

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

website: [Fiscal Resources Committee](#)

Agenda for Wednesday, October 20, 2021

1:30 p.m. - 3:00 p.m.

Zoom Meeting

1. Welcome
2. State/District Budget Update – Iris Ingram
 - SSC – Legislature Wraps up the First Year of the 2021-22 Legislative Session
 - SSC – BOG to Consider 2022-23 Budget and Legislative Request Next Week
 - SSC – BOG Approves 2022-23 Budget and Legislative Request
 - SSC – Department of Finance Releases September Finance Bulletin
 - SSC – Governor Signs the Postsecondary Education Budget Cleanup Trailer Bill
 - SSC – Fourth Quarter Lottery Apportionment for 2020-21
3. 2022-23 Draft Budget Calendar – **ACTION**
4. Planning Design Review and FRC Accomplishments and Goals - **ACTION**
5. Salaries & Benefits - % of Total Expenditures (Instructional vs Non-Instructional by Location)
6. Standing Report from District Council – Craig Rutan
7. Informational Handouts
 - District-wide expenditure report link: <https://intranet.rscsd.edu>
 - Vacant Funded Position List as of October 12, 2021
 - Measure “Q” Project Cost Summary as of September 30, 2021
 - Monthly Cash Flow Summary as of September 30, 2021
 - [SAC Planning and Budget Committee Agendas and Minutes](#)
 - [SCC Budget Committee Agendas and Minutes](#)
 - Districtwide Enrollment Management Workgroup Minutes
8. Approval of FRC Minutes – September 15, 2021
9. Other

Next FRC Committee Meeting: November 17, 2021, 1:30 – 3:00 pm

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

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COMMUNITY COLLEGE UPDATE

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

Legislature Wraps up the First Year of the 2021–22 Legislative Session

 [BY SSC GOVERNMENTAL RELATIONS TEAM](#)

Copyright 2021 School Services of California, Inc. posted September 14, 2021

Last Friday, September 10, 2021, the California State Legislature wrapped up the first year of the 2021–22 Legislative Session. Both the Assembly and Senate adjourned the year surprisingly early (before 9:00 p.m.) and without much fanfare as compared to the last several years.

In the end the Legislature approved nearly 900 bills in 2021 and while that was more than last year's truncated session, it is still historically lower than what the Legislature usually sends to the Governor as legislative leadership once again limited the number of bills each legislator could pursue. However, the hundreds of bills that failed to make it to the Governor's desk can be revived when the Legislature reconvenes in January 2022 since the state's lawmakers operate on a two-year legislative session.

There were a number of bills approved by the Legislature last week that would have implications for community colleges. The most noteworthy that are on their way to Governor Gavin Newsom's desk are:

- [Assembly Bill \(AB\) 361](#) (Rivas, D-Salinas) is an urgency measure that would, until January 24, 2024, allow for local agencies to suspend certain Brown Act requirements to conduct public meetings virtually during proclaimed states of emergencies
- [AB 367](#) (Garcia, D-Bell Gardens) would require each community college campus to stock an adequate supply of menstrual products, free of charge, in at least one designated and accessible central location on each campus and to post a designated notice
- [AB 375](#) (Medina, D-Riverside) would increase the maximum amount of instructional hours that a part-time community college faculty member may teach at any one community college district from the range of 60–67% of a full-time equivalent load to 80–85%
- [AB 438](#) (Reyes, D-San Bernardino) would remove a community college district's current protocol to lay off a permanent classified employee and instead replace it with a March 15 layoff notice currently given to academic employees
- [AB 927](#) (Medina) would repeal the July 1, 2026, sunset date for the Baccalaureate Degree Program, effectively making the program permanent

- [AB 928](#) (Berman, D-Menlo Park) would establish, until July 1, 2025, the Associate Degree for Transfer (ADT) Intersegmental Implementation Committee to serve as the primary entity charged with the oversight of the ADT
- [AB 1111](#) (Berman) would require the California Community Colleges (CCC), on or before July 1, 2024, to adopt a common course numbering system for all general education requirement courses and transfer pathway courses, and require each community college campus, on or before July 1, 2024, to incorporate common course numbers from the adopted system into its course catalog
- [AB 1113](#) (Medina) would prohibit the CCC from collecting mandatory systemwide tuition and fees from any qualifying surviving spouse or surviving child of a California resident who was employed or under contract as a licensed physician, licensed nurse, or first responder to provide medical services, who died of COVID-19
- [AB 1456](#) (Medina) would enact the Cal Grant Reform Act, which would revise and recast the provisions establishing and governing the existing Cal Grant programs, which would include a Cal Grant 2 Program and a Cal Grant 4 Program
- [Senate Bill \(SB\) 169](#) (Committee on Budget and Fiscal Review) is the postsecondary education budget cleanup trailer bill that outlines the Higher Education Student Housing Grant Program (see “[Higher Education Student Housing Grant Program](#)” in the September 2021 *Community College Update*)
- [SB 278](#) (Leyva, D-Chino) would require employers to cover the difference between a pension that is reduced by the California Public Employees’ Retirement System postretirement due to an error from the original pension amount

Barring a special session being called, the Legislature will not reconvene until January 3, 2022. With the Legislature on recess the focus now shifts to Governor Newsom who has until October 10, 2021, to sign or veto the bills on his desk. If the Governor does not take action on a bill by this deadline then it would become law without his signature; however, we fully expect the Governor to take action on every bill that hits his desk.

With the recall election taking place on September 14, 2021, it is important to note that regardless of the results, it will only be Governor Newsom considering legislation for 2021. This is because the recall results are not certified until 38 days after the election, which is after the October 10 deadline for the Governor to take action on bills.

We will provide updates on the legislative actions taken by Governor Newsom in subsequent Community College Update articles. Stay tuned.

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COMMUNITY COLLEGE UPDATE

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

BOG to Consider 2022–23 Budget and Legislative Request Next Week



BY KYLE HYLAND

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posted September 15, 2021

At next week's meeting, the California Community Colleges (CCC) Board of Governor's (BOG) will consider the [2022–23 System Budget and Legislative Request](#) as presented by the Chancellor's Office staff. The request is the result of a process that began in May 2021 and involved the Consultation Council, a survey of stakeholders, and a public comment period on the draft proposals. Some of the more significant requests for the 2022–23 fiscal year include:

- \$100 million (\$25 million of which is ongoing) to modernize technology infrastructure and protect sensitive data
- \$5 million ongoing to provide adequate distance learning
- \$500 million ongoing to increase base funding
- \$91 million (\$51 million of which is ongoing) to make institutional changes necessary to provide colleges resources, support, guidance to advance diversity, equity, and inclusion
- \$100 million ongoing to support full-time faculty in 2022–23 while also encouraging colleges to use Equal Employment Opportunity best practices when hiring
- \$300 million ongoing to support part-time faculty in 2022–23
- \$25 million ongoing for faculty and staff professional development
- \$50 million additional ongoing funding to support students' basic needs
- \$20 million in ongoing funding for the Nextup (CAFYES) Program to eliminate the 20-district cap and allow for an expansion of the program to additional colleges
- 3% cost of living adjustment for the Disabled Student Services Program and CalWORKs
- \$20.3 million ongoing funding for enrollment and retention outreach efforts for colleges and system offices to recover from pandemic enrollment declines
- \$20 million ongoing for local financial aid support services

- \$950 million (\$50 million of which is ongoing) in non-Proposition 98 funding to develop an affordable student housing program for the CCC
- Requesting an ongoing, non-Proposition 98, allocation to exclusively assist in the funding of annual increases to the California Public Employee’s Retirement System and the California State Teachers’ Retirement System retirement contributions
- \$75 million ongoing (non-Proposition 98) funding for the Physical Plant and Instructional Support program
- \$150 million (one-time) for deferred maintenance and instructional equipment
- \$100 million (one-time) to complete and sustain the systemwide shift to the Guided Pathways framework by 2027
- \$2.75 million (\$250,000 ongoing) to support the development and statewide scaling of a streamlined reporting process that enables colleges to more effectively use data

The request also includes supporting legislation to ensure access to textbooks and instructional materials, addressing the total cost of attendance through financial aid, guaranteeing access to University of California and California State University transfers, modernizing workforce education programs, removing the sunset date on the College and Career Access Partnerships programs, and expanding eligibility for Assembly Bill 540 nonresident tuition exemption.

Once the 2022–23 system request is approved by the BOG, it will be presented to the Department of Finance, the Legislature, and the system’s stakeholders. The request will be important for the Newsom Administration as they begin to put together its 2022–23 State Budget proposal, which needs to be released by January 10, 2022.

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COMMUNITY COLLEGE UPDATE

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

BOG Approves 2022–23 Budget and Legislative Request



BY KYLE HYLAND

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posted September 21, 2021

On the first day of its September 20–21, 2021, meeting, the California Community Colleges Board of Governors (BOG) approved the [2022–23 System Budget and Legislative Request](#) as presented by the Chancellor’s Office (see “[BOG to Consider 2022–23 Budget and Legislative Request Next Week](#)” in the September 2021 *Community College Update* for the list of significant requests).

While the members asked several clarifying questions and offered suggestions and strategies for how to pursue these requests, the BOG ultimately approved the document as presented by Chancellor’s Office staff without making any alterations.

Now that the 2022–23 system request has been approved by the BOG, it will be presented to the Department of Finance, the Legislature, and the system’s stakeholders to officially kick-start the system’s advocacy efforts for 2022. The request is a timely document for the Newsom Administration to mull over as they begin to put together its 2022–23 State Budget proposal, which needs to be publicly released by January 10, 2022.

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COMMUNITY COLLEGE UPDATE

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

Department of Finance Releases September Finance Bulletin



BY ROBERT MCENTIRE, EDD

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posted September 24, 2021

August General Fund revenues beat estimates in the 2021–22 Budget Act by \$1.986 billion or 18.1%. The September [Finance Bulletin](#) summarizes the state's revenue performance for the first two months of the fiscal year and includes the most recent forecasts and economic factors.

Top economic news focused on measures of inflation. August U.S. headline inflation rose by 5.3% year-over-year, a decrease of 0.1% compared to June and July. California data is only available through June and is up 4.4%. Inflation rates remain well above the Federal Reserve goal of 2.0%.

Average Inflation Rate From January Through June		
	2020	2021
United States	1.2%	3.9%
California	1.7%	3.4%

While inflation rates are causing some concern among economists, California state revenues continue to be robust. August personal income tax (PIT) receipts and sales and use taxes are \$1.344 billion and \$628 million above estimates, respectively, while corporate tax receipts are \$46 million below the 2021 Enacted State Budget forecast. Examination of PIT shows August payroll tax withholding receipts outperforming estimates by \$1.125 billion, while other (payroll related) cash receipts beat the forecast by \$142 million. PIT was additionally buoyed by refunds falling below estimates by \$102 million. Fiscal year-to-date (July–August), PIT is 20.3% (\$2.5363 billion) above estimates, while sales and use tax and corporate tax is 15.0% (\$670 million) and 34.4% (\$329 million) above forecast, respectively. Across all revenue categories, state revenue is 18.2% above forecast.

The U.S. unemployment rate fell to 5.2% in August from 5.4% in July. Civilian employment increased by 318,000 and another 190,000 joined the labor force, increasing civilian employment by more than half a million jobs. California's recovery continues to lag the nation, with unemployment falling 0.1% to 7.5% in August. Unemployment decreased by 2,200, while civilian employment increased by 55,300. As of August, the U.S. has recovered 76.2% of the 22.4 million jobs lost in March and April of 2020, while California has recovered 62.1% of the 2.7 million jobs lost during the same period.

The statewide median price of an existing single-family home increased to a new record, reaching \$827,940 in August 2021. The median price of a single-family home has increased 17.1% since August 2020. Volume of home sales has declined for seven consecutive months, which are down 13.3% from July and 10.9% from August of 2020 to a seasonally adjusted annualized rate (SAAR) of 414,860 units. In July, California housing permits increased by 3.5% from June, but was 6.2% lower than the same month the previous year. July volume was 120,400 SAAR, split between single-family units at 65,800 and multifamily units at 54,600.



Finance Bulletin

Keely Bosler, Director

Economic Update

U.S. headline inflation rose by 5.3 percent on a year-over-year basis in August 2021, a slowdown from 5.4 percent in July and June, bringing the year-to-date average through August to 3.9 percent. California headline inflation rose by 4.4 percent in June 2021 (latest data available) and has averaged 3.4 percent in the first half of the year. By comparison, in 2020, inflation averaged 1.2 percent and 1.7 percent for the nation and the state, respectively.

LABOR MARKET CONDITIONS

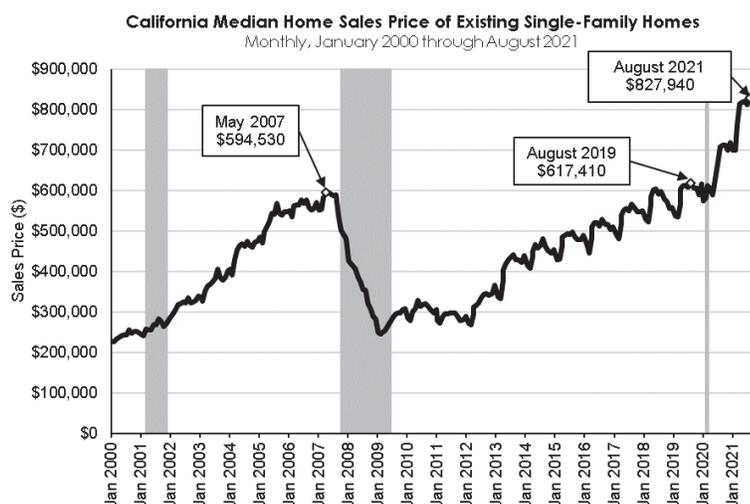
■ The U.S. unemployment rate fell 0.2 percentage point to 5.2 percent in August 2021, with civilian employment increasing by over half a million. Civilian unemployment decreased by 318,000 and the labor force increased by 190,000. Compared to February 2020, there were 5.6 million fewer employed, 2.9 million fewer persons in the labor force, and 2.7 million more unemployed in August 2021. The U.S. added 235,000 nonfarm jobs in August 2021, with eight of the eleven major industry sectors gaining jobs: professional and business services (74,000), manufacturing (37,000), other services (37,000), educational and health services (35,000), trade, transportation and utilities (24,000), information (17,000), financial activities (16,000), and mining and logging (6,000). Leisure and hospitality gained no jobs and government (-8,000) and construction (-3,000) lost jobs. As of August 2021, the U.S. has recovered 76.2 percent of the 22.4 million jobs lost in March and April 2020.

■ California unemployment rate fell 0.1 percentage point to 7.5 percent in August 2021. California civilian employment increased by 57,500 in August 2021 with 55,300 more people entering the labor force and 2,200 fewer unemployed. Compared to February 2020, there were more than one million fewer employed and 450,200 fewer people in the labor force in August 2021. After adding 104,300 nonfarm jobs, California has now recovered 62.1 percent of the 2.7 million jobs lost in March and April 2020. Nine sectors added jobs: government (46,900), leisure and hospitality (33,100), professional and business services (14,000), other services (8,400), financial activities (3,200), manufacturing (2,900), information (2,200), construction (600), and mining and logging (100). Educational and health services (-6,300) and trade, transportation, and utilities (-800) lost jobs.

BUILDING ACTIVITY AND REAL ESTATE

■ California permitted 120,400 housing units (54,600 multi-family units and 65,800 single-family units) in July 2021 on a seasonally adjusted annualized rate (SAAR) basis. This was up 3.5 percent from 116,300 units in June 2021 but down 6.2 percent from the 128,300 units permitted in July 2020. Year-to-date through July 2021, California permitted 123,200 units on average, compared to 101,400 units in the same period in 2020 and 107,600 units in the same period in 2019.

■ The statewide median price of existing single-family homes reached a new record of \$827,940 in August 2021—the fifth record high in the past six months. This was up 2.1 percent from July 2021 and up 17.1 percent from August 2020. Sales of existing single-family homes in California totaled 414,860 units (SAAR) in August 2021, down 13.3 percent from July 2021 and down 10.9 percent from August 2020. This was the second consecutive year-over-year decline for sales volume and the seventh month-over-month decline in the past eight months.



Shaded areas indicate U.S. recessions.
Source: California Association of Realtors.

MONTHLY CASH REPORT

Preliminary General Fund agency cash receipts for the first two months of the 2021-22 fiscal year were \$3.527 billion above the 2021-22 Budget Act forecast of \$19.342 billion. Cash receipts for the month of August were \$1.986 billion above the forecast of \$10.959 billion. Preliminary General Fund agency cash receipts for the entire 2020-21 fiscal year were \$4.783 billion above the 2021-22 Budget Act forecast of \$201.775 billion, or 2.4 percent above forecast.

- Personal income tax cash receipts to the General Fund for the first two months of the fiscal year were \$2.563 billion above the forecast of \$12.602 billion. Cash receipts for August were \$1.344 billion above the forecast of \$6.459 billion. Withholding receipts were \$1.125 billion above the forecast of \$6.098 billion. Other cash receipts were \$142 million above the forecast of \$1.169 billion. Refunds issued in August were \$102 million below the expected \$693 million. Proposition 63 requires that 1.76 percent of total monthly personal income tax collections be transferred to the Mental Health Services Fund (MHSF). The amount transferred to the MHSF in August was \$24 million higher than the forecast of \$116 million.
- Sales and use tax cash receipts for the first two months of the fiscal year were \$670 million above the forecast of \$4.476 billion. Cash receipts for August were \$628 million above the month's forecast of \$3.24 billion. August cash receipts include a portion of the final payment for calendar year second quarter taxable sales, which was due August 2. August cash receipts also include the first prepayment for calendar year third quarter sales.
- Corporation tax cash receipts for the first two months of the fiscal year were \$329 million above the forecast of \$956 million. Cash receipts for August were \$46 million below the month's forecast of \$353 million. Estimated payments were \$36 million above the forecast of \$210 million, and other payments were \$54 million above the \$220 million forecast. Total refunds for the month were \$136 million higher than the forecast of \$77 million.
- Insurance tax cash receipts for the first two months of the fiscal year were \$17 million below the forecast of \$657 million. Insurance tax cash receipts for August were \$33 million below the forecast of \$625 million. Cash receipts from the alcoholic beverage, tobacco taxes, and pooled money interest were \$20 million above the forecast for the first two months of the fiscal year, and were \$10 million above the forecast of \$42 million for August. "Other" cash receipts were \$38 million below the forecast for the first two months of the fiscal year, and were \$82 million above the forecast of \$241 million for the month.

2021-22 Comparison of Actual and Forecast Agency General Fund Revenues

(Dollars in Millions)

Revenue Source	AUGUST 2021					2021-22 YEAR-TO-DATE			
	Forecast	Actual	Change	Percent Change		Forecast	Actual	Change	Percent Change
Personal Income	\$6,459	\$7,803	\$1,344	20.8%		\$12,602	\$15,165	\$2,563	20.3%
Sales & Use	3,240	3,868	628	19.4%		4,476	5,146	670	15.0%
Corporation	353	307	-46	-13.0%		956	1,285	329	34.4%
Insurance	625	592	-33	-5.2%		657	639	-17	-2.6%
Estate	0	0	0	0.0%		0	0	0	0.0%
Pooled Money Interest	5	11	6	125.4%		11	24	13	122.3%
Alcoholic Beverages	30	36	6	20.1%		69	78	9	13.0%
Tobacco	7	5	-2	-34.6%		12	10	-2	-16.1%
Other	241	323	82	34.3%		560	522	-38	-6.8%
Total	\$10,959	\$12,945	\$1,986	18.1%	 	\$19,342	\$22,869	\$3,527	18.2%

This is an agency cash report and the data may differ from the Controller's report to the extent that cash received by agencies has not yet been reported to the Controller.

Totals may not add due to rounding. The forecast is from the 2021 Budget Act.

[Click Here for COVID-19 Related Resources](#)

COMMUNITY COLLEGE UPDATE

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

Governor Signs the Postsecondary Education Budget Cleanup Trailer Bill



BY KYLE HYLAND

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posted September 24, 2021

On Thursday, September 23, 2021, Governor Gavin Newsom signed a batch of budget cleanup trailer bills for the 2021–22 State Budget, including Senate Bill (SB) 169 ([Chapter 262/2021](#)), the postsecondary education budget cleanup trailer bill.

While the changes SB 169 makes to the community college provisions in the Enacted Budget are mostly non-substantive, the bill does enact and stipulate the details of the \$2 billion Higher Education Student Housing Grant Program (see "[Higher Education Student Housing Grant Program](#)" in the September 2021 *Community College Update* for details of the program).

As a budget bill, the provisions of SB 169 went into effect immediately upon Governor Newsom's signature.

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COMMUNITY COLLEGE UPDATE

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

Fourth Quarter Lottery Apportionment for 2020–21



BY MATT PHILLIPS, CPA

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posted October 7, 2021

On September 30, 2021, the State Controller’s Office (SCO) released the 2020–21 fourth quarter Lottery apportionment to community colleges. Community colleges received \$28.86 full-time equivalent student (FTES) for the unrestricted Lottery apportionment and \$31.51 per FTES for the Proposition 20 apportionment. The actual fourth quarter apportionment amounts are down slightly from the accrual projections provided in June—\$32.30 per FTES for the unrestricted Lottery apportionment and \$33.90 per FTES for the Proposition 20 apportionment. Final apportionment amounts for the year, excluding any prior-year adjustments, are as follows:

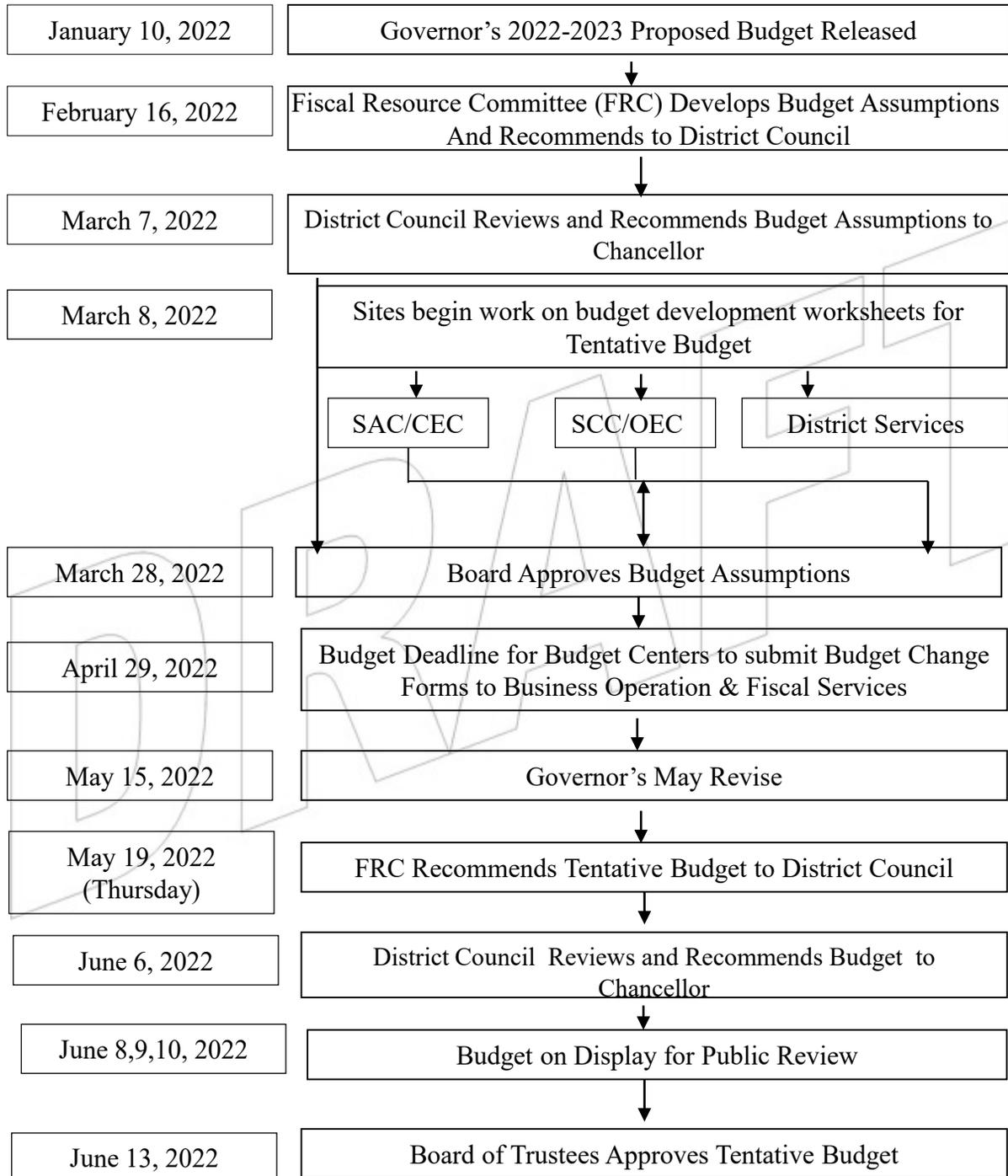
Quarter	Unrestricted Lottery per FTES (Resource Code 1100)	Proposition 20 per FTES (Resource Code 6300)
First	\$53.73	–
Second	\$49.81	\$2.58
Third	\$33.88	\$37.15
Fourth	\$28.86	\$31.51
Total	\$166.28	\$71.24

At this time the California State Lottery Commission has not released revised projections for 2021–22. The most recent projections recommend that community colleges budget \$228 per FTES (\$163 per FTES in unrestricted Lottery revenues and \$65 per FTES in Proposition 20 revenues). We expect to see the 2021–22 first quarter Lottery apportionment released at the end of December or early January.

For more information on the Lottery apportionments and projections, visit the California Community Colleges Chancellor’s Office Lottery website [here](#). For the apportionment detail, please visit the SCO website [here](#).

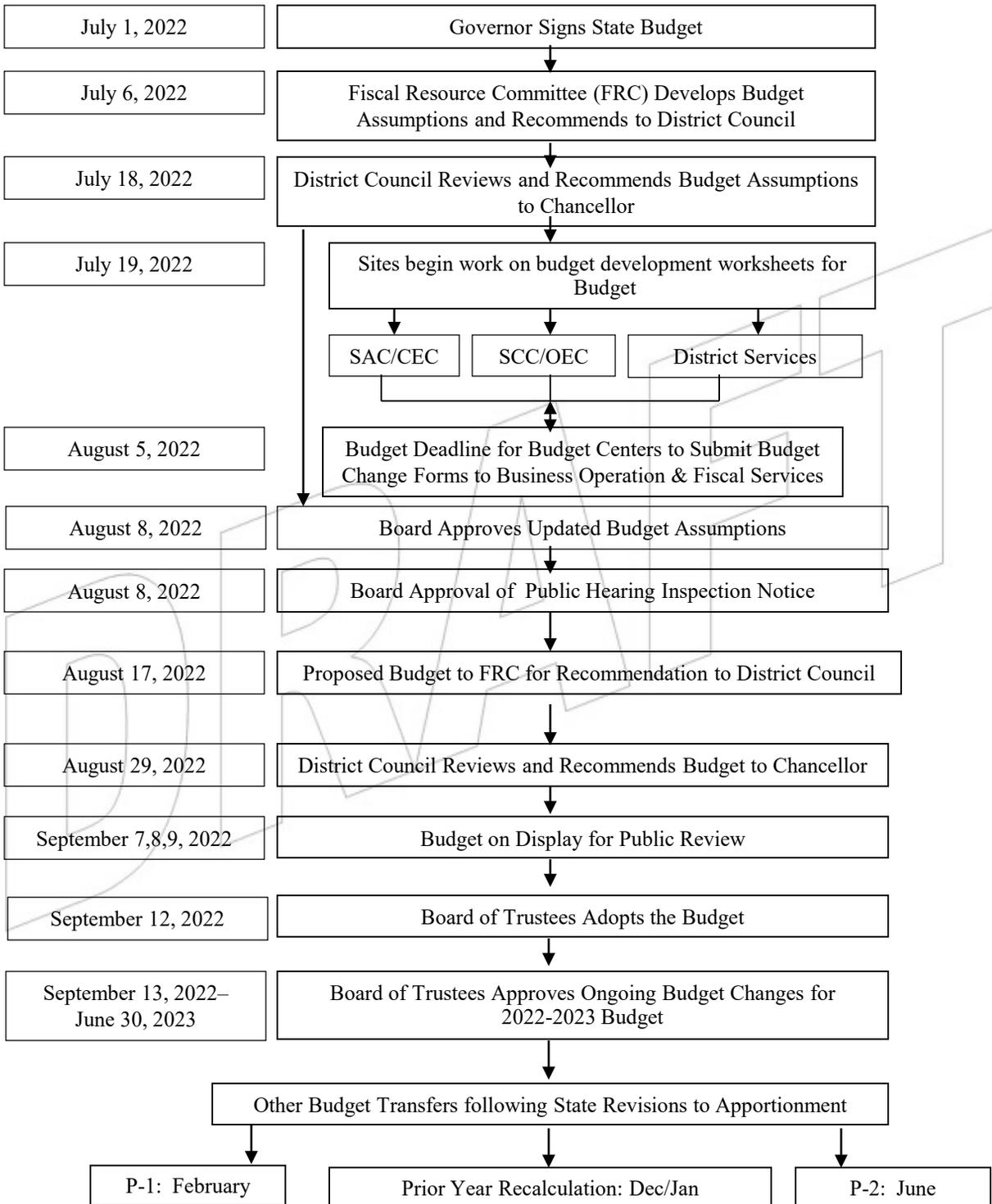
RSCCD Tentative Budget Calendar

**Fiscal Year 2022 – 2023
September 12, 2021**



RSCCD Adopted Budget Calendar

Fiscal Year 2022 – 2023
September 12, 2021





Rancho Santiago Community College District Districtwide Planning Process Survey Results

July 2021

The Rancho Santiago Community College District (RSCCD) implemented a new planning and decision-making process in 2013. It is overseen by District Council, with the collaboration of five governance committees that focus on human resources, fiscal resources, physical resources, planning and organizational effectiveness, and technology resources. Staff has had a chance to work with the model envisioned for the district. As the academic year draws to a close, members of the RSCCD Governance Committees were invited to give opinions on this district-wide planning and resource allocation process, as well as the district operations resource allocation. Thirty-six of the 67 members (54%) from across the district participated (26% from Santa Ana College, 35% Santiago Canyon College, and 39% district operations), with representation from all staff (23% classified, 27% faculty, 43% management, and 7% students, and representation from all six governance committees (30% District Council, 23% Fiscal Resources, 27% Human Resources, 13% Physical Resources, 27% Planning and Organizational Effectiveness and 10% Technology Advisory Group. Keep in mind, representations of District Council are made up of co-chairs from the five other governance committees; therefore, the percentage will be more than 100%.

Overall, three-fifths members of the RSCCD governance committees are familiar with the RSCCD Planning Design (61%), and just as many find the district-wide planning process clear and that it is linked with the colleges' planning processes (66%). The same number of respondents also believe the five committees collaborate to support the work of District Council and one-third don't know if there is collaboration among the committees. Also, more than two-thirds of the respondents understand the roles and responsibilities of each of the five districtwide governance committees, including the coordinating District Council.

Among the governance committee membership, about two-fifths of the respondents stated that the process and prioritization of district-wide resource allocation is clear, that there is coordination between district-wide and college-based resource requests, or that they are satisfied with the current process. There is a considerable number of respondents who "don't know" the district-wide resource allocation process, prioritization, and timeline. In addition, respondents were also not as knowledgeable of the district operations' resource allocation request process and timeline, nor coordination between this process and the college's base resource requests. Please note nearly three-fifths of the respondents are from Santa Ana College and Santiago Canyon College and so they are probably more familiar with their respective colleges' processes.

Because representations to the district-wide governance committees change regularly, it is recommended that new memberships be thoroughly orientated about the district-wide planning and resource allocation processes, as well as member's roles and responsibilities, to ensure effective representation and coordination with colleges' processes and structures.

	Count	strongly agree	agree	disagree	strongly disagree
I am familiar with the RSCCD Planning Design.	36	22%	39%	28%	11%
The district-wide planning process is clear.	36	22%	39%	39%	0%
The district-wide planning process is linked with the colleges' planning processes	30	13%	53%	30%	3%
I understand the roles and responsibilities of the following RSCCD Governance Committees:					
District Council	36	25%	44%	22%	8%
Fiscal Resources	36	33%	44%	17%	6%
Human Resources	36	39%	33%	22%	6%
Physical Resources	36	31%	42%	22%	6%
Planning and Organizational Effectiveness	36	25%	42%	28%	6%
Technology Advisory Group	36	36%	42%	19%	3%

	Count	strongly agree	agree	disagree	strongly disagree	don't know
The committees collaborate to support the work of District Council.	36	17%	44%	8%	0%	31%
Please tell us your level of agreement on the <u>district-wide</u> resource allocation:						
The process to identify and prioritize district-wide resource requests is clear.	36	11%	36%	11%	3%	39%
I am satisfied with the district-wide resource request and prioritization process.	36	8%	28%	19%	3%	42%
There is coordination between district-wide and college-based resource requests.	36	8%	33%	17%	3%	39%
The district-wide resource allocation timeline is clear.	36	14%	36%	8%	0%	42%
The district-wide resource allocation timeline is satisfactory.	36	8%	33%	14%	3%	42%
Please tell us your level of agreement on the <u>district operations</u> resource allocation:						
The process to identify and prioritize district operations resource requests is clear.	32	9%	34%	19%	0%	38%
I am satisfied with the district operations resource request and prioritization process.	32	13%	25%	19%	6%	38%
There is coordination between district operations and college-based resource requests.	32	13%	28%	16%	6%	38%
The district operations resource allocation timeline is clear.	32	16%	31%	13%	0%	41%
The district operations resource allocation timeline is satisfactory.	32	13%	31%	9%	6%	41%

Changes to the District-wide planning and resource request process you would recommend:

- Working with classified staff on planning.
- I am brand new to the District. Therefore, I am unfamiliar with most District processes. (2)
- It's not clear what types of resource requests should come through this process. It seems like the District has the funds to create new initiatives and positions outside of the defined processes but then some positions have come through the more formal process when funding support is being sought from the colleges. This is not meant to imply decisions were made inappropriately, as every situation is different, but more clarity and guidance could prove useful.
- Be more intentional in sharing processes and procedures, e.g., easy to understand guidelines or "exciting" stuff happening at your district weekly news
- District committee membership is lopsided and emphasizes the participation of administrators over faculty and classified professionals. Nearly every funding request is approved whether the faculty and classified professionals agree or not. There is also no evaluation of whether the district is effectively spending the money that the colleges bring into the district.

Changes to the district operations planning and resource request process you would recommend:

- It should be clearer to faculty and communicated more effectively.
- All departments should be held to the same standard of evaluation criteria when resource planning and making requests, including, following similar processes when adding positions/resources. There are inequities between departments when positions are eliminated/vacated and are not filled but then are needed to support operations District wide. Positions that are eliminated and wherein duties are expected to be picked up by other employees need thoughtful consideration of the impact to other employees. Expectations of the timeliness and level of service need to be adjusted to align with the resources we have versus the resources we need. If positions are not filled, job descriptions need to be re-written and there is a slow process for reorganization that often needs to occur. There is a lack of discussion/guidance on how this is handled other than the department managers are just expected to absorb the impact and develop a plan. A plan may not be feasible if it takes resources/people to undertake these duties so we need to identify what we will not be doing as a result of these eliminations in resources when times are tough. Each dept should identify what they won't be able to accommodate when resources are eliminated and then productive discussions can continue, particularly since many are feeling they are not being heard during this post early retirement impact transition phase.
- The district does not align with college planning. The reality is that the colleges are given an ever-increasing bill while they are told to shrink. This paradigm has to shift. The district process should only be for services the colleges deem essential.

Fiscal Resources Committee

2020-2021 Accomplishments

1. Reviewed, evaluated and update the Budget Allocation Model (BAM) based on the Student Centered Funding formula (SCFF).
2. Reviewed and updated the Planning Design Manual for the Resource Allocation section.
3. Developed assumptions for the Tentative and Adopted Budgets.
4. Developed District Budget Calendar.

Fiscal Resources Committee

2021-2022 Goals

1. Review, evaluate and update the Budget Allocation Model (BAM) based on the Student Centered Funding formula (SCFF).
2. Develop assumptions for the Tentative and Adopted Budgets.
3. Develop District Budget Calendar.

The Fiscal Resources Committee provides district-level fiscal review including annual evaluation of the District’s Budget Allocation Model, as well as, develops and recommends tentative and adopted budget assumptions to District Council.

Committee	Responsibilities	Membership
Fiscal Resources	<p>Review and evaluate the RSCCD Budget Allocation Model</p> <p>Monitor state budget development and recommend mid-year adjustments</p> <p>Develop assumptions for tentative and adopted budgets</p> <p>Develop District budget process calendar</p> <p>Assess effective use of financial resources</p> <p>Review and evaluate financial management processes</p>	<ul style="list-style-type: none"> ▶ Vice Chancellor, Business Operations & Fiscal Services (Co-Chair) ▶ Assistant Vice Chancellor, Fiscal Services ▶ Administrator appointed by Santa Ana College President ▶ Administrator appointed by Santiago Canyon College President ▶ Two faculty members appointed by each Academic Senate, Santa Ana College & Santiago Canyon College ▶ A faculty member appointed by FARSCCD ▶ Three Classified representatives appointed by CSEA (District Office, Santa Ana College & Santiago Canyon College) ▶ One of the faculty representatives shall serve as committee co-chair for two years (alternating each college) ▶ Student representatives (Santa Ana College & Santiago Canyon College, when possible)



Salaries & Benefits - % of Total Expenditures

Instructional vs Non-Instructional by Location

FY 2018-19 Actuals/FY 2019-20 Actuals/FY 2020-21 Actuals/FY 2021-22 Adopted Budget

FD 11 UGF 2018/19 Actuals					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	86,148,083	42,107,759	21,741,938	7,724,098	157,721,878
Total Expenses	91,927,930	46,869,879	29,529,381	9,826,394	178,153,584
% of Total	93.71%	89.84%	73.63%	78.61%	88.53%
FD 11 UGF 2018/19 Actuals - Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	56,130,891	24,496,762	-	3,433,328	84,060,981
Total Expenses	59,159,868	27,531,493	-	3,433,328	90,124,689
% of Total	94.88%	88.98%	0.00%	100.00%	93.27%
FD 11 UGF 2018/19 Actuals - Non-Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	30,017,192	17,610,997	21,741,938	4,290,770	73,660,897
Total Expenses	32,768,062	19,338,386	29,529,381	6,393,066	88,028,895
% of Total	91.61%	91.07%	73.63%	67.12%	83.68%

FD 11 UGF 2019/20 Actuals					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	87,732,707	43,503,527	22,410,682	7,838,591	161,485,507
Total Expenses	92,567,688	48,380,553	28,995,183	9,816,966	179,760,390
% of Total	94.78%	89.92%	77.29%	79.85%	89.83%
FD 11 UGF 2019/20 Actuals - Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	56,201,447	25,295,576	-	3,686,502	85,183,525
Total Expenses	58,333,301	28,962,615	-	3,686,502	90,982,418
% of Total	96.35%	87.34%	0.00%	100.00%	93.63%
FD 11 UGF 2019/20 Actuals - Non-Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	31,531,260	18,207,951	22,410,682	4,152,089	76,301,982
Total Expenses	34,234,387	19,417,938	28,995,183	6,130,464	88,777,972
% of Total	92.10%	93.77%	77.29%	67.73%	85.95%

FD 11 UGF 2020/21 Actual					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	84,014,190	41,255,948	22,649,038	9,825,116	157,744,292
Total Expenses	87,707,924	45,070,322	29,773,594	11,987,301	174,539,141
% of Total	95.79%	91.54%	76.07%	81.96%	90.38%
FD 11 UGF 2020/21 Actuals - Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	53,244,816	24,036,572	-	4,117,280	81,398,668
Total Expenses	55,340,576	27,577,935	-	4,117,280	87,035,791
% of Total	96.21%	87.16%	0.00%	100.00%	93.52%
FD 11 UGF 2020/21 Actuals - Non-Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	30,769,374	17,219,376	22,649,038	5,707,836	76,345,624
Total Expenses	32,367,348	17,492,387	29,773,594	7,870,021	87,503,350
% of Total	95.06%	98.44%	76.07%	72.53%	87.25%

FD 11 UGF 2021/22 Adopted Budget					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	94,425,935	46,663,139	27,020,527	8,064,129	176,173,730
Total Expenses	99,342,437	50,924,242	36,014,614	10,159,129	196,440,422
% of Total	95.05%	91.63%	75.03%	79.38%	89.68%
FD 11 UGF 2021/22 Adopted Budget - Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	58,968,522	25,995,193	-	3,577,620	88,541,335
Total Expenses	60,561,775	29,478,156	-	3,577,620	93,617,551
% of Total	97.37%	88.18%	0.00%	100.00%	94.58%
FD 11 UGF 2021/22 Adopted Budget - Non-Instructional					
	SAC	SCC	DS	IC	Total District
Total Salaries/Benefits	35,457,413	20,667,946	27,020,527	4,486,509	87,632,395
Total Expenses	38,780,662	21,446,086	36,014,614	6,581,509	102,822,871
% of Total	91.43%	96.37%	75.03%	68.17%	85.23%

Vacant Funded Positions for FY2021-22- Projected Annual Salary and Benefits Savings
As of October 12, 2021

Fund	Management/ Academic/ Confidential	Position ID	Title	Reasons	Site	Effective Date	Notes	2021-22 Estimated Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
								223,603	
	11 Birk, John Chief Advisor for Academic & 11 Diversity Programs	5HR-UF-DIR	Director, Information System	Retirement	District	7/11/2019			
			Chief Advisor for Academic & Diversity Programs	NEW AC21-00047	District	7/1/2021	NEW AC21-00047. Narges Rabil-Rakin Interim Assignment 7/1/21-10/31/21	197,904	
	11 Chief Communication Officer		Chief Communication Officer	REORG#1230	District	9/2/2021	Reorg#1230 Eliminated Director, Public Affairs/Publications position and changed to Chief Communication Officer.	217,349	
	11 Davis, Stuart	5APPS-UF-DIR3	Director, Information System	Resignation	District	5/27/2021		255,440	1,212,294
30%-fd 11 70%-fd 12	Director of Grants		Director of Grants	REORG#1228	District		Reorg#1228 Eliminated Executive Director Resource Development and added Director of Grants	62,879	
	11 Estevez, Jean	5HR-LF-ADMR	Director Admin, Institutional Equity, Compliance & Title IX	Resignation	District	5/11/2021	Jennifer De La Rosa Interim Assignment 7/1/21-6/30/22	52,902	
	11 Melendez, Joey	5CONs-UF-MGR2	Facilities Project Manager	Promotion	District	7/11/2021	CL21-00152	202,218	
50%-fd 11 50%-fd 12	Santoyo, Sarah	5RDEV-UF-DIRX	Executive Director Resource Development	Promotion	District	1/28/2019	Reorg#1228 Eliminated Executive Director Resource Development and added Director of Grants	-	
	11 Dominguez, Gary M.	1FIAC-AF-DIR	Director, Fire Instruction	Retirement	SAC	8/23/2019	Fred Ramsey Interim Assignment 7/1/21- 12/31/21	100,891	
	11 Funaoka, Marygrace	1CDEV-FF-IN1	Instructor, General Ed	Deceased	SAC	6/30/2021		185,291	
	11 Gaspar, Mario	1MAIN-UF-DIR	UF-Dir Physical Plant/Fac	Resignation	SAC	3/4/2021	Robert waro interim assignment 7/1/21- 12/31/21	104,389	
	11 Miller, Rebecca	1SMHS-AF-DNAC	Associate Dean, Health Science/Nursing	Retirement	SAC	6/30/2020	Hired Mary Steckler effective 7-1-2021 Grade "D" Step "5" AC21-00076	(27,952)	
	11 Rose, Linda	1PRES-AF-PRES	President, SAC	Retirement	SAC	6/30/2020	AC21-00161 Marilyn Martinez-Flores Interim Assignment 7/1/21-1/2/22. Board Docket May 10,21	142,131	1,126,434
	11 Sotelo, Sergio R.	10AD-AF-DN3	Dean, Instr & Std Svcs	Retirement	CEC	6/30/2020	Lorena Chavez Interim Assignment 7/1/21- 6/30/22	56,135	
	11 Steckler, Mary	1NURS-FF-IN	Instructor, Nursing	Promotion	SAC	6/30/2021		172,144	
	11 Stowers, Deon	1CUST-UF-SUPR	Custodial Supervisor	Probational Dismissal	SAC	8/13/2020	Sophanareth Tuon Interim Assignment 7/01/21-12/31/21	90,286	
	11 Virgoe, Brad	1CJA-AF-DIR	Director of Criminal Justice	Resignation	SAC	6/30/2021		137,353	
	11 Wall, Brenda L.	1PAG-UF-OFDR	Public Information Officer	Resignation	SAC	5/18/2020	Dalliah Davalos #1026125 Interim Assignment and HR approved FT MGMT benefits 7/1/21-6/30/22 CL20-00039.	5,421	
	11 Waterman, Patricia J.	1ART-FF-IN	Instructor, Art	Retirement	SAC	6/9/2019		160,346	
	11 Arteaga, Elizabeth	2CAR-AF-DNAC	Associate Dean, Business and Career Technical Education	Promotion	SCC	2/24/2020		222,725	
	11 Carrera, Cheryl	2MATH-FF-IN	Instructor, Math	Retirement	SCC	12/15/2019		160,346	
	11 Coto, Jennifer	2ESS-AF-DN	Dean, Enrollment & Support Services	Change of Assignment	SCC	10/13/2020	Loretta Jordan Interim Assignment 7/1/21- 6/30/22	42,718	
	11 Flores, Marilyn	2ACA-AF-VP	VP, Academic Affairs-SCC	Interim Assignment	SCC	7/1/2020	Martin Stringer Interim Assignment 7/1/21- 1/2/22. Board Docket June 21, 2021. Marilyn Martinez-Flores serving as Interim Assignment SAC President 7/1/21-1/2/22. Board Docket May 10, 2021	276,143	1,252,218
	11 Geissler, Joseph	2LIB-NF-LIB	Librarian	Deceased	SCC	3/9/2019		160,346	
	11 Nguyen, Steven	2CHEM-FF-IN	Chemistry Instructor	Resignation	SCC	8/19/2019	LongTerm sub Cody Piotrowski#2490015 8/16/21-12/11/21	131,646	
	11 Vakil, David	2HSS-AF-DN	Dean, Arts, Humanities and Social Sciences	Resignation	SCC	6/30/2020	Jonanne Armstrong Interim Assignment extended 7/1/21-6/3/22. Interim Assignment Vice President of Student Services effective 8/2/21 plus 5% special assignment additional pay. Interim Assignment SCC President 7/1/21-8/1/21 as President, SCC. Board docket May 10, 2021	233,677	
	11 Vargas Navarro, Jose F.	20AD-AF-VP	VP, Continuing Ed	Interim Assignment	OEC	7/1/2020		24,619	
								3,590,947	
Fund	Classified	Position ID	Title	Reasons	Site	Effective Date	Notes	2021-22 Estimated Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
	11 Andrade Cortes, Jorge L.	5SACT-CF-ANYS	Senior Accounting Analyst	Resignation	District	9/27/2019		147,644	
	11 Ayala, Jose A.	5YSP-CM-DSO6	P/T District Safety Officer	Resignation	District	8/30/2020		20,909	
	11 Benjamin, Robert	5SSP-CF-DSO5	Sr. District Safety Officer	Resignation	District	9/23/2021		98,509	
	11 Lee, Patrick	5SSP-CM-DSO8	P/T District Safety Officer	Resignation	District	1/24/2021		20,908	
	11 Medrano, Miranda M.	5GCOM-CF-GRPH2	Graphic Designer	Termination	District	3/24/2020		115,848	545,237
	11 Nguyen, James V.	5DMC-CF-CUSR	Senior Custodian/Utility Worker	Probational Dismissal	District	8/6/2019		90,235	
	11 Pita, Lazaro R.	5YSP-CM-DSO5	P/T District Safety Officer	Resignation	District	11/23/2019		26,356	
	11 Shipma, Phil L	5PARK-CM-DSO16	District Safety Officer	Resignation	District	2/11/2021		24,828	
	11 Amaton, Jose	1CUST-CM-CUS4	P/T Custodian	Resignation	SAC	1/29/2021		20,582	
	11 Benavides, Ricardo	1CUST-CF-CUS4	Custodian	Retirement	SAC	1/15/2020		87,910	
	11 Diaz, Claudia R.	10AD-CF-CLAD4	Administrative Clerk	Promotion	CEC	4/5/2020		99,195	
25%-fd 11 75%-fd 12	Fernandez Gonzalez, Irma	1EOPS-CF-ASCN1	Counseling Assistant	Medical Layoff	SAC	2/14/2020		21,358	
	11 Flores, Rodrigo	1CUST-CF-CUS9	Custodian	Promotion	SAC	1/4/2021		87,910	
	11 Hayes, Charles F.	1CUST-CF-CUS11	Custodian	Retirement	SAC	6/1/2020	CL20-00021	87,910	
86%-fd 11 14%-fd 12 35%-fd 11 65%-fd 31	F/T Instructional Center Technician Reorg#1162	REORG#1162	F/T Instructional Center Technician	REORG#1162	SAC	7/1/2020	Reorg#1162	77,601	
	Miranda Zamora, Cristina	1AUX-CF-SPAS3	Auxiliary Services Specialist	Promotion	SAC	11/19/2019		34,720	
	11 Molina Valdez, Jorge A.	1CUST-CF-CUS1	Custodian	Promotion	SAC	1/4/2021		87,910	1,118,669
	11 Munoz, Edward J.	1ADM5-CM-ACT	Accountant	Termination	SAC	7/14/2020		37,849	
	11 Rabot, Irene	1LIB-CF-TEC2B	Library Technician II	Resignation	SAC	6/4/2021		95,926	
	11 Roman, Alfonso W	1GRDS-CF-WKR6	Gardener/Utility Worker	Medical Layoff	SAC	4/19/2021		110,763	
	11 Shirley, Jacqueline K.	1CNLS-CF-CLIN	Intermediate Clerk	Retirement	SAC	2/27/2020	CL20-1396	85,427	
40%-fd 11 60%-fd 12	Student Services Specialist	REORG#1190	Student Services Specialist	Retirement	SAC	12/29/2019	Reorg#1190 (Nguyen, Cang)	36,096	
	11 Talamantes, Edgar	1GRDS-CF-WKR3	Gardener/Utility Worker	Promotion	SAC	12/14/2020	CL21-00055	92,953	
	11 Taylor, Katherine A.	1ADM-CM-SPC1D	P/T Admissions/Records Specialist I	Retirement	SAC	10/1/2020		27,760	

Vacant Funded Positions for FY2021-22- Projected Annual Salary and Benefits Savings
As of October 12, 2021

Fund	Management/ Academic/ Confidential	Position ID	Title	Reasons	Site	Effective Date	Notes	2021-22 Estimated Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
	11 Velazquez, Kimberly S.	1CNLS-CM-ASCN6	Counseling Assistant	Promotion	SAC	7/6/2020		26,799	
	Bennett, Lauren A.	2ADM-CF-SPC1A	Admission Records Specialist I	Resignation	SCC	10/23/2020		87,685	
14%-fd 11									
86%-fd 12	Berganza, Leyvi C	2OSS-CF-SPOR1	High School & Community Outreach Specialist	Promotion	OEC	3/19/2017		15,858	
	11 Flores, Jazmine N	2ADM-CF-SPC2	Admission Records Specialist II	Resignation	SCC	1/8/2021		92,953	
65%-fd 13	11 Gitonga, Kanana	2INTL-CF-CORD	International Student Coordinator	Retirement	SCC	1/31/2019		126,965	470,176
35%-fd 12	Heim, Tracy	2COL-CM-CLIN	Intermediate Clerk	Resignation	SCC	8/27/2021		23,738	
	11 Samodumov, Stephan	2CUS-CM-CUS5	P/T Custodian	Resignation	SCC	7/17/2021		23,782	
	11 Tran, Kieu-Loan T.	2ADM-CF-SPC3	Admission Records Specialist III	Promotion	SCC	3/1/2020		99,195	
TOTAL								2,134,082	
								5,725,029	

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary

09/30/21 on 10/01/21

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2021-2022		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3035/3056	Johnson Student Center	59,548,222	57,166,064	280,486	1,476,485	58,923,035	625,187	99%
	Agency Cost		479,275	144,062	3,443	626,780		
	Professional Services		6,460,048	80,899	536,683	7,077,629		
	Construction Services		48,168,884	-	665,756	48,834,640		
	Furniture and Equipment		2,057,857	55,525	270,604	2,383,986		
3049	Science Center & Building J Demolition	70,130,861	58,630,167	26,097	3,888,993	62,545,257	7,585,604	89%
	Agency Cost		441,131	-	1,696	442,827		
	Professional Services		9,770,089	10,998	489,432	10,270,520		
	Construction Services		46,529,708	-	2,565,399	49,095,107		
	Furniture and Equipment		1,889,239	15,099	832,465	2,736,803		
TOTAL ACTIVE PROJECTS		129,679,083	115,796,231	306,583	5,365,479	121,468,293	8,210,790	94%
CLOSED PROJECTS								
3032	Dunlap Hall Renovation	12,620,659	12,620,659	-	-	12,620,659	0	100%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	-	-	1,139,116		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	57,266,535	57,266,535	-	-	57,266,535	0	100%
	Agency Cost		416,740	-	-	416,740		
	Professional Services		9,593,001	-	-	9,593,001		
	Construction Services		47,216,357	-	-	47,216,357		
	Furniture and Equipment		40,437	-	-	40,437		
3043	17th & Bristol Street Parking Lot	198,141	198,141	-	-	198,141	0	100%
	Agency Cost		16,151	-	-	16,151		
	Professional Services		128,994	-	-	128,994		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
TOTAL CLOSED PROJECTS		70,085,335	70,085,334	-	-	70,085,334	0	100%
GRAND TOTAL ALL PROJECTS		199,764,418	185,881,565	306,583	5,365,479	191,553,627	8,210,791	96%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds	198,000,000						
	ACTUAL Bond Proceeds Recon Adjust.	(1,614,579)						
	Interest Earned	2,993,115						
	Interest/Expense (FY20/21)	385,881						
	Totals	199,764,418						

Rancho Santiago Community College
FD 11/13 Combined -- Unrestricted General Fund Cash Flow Summary
FY 2021-22, 2020-21, 2019-20
YTD Actuals- September 30, 2021

FY 2021/20202												
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual
Beginning Fund Balance	\$46,370,067	\$48,061,195	\$35,559,975	\$41,126,991	\$41,126,991	\$41,126,991	\$41,126,991	\$41,126,991	\$41,126,991	\$41,126,991	\$41,126,991	\$41,126,991
Total Revenues	11,455,882	2,902,909	21,985,139	0	0	0	0	0	0	0	0	0
Total Expenditures	9,764,753	15,404,129	16,418,122	0	0	0	0	0	0	0	0	0
Change in Fund Balance	1,691,129	(12,501,221)	5,567,016	0	0	0	0	0	0	0	0	0
Ending Fund Balance	48,061,195	35,559,975	41,126,991	41,126,991	41,126,991	41,126,991	41,126,991	41,126,991	41,126,991	41,126,991	41,126,991	41,126,991
FY 2020/20201												
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual
Beginning Fund Balance	\$38,043,629	\$37,890,520	\$21,377,062	\$29,621,168	\$20,972,596	\$18,331,844	\$40,829,056	\$35,611,009	\$21,137,122	\$19,535,152	\$23,813,198	\$15,243,357
Total Revenues	9,803,314	(1,484,159)	24,214,797	7,145,358	15,876,235	37,159,108	7,568,219	1,329,565	13,748,589	19,224,264	5,986,870	58,955,542
Total Expenditures	9,956,422	15,029,299	15,970,692	15,793,930	18,516,988	14,661,896	12,786,266	15,803,453	15,350,560	14,946,217	14,556,711	27,828,832
Change in Fund Balance	(153,109)	(16,513,458)	8,244,105	(8,648,571)	(2,640,753)	22,497,212	(5,218,047)	(14,473,888)	(1,601,970)	4,278,047	(8,569,841)	31,126,710
Ending Fund Balance	37,890,520	21,377,062	29,621,168	20,972,596	18,331,844	40,829,056	35,611,009	21,137,122	19,535,152	23,813,198	15,243,357	46,370,067
FY 2019/2020												
	July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual
Beginning Fund Balance	\$38,759,045	\$46,756,827	\$39,862,144	\$42,643,395	\$31,406,449	\$32,285,576	\$51,748,699	\$45,395,701	\$27,255,963	\$27,628,258	\$31,992,321	\$23,555,194
Total Revenues	18,530,608	6,957,617	17,893,333	6,103,920	18,289,460	35,095,906	8,486,077	1,438,315	15,146,041	20,661,983	7,845,575	41,652,047
Total Expenditures	10,532,826	13,852,300	15,112,081	17,340,866	17,410,333	15,632,783	14,839,075	19,578,053	14,773,746	16,297,921	16,282,702	27,163,612
Change in Fund Balance	7,997,782	(6,894,683)	2,781,251	(11,236,947)	879,127	19,463,123	(6,352,998)	(18,139,738)	372,295	4,364,063	(8,437,127)	14,488,435
Ending Fund Balance	46,756,827	39,862,144	42,643,395	31,406,449	32,285,576	51,748,699	45,395,701	27,255,963	27,628,258	31,992,321	23,555,194	38,043,629

DISTRICTWIDE ENROLLMENT MANAGEMENT WORKGROUP (DEMW) MEETING

AGENDA

October 1, 2021 12:00pm-1:30pm

<https://cccconfer.zoom.us/j/93768488856> or dial 1-669-900-6833, 93768488856#

- I. Welcome
- II. *Action Items – August 5, 2021 – Informational
- III. Demonstration PowerBi Dashboard Based on RG540 Report Nga Pham
 - Census Reporting Enrollment with FTE Comparison
- IV. Review of Intersession Impacts on Spring Enrollment Craig Rutan / Nga Pham
- V. *COVID-19 n Vaccination Mandate Survey-Impact on Spring 2022 Enrique Perez/Nga Pham
- VI. Report on Summer & Fall Targets Dr. Jeff Lamb
 - SAC Martin Stringer
 - SCC
- VII. Other

Next meeting: Friday, November 5, 2021

**item attached*

Purpose of workgroup: to discuss strategic enrollment management related topics and issues from a districtwide perspective and learn how to better leverage resources districtwide to help our enrollment.

Workgroup Members:

Enrique Perez, Matthew Beyersdorf, Ashly Bootman, Darlene Diaz, Cristina Gheorghe, Jorge Forero, Jesse Gonzalez, Dr. Vaniethia Hubbard, Dr. James Kennedy, Mary Law, Dr. Jeff Lamb, Thao Nguyen, William Nguyen, Nga Pham, Craig Rutan, Sarah Santoyo, John Steffens, Martin Stringer, Jose F. Vargas and Aaron Voelcker



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DISTRICTWIDE ENROLLMENT MANAGEMENT WORKGROUP (DEMW) MEETING

Action Items

August 5, 2021 12:00pm-1:30pm via Zoom

Mr. Perez called the meeting to order at 12:03pm.

- I. Welcome
Mr. Perez provided welcoming remarks.
- II. *Action Items – June 4, 2021 – Informational
This item provided as informational.
- III. Update on Status of Right Sizing Project
 - Mr. Perez reported of being in a holding pattern on SRP 1 & 2 related to savings and hiring's; colleges are in conversations of right sizing.
 - Conversation ensued related to areas in colleges impacted by SRP's, backfill, being in a holding pattern until more direction provided from Cabinet, receiving input from Deans on impact to divisions.
- IV. Digging Deeper Into Fall
 - a. Trend Reports Last 5 Years
Ms. Pham shared screen reported on Census Enrollment by College Division & Semester file which showed information for the past 3 semesters.
Ms. Pham will update file to include Academies, subjects, apprenticeship and research drop in Counseling for 2019-2020.
- V. Report on Summer & Fall Targets
 - Dr. Jeff Lamb reported on and shared screen of 0542 Enrollment Report and increases to credit enrollment and shared screen of SAC FTES Multiyear Target file. Reported on public and private partnerships, block scheduling and uncertainty with full term 16week courses.
 - Dr. Hubbard reported on Outreach Teams and efforts made to connect to students who attended the open house following Johnson Center grand opening, phone campaign to incoming freshman who enrolled in less than 12units and students who filled out applications but have not yet registered and the Thrive Center opening in fall.
- VI. Report on Summer & Fall Targets
 - Mr. Stringer reported on enrollment and targets and positive increase to summer; growth to fall noncredit; shared screen of enrollment report; reported on the call campaign and reaching out to those who failed classes in fall.

DEMW Minutes – August 5, 2021

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- Marketing efforts in media, newspaper, mailers, ads secured, billboards at Main Place kiosk, and presence at the Orange Street Fair and upcoming Aug. 25th meeting with Orange Lutheran High School related to degree pathways.
- Efforts being made to restructure BCE division to improve efficiency with onboarding process in Trades; possible dual enrollment oversight needed in staff.
- Mr. Perez will connect with Mr. Stringer on more granular tracking in different modalities.
- Dr. Hubbard reported on the temporary suspension of dropping students due to non-payment and using HERF dollars to support those students; Outreach efforts lead to students increase visit to admission and records; staff support is needed to A&R.
- Mr. Perez has advocated this in Cabinet.
- Mr. Gonzalez reported on the pilot One-Stop-Student Services pending board approval.

VII. Other

- Mr. Gonzalez reported on action item from last meeting related to modalities and adding columns to reports.
- Separate meeting invites will be forthcoming from Mr. Gonzalez to Dr. Lamb and Mr. Martin related to pending enrollment reports, the need for training in scheduling offices and the targeting application.
- Mr. Perez reported on informational sessions and training sessions coming in fall on enrollment management reports. Enrollment Management Members, Deans and staff that work with these reports will be invited to attend so that all are on same page.

Next meeting schedule for Friday, September 3, 2021.

Mr. Perez adjourned the meeting at 1:13pm

Workgroup Members present:

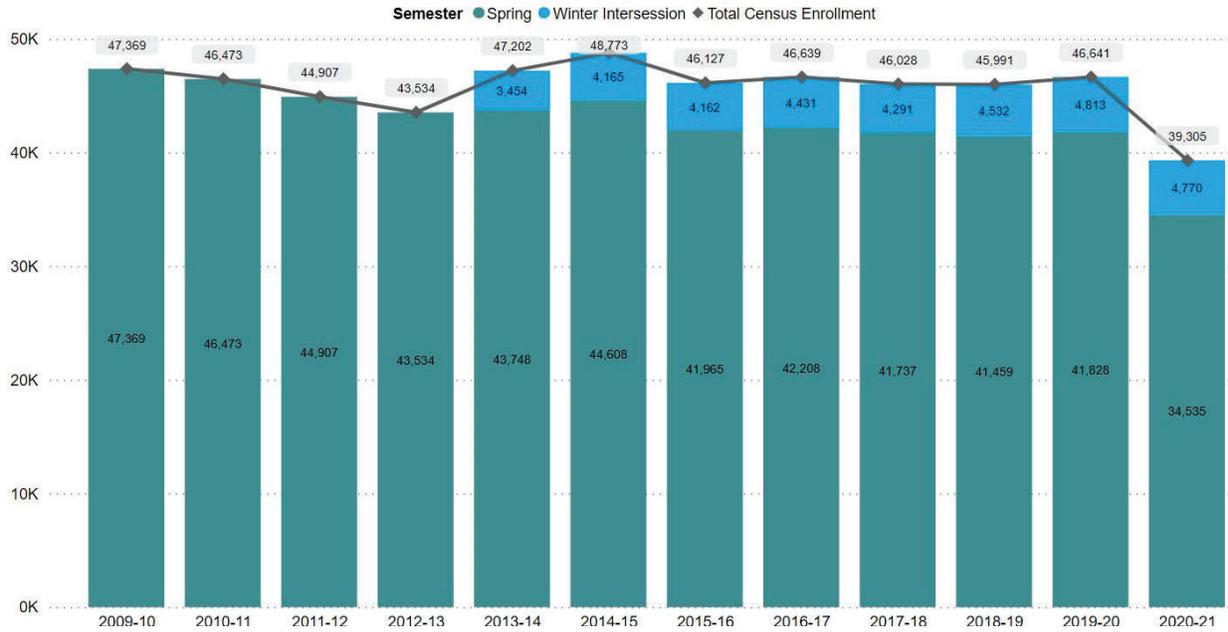
Enrique Perez, Jesse Gonzalez, Dr. Vaniethia Hubbard, Dr. Jeff Lamb, Nga Pham, Craig Rutan, Sarah Santoyo, Martin Stringer, and Aaron Voelcker

**item attached*

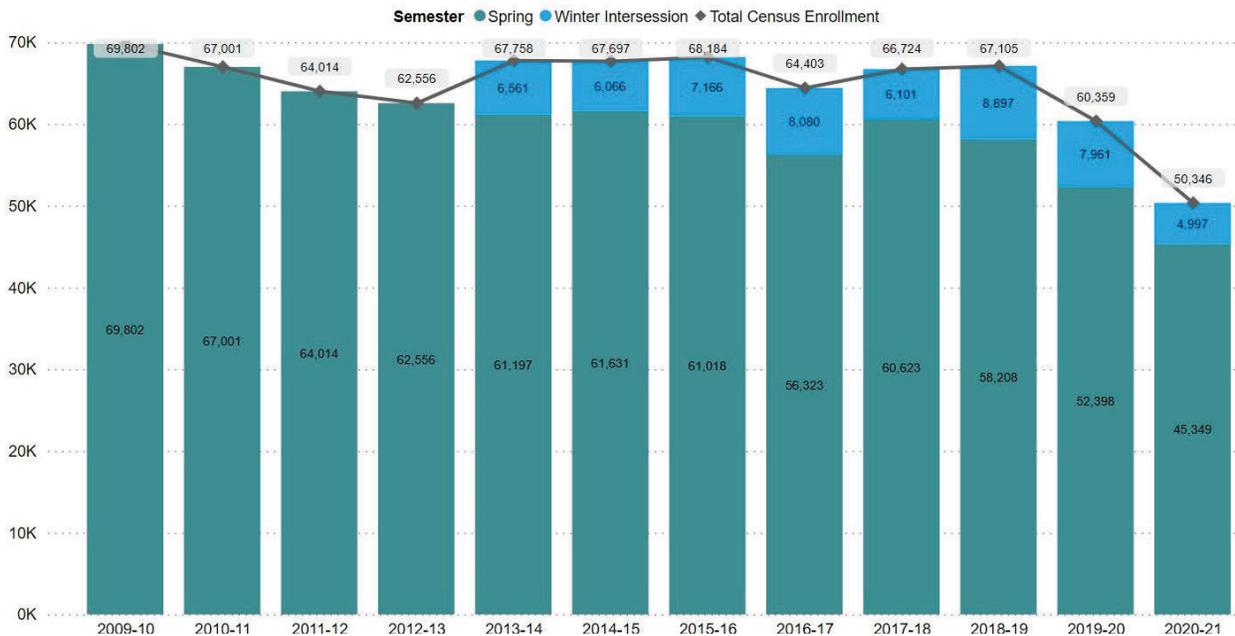


Districtwide Enrollment Management Workgroup October 1, 2021 Review of Intercession Impacts on Spring Enrollment

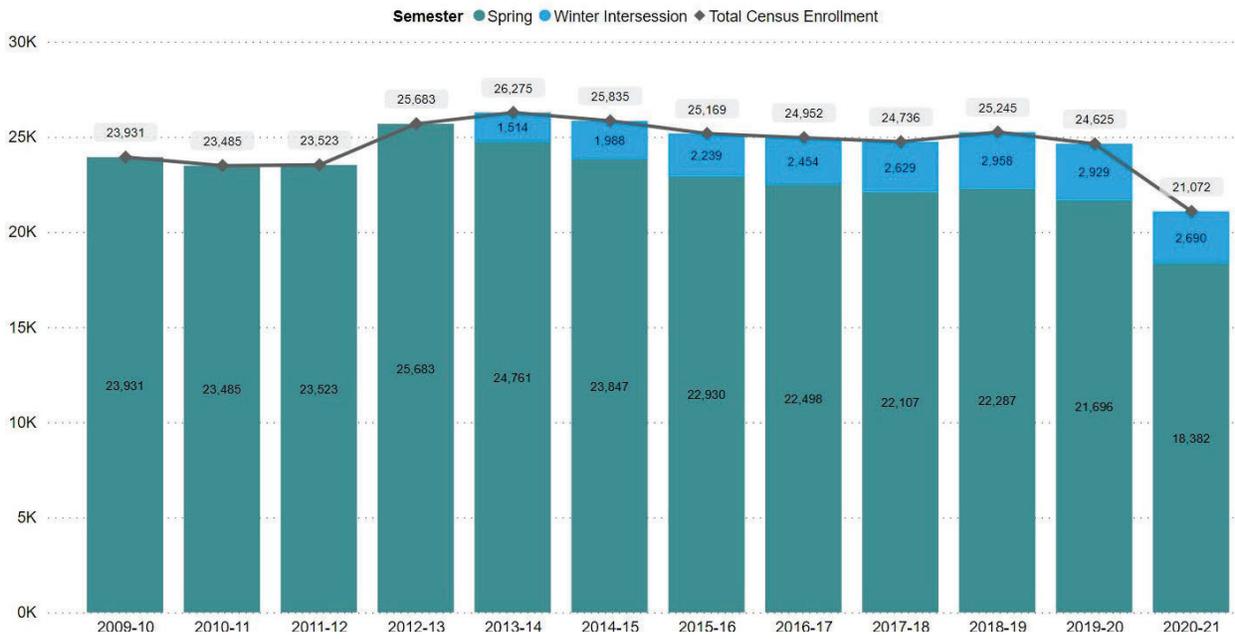
Santa Ana College Intercession and Spring Enrollments (excluding Academies), 2009-10 through 2020-21



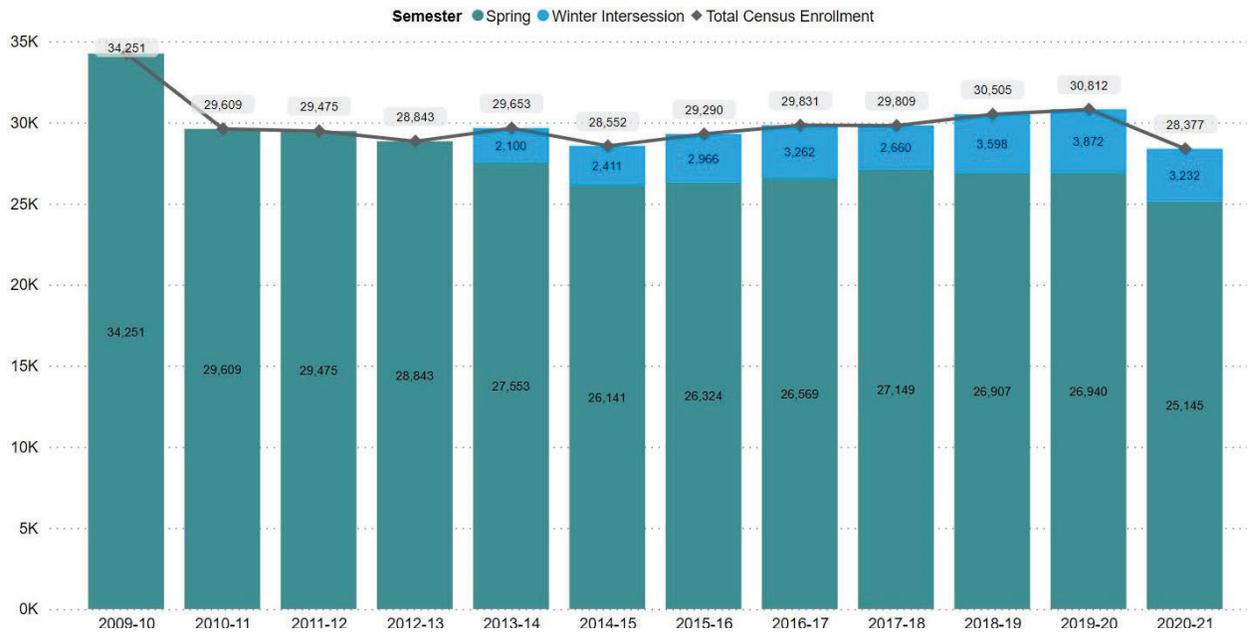
Santa Ana College Intercession and Spring Enrollments (including Academies), 2009-10 through 2020-21



Santiago Canyon College Intercession and Spring Enrollments (excluding Apprenticeships), 2009-10 through 2020-21



Santiago Canyon College Intercession and Spring Enrollments (including Apprenticeships), 2009-10 through 2020-21



Fiscal Resources Committee

Via Zoom Video Conference Call

1:30 p.m. – 3:00 p.m.

Meeting Minutes for September 15, 2021

FRC Members Present: Iris Ingram, Morrie Barembaum, Steven Deeley, Bart Hoffman, Jim Isbell, Cristina Morones, William Nguyen, Thao Nguyen, Adam O'Connor, Enrique Perez, Craig Rutan, Arleen Satele, and Vanessa Urbina

FRC Members Absent: Noemi Guzman, Safa Hamid, Yara Hernandez,

Alternates/Guests Present: Erika Almaraz, Jason Bui, Kelvin Leeds, Mark Reynoso and Vaniethia Hubbard

1. Welcome: Ingram called the meeting to order at 1:32 p.m. via zoom.
2. State/District Budget Update
 - [2021-22 Adopted Budget](#)
 - [9/13/2021 Board PowerPoint presentation on the 2021-22 Adopted Budget](#)
 - SSC – Department of Finance Releases August Finance Bulletin
 - SSC – Annual Gann Limit Calculation
 - SSC – Top Legislative Issues for 2021-September 3, 2021

Ingram reported the 2021-22 adopted budget was approved by the Board of Trustees at their regular meeting of September 13 essentially without any questions or presentation. The presentation that was prepared is available and posted on the RSCCD Website. There are two scheduled Budget Town Hall meetings later in October at each college campus. There were no questions.

Ingram referenced the above handouts for further review. The annual GANN limit docket item will be presented to the Board of Trustees at their regular meeting of September 27. The effects of legislative bills that have passed are unknown until the Governor actually signs the bills.

3. New Faculty Allocation – FON Estimates

O'Connor reviewed page 12 of the meeting materials noting the 2021-22 Full-Time Faculty Hiring Funds Initial Allocation sent to all districts. RSCCD will receive \$1.9 million and FON will increase by 22 faculty. Additionally, at least two districts have opted not to take these funds and funds will be redistributed to all the other districts pro-rata, so our allocation should increase slightly.

O'Connor continued review of page 14 of meeting materials noting details presented to Chancellor's Cabinet and referenced decisions made based on allocation and effect of FON to RSCCD. O'Connor reviewed projections using 3-year averages of FTES for out years. RSCCD is in compliance of FON for fall 2021. That end point of FON at 344.2 becomes starting point for estimating 2022 compliance with assumption made that enrollment remains flat. A 1% change in either direction is a change of one faculty member. The FON estimate for 2022 is 355. But in 2023, with assumption made that enrollment again remains flat, the 3-year average changes with a reduction of 6% reducing FON by 22 that was gained the previous year. Fall 2023 FON is estimated to drop down to 333. Therefore, it was recommended to Chancellor's Cabinet that RSCCD not hire to the 355 knowing it will be reduced in 2023, but instead hire toward the 333 plus a few. Currently there are approximately 340 faculty with 13

late SRP retirements leaving 327 faculty. For fall 2022 the estimated obligation is 355 vs. 327 (on hand), that is 28 faculty difference; the recommendation then is to hire 10 faculty bringing FON to 337, or 4 over the estimated 2023 FON. This includes one-time penalty of 18 faculty in 2022 at a cost of \$1.5 million. The cost of \$2.5 million vs. allocation of \$1.9 million leaves a net cost in 2022 of \$627,000. However, RSCCD will receive \$1.9 million this year with no expenditures against it because the expenditures won't take place until Fall of 2022. Actually, in two years to the good by \$1.3 million and moving forward starting in 2023 with ongoing savings of \$926,000. All related cost and savings will run through SRP/right sizing plan.

It was confirmed that \$1.9 million allocation is ongoing but is unknown whether it is subject to COLA. Discussion continued about the number of faculty recommended for hiring and the one-time penalty that could be postponed. It is not a zero-sum game, but hiring a portion of the faculty obligation and banking the SRP/right sizing savings of \$926,000 therefore relieving the colleges from additional budget reductions. Ingram confirmed Chancellor's Cabinet agreement to recommendation of hiring 10 faculty, however, it is not known how many will be hired by each college or what the split will be. It is assumed the two Presidents will discuss and make final determination of split.

4. Multi-year Projection

O'Connor presented the multi-year projections referencing page 15 of the meeting materials with a focus on the baseline assumptions. O'Connor reviewed projected revenues using COLA estimates from Schools Services of California through 2024-25 and zero through 2025-2027 years, as those years have yet to be estimated; FTES remaining the same; lottery funds remaining the same, and deficit factor of 2% for the out years. On expenditures COLA is estimated the same for salaries knowing this is negotiated and this is for the MYP assumptions only; including step/column increases, STRS/PERS increases, unemployment insurance changes, health and welfare increases, utilities and ITS licensing increases. The assumptions were then reviewed in dollar amounts noting hold harmless through 2024-25, stabilization in 2025-26 and fiscal cliff without growth and drop of revenue of \$14 million in 2026-27. Expenditures were also reviewed in dollar amounts noting SRP/right sizing savings and out year deficits through 2024-25, leaving potential cuts needed in 2025-26 and 2026-27 years in excess of \$20 million.

Discussion ensued with focus on future retirements being filled; meaning the same number of positions remain in the overall calculation. Knowing out year deficits, it is potential that positions may not be filled and potentially another SRP could be offered as a way to address the reduction in budget for out years 2025-26 and 2026-27. It was confirmed that hold harmless is through 2024-25 with one year of stabilization during 2025-26. Projected SRP/right size savings continues but begin running deficit in 2022-23.

5. 2022-23 Draft Budget Calendar

The 2022-23 draft budget calendar, pages 16-17 of meeting materials, was reviewed. O'Connor noted it follows the typical calendar for tentative and adopted budget. The draft calendar is provided for review and sharing with college staff. Action is not expected at this meeting, but will be requested at next meeting. Please review for potential conflicts. William Nguyen expressed concern that college committees do not have time to review adopted budget due to lack of meeting during the summer. Suggestions were provided and Thao Nguyen noted the majority of the budget is in place by the tentative budget in April.

6. Standing Report from District Council - Craig Rutan

Craig Rutan provided a brief report on the actions of District Council including approval of the proposed adopted budget, Board Policy related to data governance aligning with Administrative Regulations, and HR positions with revised job description and one new position. The next District Council meeting is October 4.

7. Informational Handouts

- District-wide expenditure report link: <https://intranet.rscsd.edu>
- Vacant Funded Position List as of September 9, 2021
- Measure “Q” Project Cost Summary as of August 31, 2021
- Monthly Cash Flow Summary as of August 31, 2021
- [SAC Planning and Budget Committee Agendas and Minutes](#)
- [SCC Budget Committee Agendas and Minutes](#)
- Districtwide Enrollment Management Workgroup Minutes
 - No materials, meeting canceled

Information handouts were referenced for further review. Satele noted the minutes of the college committees are not posted on the website from spring meetings because such are not yet approved. The committees will meet soon to approve those minutes and post accordingly.

8. Approval of FRC Minutes – August 18, 2021

A motion by Arleen Satele was seconded by Bart Hoffman to approve the minutes of the August 18, 2021 meeting as presented. There were no questions, comments or corrections, and the motion passed with two abstentions by Jim Isbell and Enrique Perez.

9. Other

Ending balances includes the reduced deficit factor and those additional one-time funds have already been provided to the colleges.

HEERF deadlines were discussed, including confirmation that funds will be claimed and possible extension of HEERF 3 to be requested within 45 days of deadline. Almaraz confirmed HEERF 3 deadline for SAC is June 2022 and for SCC is May 2022. When requesting an extension a detailed budget for use of funds will be required for submission.

Next FRC Committee Meeting:

The next FRC meeting is scheduled for Wednesday, October 20, 2021, 1:30-3:00 p.m.

It was moved by Bart Hoffman and seconded by Arleen Satele to adjourn the meeting at 2:26 p.m. The motion carried unanimously.