

Physical Resources Committee Minutes of May 7, 2025

Members Present: Iris Ingram, Carri Matsumoto, Darlene Diaz, Dane Clacken, Suzanne Freeman, Bart Hoffman, Bridgette Hernandez, Tamara Mahdi, Joe Melendez, and Arleen Satele

Members Absent: Michael Busch, Christine Gascon, Jennifer Karimpour, Shannon Kaveney, Cristina Morones, Raelyssa Sanchez, and Michael Turrentine

Guests Present: Alejandro Alcala, Hugo Curiel, Tae Kim, Kelvin Leeds, and Kennethia Vega (recorder)

1. Call To Order
Ingram welcomed everyone to the meeting and called the meeting to order upon achieving quorum at 1:32 pm.
2. Introductions:
Introductions were completed.
3. Approval of Meeting Minutes – March 5, 2025 (Action)
A motion made by Matsumoto to approve the minutes of March 5, 2025, meeting as presented was seconded by Clacken. By roll call vote the motion passed unanimously.
4. Capital Construction Needs – Financing Options for CEC and OEC Projects – Ingram
Ingram advised she will present clarifying information to the Board of Trustees on May 12 as a secondary follow-up to previous presentations on how to finance future capital needs, primarily for CEC and OEC since RSCCD was not successful in obtaining a general obligation bond. The plan is for \$150 million divided between the two sites. She explained it is a combination of borrowing through a certificate of participation program and use of the reserves. It is the Board's decision to pursue these funds through such strategies. There were no questions.
5. Projects Update (Matsumoto)
Matsumoto screenshared the projects update now organized by subsections as follows:
 - Capital Projects
 - Scheduled Maintenance Projects
 - Facility Modification Requests
 - ADA Transition Plan & Blaser Settlement
 - Districtwide Access Control & Key Test Pilot Projects
 - Districtwide Unfunded Projects
 - State Chancellor's Office Deadlines
 - Sustainable Master Plan Update

All updates/revisions are in **blue text** and the presentation is posted on the PRC webpage for ease of review, reference, and sharing with constituents.

- A highlight of Capital and construction projects include:

- Closeout of Russell Hall Demolition is nearing the end. It will come off the project list once completely off the books and all bills paid.
 - SAC Entrance Improvement Project is running a bit behind schedule. Melendez noted high voltage work will commence over a weekend and will affect other buildings including H and E; communication will be distributed to advise and alert the campus. The effort is being coordinated through M & O department. Discussion ensued about SAC also sending out construction alerts to keep campus community informed.
 - Included in the project update are the planning studies for both CEC and OEC that occurred over the last year or so. OEC Site remediation is still in progress and going well.
 - Still searching for replacement of Chapman site as the lease will end in December.
 - SCC Campus Entrance Improvement Phase 2 bid was awarded, and work will begin that will impact the front entrance to the SCC campus in June and July before the fall semester starts. Matsumoto explained the need for the work because of the Blaser Settlement providing accessible path of travel from the public right of way up to the main entrance of the campus.
 - Scheduled Maintenance projects were referenced and updates provided.
 - Five-Year Capital Outlay Plan is due to the CCCCCO on July 1, 2025. This document provides the State with an idea of what the colleges plan for the future.
 - Sustainability Plan is complete and will be shared with the Board Facilities Committee on May 20 and the Board of Trustees on May 27.
 - Discussion ensued about the Criminal Justice Academy using Fusion for scheduling classes. Staff are available to train to assist with the requirements of it becoming a new center. Hoffman, Matsumoto, ITS, and Educational Services can meet to discuss the matter in complete detail.
6. Sustainability Committee Update
Matsumoto noted the next Sustainability Committee meeting is May 21, 2025. Hoffman and Satele provided brief reports on the Earth Day events at the respective sites.
7. Update to Campus Facilities
- SAC – Hoffman reported on the activities of the last facilities meeting on April 15, 2025, with the workgroup focusing on the unhoused and homeless on the campus. District staff also provided updates.
 - SCC – Satele reported on the activities of the last facilities meeting in April commenting on presentation by district staff on the front entrance project that will have major impact to the campus.
8. Meeting Schedule for 2025-26
A motion by Satele to approve the meeting schedule as presented was seconded by Hoffman. By roll call vote the motion passed unanimously.
9. Other
There were no further questions or concerns expressed.
10. Adjournment
A motion made by Hoffman was seconded by Clacken to adjourn the meeting. The meeting adjourned at 2:18 pm.