction for Bid #2223-333 Barrier Removal Building D Multi-user and Single-user Restroom Project at Santiago Canyon College

The board approved to ratify change order #1 for Golden Gate Steel, Inc. DBA as Golden Gate Construction for bid #2223-333 barrier removal building D multi-user and single-user restroom project at Santiago Canyon College as presented.

7.10 Approval of the Quarterly Financial Status Report (CCFS-311Q) for period ended December 31, 2023

The board approved the CCFS-311Q for the quarter ended December 31, 2023, as presented.

7.11 Quarterly Investment Report as of December 31, 2023

The board approved to receive the quarterly investment report as of December 31, 2023 as information.

4.5 Approval of Consent Calendar (cont.)

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Advanced Manufacturing Program Upgrades: Planning Grant	\$	75,000.00
- California State Preschool Program (CSPP) – SB140 Cost of Care Plus Rate Payment	\$	125,280.00
- Congressionally Funded Community Project - Digital Divide	\$	2,000,000.00
- Fiscal Agent for the Apprenticeship Pathways Demonstration Project	\$	550,000.00
- Lactation Educator Specialist/Consultant – Noncredit to Credit Pathway	\$	125,000.00
- UMOJA Campus Programs (Correction to amount listed on the January 16, 2024, agenda docket item description)	\$	176,641.67

8.2 Approval of Sub-agreement between RSCCD and Breastfeeding Task Force of Greater Los Angeles dba BreastfeedLA for the Lactation Educator Specialist/Consultant - Noncredit to Credit Pathway Grant

The board approved the sub-agreement with Breastfeeding Task Force of Greater Los Angeles dba BreastfeedLA, as presented.

8.3 Approval of Services Agreement between RSCCD on behalf of Santa Ana College, Santiago Canyon College and University of California, Irvine

The board approved the services agreement between RSCCD on behalf of Santa Ana College, Santiago Canyon College and University of California, Irvine.

8.4 Approval of Software Subscription Agreement with ServiceNow, Inc.

The board approved the software subscription agreement with ServiceNow, Inc.

8.5 Approval of Purchase Agreement with Soltrix Technology Solutions, Inc.

The board approved the purchase agreement with Soltrix Technology Solutions, Inc.

8.6 Approval of First Amendment to the Subscription with Community College League of California for Turnitin software

The board approved the first amendment to the subscription with Community College League of California for Turnitin software.

9.1 Human Resources Management/Academic Docket

The board approved the Human resources management/academic docket as presented.

4.5 Approval of Consent Calendar (cont.)

9.2 Human Resources Classified Docket

The board approved the Human Resources classified docket as presented.

9.3 Approval of Revised Employee Calendar for 2024-2025

The board approved the revised Employee Calendar for 2024-2025, as presented.

9.4 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences with actual and necessary expenses and cash advances as presented.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Board Training Session - Review of Parliamentary Procedure

Mr. Paul McGlocklin, Partner at Atkinson, Andelson, Loya, Ruud & Romo provided a training on Parliamentary Procedure. Board members received clarification on information related to the presentation from Mr. McGlocklin.

5.2 Reports from Student Presidents

Ms. Raven Cantoran, Student President, Santa Ana College provided a report to the board via Zoom.

Mr. Gabriel Lopez, Student President, Santiago Canyon College provided a report to the board.

5.3 Report from Board President

Mr. Tinajero attended the SAC's Convocation on February 6, 2024.

Mr. Tinajero thanked SCC President, Dr. Jeannie Kim for hosting the 2024 Middle School Mardi Gras speech and debate event which took place during the past two weekends at SCC.

5.4 Board Member Comments

Mr. Hanna will be attending an event at the California State University, Fullerton, Center for Oral and Public History which will honor Mr. Tom Daly, Mr. Bill Campbell and Ms. Lucy Dunn.

Mr. Hanna shared that this will be his daughter's last semester at SCC and she has been visiting colleges.

#### 5.4 Board Member Comments (cont.)

Mr. Hanna attended the Association of Community College Trustees 2024 National Legislative Summit on February 4-7, 2024. He also attended the scheduled legislative meetings along with Chancellor Martinez and staff.

Mr. Crockett attended the Association of Community College Trustees 2024 National Legislative Summit on February 4-7, 2024. He also attended the scheduled legislative meetings along with Chancellor Martinez and staff.

Mr. Crockett participated in the City of Westminster Tet Parade on February 10, 2024.

Mr. Hernandez attended the 2024 Community College League of California Annual Legislative Conference on January 28-29, 2024.

Mr. Hernandez attended the Association of Community College Trustees 2024 National Legislative Summit on February 4-7, 2024. He also attended the scheduled legislative meetings along with Chancellor Martinez and staff.

Mr. Hernandez participated in the City of Westminster Tet Parade on February 10, 2024.

Mr. Hernandez asked to adjourn the board meeting in memory of Mr. Allen Baldwin and Mr. Rudy Montejano who recently passed away.

Dr. Arias Miller attended the Santa Ana Chamber Mayor's Prayer breakfast on January 30, 2024.

Dr. Arias Miller participated in the City of Westminster Tet Parade on February 10, 2024.

Dr. Arias Miller will be attending the SAC President's Circle event on February 29, 2024.

Dr. Arias Miller attended the Countering Hate Summit hosted by the Jewish Federation Orange County on February 8, 2024 at University of California, Irvine.

#### 5.5 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.6 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Dr. Jeannie Kim, President, Santiago Canyon College

5.7 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College  
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.8 Report from Board Institutional Effectiveness Committee Chairperson

Mr. Hernandez provided a report on the January 24, 2024 Board Institutional Effectiveness Committee meeting.

**6.0 INSTRUCTION**

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

**7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.10, 7.11 were approved as part of Item 4.5 (Approval of Consent Calendar)

7.8 Approval of Amendment to Agreement with CliffordMoss and The Santa Maria Group for Bond Communications Consulting Services

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the amendment to the agreement with CliffordMoss and the Santa Maria Group for bond communications consulting services as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong.

7.9 Approval of Amendment Four (4) to Agreement with FM3 for Polling Services Related to a General Obligation Bond

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve amendment four (4) to the agreement with FM3 for polling services related to a general obligation bond as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong.

**8.0 GENERAL**

Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6 were approved as part of Item 4.5 (Approval of Consent Calendar)

8.7 Adoption of RSCCD Strategic Directions for 2024 - 2032

It was moved by Mr. Hernandez and seconded by Mr. Crockett to adopt the RSCCD Strategic Directions for 2024 - 2032. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero and Ms. Tong.

**9.0 HUMAN RESOURCES**

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

**10.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on February 26, 2024, at RSCCD boardroom. There being no further business, Mr. Tinajero adjourned the meeting in memory of Mr. Ray Cordova, Mr. Allen Baldwin and Mr. Rudy Montejano who've recently passed away. Mr. Tinajero declared the meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: February 26, 2024