

## **Fiscal Resources Committee**

Via Zoom Video Conference Call

1:31 p.m. – 2:32 p.m.

### **Meeting Minutes for April 17, 2024**

**FRC Members Present:** Iris Ingram, Claire Coyne (arrived at 1:40 pm), Morrie Barembaum, Steven Deeley, Madeline Grant, Bart Hoffman (arrived at 1:38 pm), Veronica Munoz, Thao Nguyen (for Perez), Adam O'Connor, Kevin Ortiz, Craig Rutan, and Arleen Satele (arrived at 1:33 pm),

**FRC Members Absent:** Noemi Guzman, Ethan Harlan, and Enrique Perez

**Alternates/Guests Present:** Gina Huegli, Vaniethia Hubbard, Kelvin Leeds, Mark Reynoso (arrived at 1:38 pm), Jose Vargas, Kennethia Vega, and Barbie Yniguez

1. Welcome: Vice Chancellor Ingram called the meeting to order at 1:31 p.m. via zoom upon achieving quorum.
2. State/District Budget Update
  - SSC – Top Legislative Issues-March 15, 2024
  - SSC – Early Action Budget Agreement Reached
  - SSC – State Revenues Recover Slightly
  - SSC – CCD Reserves Cap Bill Introduced
  - SSC – Top Legislative Issues-March 29, 2024
  - SSC – Budget Early Action Details Revealed
  - SSC – Biden Signs Bill to Fund Education for 2024
  - DOF – Finance Bulletin – March 2024

Ingram reference above documents provided for review and information. There is no specific information to share until the May Revise.

3. 2023-24 FTES (P2) Estimated Actuals Comparison to 2022-23 (RECALC) Actuals  
It was anticipated the P2 report would be available for distribution, but it is not ready. It will be shared with the colleges tomorrow for review before it is finalized and submitted by April 20. It will be available for review at the next FRC meeting in May.
4. BAM Review  
O'Connor screenshared and provided an extensive review of the District's current Budget Allocation Model. He reported the link for the BAM is on the agenda and on the budget webpage for ease of access and review at any time. The current model for SCFF was progressively updated based on the previous SB361 model from 2012 that adopted a revenue allocation formula providing greater flexibility for the colleges.

Discussion ensued related to the specific responsibilities of the District Council and Ingram agreed to follow-up with the Chancellor to ensure the process for annual review of the BAM, and annual review of District Services and Institutional Costs occurs or request a recommendation to change the process as needed. Additionally, O'Connor agreed to provide at a future FRC meeting, a list of categorical programs that are allocated to the District including the specific criteria for distribution to the colleges.

Questions were asked and clarification received. Edits to the BAM will be reviewed and approved at the next meeting in May.

5. Standing Report from District Council – (Rutan for Coyne)  
Rutan reported on the activities of the April 8, 2024, District Council meeting. He noted approval of a reorganization that was previously approved by POE for the Sustainability Systems Manager (Business Services) as well as the job description. District Council approved a recommendation for board policies to be forwarded to the Board Policy Committee. Most of the proposed ARs, except for those for student services, were delayed for the next meeting pending review by SAC. However, the Chancellor set a deadline of May for SAC to complete their review, or he will implement the changes in the ARs after the May 6, 2024, District Council Meeting. These ARs would be on the District Council agenda at least three times at that point. It is necessary to align ARs with current practices, especially those related to video cameras and current legal requirements which gives the Chancellor broad authority in Title V to act as necessary. The Chancellor was encouraged to parcel such edits out in the future as it is difficult for the campuses to review and consider in large segments at one time. The next District Council meeting is May 6, 2024.
6. Informational Handouts
- District-wide expenditure report link: <https://intranet.rscsd.edu>
  - Vacant Funded Position List as of April 10, 2024
  - Monthly Cash Flow Summary as of March 31, 2024
  - [SAC Planning and Budget Committee Agendas and Minutes](#)
  - [SCC Budget Committee Agendas and Minutes](#)

Informational handouts above were referenced for further review.

7. Approval of FRC Minutes – March 20, 2024  
A motion by Rutan was seconded by Hoffman to approve the minutes of the March 20, 2024, meeting as presented. The motion passed unanimously.
8. Other  
There were no further comments, questions, or discussion.

**Next FRC Committee Meeting:**

The next FRC meeting is May 15, 2024, at 1:30-3:00 p.m. This meeting adjourned at 2:32 p.m. with a motion by Rutan that was seconded by Hoffman.