1. Call to Order and Introductions – Hossfeld

Public Comment/Presentations
At this time, members of the public have the opportunity to address the Measure Q Citizens’ Bond Oversight Committee on any item within the subject matter jurisdiction of the committee. Members of the community and/or employees wishing to address the committee are asked to complete a “Public Comment” form and submit it to the committee’s staff prior to the start of the meeting. Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the chair of the committee may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a translator for the speaker is needed, please contact the Assistant to the Vice Chancellor at 2323 N. Broadway, Suite 401-B, Santa Ana, California, 714 480-7340, on the Monday prior to the meeting so appropriate accommodations may be made.

Please note that the committee cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the committee which are not on the agenda may, at the committee’s discretion, be referred to staff or placed on the next agenda for committee consideration.

2. Approval of Meeting Minutes – June 25, 2019

3. 2018-19 Measure Q Citizens’ Bond Oversight Committee Annual Report

to the Community

4. District Update – Martinez

5. Measure Q Projects Update – Hardash


7. Santa Ana College Update – Dr. Rose

8. Membership – Hardash

9. Committee Comments

10. Adjournment

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.
Members Present: Alberta Christy, Mariano Cuellar, Paul Gonzales, Jim Hossfeld, Irma Macias and Kenneth Nguyen

District Staff Present: Peter Hardash, Carri Matsumoto, Adam O'Connor and Dr. Linda Rose.

Guests: Heather Collins, Dean Hopkins, and Linda Melendez

1. Call to Order: Ms. Macias called the meeting to order at 6:34 p.m. and Mr. Hardash thanked the Committee for arriving early for a tour of the Santa Ana College Measure Q projects. He also thanked Dean Hopkins for taking pictures of the tour. Committee members and staff shared introductions.

2. Public Presentations – There were no public presentations.

3. Election of Committee Officers (Chair and Vice Chair) – Hardash
As the result of Bruce Bauer stepping down as chair due to job transfer out of the area, an election for Chair and Vice Chair was held.

Election of Chair: A motion was made, seconded and approved unanimously to elect Mr. Jim Hossfeld as Chair of the Measure Q Citizens’ Bond Oversight Committee for the 2019 calendar year replacing Mr. Bruce Bauer.

Election of Vice-Chair: A motion was made, seconded and approved unanimously that Ms. Irma Macias continue as Vice Chair of the Measure Q Citizens’ Bond Oversight Committee for the 2019 calendar year.

4. Survey Study for Potential Bond Measure in March 2020
Mr. Hardash briefly shared information related to RSCCD conducting a poll for a District-wide Bond in 2020. The survey revealed strong support from the community. On July 1, the RSCCD Board of Trustees will receive the report. If the bond were to pass, a new District-wide Citizens’ Bond Oversight Committee would be initiated. Dr. Rose discussed the need for the expansion of facilities to accommodate CTE programs such as auto, welding, diesel, and new programs for hospitality and tourism that would serve the community well. Additionally, a state-of-the-art library referred to as Learning Resources Center would provide technology needed for students. Mr. Hardash discussed the needs of SCC including a Student Center and other facility needs applicable to ADA compliant matters.

5. Approval of Minutes – January 17, 2019
Mr. Hossfeld called for a motion to approve the Minutes of the January 17, 2019 meeting as presented. A motion was made, seconded and approved the Measure Q Citizens’ Bond Oversight Committee Minutes of the January 17, 2019 meeting. Mr. Hossfeld abstained.

Mr. Hardash briefly discussed the first and second issuance of bond funds and now the third pursuit of $56,000,000 to finish Measure Q projects. The RSCCD Team and consultants are working on the sell to occur on August 14 and 30 days later receive the funds. The legal resolutions for sell of bonds will be presented at the July 15 Board of Trustees’ meeting.
7. Measure Q Projects Update - Matsumoto
Ms. Matsumoto provided a brief update on Measure Q projects.

- Science Center – Expected completion of construction by the end of the calendar year. Team is working on the movement activities associated with this project including the procurement of equipment and turning on the building; commissioning it for validation of the design. Some adjustments with central plant may be necessary upon commissioning of the building. Budget is on target and there may be surplus.
- Johnson Student Center – Had delay due to underground asbestos issues. Pleased with demolition and construction of the pad. Progress continues.
- Central Plant Infrastructure – Project completed and surplus budget transferred to support the Johnson Student Center.

8. Measure Q Financial Report
Mr. O’Connor reviewed the Measure Q Projects Cost Summary for the period of May 31, 2019 through June 4, 2019 noting the Central Plant project closed with no remaining funds.

9. Santa Ana College Update
Dr. Rose provided a brief update on the activities of Santa Ana College including commencement on June 8 with nearly 1,000 graduates and 23 recipients of the Bachelor’s Degree in Occupational Studies. She also discussed the operational change for the institution through Guided Pathways providing students with an Education Plan beginning Fall 2019. She noted SAC’s involvement with citizenship events hosted by Representative Correa’s office. Staff is working with Census Bureau to provide opportunities for students to work on the Census Project. SAC amphitheater is busy with set building for the partnership with Shakespeare in the Park during the summer with first play on June 28, *Death of a Salesman*. SAC is also collaborating with Native American community in developing a partnership.

10. Committee Comments
The committee shared various comments. Mr. Hardash discussed the draft annual report being prepared for the committee’s review at the next meeting. The committee thanked Dr. Rose for allowing the committee to tour the campus. Mr. Hossfeld thanked the committee for nomination as chair. A brief discussion ensued about the September meeting and the requirement for quorum.

11. Adjournment
Mr. Hossfeld called for a motion to adjourn the meeting. A motion was made, seconded and approved to adjourn the meeting at 7:22 p.m.
COMMITTEE CHAIR’S MESSAGE
A Letter from the Citizens’ Bond Oversight Committee

This is the Measure Q Citizens’ Bond Oversight Committee’s (CBOC) fifth annual report to the community on the status of Santa Ana College facilities improvements, funded with the voter approved local bond revenues.

The voters of the Santa Ana College Facilities Improvement District No. 1 of the Rancho Santiago Community College District overwhelmingly approved Measure Q on November 6, 2012. This bond measure authorizes the Rancho Santiago Community College District (RSCCD) to issue up to $198 million in general obligation bonds to finance renovation, repair and construction at Santa Ana College.

The committee continues to carry out its responsibilities under Proposition 39 ensuring that proceeds of Measure Q have been expended for the purposes set forth in the Measure Q ballot language. These duties include reporting Measure Q projects progress to the public, through the Annual Report to the Community, and providing a compliance statement on the appropriate expenditure of funds.

With the publication of this Measure Q Annual Report, the committee members assure voters that expenditures of Measure Q bond proceeds have been properly used, and only for projects identified in the bond measure, as delineated in California Education Code 15278.

Additionally, the committee received the independent financial and performance reports pertaining to the expenditures of Measure Q bond funds for the fiscal year ending June 30, 2019. We are pleased to report that RSCCD, once again, received an excellent rating on all independent financial and compliance audits. The CBOC is pleased to report full compliance with all Measure Q Proposition 39 requirements for the financial and performance audits.

In its advisory and review capacity, the CBOC pledges to continue working with the college district and monitoring all bond-related projects it undertakes. We invite you to review this report and understand the highlights of work accomplished last year and a look at upcoming Measure Q funded projects at Santa Ana College.

The Citizens’ Bond Oversight Committee is pleased to report to the community that, to the best of its knowledge based on current independent auditors report and the regular reporting provided by the RSCCD to the CBOC, the RSCCD is in full compliance with all Measure Q Proposition 39 requirements for the financial and performance audits.

For further information, please contact the Vice Chancellor of Business Operations/Fiscal Services at (714) 480-7340.

Sincerely,
Jim Hossfeld, Chair

The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellors shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination. No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to: RSCCD Title IX Officer and Section 504/ADA Coordinator Tracie Green 2323 N. Broadway, Santa Ana, CA 92706, Phone: (714) 480-7489.
## Measure Q Project Summary

**June 30, 2019**

<table>
<thead>
<tr>
<th>Project</th>
<th>Allocated Budget</th>
<th>Project Expenses 2014-2018</th>
<th>Project Expenditures by Category 2018-2019</th>
<th>Total Project Expenditures</th>
<th>Total Professional Services</th>
<th>Total Construction Services</th>
<th>Total Furniture &amp; Equipment</th>
<th>Total Expended Expenses</th>
<th>Total COMPLETED PROJECTS</th>
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</thead>
<tbody>
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<td>Johnson Student Center</td>
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<tr>
<td>Central Plant Infrastructure</td>
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<td>31,495,694</td>
<td>3,531,891</td>
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<td>2,291</td>
<td>2,291</td>
<td>2,291</td>
</tr>
<tr>
<td>Science Center &amp; Build J Demolition</td>
<td>$70,480,869</td>
<td>12,003,940</td>
<td>3,615</td>
<td>23,588,319</td>
<td>2,127,206</td>
<td>23,588,319</td>
<td>3,615</td>
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<td><strong>72,851,197</strong></td>
<td><strong>105,865</strong></td>
<td><strong>31,495,694</strong></td>
<td><strong>3,531,891</strong></td>
<td><strong>31,495,694</strong></td>
<td><strong>2,291</strong></td>
<td><strong>2,291</strong></td>
<td><strong>2,291</strong></td>
</tr>
</tbody>
</table>

### CLOSED PROJECTS

- Dunlap Hall Renovation
- 17th & Bristol Street Parking Lot

### COMPLETED PROJECTS 2018-2019

- **Central Plant** - The construction of a new Central Plant and replacement of site utilities began in October 2015. The project included replacement of underground utilities, a new central plant with thermal ice storage tanks and mechanical upgrades to seven buildings. This was an energy efficient project to enhance the performance of air conditioning units and cooling to buildings. A new campus-wide energy management system was installed to control building temperatures in buildings. Also included in this project was a new outdoor amphitheater adjacent to Dunlap Hall, new hardwood campus-wide, a new fountain, exterior seating areas, exterior LED lighting, and new drought-tolerant landscaping. The project was completed in January 2018. The Grand Opening of the new Central Mall took place on March 23, 2018.

- **Science Center & Buildings J Demolition** - Demolition of the J Buildings was completed and construction began in November 2017. This 64,785 square foot facility will house modern science laboratories, general classrooms, lecture classrooms, faculty offices, and an 880 square foot outdoor greenhouse. The new Science Center will open for classes in the Fall semester 2020.

- **Parking Lot at 17th/Bristol Streets** - The project is on hold and the budget has been reallocated to the Johnson Student Center.

### COMPLETED PROJECTS 2016 for the start of Spring Semester 2016

- Dunlap Hall Renovation - Construction began in June 2014 to replace the aging guard rails around the pedestrian walkways on all building levels and included a new elevator tower along with a new main staircase. Existing restrooms were remodeled to increase fixtures and correct accessibility compliance deficiencies. The Dunlap Hall Renovation was completed in November 2015. Dunlap Hall was re-occupied in January 2016 for the start of Spring Semester 2016.
Dunlap Hall Renovation - Completed
Central Plant & Infrastructure - Completed
Johnson Student Center & Demolition
Science Center & Building J Demolition
Project Summary:

- Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- Project includes demolition of (3) J Buildings

Current Status:

- New Completed interior metal framing, insulation and drywall, exterior framing, exterior sheathing, exterior metal lathing and exterior plaster
- New Installation of metal doorframes and doors and build-out of mechanical and electrical rooms
- New Exterior metal panel installation, interior ceramic tiling in restrooms and installation of finishes and trim
- Target occupancy for 2020 Fall semester opening

Budget:

- $70.48 million
Project Summary:

- Demolition of existing building
- Construction of a 63,642 square foot new Johnson Student Center
- Building Programs Include: Campus Store, Quick Stop/Café, DSPS, EOPS/CARE & CalWORKS, Student Business Office, SSSP/Upward Bound, Warehouse, Reprographics, Conference Center, Financial Aid, Student Placement, Health & Wellness Center, Office of Student Life, ASG, The Spot
- Site improvements include new hardscape, landscape and shade shelter around the Johnson Center as well as renovations in the West Plaza including new landscape, hardscape, a shade structure, and a campus serving kiosk (Express West)

Current Status:

- New Completed Express West underground utility research and coordination
- New Installation of new utilities at Express West (sewer)
- New Structural steel welding, bolting, and grouting
- Target occupancy Spring 2021

Budget:

- $60 million
- $59.43 million funded by Measure Q
- Note: The budget is currently deficient by $568,468
<table>
<thead>
<tr>
<th>PROJECT</th>
<th>INITIAL START-UP PLANNING TOTAL PROJECT BUDGET (February 2014) M (Million)</th>
<th>CURRENT ESTIMATED TOTAL PROJECT BUDGET (June 2019)</th>
<th>BUDGET MODIFICATION NOTES</th>
</tr>
</thead>
</table>
| Dunlap Hall Renovation | $14.2M                                                                        | 12.62M                                           | 1) Prior to 2014, the project budget was initially set-up in Measure E. Certain softs costs are still expensed to Measure E. 
2) In 2014, a new project budget was set-up in Measure Q to cover construction costs. 
3) In November 2014, increase in budget due to expense transfers from Measure E. 
4) In November 2014, increase in costs associated with an extension of time due to unforeseen conditions on the roof. 
5) In April 2016, decrease budget by $2.6 million expense transfers to Measure E. 
6) In August 2016, decrease budget by $1.2 million expense transfers to Measure E. |
| 17th & Bristol St Parking Lot | $1.7M                                                                        | $0.00                                            | 1) The acquisition of the property was paid out of Measure E in April 2014. 
2) In 2014, a new budget was needed for the development of property into a surface parking lot. 
3) In 2015, adjusted costs for construction of parking lot based on estimator’s review of construction documents. 
4) In June 2018, project budget balance of $2.3M was allocated to Johnson Center. |
| Central Plant       | $66.17M                                                                       | 57.28M                                           | 1) In February 2014, adjustment made to conceptual budget of $40 million, due to a final scope of work, a new target construction budget, and a new construction schedule. 
2) In November 2018, re-allocated $10.36 million to Johnson Student Center to cover deficiency. This budget is now at $57.81M. 
3) In June 2019, re-allocated $527,947 to Johnson Center to cover deficiency and to close out this project. |
| Johnson Center      | $16.7M                                                                        | $60M                                             | 1) In 2014, an initial conceptual budget of $16.7 million was established based on a renovation project. 
2) In October 2014, budget increased to $28.49 million due to a change in scope from a renovation project to a replacement project. 
3) In November 2015, budget increased to $40.70 million based on College’s selection of Option 7 which included additional programs and an increase in square footage. 
4) In April 2016, re-allocated $2.7 million from Dunlap budget to increase budget to cover deficiency. The budget was deficient by $5.64 million and is now deficient by $2.9 million. 
5) In August 2016, re-allocated $1.2 million from Dunlap budget to increase budget to cover deficiency. The budget was deficient by $2.9 million and is now deficient by $1.7 million. 
6) In October 2017, re-allocated $492,134 from bond interest to increase budget to cover deficiency. The budget was deficient by $1.74 million and is now deficient by $1.25 million. 
7) In April 2018, re-allocated $2.5 million from Johnson Demolition; budget was increased from $40.70 million to $50 million. Project is deficient by $8.05 million as the current budget allocation available is $41.95 million. 
8) In June 2018, re-allocated $2.3 million from 17th & Bristol project and an additional $13,382 from Dunlap Hall project balance. Project balance is currently deficient by $6.73 million as the current allocated budget is $44.27 million. 
9) In October 2018, re-allocated $474,276 from bond interest to cover deficiency. The budget was deficient by $6.73 million and is now deficient by $6.25 million. 
10) In November 2018, re-allocated $10.36M from Central Plant to cover deficiency. The budget was deficient by $15.27 based on the new budget of $60M and is now deficient by $4.90M. 
11) In January 2019, re-allocated $2.94M from Science Center to cover deficiency. The budget was deficient by $4.94M and is now deficient by $2M. 
12) In June 2019, re-allocated $527,947 to cover deficiency. The budget was deficient by $2M and is now deficient by $1.5M. 
13) In June 2019, re-allocated $899,380 from bond interest to cover deficiency. The budget is now deficient by $568,468. |
| Johnson Demolition  | $0.00                                                                         | $0.00                                            | 1) In 2015, a new budget was needed due to a change in scope from a renovation to a replacement project. 
2) In April 2016, increased budget by $700,000 due to estimated increase in demolition costs from $1.8 million to $2.5 million. 
3) In April 2018, reallocated budget to Johnson Student Center due to consolidation of phases into one project. |
| Science Center      | $66M                                                                          | 70.48M                                           | 1) In 2014, an initial conceptual budget of $66 million was established. 
2) In October 2014, a new planning total budget was established of $62.94 million based on a more defined scope. 
3) In July 2015, budget increased to $73.38 million based on College’s selection of Option A3 which outlined the final program including additional labs and an increase in square footage. The new program changed from STEM to Science Center. 
4) In January 2019, re-allocated $2.94M to Johnson Center to cover deficiency. This budget is now at $70.48M. |
QUESTIONS
### RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
### MEASURE Q

**Projects Cost Summary**
09/30/19 on 10/08/19

<table>
<thead>
<tr>
<th>Description</th>
<th>Project Allocation</th>
<th>Total PY Expenditures</th>
<th>Expenditures</th>
<th>Encumbrances</th>
<th>Cumulative Exp &amp; Enc</th>
<th>Project Balance</th>
<th>% Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACTIVE PROJECTS</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>SANTA ANA COLLEGE</strong></td>
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<tr>
<td>3035/3056 Johnson Student Center</td>
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<td>Furniture and Equipment</td>
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<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>3049 Science Center &amp; Building J Demolition</td>
<td>70,480,861</td>
<td>38,623,078</td>
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<td>Furniture and Equipment</td>
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<td>137,883</td>
<td>112,996</td>
<td>250,879</td>
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<td><strong>TOTAL ACTIVE PROJECTS</strong></td>
<td>129,922,987</td>
<td>50,720,503</td>
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<td>53,726,956</td>
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<td>88%</td>
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<td><strong>CLOSED PROJECTS</strong></td>
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<tr>
<td>3032 Dunlap Hall Renovation</td>
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<td>Furniture and Equipment</td>
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<td>3042 Central Plant Infrastructure</td>
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<tr>
<td>3043 17th &amp; Bristol Street Parking Lot</td>
<td>198,141</td>
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<td>52,996</td>
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<td>-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL CLOSED PROJECTS</strong></td>
<td>70,085,335</td>
<td>70,085,334</td>
<td>-</td>
<td>-</td>
<td>70,085,334</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td><strong>GRAND TOTAL ALL PROJECTS</strong></td>
<td>200,008,322</td>
<td>120,805,837</td>
<td>10,017,962</td>
<td>53,726,956</td>
<td>184,550,755</td>
<td>15,457,566</td>
<td>92%</td>
</tr>
</tbody>
</table>

### SOURCE OF FUNDS

| Original Bond Proceeds | 198,000,000 |
| Interest Earned       | 2,008,322   |
| **Totals**            | 200,008,322 |
# Measure Q Citizens’ Bond Oversight Committee Membership 2019

<table>
<thead>
<tr>
<th>Membership Areas</th>
<th>Committee Member</th>
<th>Term</th>
<th>Duration of Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Santa Ana College Student</td>
<td>Mariano Cuellar (Appointed June 2019)</td>
<td>1 only</td>
<td>June 2019 – June 2020 (Appointed at 06/17/19 Board meeting)</td>
</tr>
<tr>
<td>Business Organization</td>
<td>Vacant (Bruce Bauer)</td>
<td>1+1</td>
<td></td>
</tr>
<tr>
<td>Senior Citizens’ Organization</td>
<td>Vacant (Rene Guzman)</td>
<td>1+1</td>
<td></td>
</tr>
<tr>
<td>Taxpayers Association</td>
<td>Vacant (Cecilia Aguiñaga)</td>
<td>1 only</td>
<td></td>
</tr>
<tr>
<td>Santa Ana College Foundation</td>
<td>Alberta Christy (Appointed 2017)</td>
<td>1+1</td>
<td>February 2017 – February 2019 Plus two additional terms 2019-2023</td>
</tr>
<tr>
<td>Community At-Large #1</td>
<td>Jim Hossfeld (Appointed 2015)</td>
<td>1+1</td>
<td>November 2017 – November 2019 Plus one additional optional term 2019-2021</td>
</tr>
<tr>
<td>Community At-Large #2</td>
<td>Irma Avila Macias (Appointed 2013)</td>
<td>1+1</td>
<td>October 2017 – October 2019 Last two year term 2017-2019</td>
</tr>
<tr>
<td>Community At-Large #3</td>
<td>Kenneth Nguyen (Appointed 2013 )</td>
<td>1+1</td>
<td>October 2017 – October 2019 Last two year term 2017-2019</td>
</tr>
<tr>
<td>Community At-Large #4</td>
<td>Paul Gonzales (Appointed 2018)</td>
<td>1 only</td>
<td>January 2019 – January 2020 (Appointed at 12/10/18 Board meeting)</td>
</tr>
<tr>
<td>Community At-Large #5</td>
<td>Vacant (David Brandt)</td>
<td>1 only</td>
<td></td>
</tr>
<tr>
<td>Community At-Large #6</td>
<td>Vacant (Eddie Marquez)</td>
<td>1 only</td>
<td></td>
</tr>
</tbody>
</table>