RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

website: Fiscal Resources Committee

Agenda for February 26, 2014

1:30 p.m. - 3:00 p.m. Executive Conference Room #114

- 1. Welcome
- 2. State/District Budget Update Hardash
 - Discuss Governor's 2014/15 Proposed Budget
 - 2012/13 Apportionment Recalc Exhibit "E"
 - 2013/14 Apportionment P1 Report
 - 2013/14 Budget Projections Campus Estimates of Cost
 - Proposed SB 965 Leno Bill for CCSF
 - SSC Dartboard 2014-15 Proposed Budget
- 3. Tracking all Intersession Expenses DeCarbo
- 4. Multi-Year Projection Budget Assumptions Feedback
- 5. 2014/15 RSCCD Tentative Budget Assumptions Action Item
- 6. 2014/15 Budget Calendars Action Item
- 7. Budget Allocation Model (BAM) Review
- 8. Informational Handouts
 - District-wide expenditure report link: https://intranet.rsccd.edu
 - Vacant Funded Position List as of February 19, 2014
 - Measure "E" Project Cost Summary as of February 5, 2014
 - Monthly Cash Flow Statement as of January 31, 2014
- 9. Approval of FRC Minutes November 20, 2013
- 10. Other

Next FRC Committee Meeting: (Executive Conference Room #114 1:30 pm – 3:00 pm)

March 19, 2014

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

CALIFORNIA COMMUNITY COLLEGES 2012-13 RECALCULATION APPORTIONMENT (Revision - February 20, 2014) RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

EXHIBIT E

Workload measures:	Base Funding	Marginal Funding		Base FTES	Workload Restoratior FTES	Growth	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES Noncredit FTES Noncredit - CDCP FTES	4,564.825083 2,744.957800 3,232.067600	4,564.825100 2,744.957800 3,232.067600		20,755.140 365.420 6,590.850	672.217 98.320 -604.190	0.000 0.000 0.000	307.283 0.000 0.000	0.000 0.000 0.000	21,734.640 463.740 5,986.660	0.000 0.000 0.000	21,734.64 463.74 5,986.66
Total FTES:	0,202.007.000	-		27,711.410	166.347	0.000	307.283	0.000	28,185.040	0.000	28,185.04
I Base Revenues +/- Resto	re or Decline				,	V Other Rev	enues Adjustr	nents			
A Basic Allocation				\$9,964		A Revenue A					0.0
B Basic FTES Revenue Before	Workload Reduction	1	\$117,048,720	, , , , ,	•		ajustment enue Adjustmen	ts			\$0 \$0
C Workload Reduction			\$0								
D Revised Base FTES Reven	ue			\$117,048	,720	VI Stability A	Adjustment				\$0
1 Credit Base Revenue			\$94,743,585		,	VII Total Can	nputational R	ovonuo			£400 004 700
2 Noncredit Base Revenue3 Career Development ColleE Current Year Decline	ge NonCr		\$1,003,062 \$21,302,073		\$0		III, IV, V, & VI)	evenue			\$129,801,702
Total Base Revenue Less De	cline	_		\$127,013	,356	VIII District F	Revenue Sour	ce			
II Inflation Adjustment						A1 Property T	Taxes				\$48,243,704
A Statewide Inflation Adjustme	ent		0%			A2 Less Prop	erty Taxes Exce	ss			\$0
B Inflation Adjustment			\$0			B Student En	ro ll ment Fees				\$8,449,488
C Current Year Base Revenue	e + Inflation Adjustm	ent -		\$127,013	356	C State Gene D June EPA	eral Apportionme	nt			\$51,932,321 \$20,884,913
				Ψ127,013	,550						\$129,510,426
III Basic Allocation & Rest			20			Available Re E Revenue S			0.997755992	у.	\$291,276
A Basic Allocation Adjustmen B Basic Allocation Adjustmen			\$0		\$0		enue Plus Short	fall	0.557755552		\$129,801,702
C Stability Restoration				\$1,402	,692						
D1 Restoration of Prior Year	Workload Reduction	09-10		\$1,382	,641	IX Other Allo	wances and	Fotal Apportio	nments		
D2 Restoration of Prior Year	Workload Reduction	11-12		\$3	,013	A State Gene	ral Apportionme	nt			\$51,932,321
Total Basic Allocation & Re	storation			\$2,788	,346	B Statewide A	Average Replace	ement Cost			\$60,289
IV Growth							f Faculty Not Hir Faculty Adjustme				0.00 \$0
A Unadjusted Growth Rate			0.00%				eneral Apportic				\$51,932,321
B Constrained Growth Rate			0.00%								
C Constrained Growth Cap			\$0			X Unrestore	d Decline as o	of July 1st of (Current Year		
D Actual Growth			\$0			A 1st Year					\$1,402,692
E Funded Credit Growth Reve	nue		\$0			B 2nd Year					\$0
F Funded Noncredit Growth R	evenue		\$0			C 3rd Year Total					\$0 \$1,402,692
G Funded Noncredit CDCP G	rowth Revenue		\$0			Total					\$1,402,092
Total Growth Revenue					\$0						
		Regular Gr	owth Caps adjuste		0.000000000 to m						
		Regular Gr			ation Calcula	tion					
Single College District Funding	=			Basic Alloc College/Center	eation Calcula Base Funding	tion g Rates: ı Rate: Total FT		0.226	~=0.026		
>18,472	>9,236	<=9,236	C	Basic Alloc College/Center Mult-College I Rur	eation Calcula Base Funding District Funding	tion g Rates: ı Rate: Total FT >18,472	>	9,236 \$3,875,136	<=9,236 \$3,321,545		
	=		C	Basic Alloc College/Center	eation Calcula Base Funding District Funding	tion g Rates: ı Rate: Total FT	>	9,236 \$3,875,136	<=9,236 \$3,321,545		
>18,472 \$5,535,909 Single College District - College	>9,236 \$4,428,727 • FTES	<=9,236 \$3,321,54	C	Basic Alloc College/Center Mult-College I Rur \$553 Multi-College I	ation Calcula Base Funding District Funding al ,591 District - College	tion g Rates: g Rate: Total FT >18,472 \$4,428,72	> 27	\$3,875,136	\$3,321,545		Total
>18,472 \$5,535,909 Single College District - College >18,472	>9,236 \$4,428,727 • FTES >9,236	<=9,236 \$3,321,54 <=9,236	C	Basic Alloc college/Center Mult-College I Rur \$553 Multi-College I Rur	ation Calcula Base Funding District Funding al ,591 District - College al	tion g Rates: Rate: Total FT >18,472 \$4,428,72 FTES: >18,472	> 27	\$3,875,136 9,236	\$3,321,545 <=9,236	_	Colleges
>18,472 \$5,535,909 Single College District - College	>9,236 \$4,428,727 • FTES	<=9,236 \$3,321,54	C	Basic Alloc College/Center Mult-College I Rur \$553 Multi-College I	ation Calcula Base Funding District Funding al ,591 District - College al	tion g Rates: g Rate: Total FT >18,472 \$4,428,72	> 27	\$3,875,136	\$3,321,545		
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Introduced by Senator Leno

February 10, 2014

An act to add Section 84750.6 to the Education Code, relating to community colleges, and declaring the urgency thereof, to take effect immediately.

LEGISLATIVE COUNSEL'S DIGEST

SB 965, as introduced, Leno. Community colleges: funding: San Francisco Community College District.

Existing law establishes the California Community Colleges under the administration of the Board of Governors of the California Community Colleges. Existing law authorizes the establishment of community college districts under the administration of community college governing boards, and authorizes these districts to provide instruction at community college campuses throughout the state.

Existing law requires the board of governors to develop criteria and standards, in accordance with specified statewide minimum requirements, for the purposes of making the annual budget request for the California Community Colleges to the Governor and the Legislature and allocating state general apportionment revenues. Those statewide minimum requirements include, among other things, a requirement that the calculations of each community college district's revenue level for each fiscal year be based on specified criteria, with revenue adjustments being made for increases or decreases in full-time equivalent students and for other specified purposes.

This bill, for the 2014–15 fiscal year to the 2017–18 fiscal year, inclusive, would require the board of governors to provide the San Francisco Community College District with revenues, as specified, if the community college district or a campus of the community college

SB 965 -2 -

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district is in imminent jeopardy of losing its accreditation and the board of governors has appointed a special trustee to manage the community college district.

This bill would make legislative findings and declarations as to the necessity of a special statute for the San Francisco Community College District.

This bill would declare that it is to take effect immediately as an urgency statute.

Vote: ²/₃. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Section 84750.6 is added to the Education Code. 2 to read:

3 84750.6. (a) Notwithstanding Section 84750.5, the board of governors shall provide the San Francisco Community College 5 District with revenues, as specified in subdivision (b), if both of the following conditions are satisfied:

(1) The community college district or a campus of the community college district is in imminent jeopardy of losing its 9 accreditation.

(2) The board of governors has appointed a special trustee to 11 manage the community college district.

(b) If the number of full-time equivalent students (FTES) of the community college district decreases from the number in the 2013-14 fiscal year, the board of governors should provide revenues to the community college district, as follows:

(1) For the 2014-15 fiscal year, an amount not less than the total amount that was received by the community college district for the attendance of FTES in the 2013-14 fiscal year.

(2) For the 2015–16 fiscal year, an amount not less than 95 percent of the total amount that was received by the community college district for the attendance of FTES in the 2013-14 fiscal year.

(3) For the 2016–17 fiscal year, an amount not less than 90 percent of the total amount that was received by the community college district for the attendance of FTES in the 2013-14 fiscal year.

-3- SB 965

(4) For the 2017–18 fiscal year, an amount not less than 85 percent of the total amount that was received by the community college district for the attendance of FTES in the 2013–14 fiscal year.

(c) The amounts calculated in paragraphs (1) to (4), inclusive, of subdivision (b) shall be adjusted by the chancellor to reflect cost-of-living adjustments, deficits in apportionments, or both, as

appropriate for the applicable fiscal years.

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- (d) Subdivision (b) shall only be used to determine the apportionment funding to be allocated to the San Francisco Community College District. In computing statewide entitlements to funding based upon the attendance of FTES, the San Francisco Community College District shall not be credited with more FTES than were actually enrolled and in attendance.
- (e) It is the intent of the Legislature that any amounts necessary to make the apportionments required pursuant to subdivision (b) be drawn from the state general apportionment revenues for community college districts.
- SEC. 2. The Legislature finds and declares that a special law is necessary and that a general law cannot be made applicable within the meaning of Section 16 of Article IV of the California Constitution because of the unique accreditation and fiscal challenges facing the San Francisco Community College District.
- SEC. 3. This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the Constitution and shall go into immediate effect. The facts constituting the necessity are:

The accreditation and fiscal problems facing the San Francisco Community College District threaten its ability to preserve the health and safety of its students and require an immediate response.

SSC Community College Financial Projection Dartboard 2014-15 Proposed Budget

This version of SSC's Financial Projection Dartboard is based on the Governor's 2014-15 State Budget Proposal. We have updated the cost-of-living adjustment (COLA), consumer price index (CPI), and tenyear T-bill planning factors to reflect economic forecasts. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are, at best, general guidelines.

Factor		2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Statutory COLA for Apportionments		1.57%	0.86%	2.20%	2.40%	2.60%	2.70%
Funded COLA		1.57%	0.86%	2.20%	2.40%	2.40%	2.70%
Growth/Restoration	Funding	1.63% (\$89.4 million)	3% (\$155.2 million) ¹	Ongoing	Ongoing	Ongoing	Ongoing
State Categorical Pro	grams	Up to \$191 million ²	Up to \$414 million ³	Ongoing (except for one- time funds)			
California CPI		2.00%	2.0%	2.40% 2.70%		2.80%	2.60%
California Lottery ⁴	Base Prop 20	\$126 \$30	\$126 \$30	\$126 \$30	\$126 \$30	\$126 \$30	\$126 \$30
PERS Employer Rate	e ⁵	11.442%	11.442%	13.3%	14.6%	15.9%	17.3%
Interest Rate for 10-Year Treasuries		2.90%	3.2%	3.4%	3.50%	3.50%	3.5%

¹ The Governor proposes priority for growth funding for districts with the "greatest unmet need."

 \$50 million in student support funds
 \$15 million for DSPS

 \$48 million for energy efficiency projects (Proposition 39 funds)
 \$15 million for EOPS

 \$30 million (one-time) for deferred maintenance
 \$8 million for CalWORKs

 \$25 million for adult education consortium planning grants

The following categorical programs are "protected" because the funding restrictions and requirements remain. The 2013-14 education trailer bill removed Apprenticeship and Matriculation from the list of flexible "unprotected" categorical programs.

Protected Programs								
Apprenticeship	Fund for Student Success							
Basic Skills	Foster Care Education							
CalWORKs (Augmented 2010-11)	Matriculation							
Career-Technical Education (Augmented 2010-11)	Nursing Program Support							
Cooperative Agency Resources for Education (CARE)	Student Financial Aid Administration							
Disabled Students Programs and Services (DSPS)	Telecommunications and Technology							
Extended Opportunity Programs and Services (EOPS)								

The following categorical programs are "unprotected" because, following a public hearing of the governing board, districts can redirect the funding to any other state categorical program, and funding restrictions and requirements are waived as a result through 2014-15. Funding allocations are proportional based on 2008-09.

Unprotected Programs							
Campus Child Care Tax Bailout	Part-time Faculty Health Insurance						
Economic Development	Part-time Faculty Office Hours						
Equal Equal asymptotic Operation its	Physical Plant/Instructional Support						
Equal Employment Opportunity	(funding eliminated)						
Part-time Faculty Compensation	Transfer Education and Articulation						

³ The Governor proposes the following for categorical programs: \$200 million for Student Success and Support/Student Equity; \$175 million in one-time funds, one-half for deferred maintenance and one-half for instructional equipment; and \$39 million for energy efficiency projects from Proposition 39. This total does not include the \$50 million in one-time funds for Awards for Innovation in Higher Education competitive grants. The Governor proposes giving districts the ability to transfer up to 25% of Basic Skills, CalWORKs, and EOPS funds to any other state, federal, or local programs to better meet the needs of underrepresented student groups.

⁴ The forecast for Lottery funding per FTES includes both base (unrestricted) funding and the amount restricted by Proposition 20 for instructional materials. Lottery funding is initially based on prior year actual annual FTES, and is ultimately based on current-year annual FTES. ⁵ The California Public Employees' Retirement System (CalPERS) has changed its asset smoothing and amortization method, which will have the effect of less rate volatility, but the rate is expected to increase significantly over a number of years. These estimates reflect the estimated rates provided to the CalPERS Board with increases starting in 2014-15; however, the CalPERS Board voted to implement the rate increases starting in 2015-16. These are the best estimates until CalPERS revises them.



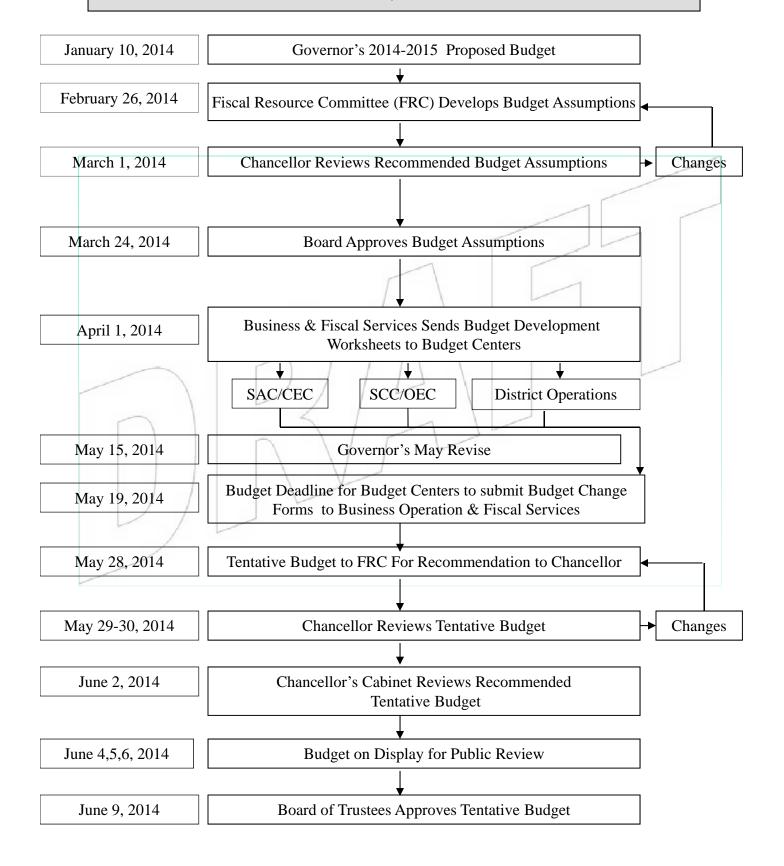
² This total includes:

Rancho Santiago Community College District Unrestricted General Fund 3 Year Multi-Year Projection

	2012-2013 Actuals	2013-2014 Proposed <u>Budget</u>	2014-2015 Projected <u>Budget</u>	2015-2016 Projected <u>Budget</u>	2016-2017 Projected <u>Budget</u>
Assumptions:					
Revenue:					
General Apportionment Deficit Factor	-2.000%	-1.000%	-1.000%	-1.000%	-1.000%
Growth/Access	0.000%	1.630%	2.000%	2.000%	2.000%
Cost of Living Adjustment	0.000%	1.570%	1.800%	2.200%	2.500%
Lottery Revenue-Unrestricted	\$124.00	\$126.00	\$126.00	\$126.00	\$126.00
Education Protection Account (EPA) funding ends December 2016					(633,600)
Expenditure:					
Step/Column/Salary Net Adjustment	1.000%	3.000%	3.000%	3.000%	3.500%
Part-time Faculty/FON Obligation	0.00	\$1,154,944	\$2,300,000	\$805,000	\$805,000
STRS Rate	8.250%	8.250%	8.250%	8.250%	8.250%
PERS Rate	11.417%	11.442%	11.442%	13.300%	14.600%
Health and Welfare Premium Percent Increase (District Cost)	8.200%	-3.100%	7.500%	7.500%	7.500%
OEC Contribution	0	\$7,000,000	0	0	0
FON Penalty		\$800,000			
Utilities Cost Increase	4.200%	5.000%	3.000%	3.000%	3.000%
Carryover:					
Assumes carryover funds are not spent	\$5,502,072	\$5,502,072	\$5,502,072	\$5,502,072	\$5,502,072

RSCCD Tentative Budget Calendar

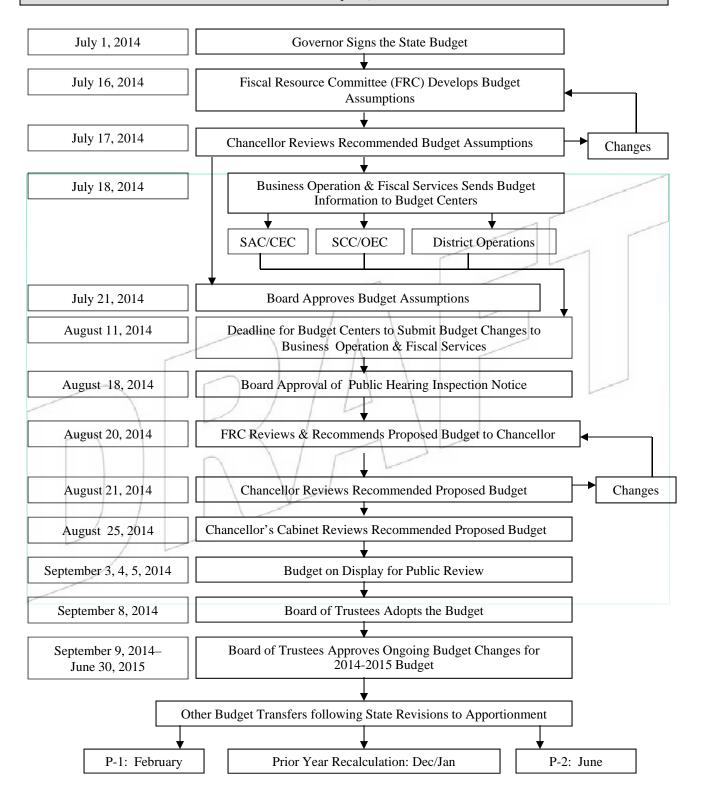
Fiscal Year 2014 – 2015 February 26, 2014



RSCCD Adopted Budget Calendar

Fiscal Year 2014 - 2015

February 26, 2014



RSCCD BAM REVIEW

February 2014

(References are from the BAM included in the back of the 2013/14 Adopted Budget)

- Assuming acceptable by POEC, update to include new DO Budget Augmentation Flowchart (reference page 114)
- Update reference in BAM page 106 to state POEC rather than FRC review if BAM is meeting the goal
- Update reference in BAM page 108 to state POEC rather than FRC review of DO/DW services
- Page 109 regarding 50% calc, still need to establish each college base 50% level. Wording states that any financial penalties for not meeting 50% shared proportionately by both campuses. Should this be changed to affect on the campus that doesn't meet their particular level?
- Page 109 states each college will determine what level of growth they believe they can achieve
 and targets will be discussed and established through Chancellor's Cabinet. Page 112 states that
 plans from the POEC to seek growth funding requires FRC recommendation and approval by the
 Chancellor. How to reconcile these statements?
- Clarify the intent of vacancy budgets on page 112 by deleting the words "...at the previous
 employee's exit level, new vacancies...". Add language below to the sentence "If a position
 becomes vacant during a fiscal year, the Budget Center has the discretion to move [unused and
 available budget from the previous employee's position] for other one-time needs.
- Page 113 Are there any updates to the Long-term Plans?
- Page 114 reference to DEMC What is their charge? Still an active committee?
- Other thoughts?

		Vacant Funded	Positions as of 2/19	/2014 - Proj	jected Annual S	alary and Benefits Savings		
	Management/ Academic/						2013-14 Annual	Total Unr. General
und	Confidential	Title	Reasons	Site	Effective Date	Notes	Budgeted Sal/Ben	Fund by Site
	Chin, Al	Director, District Safety & Security	Retirement	District	12/30/2013		73,396	73,396
11 50%-fd 11/	Carrera, Cheryl	Professor, Math	Interim assisgnment Contract not being	SAC		Interim Dean, Science, Math & Health Services	131,963	
50%-fd 12	Chaplin, Elyse	Associate Dean of DSPS	renew	SAC	6/30/2013	Recruiting #AC13-0313	61,594	
						Recruiting #AC13-0286. Per Elouise, no finalist was chosen and department will need to submit new requisition. Cheryl Carrera will		
11	Comeau, Carol	Dean, Science, Math & Health Sciences	Retirement	SAC	6/21/2012	continue interim position but an new ASCF will need to be submitted		
	C Dat	Condition Transit Louis Control FORS	Retirement	SAC	6/7/2014	for 2013-2014.		
	Conner, Pat Ehresmann, Beverly	Coordinator, Tutorial Learning Center/EOPS Professor, ESL	Retirement	SAC	6/7/2014 5/30/2013		142,558	791,875
11	Feere, Zachary	Assistant Professor, Communication Studies	Resignation	SAC	8/19/2013	AC14-0356	120,179	
	Hogue, Tom Kelcher, Michael	Professor, Diesel Technology Professor, Chemistry	Retirement Deceased	SAC SAC		AC14-0364 Deceased	85,019	
11	Kikawa, Eve	Professor, Dance	Interim assisgnment	SAC	8/20/2013	Interim Dean, Fine and Performing Arts	122,177	
	Morgan-Beazell, Gwen Pham, Tuyet	Professor, Human Development/Serv.&Tech Div Counselor	Retirement Retirement	SAC SAC	6/7/2014	AC14-0366	77,011	
	Ripley, Ed	Vice President, Continuing Education	Retirement	SAC		James Kennedy, Interim - recruiting #AC13-0318	-	
	Shain, Sheila Turner, Sylvia	Professor, Business Administration Dean Fine & Performing Arts	Retirement Retirement	SAC SAC	6/7/2014	Recruiting #AC13-0310 - E. Kikawa (interim)	-	
	Daniel Ramirez	Counselor	Deceased	CEC		Deceased	51,373	
						Recruiting #AC13-0282 Per Flouise no finalist was chosen		
11	Gates, James	Professor, Water Utility Science	Retirement	scc	5/20/2012	Department submitted new requisition AC14-0341	137,359	
11	Kennedy, James	Dean, Instr & Std Svcs	Interim assisgnment	OEC	8/1/2011	Interim assignment as VP Continuing Ed-CEC	186,876	422,320
11	Stringer, Martin	Associate Dean/Athletic Director	Promotion	scc	7/1/2010	Promotion to Dean of Math & Sci - reduced out of salary account (- 51,000,-11,626, -10,873,- 15,225,-9,493,-3,615)	40,867	
11	West, John	Professor, Anthropology & Sociology	Retirement	scc	7/11/2013		-	
	Zysman, Florence	Coordinator, Academic Success Center	Retirement Retirement	SCC	12/14/2013		57,218	
- 11	Tomlinson, Terry	Professor, High School Subjects	Retirement	OEC	6/7/2013	Transfer to hourly accts and reorg #787	1,287,591	
							2013-14 Annual	Total Unr. General
	Classified	Title	Reasons		Effective Date	Notes	Budgeted Salary/Ben	Fund by Site
94%-fd 11 6%-fd 79	Adams, Jennie	Admissions/Records Tech Spec	change position	District	3/3/2014	-	25,411	
11	Audit Specialist	Audit Specialist	Reorganization	District		Reorganization #729. Grade 15 step 4 No Req	89,428	
	Cottrell, Tammy Davis, Stuart	Help Desk Analyst Applications Specialist III	Promotion change position	District District	11/25/2013		45,636 49,479	
	Johnson, Douglas	Applications Specialist III Applications Specialist IV	change position	District	1/6/2014		60,231	336,915
						Recruiting #CL13-0432. Position was eliminated through Reorg#837		
11	Larson, Nancy	Administrative Secretary	Retirement	District	12/30/2011	Funds used to hire (2) Facilities Planning Specialist		
11	Leeper, Dayna	District Safety Officer	Retirement	District	2/28/2014		13,251	
	Lungren, John Packard, Roxanne	Electronic Computer Tech II Auxiliary Services Specialist	Retirement change to FT	District District	12/30/2013 9/4/2013		32,915 20,564	
11	Abejar, Esmeralda	Accountant	Promotion	SAC	12/20/2013		45,525	
	Arroyo, Anabel Calhoun, Karen	Student Program Specialist Instructional Assistant	Resignation Retirement	SAC	1/23/2014		6,844 3,331	
11	Duong, Tommy	Custodian	Resignation	SAC	5/18/2013		16,287	
	Ediss, Michael Gomez, Daniel	Custodian Video Technician	change position	SAC SAC	9/26/2011		65,420 6,665	
	Gonzalez, Jean	Custodian	Resignation Retirement	SAC	12/30/2013		24,389	
	Huynh, Kim	Instructional Assistant	Resignation Retirement	SAC SAC	9/25/2012		13,006 92,733	
	Lokos, Joseph Lopez, Eduardo	Lead Garderner/Admin. Services Instructional Assistant	Resignation	SAC	12/30/2012 8/24/2012		92,733 15,236	
	Lopez, Felipe	Custodian	Promotion	SAC	12/23/2012		77,870	
	Luna, Edward Mai, Kathy	Library Technician Instructional Assistant	Resignation Resignation	SAC	1/3/2014		22,444 13,147	
11	Martinez, Jacob	Custodian	Termination	SAC	9/24/2012		69,246	791,331
	Negrete, Stephanie Nguyen, Dao	Senior Clerk Admissions/Records Specialist II	Administrative Term change position	SAC	9/26/2011		60,881 11,758	
11	Nguyen, Hai Duong	Instructional Assistant	Resignation	SAC	8/26/2013		13,216	
33%-fd 11 67%-fd 12	Nguyen, Hung	A/R Tech Spec	Change to FT	SAC	10/27/2013	3	6,714	
	Nguyen, Tuan Anh	Instructional Assistant	Resignation	SAC	11/11/2013		7,105	
	Nguyen, Tung M Nguyen, Yen	Instructional Assistant Learning Facilitator	Resignation Resignation	SAC	8/26/2013 9/3/2013		15,186 10,622	
	Phillips, Denise	Library Technician II	Retirement	SAC	1/31/2014		25,737	
	Quan, Hoai Quiggle, John	Data Entry Clerk Auto Mechanic Maintenance	Retirement	SAC	7/17/2013		46,303	
	Quiggie, John	Auto Mechanic Maintenance	Retirement	SAC	8/31/2012	Recruiting #CL13-0424. Recruitment on hold, site is submitting a	84,979	
	Schaffner, Welsey	Instructional Assistant	Medical Layoff	SAC	2/15/2012	reorg	14,492	
	Son, Nguyen Storekeeper	Instructional Assistant PT Ongoing Fire-Tech Storekeeper	Resignation New position FY 13-14	SAC	2/4/2014 6/24/2013		4,079 18,117	
91%-fd 11	Galvan, Juana	High School & Community Outreach	Resignation	scc	2/7/2014		24,831	
9%-fd 12	Hanson, Veronica	Admission/Rec Spec II	Resignation	scc	1	Recruiting #CL13-0457, currently screening	18,121	
11	Holmes, Michelle	Learning Assistant	Resignation	scc	2/8/2013	3	15,400	
	Juarez, Eva Myers, Jacqueline	High School & Community Outreach Financial Aid Analyst	Resignation change position	SCC SCC	8/23/2013 2/9/2014	Reduced 37,410 out to cover ST in Outreach	22,479 36,369	216,711
11	Nguyen, Mai	Admissions & Records Specialist I	change position	scc	1/24/2014		8,373	
	Nguyen, Tuyen Serrano Arriola, Raul	A/R Tech Spec Custodian	Promotion Change to FT	SCC SCC	10/30/2012 2/2/2014		84,351 6,786	
12	Aguirre, Marysol	Instructional Assistant	Resignation	CEC	10/10/2013	3	6,786	
12	Angle, Jesse	Instructional Assistant	Resignation	scc	5/25/2013			
12	Campos, Griselda Colin, Marc	Intermediate Clerk Instructional Assistant	Resignation Resignation	OEC	9/9/2013 8/8/2013	3		
12	Corona Santos, Masiel	Instructional Assistant	Resignation	CEC	12/21/2013			
12	Donaldson, Brandi Franco, Mark	Career Technician Transfer Center Specialist	Resignation Resignation	SAC SAC	9/19/2013 1/2/2014			
12	Garcia, Anaisabelle	Instructional Assistant	change position	OEC	1/21/2014			
	Gerali (Hernandez), Jacquelyn Gomez, Linda	Student Services Coordinator Instructional Assistant	Resignation Resignation	OEC	10/4/2013			
12	Herrera, Melven	Media Systems Electronic Technician	Change to FT	SCC/OEC	2/9/2014			
	Herrlein, Ann Hurtado, Diane	Instructional Assistant Student Services Specialist	Resignation Resignation	SAC SAC	3/23/2012 6/30/2011			
12	Janus, Louise	DSPS Specialist	Promotion	SAC	8/14/2011			
12	Jensen, Ashley	Learning Facilitator	change position	scc	1/20/2014			
	Johnson, Nicole Mathews, Kimberly	Learning Facilitator Career Technician	Resignation Resignation-change po	SCC SSAC	8/17/2011 10/27/2013		<u> </u>	
12	Mendoza, Imelda	Instructional Assistant	Resignation	CEC	1/29/2014			
	Morin, Martha Pinon, Elizabeth	Senior Clerk Administrative Secretary	Resignation Change position	SAC SAC	4/18/2013 11/12/2013			
						Recruiting #AC14-0354 For Fiscal year 2014-2015 site has changed		
11	Refugio Quintana	Counselor	Retirement	SAC	12/31/2013	salary account from fund 12 to fund 11 (11-2410-631000-15310-		
12	Schuster, Bradley	Research Analyst	Resignation	DO	7/25/2013			
	Vu, Vivien	Student Program Specialist	Resignation Change position	SCC	9/30/2013			
	Vargas, Jorge Bernal, Imelda	Intermediate Clerk Administrative Clerk	Change position Retirement	SAC SAC	3/19/2012 6/30/2013			
33	Maraya, Elsie	Master Teacher	Retirement	SAC	1/7/2014			
33	Owens, Cheryl Peirano, Olga	Master Teacher Teacher	Resignation Retirement	SAC OEC	1/1/2013 4/30/2013			
76	Siloti, Donna	Senior Account Clerk	Retirement	OEC	12/27/2013			
TOTAL		-	-			1	1,344,957	
JINL	1	L		1	1	I	2,632,548	l .

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE E

Projects Cost Summary 2/05/14

				FY 20	13-2014			
Special Project Numbers	Description	Project Allocation	Total PY Expenditures	Expenditures	Encumbrances	Cumulative Exp & Enc	Project Balance	% Spent
A 0.T.1	VE DDG IFOTO							
ACTI	VE PROJECTS							
SANT	A ANA COLLEGE		T					
3001	Renovation of Buildings / Building "G" Renovation	9,821,991	8,805,445	434,313	535,442	9,775,200	46,791	100%
3003	Renovate Campus Infrastructure Design/Construct Maintenance/Operations Design/Construct Classroom Building	25,107,448	24,814,523	109,397	183,528	25,107,448	-	100%
3008	Renovate & Expand Athletic Fields	10,087,487	9,724,371	346,004	17,112	10,087,487	-	100%
3029	Parking Lot #11 Expansion and Improvements	8,912,265	1,512,846	44,697	224,022	1,781,565	7,130,700	20%
3030	Perimeter Site Improvements	7,021,303	2,250,658	2,721,584	1,608,648	6,580,890	440,413	94%
3031	Tessman Planetarium Upgrade and Restroom Addition	2,318,500	22,367	27,344	74,622	124,333	2,194,167	5%
3032	Dunlap Hall Renovation	1,566,050	676,197	1,071	888,782	1,566,050	-	100%
3035	Johnson Center Renovation	51,800	22,801	26,499	2,500	51,800	_	100%
	Temporary Village	5,253,500	52,487	1,327,901	1,291,066	2,671,454	2,582,046	51%
	Central Plant (Design)	3,394,992	-	325,437	3,069,555	3,394,992	-	100%
3043	Property Acquisition 17th/Bristol	5,062,998	-	180,755	4,861,243	5,041,998	21,000	100%
	Chavez Hall Renovation	3,500,000	-	5,000	-	5,000	3,495,000	0%
	TOTAL SANTA ANA COLLEGE	82,098,334	47,881,695	5,550,002	12,756,520	66,188,217	15,910,117	81%
	TAGO CANYON COLLEGE	27 027 072	27.044.225	115.003	422.050	27 502 005	224 770	000/
3004	SCC Infrastructure	37,927,873	37,044,235	115,002	433,858	37,593,095	334,778	99%
3022	Humanities Building	32,731,753			926,770	31,430,361	1,301,392	96%
3025	Athletics and Aquatics Center: Netting and Sound System	20,454,610	19,422,287	51,140	284,542	19,757,969	696,641	97%
3026	Science and Math Building	26,450,914	26,415,954	10	34,950	26,450,914	-	100%
3046	Orange Education Center Building Certification	3,824,922	-	-	-	-	3,824,922	0%
	TOTAL SANTIAGO CANYON COLLEGE	121,390,072	110,970,675	2,581,544	1,680,120	115,232,339	6,157,733	95%
DIST	RICT/ DISTRICTWIDE OPERATIONS							
3044	Project Closeout/Certification	1,046,825	-	69,867	52,956	122,823	924,002	12%
	TOTAL DISTRICT/DISTRICTWIDE	1,046,825	-	69,867	52,956	122,823	924,002	12%
	ACTIVE PROJECTS - ALL SITES	204,535,231	158,852,370	8,201,413	14,489,596	181,543,379	22,991,852	89%

MEASURE E

Projects Cost Summary 2/05/14

				FY 20	13-2014			
Special Project Numbers	Description	Project Allocation	Total PY Expenditures	Expenditures	Encumbrances	Cumulative Exp & Enc	Project Balance	% Spent
сом	PLETED PROJECTS							
SVVI	TA ANA COLLEGE							
	SAC Library Renovation	339,623	339,623		_	339,623	_	100%
3002	Child Care/Classroom-Centennial	1,662,032	1,662,032			1,662,032		100%
3007	Renovate and Improve Centennial Ed Center	1,002,032	1,002,032			1,002,032		10070
3013	Acquisition of Land Adjacent to SAC	15,962,453	15,962,453	_	_	15,962,453	_	100%
	Design New Child Development Center	10,362,051				10,362,051		100%
3016	Construct New Child Development Center	10,302,031	10,302,031	-	-	10,302,031	-	100 /6
	Design Women's Locker Room	14.455.332	14,455,332	_	_	14,455,332	_	100%
3017	Construct Women's Locker Room	14,433,332	14,433,332	_		14,455,552	-	10070
	Augment State-Funded PE Seismic Project							
	Design Sheriff Training Facility	29.121.885	29,121,885		_	29,121,885	_	100%
3019	9 9	27,121,003	27,121,003	_		27,121,003	-	10070
	Fire Science Program (Net 6 Facility)					_		
3020	Design/Construct Digital Media Center	14,000,656	14,000,656		_	14,000,656	_	100%
3028	Design & Construct Parking Structure	2,046,955	2,046,955			2,046,955		100%
3034	SAC Sheriff Training Academy Road	56,239	56,239	-		56,239		100%
3038	Campus Lighting Upgrade	6,825	3,412	3,413	_	6,825	_	100%
0000	TOTAL SANTA ANA COLLEGE	88,014,051	88,010,638	3,413.00	-	88,014,051	-	100%
				27.12.22		22/21/22/		
SAN	TIAGO CANYON COLLEGE							
3011	Land Acquisition	24,791,777	24,791,777		-	24,791,777	-	100%
3012	Acquire Prop & Construct Cont Ed	27,554,640	27,554,640		-	27,554,640	-	100%
3014	Construct New Library & Resource Center	4,375,350	4,375,350	-	-	4,375,350	-	100%
3021	Construct Student Services & Classroom Bldg	8,073,049	8,073,049	-	-	8,073,049	-	100%
3027	Construct Additional Parking Facilities	1,047,212	1,047,212	-	-	1,047,212	-	100%
	TOTAL SANTIAGO CANYON COLLEGE	65,842,028	65,842,028	-	-	65,842,028	-	100%
DIST	RICT/ DISTRICTWIDE OPERATIONS	T						
3009	Replace Aging Telephone & Computer Network	14,056,433	14,056,433	-	-	14,056,433	-	100%
3039	LED Lighting Upgrade	157,200	-	157,200	-	157,200	-	100%
	TOTAL DISTRICT/DISTRICTWIDE	14,213,633	14,056,433	157,200	-	14,213,633	-	100%
	COMPLETED PROJECTS - ALL SITES	168,069,712	167,909,099	160,613	-	168,069,712	-	100%
	RECAP:							
	Santa Ana College	170,112,385	135,892,333	5,553,415	12,756,520	154,202,268	15,910,117	91%
	Santiago Canyon College	187,232,100	176,812,703	2,581,544	1,680,120	181,074,367	6,157,733	97%
	District/Districtwide Operations	15,260,458	14,056,433	227,067	52,956	14,336,456	924,002	94%
	GRAND TOTAL - ALL SITES	372,604,943	326,761,469	8,362,026	14,489,596	349,613,091	22,991,852	94%

Rancho Santiago Community College Unrestricted General Fund Cash Flow Summary FY 2013-14, 2012-2013, 2011-2012 YTD-January 31, 2014

r	FY 2013-14, 2012-2013, 2011-2012 YTD-January 31, 2014 FY 2013/2014											
Ĺ	July	August	September	October	November	FY 2013 December	3/2014 January	February	March	April	May	June
-	July	August	September	October	November	December	January	rebluary	Warch	Арііі	Iviay	Julie
Beginning Fund Balance	\$38,041,016.13	\$41,887,699.97	\$38,273,514.95	\$38,688,688.15	\$23,991,289.19	\$19,495,673.39	\$34,220,353.92	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52
Total Revenues	10,633,556.66	7,512,478.15	11,348,517.88	6,107,262.90	9,095,910.84	27,141,703.57	11,706,459.73					
Total Expenditures	6,786,872.82	11,126,663.17	10,933,344.68	20,804,661.86	13,591,526.64	12,417,023.04	11,180,024.13					
Change in Fund Balance	3,846,683.84	(3,614,185.02)	415,173.20	(14,697,398.96)	(4,495,615.80)	14,724,680.53	526,435.60	0.00	0.00	0.00	0.00	0.00
Ending Fund Balance	\$41,887,699.97	\$38,273,514.95	\$38,688,688.15	\$23,991,289.19	\$19,495,673.39	\$34,220,353.92	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52	\$34,746,789.52
ı						FY 2012	/2013 ¹					
•	July	August	September	October	November	December	January	February	March	April	May	June
Beginning Fund Balance	\$43,867,759.21	\$45,064,223.43	\$42,680,768.77	\$34,999,185.38	\$25,592,219.28	\$26,110,634.15	\$42,703,804.07	\$37,375,292.75	\$26,174,139.21	\$15,079,007.51	\$18,190,051.48	\$9,508,085.73
Total Revenues	7,646,065.57	7,562,696.70	4,970,261.79	3,013,770.15	12,977,976.06	27,750,969.09	5,258,057.77	552,507.40	2,725,857.51	15,455,742.61	3,116,098.07	46,170,759.38
Total Expenditures	6,449,601.35	9,946,151.36	12,651,845.18	12,420,736.25	12,459,561.19	11,157,799.17	10,586,569.09	11,753,660.94	13,820,989.21	12,344,698.64	11,798,063.82	17,637,828.98
Change in Fund Balance	1,196,464.22	(2,383,454.66)	(7,681,583.39)	(9,406,966.10)	518,414.87	16,593,169.92	(5,328,511.32)	(11,201,153.54)	(11,095,131.70)	3,111,043.97	(8,681,965.75)	28,532,930.40
Ending Fund Balance	\$45,064,223.43	\$42,680,768.77	\$34,999,185.38	\$25,592,219.28	\$26,110,634.15	\$42,703,804.07	\$37,375,292.75	\$26,174,139.21	\$15,079,007.51	\$18,190,051.48	\$9,508,085.73	\$38,041,016.13
•												
Г						FY 2011	1/2042					
Į	July	August	September	October	November	December	January	February	March	April	May	June
Beginning Fund Balance	\$46,510,630.23	\$46,100,826.17	\$44,124,830.03	\$44,521,078.46	\$47,005,503.25	\$45,897,273.99	\$57,702,830.45	\$54,053,391.07	\$44,204,790.42	\$29,513,946.47	\$35,191,700.97	\$25,844,675.99
Total Revenues	6,825,093.09	8,604,770.47	11,773,097.35	14,009,712.72	10,510,149.91	22,550,256.32	6,595,149.87	4,032,853.71	(3,658,900.14)	17,357,273.48	2,534,531.41	34,372,932.97
Total Expenditures	7,234,897.15	10,580,766.61	11,376,848.92	11,525,287.93	11,618,379.17	10,744,699.86	10,244,589.25	13,881,454.36	11,031,943.81	11,679,518.98	11,881,556.39	16,349,849.75
-												
Change in Fund Balance	(409,804.06)	(1,975,996.14)	396,248.43	2,484,424.79	(1,108,229.26)	11,805,556.46	(3,649,439.38)	(9,848,600.65)	(14,690,843.95)	5,677,754.50	(9,347,024.98)	18,023,083.22
Ending Fund Balance	\$46,100,826.17	\$44,124,830.03	\$44,521,078.46	\$47,005,503.25	\$45,897,273.99	\$57,702,830.45	\$54,053,391.07	\$44,204,790.42	\$29,513,946.47	\$35,191,700.97	\$25,844,675.99	\$43,867,759.21

Notes:

Beginning in FY 2012-13, Unrestricted General Funds were divided between two subfunds: Unrestricted Ongoing General Fund (11) and Unrestricted One-Time Funds (13)

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 N. Broadway, Santa Ana, California 92706 Office: (714) 480-7321

Website: http://rsccd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx

Fiscal Resources Committee Meeting

Executive Conference Room – District Office 1:30 p.m. – 3:00 p.m.

Meeting Minutes for November 20, 2013

FRC Members Present: John Zarske, Jeff McMillan, Esmeralda Abejar, Jim Kennedy, Steve Kawa, Michael DeCarbo, Morrie Barembaum, Raul Gonzalez del Rio, Peter Hardash, Adam O'Connor and Diane Hill

FRC Members Absent: Michael Collins and Sylvia LeTourneau

Guests Present: Richard Kudlik, Steve Eastmond and Ray Hicks

The meeting was called to order by Mr. Hardash at 1:30 p.m.

State/District Budget Update

Mr. Hardash reviewed the following:

- LAO Fiscal Outlook Report 2014-2015
 - o Higher state revenue is an increase to Proposition 98 minimum guarantee
 - o 3/4 of all new revenues over 3 years goes to K-14 education
 - One time Funds
 - Link to report has been provided on FRC agenda
 - Minimum Guarantee \$1.7 billion higher in 2012-13
 - 11% Community Colleges \$187 million
 - 2.56% RSCCD share \$4.8 million
 - Keep in mind RSCCD still has an apportionment deficit of about \$4.8 million
 - Minimum Guarantee \$2.7 billion higher in 2013-2014
 - 11% Community Colleges \$297 million
 - 2.56% RSCCD share \$7.6 million
 - Minimum Guarantee \$4.2 billion higher in 2014-2015
 - Maintenance Factor payment is required
 - Increase in economy
 - New funds Available in 2014-2015 \$7.7 billion
 - 11% Community College \$852 million
 - 2.56% RSCCD share \$21.8 million
 - Keep in mind all of these estimates are first pass and likely will not materialize to these levels
 - Governor's January Proposal in 2014 will have more detail on how the funds will be allocated
 - 2012-2013 settle up monies
 - May use 2013-2014 funds of \$7.6 million as buy back deferrals
 - Pav down "Wall of Debt"
 - Slow Growth When Proposition 30 Revenues Expire
 - Sales Tax expire in December 2016
 - Personal Income Tax expire in December 2018
 - Ker Factors

- Proposition 98 "Test"
 - 2014-2015 Test 1 due to large influx of state revenue
 - 2015-2016 Test 2 due to drop in K-12 average daily attendance
 - 2016-2017 Test 3 due to continued decline in ADA
 - · Minimal cost of living adjustment
 - Increase in Minimum Guarantee largely covered by local property tax growth
- Proposition 39 Funds
 - \$1.2 million Prop 39/Energy Funds for RSCCD
 - For the first year, new LED lighting at Santa Ana College will get updated and Retro commissioning at District Office
 - For the second year beginning July 2014, new LED lighting at Santiago Canyon College will get updated
 - Applications have been submitted to the State for funding
 - Funds are allocated each year for 5 years in the State Budget Act
 - o Funding depends on Corporate taxes
 - Restricted funds

Fiscal Resource Committee (FRC) Workgroup Report

- District Office Department Budget Augmentation Process draft narrative and flow chart
 - Department Planning Portfolio (DPP) processes are completed or updated by August 1st of each year
 - o Campus feedback due by April in order to include in the DPP
 - DPP submitted to the Planning and Organizational Effectiveness Committee (POEC)
 - Any impact the DPP has on facilities, technology or personnel will be submitted to those share governance committees for their input
 - Discussion ensued on the flow of recommendations to POEC from FRC. Item #7 of the draft narrative was corrected to say "As FRC discusses and recommends a budget for the coming fiscal year, they will consider augmentation requests at the same time will provide financial impact and/or possible alternatives to District Council for review".
 - Mr. Kennedy suggested that Item #1 was should include "Three year cycle at the District office to be in line with the Campus Review"
 - Mr. Hardash called for a motion to approve the draft District Office Department Budget Augmentation Process and submit recommendation to POEC. Mr. DeCarbo moved and Mr. Hicks seconded the motion to approve .The motion carried unanimously.

FON Policy

- "Happy Ranch" simulation spreadsheet and Full-Time Obligation chart from the system office was distributed at meeting.
 - o RSCCD by Fall 2014 projected FON is 334.8
 - At this point, RSCCD is 11.80 short. RSCCD will be penalized a little over \$800,000 and funds will be withheld at P-1

50% Law

- Link to California State Audit of California Community Colleges report provided from the FRC agenda
- Based on the 2013-2014 RSCCD Adopted Budget, the current expense on education is 47%. An additional \$3 million was transferred from the general fund to the retiree health benefits fund. In classroom cost were claimed at 75% and non-classroom cost at 25%. Realistically, the split is likely about 55% and 45%.

Penalty would be \$1.5 million and withheld for our apportionment

FTES Report

- As of October 15, 2013
 - o SAC
 - Credit 15,666.08
 - Noncredit 4,800.22
 - o SCC
 - Credit 6,739.66
 - Noncredit 1,934.02
- Projected overall growth is 3.4%

Tracking all Intersession Expenses

- Mr. DeCarbo request if more sections can be added for intersession.
- Projected FTES for Intersession
 - 436 Total FTES
 - SAC 316 FTES
 - SCC 120 FTES

Multi Year Projection Assumptions

 The three year Multi Year Projection assumption for revenue, expenditure and carryover was distributed to members to review as homework for the next meeting.

Informational Handouts

The following materials were included in the materials:

- District-wide expenditure report link: https://intranet.rsccd.edu
- Vacant Funded Position List as of November 6, 2013
- Measure "E" Project Cost Summary as of November 1, 2013
- Monthly Cash Flow Statement as of October 31, 2013

Approval of FRC Meeting Minutes - October 23, 2013

Mr. Hardash called for a motion to approve the minutes of October 23, 2013 Fiscal Resources Committee meeting. Mr. DeCarbo moved and Mr. Kawa seconded the motion to approve the Minutes. The motion carried unanimously.

Adjournment

Mr. Hardash adjourned the meeting at 3:05 p.m.

Meeting Schedule - Next Meeting:

Wednesday, January 22, 2014 – 1:30 p.m. – Executive Conference Room, District Office