

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. BROADWAY, DISTRICT BOARD ROOM
SANTA ANA, CA 92706**

**MEASURE E CITIZENS' BOND OVERSIGHT COMMITTEE
THURSDAY, JANUARY 15, 2015**

MINUTES

Members Present: Carol Chaney
Larry Cohn
Phillip Hummel
Hector Soberano
Luis Vargas
Trustee Nelida Mendoza Yanez

Members Absent: Kenneth Purcell
William Thornton

District Staff Present: Raúl Rodríguez, Chancellor
Peter Hardash, Vice Chancellor, Business/Fiscal
Carri Matsumoto, Assistant Vice Chancellor, Facility Planning
Adam O'Connor, Assistant Vice Chancellor, Fiscal Services
Michael Collins, Vice President at Santa Ana College
John Weispfenning, President of Santiago Canyon College

1. Call to Order and Introductions

Ms. Chaney called the meeting to order at 6:06 p.m.

2. Annual Organizational Meeting

- Election of Committee Officers: Mr. Cohn made a motion to nominate Ms. Carol Chaney as chair of the committee and Mr. Hummel as co-chair for the 2015 calendar year. The motion was seconded by Mr. Vargas and passed unanimously.
- Adoption of Meeting Schedule for the 2015 calendar year. Mr. Hummel made a motion to adopt the following meeting schedule: May 28, 2015, September 10, 2015 and the annual organizational meeting on January 21, 2016. The motion was seconded by Mr. Cohn and passed unanimously.
- The Committee affirmed the Citizens' Bond Oversight Committee Ethics Policy Statement as presented.
- The Committee affirmed the revised Citizens' Bond Oversight Committee revised Bylaws as presented.

3. Public Presentations

There were no public presentations.

4. Approval of Minutes – September 25, 2014

Mr. Vargas made a motion to approve the Minutes of the September 25, 2014 Measure E Citizens' Bond Oversight Committee meeting. The motion was seconded by Mr. Hummel and approved unanimously by the Committee, Mr. Soberano abstained.

5. Approval of the Measure E – June 30, 2014 Audits (Performance and Financial)
Mr. Hardash reviewed the independent auditor’s report from Vavrinek, Trine, Day & Co, LLP with the committee and stated the following from the report: “In our opinion, the financial statements referred to previously present fairly, in all material respects, the financial position of the Measure E Revenue Bond Construction Fund (Measure E) of the Rancho Santiago Community College District at June 30, 2014 and the results of its operations for the period then ended in conformity with accounting principles generally accepted in the United States of America.” Both the financial and performance audits are clean, no findings or recommendations. Every audit of Measure E has been reported to this committee as a “clean” audit.

A motion was made by Mr. Hummel to approve the audits as presented. The motion was seconded by Mr. Cohn and approved unanimously by the Committee.

6. District Update – Dr. Raúl Rodríguez
Dr. Rodríguez mentioned that all of the audits, the District, the Foundations and Measure E were all clean, a testament to the folks in fiscal for their hard work.

The Govern’s Budget was released last week which includes some good news, the economy is turning around so there will be some unrestricted funds coming to the District to help with the increases in utilities, PERS, STRS and other area where unrestricted funds are needed.

7. Bond Projects Update
Ms. Matsumoto reviewed with the committee the Measure E Projects Update dated January 15, 2015. Ms. Matsumoto highlighted the following projects in a new format:
- Active Projects, at Santa Ana College
 - Parking Lot 11 and Site Improvements
 - Temporary Village
 - Tessman Planetarium Upgrade and Restroom addition
 - Dunlap Hall Renovation
 - Chavez Hall Renovation
 - At Santiago Canyon College:
 - Orange Education Center Building Certification
 - U Portable Certification
 - At the District/Districtwide:
 - Division of State Architect Projects Certification
 - Measure E Completed Projects at Santa Ana College
 - Perimeter Site Improvements
 - Building G Renovation
 - Artesia Street Improvements
 - Property Acquisition of 17th Street & Bristol Street
 - Dunlap Hall Renovation (Design)
 - Temporary Village
 - At Santiago Canyon College:
 - Humanities Building
 - Athletics and Aquatics Center
 - Athletic Field Fencing
 - Science and Math Building
 - Maintenance & Operations Building including the Chapman Entry and Learning Resource Center Parking Lot

- Student Services Instruction Building
- New Parking Lot 1
- District/Districtwide:
 - Division of the State Architect Projects Certifications for completed buildings and renovations

Ms. Matsumoto added that staff and architects continue meeting with user groups on the Orange Education Center project. There were three options that were presented to the Board of Trustees for this building. Option one: renovate the entire building (85,000 s.f. for approximately \$19.3 million); option two is to building a new 60,000 s.f. building estimated at \$31.5 million. Option two was developed after it was decided that 85,000 s.f. for this building was too large for the classes and activities scheduled for this particular building. Option three is a partial demolition of the existing building to 50,000 s.f. and estimated to cost \$21 million). This option would utilize the existing building as much as possible and reconfiguring the current space. Option three would also maximize the use of this building, increase parking and improve vehicular circulation. Option three was chosen, however, more funding will be needed to complete this project.

8. Bond Budget Update

Mr. O'Connor reviewed the Measure E projects summary dated December 31, 2014 on January 6, 2015. Mr. O'Connor and Ms. Matsumoto continue working on updating the format of this report to better detail each project. There are now eight active projects on the first page of the spreadsheet, all completed projects and those pending closeout are on the second page of the spreadsheet. The negative numbers that appeared on the previous spreadsheet last September were the line items that fronted funds to Measure Q projects. Those funds have now been refunded to Measure E as Measure Q has received their first issuance.

9. Santa Ana College Update

Dr. Collins provided a report to the committee on the construction progress, 100 year anniversary celebration, enrollment and activities at Santa Ana College. The renovated Planetarium and Veteran's Center grand opening is scheduled for March 17, 2015 at 10:30 a.m.

Santiago Canyon College Update

Mr. John Weispfenning provided a report to the committee on the construction progress, enrollment and activities at Santiago Canyon College.

10. Other/Comments from the Members

Mr. Hardash stated that Dean Strenger, the SCC Foundation representative to this committee has termed out and has been replaced by Mr. Cohn, we thank Mr. Strenger for his many years of service on the committee, his support of the District and we wish him well.

11. Adjournment

A motion was made, seconded and passed to adjourn the meeting at 6:52 p.m. The next meeting is scheduled for May 28, 2015, 6:00 p.m. at Santa Ana College and includes a tour of the campus.