

Fiscal Resources Committee

Via Zoom Video Conference Call

1:31 p.m. – 2:27 p.m.

Meeting Minutes for October 16, 2024

FRC Members Present: Adam O’Connor, Claire Coyne, Sara Gonzalez, Kelvin Leeds (for Grant), Noemi Guzman, Bart Hoffman, Tara Kubicka-Miller, Veronica Munoz, Thao Nguyen (for Perez), Arleen Satele, Tommy Strong, Noah Villa, and Venuri Weeraratne

FRC Members Absent: Iris Ingram, Enrique Perez, and Chrissy Talarico

Alternates/Guests Present: Jennie Beltran, Jason Bui, Shawn Cumming, Alex Davis, Steven Deeley, Gina Huegli, Vaniethia Hubbard, Rasel Menendez, Annebelle Nery, Sarah Santoya, Kennethia Vega, and Barbie Yniguez

1. Welcome: Assistant Vice Chancellor O’Connor called the meeting to order at 1:31 p.m. via zoom upon achieving quorum and in the absence of Ingram. Everyone was welcomed.
2. State/District Budget Update
 - SSC – BOG to Consider 2025-26 System Request
 - SSC – Tepid Support for School Bond in Latest PPIC Poll
 - SSC – Government Shutdown Looming
 - SSC – Governor Acts on Critical Employee Bills
 - SSC – By the Way . . . Proposition 2 Sample Resolution Available
 - SSC – BOG Approves 2025-26 System Request
 - SSC – General Fund Revenues Exceed DOF Projections
 - SSC – CSBA Sues, Citing Proposition 98 Violation
 - SSC – Update on Governor Newsom’s Bill Actions
 - SSC – UCLA Economists- Economy Recovering from Long COVID
 - SSC – Governor Acts on Dual Enrollment Bills
 - SSC – Voters Will be Asked to Approve \$50 Billion in Local School Bonds
 - [DOF – Finance Bulletin-September 2024](#)

O’Connor briefly referenced above articles/updates for further understanding. He said State revenues are looking good at about 7.5% above the forecast. Additionally, there are two articles related to the system request for 2025-26 budget and another article regarding the Board of Governors accepting that request. Two major items of interest include the ask of COLA for all categorical programs however, it didn’t appear to ask for COLA for SCFF. O’Connor clarified with the Chancellor’s Office that they fully intend to ask for COLA for SCFF but thought that was a given. It is hopeful that growth support will become available at just about three quarters of a percent. More will be learned in January 2025 when the Governor releases his budget. Questions were asked and answers provided for clarification of the information received.

3. 2025-26 Draft Budget Calendar – ACTION
The draft budget calendar for 2025-26 was presented at the September 18 FRC meeting for review and sharing with campus constituencies. A motion made by Hoffman to approve the budget calendar for 2025-26 as presented was seconded by Coyne. By roll call vote the motion passed.
4. Salaries & Benefits - % of Total Expenditures (Instructional vs. Non-Instructional by Location)

O'Connor screenshared page 22 of the meeting materials to review salary and benefits as a percentage of total expenses in the district. In the past, 85% was considered high, but that has crept up in more recent years not just for RSCCD but most districts. Education is a "people business" with much of the budget spent on people. In 2022-2023, the district ended with 88.61% and then last year a tick above the 90% range. The 2024-25 budget is set slightly below 90% and it is hopeful the district doesn't trend above 94% when all is said and done for the fiscal year. Discussion ensued and questions asked with answers provided for clarification of the information received. O'Connor agreed to consider adding information to the report to demonstrate some of the reasons for the increase in costs such as additional hires, adding sections to capture FTES/growth, salary, and benefit increases, etc.

5. Economic Development Report – Postponed from September Meeting

O'Connor introduced Dr. Davis who screenshared and provided an extensive review of the Economic Development Report that is also posted on the FRC webpage for further review. She explained the report is version 1.0 and she will solicit feedback from colleagues at the colleges and district office to finalize the report.

This report focuses on how RSCCD and the colleges align career education programs with the local labor market and demand, fostering partnerships with industry leaders to promote equity and access for our students. This is accomplished through a healthy, robust list of partners such as Boeing, Northrop Grumman, and St. Joseph's Hospital which contribute to student training and employment opportunities.

An economic impact study using 2021 data revealed that RSCCD contributed over \$2 billion to the local economy in Orange County which is synonymous to creating and supporting over 20,000 jobs, which is a significant impact. Dr. Davis discussed the 2022-23 District Program Degree, Certificate, Completer, and Transfer Student Outcomes by Sector (page 5 of report) stating almost 1200 degrees were awarded with 3,337 certificates and a combined total of 4,536 awards granted to our students. This includes 3,767 completers and 668 transfers.

Dr. Davis continued with the review and focused on labor market alignment, employer and industry partnerships, regional collaborations and initiatives, and the funding leveraged through the regional collaboratives with 60% retained by RSCCD while 40% is distributed throughout the region through a competitive process. This partnership extends to Orange County Department of Education and K-12 feeder schools in the region as well. She also discussed a future economic impact study.

Sarah Santoya discussed intentional collaborative opportunities by SBDC with a focus on AI and digital marketing which then leads the younger students to programs through SAC and SCC.

Dr. Davis concluded her report by noting the report will be circulated to allow colleagues the opportunity to provide feedback. Questions were asked and answers provided for clarification of the information received. Dr. Davis agreed to provide the detailed economic impact to expand the elements that comprise the analysis and finer details.

6. FRC 2023/24 Goals – ACTION

O'Connor screenshared and reviewed the FRC accomplishments for 2023-24 and the goals for 2024-2025. O'Connor screenshared page 32 of Planning Design Manual in reference to constituent groups and Kubicka-Miller initiated discussion on the responsibilities of representatives to their constituents (who are they) to provide feedback and engagement. Nery indicated SAC plans to add appendix to shared governance handbook to include opportunities for constituents on district governance committees to report at college council. The discussion evolved into the potential imbalance of representatives getting information to constituents, whereby O'Connor noted that as a charge of POE as it relates to the Planning Design Manual, not FRC. A motion by Kubicka-Miller to approve the 2024-2025 goals as presented was seconded by Hoffman. By roll call vote the motion passed.

Hoffman made an inquiry about adding goals to the calendar to which O'Connor clarified the calendar is for budget development. O'Connor suggested Ingram, Kubicka-Miller and he could discuss the matter further to add items to the FRC Planning Calendar on the webpage.

7. Standing Report from District Council – (Kubicka-Miller)
Kubicka-Miller briefly reported on the activities of District Council meeting of October 7, 2024, and shared that approval of AR 2510 Participation on Local Decision Making was split into three ARs (faculty, classified employees, and students). The AR for faculty and students passed while the AR for classified employees was tabled for further clarification. There were several reorganizations approved: one in Fiscal Services, two in District Safety and Security, and seven in Educational Services. Reorganization 1431, from Resource Development, was split into two reorganizations and one will be brought back to a future meeting.
8. Informational Handouts
 - District-wide expenditure report link: <https://intranet.rscsd.edu>
 - Vacant Funded Position List as of October 10, 2024
 - Monthly Cash Flow Summary as of September 30, 2024
 - [SAC Planning and Budget Committee Agendas and Minutes](#)
 - [SCC Budget Committee Agendas and Minutes](#)

General informational handouts, links, and webpages above were referenced for further review.

9. Approval of FRC Minutes – September 18, 2024
A motion by Satele to approve the minutes of the September 18, 2024, meeting as presented was seconded by Kubicka-Miller. By roll call vote the motion passed.
10. Other
There were no further comments, questions, or discussion.

Next FRC Committee Meeting:

The next FRC meeting is November 20, 2024, at 1:30-3:00 p.m. This meeting adjourned at 2:27 p.m. with a motion by Hoffman that was seconded by Coyne.