

Physical Resources Committee Minutes of May 1, 2024

Members Present: Carri Matsumoto, Darlene Diaz, Dane Clacken, Christine Gascon (arrived at 1:35 pm), Bart Hoffman (arrived at 1:40 pm), Jason Huskey, Shannon Kaveney, Joe Melendez, Cristina Morones, Amber Nakagami, Arleen Satele, Tommy Tong (arrived at 1:42 pm), Michael Turrentine (arrived at 1:33 pm), and Monica Zarske

Members Absent: Iris Ingram

Guests Present: Hugo Curiel, Tae Kim (arrived at 1:34 pm), Kelvin Leeds, Paul Vernola (arrived at 1:45 pm), and Kennethia Vega

1. Call To Order
Matsumoto, due to the absence of Vice Chancellor Ingram, called the meeting to order upon achieving quorum at 1:32 pm.
2. Introductions
No introductions were needed.
3. Approval of Meeting Minutes – March 6, 2024 (Action)
A motion made by Diaz was seconded by Clacken to approve the minutes of the March 6, 2024, meeting with one correction to the name of Darlene Diaz. The motion passed unanimously.
4. Projects Update (Matsumoto)
Matsumoto screenshared the projects update providing a status report of current projects with the assistance of Joe Melendez. Updates are noted in **blue text** and the presentation is posted on the PRC webpage for ease of review and reference.

Major highlights include:

Santa Ana College

- Russell Hall Demolition Project – Is under way and slightly behind schedule due to the excessive amount of abatement. Heavy demo will begin at the end of spring semester avoiding conflict with finals and academic schedule. July and August will be the removal of the foundations.
- Campus Entrance Improvement Project – DSA approved the plans, and staff are preparing for bid. This phase will follow the demolition work of Russell Hall.
- Miscellaneous secondary projects continue including the reconfiguration of Temporary Village at SAC moving forward with the anticipated award of bid at a future board meeting.
- Centennial Education Center Redevelopment is still under way with the anticipated hiring of an architect.
- Bristol & 17th Street feasibility study is complete. Campus is reviewing study closely and the programs associated with the study to potentially scale down the project.
- Other projects include the new synthetic football field and Building K canopy projects.

Santiago Canyon College

- Orange Education Center remediation continues with potential for consolidating lease spaces.
- Campus Entrance Improvement Phase 1 is wrapping up. Melendez noted the closure of lots 6 and 7 for final sealcoat and stripping with the reopening on May 13. Then punchwork will then be completed. Phase 2 scope of work is pending review and may be broken up into multiple phases as requested by the college.
- Building D restrooms are finished.

Scheduled Maintenance – Santa Ana College

- There are various projects in varying stages including the CEC roofing repairs, fire systems and code repairs across the campus, pool work, roof work, and HVAC work.
- Building G will be submitted to DSA for review and approval.

Scheduled Maintenance – Santiago Canyon College

- There are various projects in varying stages including fire systems and code repairs, and other miscellaneous work being completed.

Facility Modification Requests, Blazer Settlement, and Current Test Pilots

- MCHS roofing project is now in the pre-construction phase. Staff is working on logistics, contractors' certifications with plans to start work at the end of May.
- Other facility modification requests in varying staging are being worked on.
- Blazer Settlement status was reviewed and discussed. The remaining deficiencies are more difficult to resolve related to Buildings A and B.
- Access Control & Key projects district-wide includes unfunded projects thus the reason for designation "under review" for estimated budget; meaning there are no funds to support the execution of this work.
- Sustainable Master Plan Update is still progressing with goals on track to have plan update in 2025.

Matsumoto discussed on-going planning activities including the Five-Year Capital Construction Plan Update for State Chancellor's Office; this plan is updated every year and must be submitted to Chancellor's Office by July 1. It does not reflect everything in the Facility Master Plan but gives the State an idea of the anticipated costs spent on projects. Potential Bond planning is also forthcoming with a vote by the Board of Trustees in June.

Questions were answered for clarification of information received.

5. Colleges' Earth Day Events

Hoffman provided a brief report on the ASG earth day activities at SAC.

Satele provided a brief report on the ASG earth week activities at SCC.

Both commended staff for support and attendance at their respective events.

6. Sustainability Committee Update

Matsumoto reiterated the committee continues the work to update the plan to align with State goals. The next meeting is May 15. All were encouraged to access the

sustainability survey, by visiting the [webpage](#) that includes a scan code and link. The feedback is very much appreciated.

7. Update on Campus Facilities

- SAC – Hoffman reported on the activities of the SAC Facilities & Safety Committee meeting of April 16, 2024. Topics focused on Russell Hall demolition, Facility Master Plan update, Earth Day event, and various maintenance projects. Hoffman also introduced Paul Vernola, the new Maintenance Supervisor. Next meeting is May 21, 2024.
- SCC – Satele reported on the activities of the SCC Facilities and Safety Committee noting a 33-member subcommittee is working on the decommissioning of the U Building, and other topics focused on the round-about, and phase 2 of campus entrance. She expressed appreciation for the detailed report of leaks/repairs. Next meeting is May 20, 2024.

8. Potential Bond Measure

Information is forthcoming and will be shared with the Board of Trustees.

9. Meeting Schedule

This is the last meeting of the fiscal year. The meeting schedule for 2024-25 was reviewed. A motion made by Hoffman was seconded by Satele to approve the meeting schedule as presented. The motion passed unanimously. The next meeting will be held September 4, 2024,

10. Other

Matsumoto reported minor edits are being made to the Facility Master Plan Addendum 2024, to reflect on-going work since 2022 update and is forthcoming. The Five-Year Capital Plan is forthcoming and differs from the potential bond project list. In May, staff will attend meetings at both campuses to discuss these updates.

There were no further questions or concerns expressed.

11. Adjournment

The meeting adjourned at 2:10 pm.