

Physical Resources Committee

Meeting of March 6, 2019

1:30 p.m.

Executive Conference Room – District Office

Attendees: Carri Matsumoto, Darryl Taylor, Adam O’Connor, Diane Hill, Bart Hoffman, James “Marty” Rudd, Arleen Satele, Ambar Nakagami, Patricia Alvano, Beth Hoffman, Kelvin Leeds and Mark Reynoso.

Minutes

Call to Order: Ms. Matsumoto called the meeting to order at 1:36 p.m. and attendees introduced themselves.

Agenda item: Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated March 6, 2019

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q:

- Science Center & Building J Demolition: Currently steel construction is nearing completion. Interior deck work and welding of structural stairs is on-going. Air handlers are up and the project is making good progress. Exterior mock-up assembly and metal framing is on-going.
- Johnson Student Center & Demolition: Project is in the demolition phase. The building is down and underground site demolition is underway. Daily air monitoring in Russell Hall is on-going. Mr. Leeds noted that the emergency exit at the end of the L Building is often propped open instead of being shut and locked. Mr. Hoffman and Ms. Matsumoto noted that they will both look into the issue.
- There have been no changes to the Measure Q project budget history since 2018.

Scheduled Maintenance:

- SM 19 SAC BR Library Restroom Upgrade: The project is in the planning phase and an RFP for architectural services is under way.
- SM 18 SCC BR Phase 4C Science Center Stairwell Wheel Guard: The work will only take one day and is anticipated to occur on the Cesar Chavez holiday.
- SM17 SAC Building H Window Replacement: The work has been completed. The District and contractor are working to close out the project and settle costs owed to the District.
- SM 17 SCC BR Phase 1 – Exterior (Path of Travel and Parking): This project has been completed and will be removed from future updates.
- SCC BR Phase 2 A Drinking Fountains: The contract was awarded and work is anticipated to start in mid March.
- SCC BR Phase 2B Paper Towel Dispenser Replacement: The project went out to bid and bids were rejected due to low bidder turnout. The project will go out for a second bid in the spring and work is anticipated to start in the summer and last through the fall.

- SCC BR Phase 3: This project will be divided into multiple smaller projects. Some of the current projects are the sidewalk replacement work near the softball concessions building and sidewalk and path of travel repair work in multiple locations.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): Project is at 100% construction document phase and is anticipated to be submitted to DSA this spring. The District needs approval from the state before moving into the bid phase. Target construction is anticipated to start in spring 2020. Demolition of the existing Russell Hall Building after the new Health Sciences building is built, is a requirement for this project.
- SAC Campus Entrance Improvements: The District is working on the traffic engineering consultant services agreement.
- SAC & SCC Campus Directory (Electronic): The District is developing one standard for an electronic directory.
- SAC Barrier Removal Signage/Wayfinding: A mock-up is underway to test three different colors of exterior lettering (on Building D) before the campus-wide project moves forward.
- ITS Copper Wire Project: With the completion of the Central Plant project, new twisted pair copper wire lines were installed to replace the old lines as part of the infrastructure improvements across campus. ITS plans to now abandon the old lines and activate/connect these new ones. They support elevator telephones, fax machines, etc. The new copper lines are installed at each major building which then connect back to the campus main communication center in Chavez.
- Chavez Hall Renovation: The last phase of flooring work in the Fire Tech Offices was completed during the holiday break. This project will be removed from future updates.
- SCC Orange Education Center Building Certification: There was a presentation to discuss the status of the project, including environmental investigation progress and eight development options at the Board Meeting on February 25, 2019. The recommendation is to demolish the building and continue with a remediation plan. The District has an environmental consultant to continue with the next phase of remediation planning services. As a recap to the history of the project budget, \$34.66 million has been the budget since 2016 when the Board approved the project concept and it has not changed since. The budget was originally \$36 million but the difference between \$36 million and \$34.66 million was due to the relocation of the Publications and Warehouse project which moved those departments from OEC to SCC which cost \$1.34 million and that project phase is closed out. The \$34.66 million budget was based off of the concept to rehabilitate the building. \$5 million was set aside from Measure E for this project but Measure E was closed out on June 30, 2017. \$1.34 million in expenses were paid out from Measure E for this project leaving a balance of \$3.66 million still owed from Measure E. To close out Measure E, expenses of \$3.66 million were transferred from Measure Q for valid project expenses. SAC agreed to then utilize Redevelopment Funds to cover the \$3.66 million still owed for the SCC project. Mr. O'Conner noted that the auditors audited all of these transfers to ensure they were appropriate expenditures. The budget will need to be re-evaluated because now the building is going to be demolished

and environmental remediation could last several years. A newly constructed building needs to be designed and built.

- SCC LRC Drywall Repairs: Project is preparing to go out to bid.
- SCC Safety & Security Office: Project is currently out for bid and bids are due March 12, 2019.
- DO ADA Parking Lot Improvements: Project will make the parking lot and entrances accessible. Work will be done in multiple phases. The scope of work includes a new ramp at the front entrance, new accessible parking spaces, the addition of a path of travel from the Santa Clara Street sidewalk, and improvements to handrails and stairs.
- DO Elevator Tank-Cylinder and Pump Repairs: Project is completed and will be removed from future updates.
- DO Mailroom: Project is completed and will be removed from future updates.
- District-Wide Emergency Blue Phone & ADA Path of Travel: SAC & SCC are currently pending bid. Bids for SAC are due March 13, 2019. SCC will bid after SAC. DO and CEC have yet to be scheduled.
- District-Wide Access Control & Door Hardware: The District has decided to test pilot the installation of a new door access control system at the District Operations Center prior to a full roll out district- wide.

Prop 39 Year Five Projects:

- SAC Lighting Occupancy Sensor Retrofit: This is a new project to spend down the surplus budget from the previous Year 5 project. Work is anticipated to start in mid March. The project has to be completed and closed out with the state in June.
- SCC U Portables HVAC Upgrades: This is a new project to spend down the surplus budget from the previous Year 5 project. Work is anticipated to start in mid March. The project has to be completed and closed out with the state in June.

ADA Transition Plan:

- The report will be shared at the Board of Trustees meeting on March 25, 2019

Agenda Item: Physical Resources Committee Purpose, Responsibilities and Membership

Discussion: Ms. Matsumoto noted she would like to bring the 5 Year Construction Plan to the next meeting in May. The committee reviewed the membership and noticed a couple errors in membership and this item will be brought back in May as an action item.

Agenda Item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted that the next Sustainable RSCCD Committee meeting will be on March 20, 2019.

<http://rscdd.edu/Discover-RSCCD/Pages/Sustainable%20RSCCD%20Committee.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Mr. O'Connor reviewed the project cost summary for Measure Q and noted the District has spent about \$96 million and encumbered another \$87 million.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SCC Facilities Committee meeting Minutes from the October 15, 2018 and November 19, 2018 meetings. Meeting Minutes were distributed from the SAC Facilities Committee meeting Minutes from the October 16, 2018; November 20, 2018; and December 18, 2018 meetings. Mr. Hoffman noted that the students have requested more shade in the Central Mall area and more hydration stations at Santa Ana College. Mr. Hoffman noted that the City of Santa approved a two year extension for CEC. Ms. Satele noted that Santiago Canyon College will be submitting an FMR for a permanent location for their food bank and the priority of upcoming projects is as follows: 1) signage, 2) window for cashier's office, and 3) outdoor awning. Ms. Satele noted that SCC's Earth Day will be on April 18, 2019 from 9:00am – 2:00pm.

Agenda item: Meeting Minutes – September 5, 2018 and November 7, 2018

Ms. Matsumoto called for a motion to approve the PRC Minutes of the September 5, 2018 and November 7, 2018 meetings. Ms. Hoffman made a motion, seconded by Ms. Satele and approved unanimously.

Agenda item: Future Meeting Schedule

Discussion: The next scheduled meeting is on Wednesday, May 1, 2019 at 1:30 p.m. in the Executive Conference Room, District Office.

Agenda item: Other

Discussion: Ms. Hoffman noted that they received a grant for \$20,000 from the truth initiative to create a 100% smoke and tobacco free district and there is a partner at the Orange County Health Care Agency that was awarded \$655,000 to work with North Orange County, Rancho and Coast districts.

Adjournment: Ms. Matsumoto called for a motion to adjourn the March 6, 2019 PRC meeting. Ms. Satele made a motion, seconded by Mr. Rudd and approved unanimously to adjourn at 2:47 p.m.