

Fiscal Resources Committee

Via Zoom Video Conference Call

1:32 p.m. – 2:14 p.m.

Meeting Minutes for November 20, 2024

FRC Members Present: Iris Ingram, Claire Coyne, Kelvin Leeds (for Grant), Noemi Guzman, Bart Hoffman, Tara Kubicka-Miller, Veronica Munoz, Adam O'Connor, Enrique Perez, Arleen Satele, Tommy Strong, and Venuri Weeraratne

FRC Members Absent: Sara Gonzalez, Chrissy Talarico, and Noah Villa,

Alternates/Guests Present: Jason Bui, Steven Deeley, Gina Huegli, Vaniethia Hubbard, Rasel Menendez, Thao Nguyen, Mark Reynoso, and Kennethia Vega

1. Welcome: Vice Chancellor Ingram called the meeting to order at 1:32 p.m. via zoom upon achieving quorum. Everyone was welcomed and introductions followed.
2. State/District Budget Update
 - SSC – CalPERS Employer Contribution Rate Estimates
 - SSC – Revenues Beating Budget Projections
 - SSC – New Poll on Education Bond Released
 - SSC – 2024 General Election Preview
 - SSC – School Facilities Bond Approved by Voters
 - SSC – Republicans Capture Federal Government Trifecta
 - DOF – [Finance Bulletin-October 2024](#)
 - [LAO Fiscal Outlook](#)

Ingram briefly referenced above articles/updates for further understanding.

3. 2023/24 CCFC-320 Recalculation Recap
O'Connor screenshared page 13 2023-24 FTES (RECALC) Actuals with Summer Shift Comparison to 2022-23 FTES (RECALC) Actuals of the meetings materials and reviewed comparisons for Recalc. Both colleges grew in 2023-24 vs. 2022-23 with SAC at 6.4% growth and SCC at 5.8% growth. Comparing the data to P-3, however, both colleges dipped a bit, but still produced exceptionally good growth. Overall, the numbers are positive for 2023-24.
4. Faculty Obligation Number (FON)
O'Connor continued by screensharing page 14 Full-Time Faculty Obligation (FON) Fall 2024 Compliance Form and discussed Fall 2024 FON at 356 total faculty with obligation at 289, which is over by 66 faculty. He explained this also occurred last year being over by 53 faculty which is a high number, however, in the last few years at both advance and P-2 when the faculty total is reviewed there were huge deficits at the State level that eventually goes away and gets trued up later in the fiscal year. For compliance, those deficits are taken into consideration. If there were no deficits, the obligation would have been 354 which is only 2 less than what we currently have. That large deficit lowers the FON significantly to 289. RSCCD is certainly in compliance.

O'Connor provided further clarification of the State deficit and stated RSCCD historically builds the deficit into the budget at 2% assuming the State will not have the full funding amount earned to pay the District. At the State level, the deficit is reviewed and updated multiple times throughout the year. Typically, that goes down after the year is over and during RECALC. During the year, if it appears like property tax and other revenue sources are not coming in as expected, an updated deficit factor is applied to each reporting period. That is taken into consideration when FON is calculated.

O'Connor continued to screenshare page 16 Full-Time Faculty Obligation Compliance Report RSCCD of the meeting materials that shows the comparison of FON for Fall 2023 vs. Fall 2024 that is broken down by college and districtwide report. This indicates SAC went down by 3 faculty, and SCC went up by 1. A difference of 2 faculty overall at 356 total faculty. He further referenced pages 17-18 that demonstrates the lower of advance and P-2 FON for RSCCD at 289 and 323, respectively. The lower of the two is used with advance FON at 289 for Fall 2024. The advanced FON for Fall 2025 is at 315 faculty. There is no need for the district to hire additional faculty to meet FON requirements. RSCCD is currently over FON, but that gets trued up at year end.

Questions were asked and answers provided for clarification of the information received with discussion that followed focused on 75% Full-Time faculty Statewide goal, enrollment losses and growth, unfunded FTES and forecast/track projected enrollment/targets. Ingram affirmed that enrollment is a college decision. Then reiterated the need to maintain balance of funds and programs that support the mission of the District. Unfunded FTES is not cause for panic, it is a piece of data to ensure the district remains healthy along with other policy discussions and strategies. These discussions occur in the Chancellor's Cabinet routinely as well as with the College President's Cabinet. O'Connor confirmed P-1 and P-2 reporting occurs within the academic year, while P-3 and Recalc is after the academic year.

5. 2024 RSCCD Districtwide Survey Results

Ingram referenced the Districtwide survey results. Discussion ensued with confirmation that survey participants are those that serve on district governance committees not the entire district. The response rate is about half of the participants.

6. Standing Report from District Council – (Kubicka-Miller)

Kubicka-Miller briefly reported on the activities of District Council meeting approving two new positions: 1) ITS – New Information Security Specialist; 2) Director, Special Programs – OCRC (restricted funds). Assistant VC Gonzalez and ITS team presented summary of ITS annual report for 2023-24 and all the work they accomplished. District Council also reviewed and discussed the results of the Districtwide Survey; reaffirmed District Council roles and responsibilities and had excellent discussion on goals to align with comprehensive educational plan. Goals will be brought back to District Council on December 2 to continue that discussion. In concluding her report, Kubicka-Miller noted routine reports from the regular committees were received by District Council as well.

7. Informational Handouts

- District-wide expenditure report link: <https://intranet.rscgd.edu>
- Vacant Funded Position List as of November 12, 2024
- Monthly Cash Flow Summary as of October 31, 2024
- [SAC Planning and Budget Committee Agendas and Minutes](#)
- [SCC Budget Committee Agendas and Minutes](#)

General informational handouts, links, and webpages above were referenced for further review.

8. Approval of FRC Minutes – October 16, 2024

A motion by Hoffman to approve the minutes of the October 16, 2024, meeting as presented was seconded by Guzman. By roll call vote the motion passed with Coyne and Weerarathne not present for the vote.

9. Other

There were no further comments, questions, or discussion.

Next FRC Committee Meeting:

The next FRC meeting is January 15, 2025, at 1:30-3:00 p.m. This meeting adjourned at 2:14 p.m. with a motion by Hoffman that was seconded by O'Connor.