

Fiscal Resources Committee

Via Zoom Video Conference Call

1:30 p.m. – 2:48 p.m.

Meeting Minutes for February 19, 2025

FRC Members Present: Iris Ingram, Madeline Grant, Sara Gonzalez, Noemi Guzman, Bart Hoffman, Tara Kubicka-Miller, Mark McCallick (for Coyne), Adam O'Connor, Enrique Perez, Arleen Satele (arrived at 1:32), Tommy Strong, and Noah Villa

FRC Members Absent: Claire Coyne, Veronica Munoz, Chrissy Talarico, and Venuri Weerathne

Alternates/Guests Present: Jason Bui, Gina Huegli, Vaniethia Hubbard, Kelvin Leeds, Rasel Menendez, Annebelle Nery, Thao Nguyen, Kennethia Vega, and Barbie Yniguez

1. Welcome: Vice Chancellor Ingram called the meeting to order at 1:30 p.m. via zoom upon achieving quorum.
2. State/District Budget Update
 - LAO – [The 2025-26 Budget: Higher Education Overview](#)
 - LAO – report link: [The 2024-25 Budget: State Appropriations Limit Estimates](#)
 - SSC – Initial Impression from Governor Newsom's 2025-26 State Budget Proposal
 - SSC – Overview of the Governor's Proposals for the 2025-26 State Budget
 - SSC – First Quarter Lottery Apportionment for 2024-25
 - SSC – 2025-26 Governor's Budget Dartboard
 - SSC – Legislature Wraps up Special Session
 - SSC – Top Legislative Issues-February 7, 2025
 - SELF– School Excess Liability Fund AB218 Annual 2023-24 Report
 - ACCA/ACBO– Annual Workshop on 2025-26 Governor's Proposed Budget
 - State Chancellor's Office Apportionment reports link: <https://www.cccco.edu/Apportionment-Reports>
 - State Chancellor's Office Fiscal and Policy Updates: [Webinar-January 30, 2025](#)

Ingram began to briefly reference the above articles/updates for further understanding, when Strong made a motion to reorder the agenda to move the tentative budget assumptions to the top of the agenda. Hoffman seconded the motion and by roll call vote the motion passed unanimously.

3. 2025/2026 RSCCD Tentative Budget Assumptions - ACTION
This item was taken out of order in accordance with the above action.

O'Connor screenshared pages 79-81 and briefly reviewed the proposed 2025/2026 RSCCD tentative budget assumptions knowing that with changes the final budget will be reviewed in August for presentation to the Board of Trustees in September. This is the first look at the budget assumptions based on information known at this time. The following highlights were reviewed and discussed:

State Revenue:

- 1.B projects COLA at 2.43%, which equates to about \$5.7 million for RSCCD.
- Historically the budget deficit was 2% but that fluctuated over the past few years and last year it increased to 3.55%. This year the proposal is to bring it back down to 2%, bringing \$3.5 million back into the budget.
- Based on what the two colleges have earned this year in non-resident tuition, that fund is increased slightly with \$2.5 million at SAC and \$1.5 million at SCC for a combined total of \$4 million. If the colleges want to fine tune the amounts they should contact O'Connor with their estimates.

- There are no new projections for scheduled maintenance/instructional equipment.
- There are no projections for hiring new faculty.

Expenditures:

- Under III.B, O'Connor stated, all collective bargaining units are currently in negotiations for the next cycle and simply for budget purposes, the projection of what a 2.43% increase would cost is noted. The costs of increases are subject to negotiations, so this number is not final. O'Connor further explained that these costs are only for the unrestricted general fund.
- III.D there is no increase to CalSTRS that is estimated at 19.10%. However, CalPERS has a slight increase from 27.05% to 27.40%.
- III.E RSCCD is well over FON for fall 2024 and projections for Fall 2025 confirm the obligation is met without the need to hire any additional new faculty. Discussion ensued and clarification provided. It was further stated that faculty hiring is a college specific determination subject to Chancellor's Cabinet approval and while FON obligation is met, the cost to hire a faculty member is approximately \$178,566 if it is determined that new positions are added. Budget would only be added to this line if there was a need to hire faculty to meet the FON obligation.
- III.G there is no need to add contributions to meet OPEB obligation for retiree health benefit fund.
- III.H capital outlay fund will continue at \$1.5 million. Discussion ensued and Ingram suggested a workgroup of equal representation of the VPAS from each campus, Facilities Directors, along with AVC Matsumoto and staff to review and determine capital outlay for each site as the work/projects and financial costs cross fiscal years. The costs for unfunded projects easily approach the millions of dollars each year and do not come close to the \$1.5 million transfer.
- III.J includes technology licensing contract escalation at 5% that is estimated at \$240,000.
- III.K adding \$1 million for expected costs for AB218 assessments. These costs have been increasing since 2020, they continue to increase and should become on-going costs to move forward. O'Connor referenced article in agenda item 1 related to this matter, noting the costs are not going away any time soon.
- III.L includes district services and operations costs as approved at the November District Council meeting; O'Connor stated there are additional items pending that may be added in the future.
- III.M includes the ninth out of ten contributions for the Blazer settlement at SCC.
- III.N includes the reduction of expense for SRP 1 (Supplemental Retirement Program) which will add funds back in the budget, but there is also SRP 2 that will continue through 2026-27.

O'Connor continued by reviewing the specific dollar amounts of revenues and expenditures for 2025/26 tentative budget assumptions which includes the SRP 1 reduction (in 2026-27, SRP 2 will reduce expenditure by approximately \$765,000 in that year). There were some savings with employees choosing a less expensive health plan with the overall projected remaining balance of the unallocated total of \$2.9 million.

Discussion ensued and questions answered to provide further clarification.

A motion by Hoffman to approve the 2025/2026 RSCCD Tentative Budget Assumptions as presented was seconded by Satele. By roll call vote the motion passed with one abstention by McCallick.

2. State/District Budget Update

Ingram continued with review and reference of the articles noted on agenda stating it is simply for information and further understanding.

4. Discussion of Member Communication – Kubicka-Miller

Kubicka-Miller screenshared and briefly discussed the additional goal of communication responsibilities to constituency groups and focused on potential responses to the questions she asked FRC members to consider:

- 1) Do you know who your constituents are?
- 2) How are we informing those constituents?

- 3) When do we inform those constituents?
- 4) What practices are being used to ask questions and bring items/questions back to FRC?

This item is not unique to FRC but also being discussed in many other participatory governance committees. Kubicka-Miller also shared an example of how she applied these questions to Academic Senate meetings to strengthen communication with her division colleagues and hopes that it serves as encouragement and pathways to communicate better.

Additionally, she asked the following:

- 1) Do we easily have/know the answers to each of the questions?
- 2) Do we feel confident that our colleagues have at least a base understanding of FRC duties and responsibilities? Such as understanding the BAM (Budget Allocation Model).
- 3) Are we comfortable with the communication that we experience going in and out of FRC? Are we happy with the way we are functioning? Do we have any input coming in? Are our questions coming from our constituents?

Discussion ensued with one suggestion that campus budget committee meetings occur prior to FRC so that campus representatives have opportunity to review items and bring questions forward to FRC. O'Connor screenshared the approved Budget Calendar and briefly explained the development based on required approval intervals by District Council and the Board of Trustees. There is no wiggle room within the budget cycle, however, the campus committees are welcome to utilize and schedule their meetings to align with the budget calendar. Tentative Budget is required to be approved by the Board of Trustees by June 30 and the adopted budget is required to be approved by the Board of Trustees in September.

5. Standing Report from District Council – Kubicka-Miller
Kubicka-Miller briefly reported on the activities of District Council meeting of February 3, 2025, with the review, discussion and approval of four Administrative Regulations to include: 3720-Information Resources Acceptable Use; 2100- Vacancies on the Board; 2325-Teleconferenced Meetings; and 2710- Conflict of Interest. Action was also taken on a job description for Regional Director, OC Center on Excellence, and a reorganization #1447 for Business Services (Purchasing Services), that passed with understanding the savings would be returned to the general fund. The meeting concluded with committee and constituent reports.
6. Informational Handouts
 - a. District-wide expenditure report link: <https://intranet.rscsd.edu>
 - b. Vacant Funded Position List as of February 12, 2025
 - c. Monthly Cash Flow Summary as of January 31, 2025
 - d. [SAC Planning and Budget Committee Agendas and Minutes](#)
 - e. [SCC Budget Committee Agendas and Minutes](#)

General informational handouts, links, and webpages above were referenced for further review.

7. Approval of FRC Minutes – January 15, 2025
A motion by Hoffman to approve the minutes of January 15, 2025, meeting as presented was seconded by Kubicka-Miller. By roll call vote the motion passed with two abstentions by Gonzalez and McCallick.
8. Other
There were no further comments, questions, or discussions.

Next FRC Committee Meeting:

The next FRC meeting is March 19, 2025, at 1:30-3:00 p.m. With a motion by Hoffman that was seconded by Grant the meeting was unanimously adjourned at 2:48 p.m.