

Physical Resources Committee

Wednesday, November 3, 2021 – 1:30 p.m.
Zoom Meeting: <https://cccconfer.zoom.us/j/95461705561>

Agenda

1. Call to Order – Taylor
2. Introductions – Taylor
3. Approval of Meeting Minutes – September 1, 2021 (Action) – Taylor
4. Physical Resources Committee Goals – Taylor
5. Physical Resources Membership (Action) – Taylor
6. Projects Update – Taylor
 - Measure Q
 - Scheduled Maintenance
 - Capital
7. Sustainability Committee Update – Taylor
 - Sustainable RSCCD (SRC) Website:
<https://www.rsccd.edu/Departments/BusinessServices/sustainable-rsccd-committee/Pages/default.aspx>
8. Measure Q Financial Summary Update – Taylor
9. Update on Campus Facilities Meetings – Hoffman/Satele
 - SAC – Facilities Committee Update
 - May 18, 2021 and September 21, 2021
 - SCC – Facilities Committee Update
 - April 19, 2021; May 17, 2021; and September 20, 2021
10. Meeting Schedule: February 2, 2022 (Email Only); March 2, 2022; May 4, 2022
11. Other
 - Update to Facility Master Plans – Taylor
[Facility Planning, District Construction and Support Services \(rsccd.edu\)](https://www.rsccd.edu/FacilityPlanning/DistrictConstructionandSupportServices)
12. Adjournment

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Physical Resources Committee

Meeting of September 1, 2021

1:30 p.m.

Zoom Meeting

PRC Members Present: Carri Matsumoto, Darryl Taylor, Arleen Satele, Bart Hoffman, Alex Taber, Ambar Nakagami, Robert Ward, Dane Clacken, Binh Dau, Michael Turrentine, Monica Zarske, James “Marty” Rudd, Christine Gascon and Crystal Bedolla

PRC Members Absent: Iris Ingram

Guests Present: Kelvin Leeds

Minutes

Call to Order: Ms. Matsumoto called the meeting to order at 1:32 p.m. and attendees introduced themselves.

Agenda item: Meeting Minutes – May 5, 2021

Discussion: Ms. Matsumoto called for a motion to approve the PRC Minutes of the March 3, 2021 meeting. Mr. Hoffman made a motion, seconded by Mr. Clacken and approved by the committee except Ms. Zarske abstained since she was not at the September 1, 2021 meeting.

Agenda item: Physical Resources Committee Purpose and Responsibilities

Discussion: Ms. Matsumoto shared the Physical Resources Committee Purpose and Responsibilities. The purpose of the Physical Resources Committee is to support the district and colleges by coordinating and overseeing capital outlay construction and scheduled maintenance projects that align with the facilities master plans to provide for a safe and sustainable environment and to protect district property. The responsibilities include review plans related to district and college physical resources including facilities, equipment, land and other assets.

Assess the effective use of physical resources. Review the following:

- Five-Year State Annual Capital Construction Plan
- State Capital Outlay projects
- Local bond projects
- Five-Year Annual State Scheduled Maintenance Plan
- Facility Master Plans
- Hazardous Mitigation Plans as needed
- Ancillary costs related to new construction as needed

Agenda item: Physical Resources Committee Membership

Discussion: Ms. Matsumoto shared that membership and noted there is a vacancy for a faculty representative from SCC and a student representative from SCC.

Agenda item: Measure Q, Scheduled Maintenance, Capital and Prop 39 Projects Update – dated September 1, 2021

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Measure Q:

- Science Center & Building J Demolition: The construction has been completed. Target opening for classes Spring Semester 2022.
- Johnson Student Center & Demolition: The project has been completed. The college held a Grand Opening event on July 27, 2021.

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): The contractor discovered a killdeer bird's nest in the gravel on site. The bird is a protected bird on the American Migratory Bird Treaty Act of 1918, although not endangered. The District was required to protect the nest until the eggs have hatched and fledged. This may cause an unexpected delay to the project. Heavy demolition activities commenced in early June after the birds flew off. Current activities include: forming and pouring of pile caps, grade beams, concrete slab work and erection of structural steel. Target occupancy is Spring 2023, but this is subject to change. The demolition of Russell Hall will occur after the new Health Sciences Building is completed.
- SAC Campus Entrance Improvements: The project is in the design development phase to restore the location of where Russell Hall gets demolished.
- SAC ITS Copper Wire Project: This project has to be completed prior to the demolition of Russell Hall as some of the active infrastructure runs through the Russell Hall building. The project is currently in construction.
- Building B Relocation and Restoration Middle College High School (MCHS) Phase 1: MCHS will move back to the two-story building upon completion of the first phase of work.
- MCHS Phase 2 Site Modification: Site modification/improvements to accommodate an appropriate path of travel for accessibility, installation of steel fencing, accessible gates, reinstallation and relocation of storm water system, accessible drop off, site furnishings, landscaping.
- Human Services Division & Fire Tech Relocation: Relocation of Human Services Division into A113 and Fire Tech Department into B10 and VL203. Minor reconfiguration.
- Temporary Village (TV) Phase 5A Fashion & Others: Reconfiguration of the Village Portables.
- TV Phase 5B 300 Removal & Lot 11: Removal of VL300 portable and restoration of Parking Lot 11.
- TV Phase 5C Demolition of B4-B8: Demolition of B4-B8 portables and site improvements.
- Bldg S – Safety Key Room: Reconfiguration of mail room for expansion of key inventory and access control system space needs for Campus Safety and Maintenance & Operations.
- SAC Barrier Removal Signage/Wayfinding: A schedule for bid and construction is under review.
- Northgate Proposal for Student Housing (4th & Minter Streets): The report has been completed and the College is working with Northgate and the Foundation on next steps to consider.

- Centennial Education Center (CEC) Capital Improvement Contribution Adjacent Site Lease Premises: Utility and underground survey was completed to assist in evaluating various scopes of work. A meeting is scheduled with the City in September.
- CEC Future Significant Improvements on Site Lease Premises: The consultant contract was approved by the Board of Trustees on June 21, 2021. Kick-off meetings to commence in summer to begin the feasibility study work and site planning activities.
- Bristol & 17th Street Property, Site Master Planning Study: A recommendation for approval of a consultant to undertake site master planning activities is anticipated for approval by the Board of Trustees on September 13, 2021.
- SCC Orange Education Center Building Certification: A remediation contractor award was approved by the Board of Trustees on August 9, 2021. Design options for redevelopment are contingent upon remediation progress. The budget remaining is approximately \$28.6 million.
- SCC Campus Entrance Improvements: This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain. The project is phased into two construction phases.
- SCC Barrier Removal Signage/Wayfinding: A schedule for bid and construction is under review.
- SCC Erosion Control: The project will add new landscape and irrigation at existing campus safety building to protect from storm water runoff and further site erosion due to undeveloped property. It will also add an enclosure for all new electrical equipment and provide new drainage. The project will go out to bid after the rainy season ends.
- Building S Access Control Upgrades: Construction commenced June 28, 2021. There is a long lead item anticipated for equipment fabrication and delivery. This year has been a struggle in the construction industry. There is a spike in costs, a shortage of labor and delays with furniture and equipment. This seems to be a result of the COVID-19 pandemic. Some manufacturing plants have shut down.
- DO ADA Parking Lot Improvements: The project reached substantial completion at the end of August 2021.
- District-Wide Access Control & Key Projects: District Office, SAC Science Center and SAC Johnson Student Center test pilots completed and implementation underway.

Scheduled Maintenance:

- SM 20 SAC Water Conservation Irrigation Controller Upgrade Phase 2: A ratification of award of bid was approved by the Board of Trustees on August 9, 2021.
- SM 19 SAC Barrier Removal Library Restroom Upgrade: The contractor is currently painting and installing fixtures and restroom accessories. The project is behind schedule due to contractor delays. Substantial completion is anticipated at the end of September 2021.
- SM 18 SCC Barrier Removal Phase 4A Lot 2 and Lot 7 Crosswalk Repairs: The project is in the schematic design phase.
- SM 18 SCC Barrier Removal Phase 4B Broadmoor Trail Repairs: The project has been completed.

- SM 18 SCC Barrier Removal Phase 4A Bldg D Multi-User Restroom Renovation: This project is currently in the design phase.
- SM 18 SCC Barrier Removal Phase 4A Bldg D Single-User Restroom Renovation: This project is currently in the design phase.
- SM 18 SCC Barrier Removal Phase 4A Bldg D Elevator: The bid was ratified by the Board of Trustees on June 21, 2021. The elevator shutdown is anticipated to begin after the Fall 2021 semester is over to avoid major disruption to class activities and business operations in Building D.
- SM 18 SCC Barrier Removal Phase 4C Loading Zone Repairs (main entry/fountain location): This project is currently in design and is a temporary improvement at the loading zone at the fountain location of the main entry.
- SM 18 SCC Barrier Removal Phase 4C Curb Ramp Removal (adjacent Building E): This project has been completed.
- New Barrier Removal Projects in Planning at SCC: Buildings A and B Elevator Modernizations, Barrier Removal Perch Café Repairs and Barrier Removal Soccer POT & Seating Repairs.
- Blaser Settlement deficiency items completed to date: 371 out of 418 exterior (89%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 86% complete. Multiple projects are currently in various phases of planning, design and construction.

College Facility Master Plan Updates:

- The District is currently engaging in planning activities to update both College Facility Master Plans.
- The SAC and SCC Facilities Committees will be the Work Groups to assist the District in facilitating the update to the Facility Master Plans.
- Kick-off meetings to start this process were held in April.
- Steinberg Hart Architects will assist the District and Colleges through this update.
- Master planning activities are anticipated to last through the end of the calendar year.
- A final update to both College Facility Master Plans is expected in the new year 2022.

Questions:

- Mr. Leeds inquired when the demolition of Russell Hall will occur. Ms. Matsumoto noted the demolition is anticipated to start Spring 2023, but this is subject to change.
- Ms. Zarske inquired if there was a plan to do something with the area where Russell Hall is after the building is demolished. Ms. Matsumoto noted that the Campus Entrance Improvements project will restore the location.
- Ms. Gascon inquired if there was a start date for the Orange Education Center clean-up. Ms. Matsumoto noted the remediation construction activities have commenced and will last through the new year.
- Ms. Gascon inquired if the area where the U portables are located will be impacted by the SCC Campus Entrance Improvements project. Ms. Matsumoto noted that area will not be impacted.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted the committee approved the Sustainability Report that covers the period of July 1, 2018 through March 1, 2021 and the report is posted on the Sustainable RSCCD Committee website. The committee's main objective is to reduce paper and plastic consumption. Please share this goal with your constituents.

<https://rsccd.edu/Departments/Business-Operations/sustainable-rsccd-committee/Pages/default.aspx>

Agenda Item: Measure Q Financial Summary

Discussion: Ms. Matsumoto reviewed the project cost summary for Measure Q and noted the District is at about 96% spent or encumbered.

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SAC Facilities Committee meeting from April 20, 2021. Mr. Hoffman noted they have dedicated a significant portion of the upcoming meeting on September 21, 2021 to act as work group for updating the college's Facility Master Plan (FMP). Ms. Matsumoto thanked Bart Hoffman, Arleen Satele, James "Marty" Rudd and Scott Sakamoto for their leadership and gathering important historical information that is needed for the FMP update for the colleges. Ms. Satele noted they have also dedicated a significant portion of the upcoming meeting on September 20, 2021 to act as work group for updating the college's FMP and changed all the committee dates to align with the FMP Update schedule.

Agenda item: Future Meeting Schedule

Discussion: The next scheduled meeting is by e-mail only on October 6, 2021 and the next scheduled in-person or Zoom meeting is on Wednesday, November 3, 2021 at 1:30 p.m. These dates were approved at the last PRC meeting along with the following dates: February 2, 2022 (Email Only); March 2, 2022 (In-person or Zoom); and May 4, 2022 (In-person or Zoom).

Agenda item: Other

Discussion: Ms. Matsumoto noted that the colleges and the District are updating AR 6700 Civic Center and Other Facilities Use and the fee structure and will present this to the Facilities committees at each campus. Ms. Matsumoto thanked Darryl Tayler, Bart Hoffman, Arleen Satele, and their staff for all their work on updating this AR and Civic Center Use Fees. The fees are anticipated for approval by the Board of Trustees at a future meeting.

Adjournment: Ms. Matsumoto called for a motion to adjourn the September 1, 2021 PRC meeting. Mr. Hoffman made a motion, seconded by Ms. Satele and approved unanimously to adjourn at 2:42 p.m.



Physical Resource Committee 2021-2022 Committee Goals

- Review, assess, and provide information, retain feedback and address any questions on all capital construction projects, the 5-year facilities plan, state capital projects, local bond projects, including,
- Review of the scheduled maintenance projects if applicable, and changes to the facility master plans at each campus if applicable.

**Physical Resources Committee Meeting
Wednesday, November 3, 2021**

Purpose: The Physical Resources Committee supports the district and colleges by coordinating and overseeing capital outlay construction and scheduled maintenance projects that align with the facilities master plans to provide for a safe and sustainable environment and to protect district property.

Responsibilities: Review plans related to district and college physical resources including facilities, equipment, land and other assets. Assess the effective use of physical resources. Review the following:

- Five-Year State Annual Capital Construction Plan
- State Capital Outlay projects
- Local bond projects
- Five-Year Annual State Scheduled Maintenance Plan
- Facility Master Plans
- Hazardous Mitigation Plans as needed
- Ancillary costs related to new construction as needed

Current Physical Resources Committee Membership as of 2021		
Santa Ana College	Santiago Canyon College	District Office
Bart Hoffman (Vice President, Administrative Services)	Arleen Satele (Vice President, Administrative Services)	Iris I. Ingram (Vice Chancellor, Business Services) – Co-Chair
Robert Ward (Management)	Christine Gascon (Management)	Carri Matsumoto (Asst. Vice Chancellor, Facility Planning, District Construction & Support Services)
Monica Zarske (Faculty)	Alex Taber (Faculty)	Darryl Taylor (Director, Facility Planning, District Construction & Support Services)
James “Marty” Rudd (Faculty)	Vacant (Faculty)	Dane Clacken (Management)
Michael Turrentine (CSEA)	Ambar Nakagami (CSEA) – Co-Chair	Binh Dau (CSEA)
Crystal Bedolla (Student)	Vacant (Student)	

Membership Notes:

- One of the classified representatives shall serve as committee co-chair
- Three classified representatives appointed by CSEA (District Office, Santa Ana College and Santiago Canyon College)
- Management representatives, appointed by each College President and Vice Chancellor, Business Operations/Fiscal Services
- Two faculty members, appointed by each Academic Senate, Santa Ana College and Santiago Canyon College
- Student representatives (Santa Ana College and Santiago Canyon College, when possible)



*PHYSICAL RESOURCES COMMITTEE MEETING
PROJECT UPDATES
NOVEMBER 3, 2021*





PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure - Completed
- ▶ Johnson Student Center & Demolition - Completed
- ▶ Science Center & Building J Demolition - Construction Completed



PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION

Project Summary:

- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

Current Status:

- ▶ Project construction is complete July 16, 2021 and a Notice of Completion was approved by the Board of Trustees on September 13, 2021.
- ▶ Target opening for classes Spring Semester 2022.
- ▶ Target move-in will be phased August – December 2021 (currently working with campus departments).

Budget:

- ▶ \$70.13 million
- ▶ Note: In close-out phase and final expenditures pending





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER

Project Summary:

- ▶ Demolition of existing building
- ▶ Construction of a 63,642 square foot new Johnson Student Center
- ▶ Building Programs Include: Campus Store, Quick Stop/Café, DSPS, EOPS/CARE & CalWORKS, Student Business Office, SSSP/Upward Bound, Guardian Scholar, Warehouse, Mailroom, Faculty Staff Resource Center, Reprographics, Conference Center, Financial Aid, Student Placement, Health & Wellness Center, Office of Student Life, ASG, The Spot
- ▶ Site improvements include new hardscape, landscape and shade shelter around the Johnson Center as well as renovations in the West Plaza including new landscape, hardscape, a shade structure, and a campus serving kiosk (Express West)

Current Status:

- ▶ Notice of Completion was approved by the Board of Trustees on August 9, 2021.
- ▶ The college held a grand opening event on July 27, 2021.
- ▶ The building is anticipated to be certified by the Division of the State Architect in October 2021

Budget:

- ▶ \$59.55 million
- ▶ \$59.09 million funded by Measure Q
- ▶ Note: In close-out phase and final expenditures pending



CURRENT CAPITAL PROJECTS

RUSSELL HALL REPLACEMENT (HEALTH SCIENCES BUILDING)

Project Summary:

- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Technology, Emergency Medical Services, Pharmacy Technology, and 20 general classrooms and computer labs. The new building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building
- ▶ The District will have to adhere to a strict state process and guidelines

Current and Upcoming Activities:

- ▶ The contractor discovered a killdeer bird's nest in the gravel on site. A biologist was called out to assess the nest. The bird is a protected bird on the American Migratory Bird Treaty Act of 1918, although not endangered. The District was required to protect the nest until the eggs hatched and fledged. This has caused an unexpected delay to the project.
- ▶ Heavy demolition activities commenced in early June after the birds flew off.
- ▶ Forming and pouring of pile caps, grade beams, concrete slab work, erection of structural steel.
- ▶ Target occupancy Spring 2023 (subject to change)
- ▶ Decommissioning of Russell Hall must complete Winter 2023 and demolition anticipated to start Spring 2023 to complete the project by the State construction deadline (subject to change)

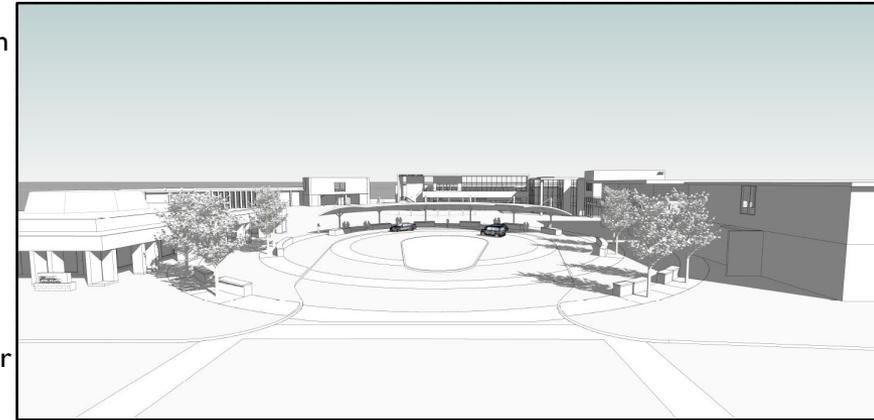
Budget:

- ▶ \$58.8 million (budget under review)
- ▶ \$20,475,000 state funded (2020 estimated contribution)



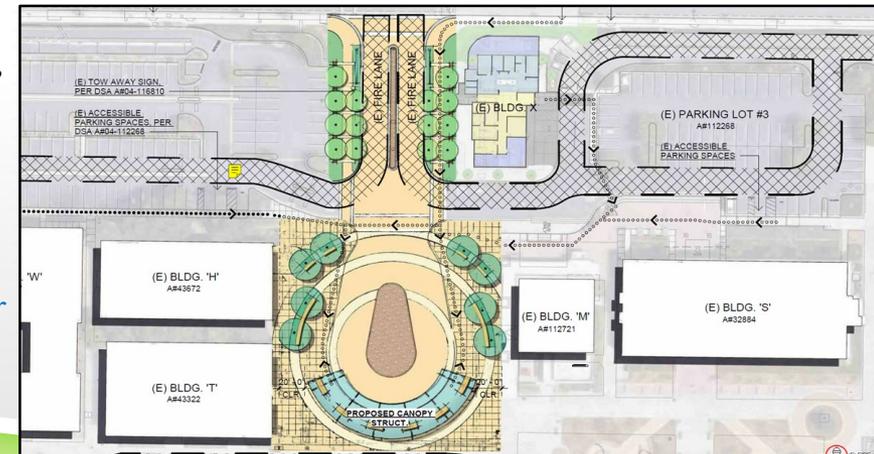
Project Summary:

- ▶ The Campus Entrance Improvement project is scheduled to start upon completion of the Russell Hall Demolition project around Winter 2023. The project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, the project will be phased into three (3) phases.
- ▶ Phase 1 will consist of front entry renovations, softscape and hardscape improvements, the introduction of a new “hairpin” vehicular turn, and front entry plaza improvements.
- ▶ Phase 2 will consist of Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3 will consist of Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.



Current Status:

- ▶ Phase I design services are underway.
- ▶ A Work Group meeting was held on October 13, 2021 to review four college monument design options within the hairpin turn island and Option C was selected.
- ▶ 100% schematic design phase completed.
- ▶ In design development phase.



Budget:

- ▶ \$5.3 million for Phase I only

CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
ITS Copper Wire	<p>With the completion of the Central Plant project, new twisted pair copper wire lines were installed to replace the old lines as part of the infrastructure improvements across campus. These copper lines were replaced and then terminated (landed) at 22 buildings on campus at their respective Intermediate Distribution Frame (IDF) rooms or the Building Distribution Frame (BDF) rooms associated with the buildings. The new copper lines provide connectivity to support service for telephone voice systems, emergency telephone lines, elevator telephones, and fax machines. It is the intent of ITS to now abandon the old lines and utilize the new copper lines. The new copper lines are installed at each major building on the campus which are then directly connected back to the campus's main computer communication center located at the Chavez Building (A). This project has to be completed prior to the demolition of Russell Hall as some of the active infrastructure runs through the Russell Hall building. The project has been approved by DSA. The award of bid and the contract for project inspection services were approved by the Board of Trustees on May 10, 2021. Construction commenced June 3, 2021.</p>	\$474,339



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS, RECONFIGURATIONS & RESTORATION

PROJECT	STATUS	ESTIMATED BUDGET
MCHS Phase 1 Exterior Painting and Renovation	The Middle College High School (MCHS) will move back to the two-story building upon completion of the first phase of work which includes: Exterior painting and reconfiguration of B33 for offices.	\$160,000 (shared costs by College and SAUSD)
MCHS Phase 2 Site Modification	Site modification/improvements to accommodate an appropriate path of travel for accessibility, installation of steel fencing, accessible gates, reinstallation and relocation of storm water system, accessible drop off, site furnishings, landscaping. An architect is required along with DSA submittal for approval. On hold pending approval by College and Santa Ana Unified School District (SAUSD).	\$430,000 (shared costs by College and SAUSD)
MCHS Phase 3 Roof and HVAC Repair	Roof and HVAC repair/replacement at Bldg B and B33. On hold pending approval by College and SAUSD.	\$267,500 (shared costs by College and SAUSD)
Human Services Division & Fire Tech Relocation	Relocation of Human Services Division into A113 and Fire Tech Department into B10 and VL203. Minor reconfiguration.	\$41,000



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS, RECONFIGURATIONS & RESTORATION

PROJECT	STATUS	ESTIMATED BUDGET
Bldg B Relocation + Restore	Relocation of MCHS program from VL300 back into Building B.	\$25,000
Bldg B Classroom Relocation – CEC/SAC	Relocation of CEC and SAC classrooms out of Building B to other locations for college.	\$50,000



CURRENT CAPITAL PROJECTS SECONDARY RELOCATIONS, RECONFIGURATIONS & RESTORATION

PROJECT	STATUS	ESTIMATED BUDGET
Temporary Village (TV) Phase 5A Fashion & Others	Reconfiguration of the Village Portables includes: Fashion Lab Renovation, Thrive Center Renovation, and Media Lab Renovation. Relocation of CEC Testing Center, CNA Home Health Care Lab, CEC offices, CEWD, Outreach, Temporary Thrive Center, Undocu-Scholars Program, Asian American Resource Program, and Umoja Program. This project is in the planning phase.	\$347,000
TV Phase 5B 300 Removal & Lot 11	Removal of VL300 portable and restoration of Parking Lot 11 with installation of three electrical vehicle charging stations. This project is in the planning phase.	\$180,000
TV Phase 5C Demolition of B4-B8	Demolition of B4-B8 portables and site improvements after programs are relocated into the new Health Sciences Building. This project is in the planning phase.	\$190,000
Bldg S – Safety Key Room	Reconfiguration of mail room for expansion of key inventory and access control system space needs for Campus Safety and Maintenance & Operations. The project is in the schematic design phase.	\$120,000



CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Signage/Wayfinding (Exterior)	The plans have recently been approved by DSA. A schedule for bid and construction is under review.	\$345,025



CURRENT CAPITAL PROJECTS PLANNING ACTIVITIES

PROJECT	STATUS	ESTIMATED BUDGET
Northgate Proposal for Student Housing (4th & Minter Streets) Feasibility Study	The report has been completed and the College is working with Northgate and the Foundation on next steps to consider.	\$54,200 (Study Only)
Centennial Education Center (CEC) Capital Improvement Contribution Adjacent Site Lease Premises	A meeting was held on September 14, 2021 with the City of Santa Ana where lease conditions were discussed and ideas for improvements to the adjacent premises. The next meeting is tentatively scheduled for mid-November.	\$1 million
CEC Future Significant Improvements on Site Lease Premises	As the space planning review continues, student focus groups are scheduled to begin the week of November 1, 2021 and will include diverse representation across the courses/programs provided at CEC.	\$209,690 (Study Only)
Bristol & 17th Street Property, Site Master Planning Study	A campus kick-off meeting was held on October 12, 2021 with the planning consultants. Planning activities are underway.	\$288,000 (Study Only)



CURRENT CAPITAL PROJECTS ORANGE EDUCATION CENTER SITE REMEDIATION AND REDEVELOPMENT

Project Summary:

- ▶ While undertaking a redevelopment design option to upgrade the building to meet the DSA building code standards, underground soil vapor contamination was discovered. Historical data revealed the existing building resided on a site that was previously used for industrial business use.
- ▶ As a result of newer environmental regulations and in order to meet Orange County Health Department requirements for commercial clean-up standards, it was determined the building would need to be demolished in order to clean up the soil vapors on the property. The building was demolished March 2020.
- ▶ Remediation efforts are underway.
- ▶ The District and College are exploring options of potential development of the 'non-impacted' area of the site that occur within a target budget of available funds.

Current Status:

- ▶ A remediation action plan was recently approved by the Orange County Health Care Agency in July 2020 and included a proposed remediation system with a combination of horizontal and vertical vapor extraction well systems to address the subsurface soil vapors.
- ▶ A remediation contractor has been selected and installation activities commenced August 2021. Anticipated completion April 2022.
- ▶ Exploring various development options which may include modular construction and/or other partnerships.



Budget: under review

\$33.53 million allocated

- \$1.34 million Measure E
- \$3.66 million SAC Redevelopment Funds
- \$4 million SCC Redevelopment Funds
- \$7 million Stabilization Funds
- \$14.43 million one-time Mandated Cost funds (State Budget Act)
- \$3.1 million from Settlement

CURRENT CAPITAL PROJECTS CAMPUS ENTRANCE IMPROVEMENTS

Project Summary:

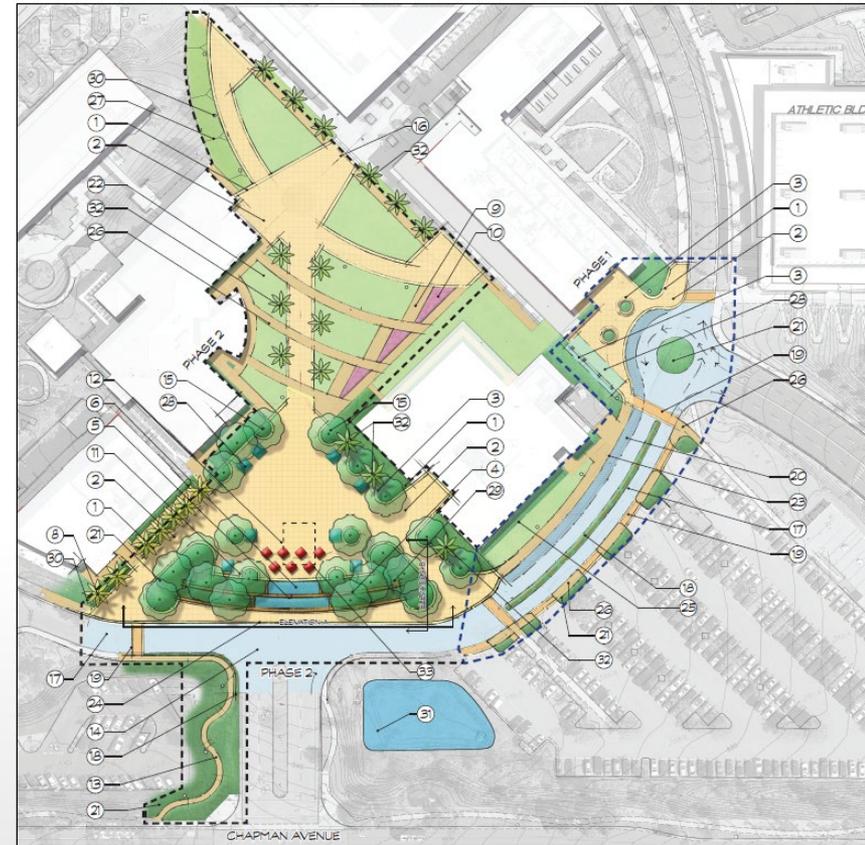
- ▶ This project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ The project consists of two construction phases and two project areas.
- ▶ Phase I includes the construction of a new roundabout and drop off east of the Library, between parking lot 6, and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.
- ▶ Phase 2 will consist of path of travel improvements from the main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and the Library.

Current Status:

- ▶ In construction document phase
- ▶ Phase I DSA submittal anticipated Fall 2021
- ▶ Phase I DSA approval anticipated Summer 2022
- ▶ Phase I Target out to bid Summer/Fall 2022
- ▶ Phase I Target construction Fall/Winter 2022
- ▶ Work Group meeting occurred May 19, 2021
- ▶ Phase 2 in construction document phase. **Delayed due to additional survey required.**

Budget:

- ▶ \$11,152,000 (under review)





CURRENT CAPITAL PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Signage & Wayfinding	The plans have recently been approved by DSA. A schedule for bid and construction is under review.	\$373,378
Erosion Control	The project will add new landscape and irrigation at existing campus safety building to protect from storm water runoff and further site erosion due to undeveloped property. It will also add an enclosure for all new electrical equipment and provide new drainage. The project will go out to bid after the rainy season ends.	\$141,600
Building S Access Control Upgrades	Construction commenced June 28, 2021. There is a long lead item anticipated for equipment fabrication and delivery.	\$82,000

2021-2022 SCHEDULED MAINTENANCE (SM22) PROJECTS

State Allocation

- ▶ Allocation for Scheduled Maintenance from the State is \$11,386,817
- ▶ SAC \$7,284,610
- ▶ SCC \$3,602,207
- ▶ DO \$500,000



2019-2020 SCHEDULED MAINTENANCE (SM20) PROJECTS

Santa Ana College

State Allocation 2020 \$229,136

- ▶ Water Conservation Irrigation Controller Upgrade Phase 2



SCHEDULED MAINTENANCE PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
Water Conservation Irrigation Controller Upgrade Phase 2 (SM 19-20)	A ratification of award of bid was approved by the Board of Trustees on August 9, 2021. Construction is underway.	\$150,000



2018-2019 SCHEDULED MAINTENANCE PROJECTS (SM19)

Santa Ana College

State Allocation 2019 \$431,479

- ▶ BR Library Restroom Upgrade

Santiago Canyon College

State Allocation 2019 \$184,920

- ▶ Barrier Removal Projects

SCHEDULED MAINTENANCE PROJECTS

PROJECT	STATUS	ESTIMATED BUDGET
BR Library Restroom Upgrade (SM 18-19)	The project is behind schedule due to contractor delays. The project is substantially complete as of September 2021 and the restrooms are now open. The contractor is currently working on the punch list.	<p>\$487,860</p> <p>* \$56,381 funded from Capital Outlay due to budget short fall.</p>



Santiago Canyon College

State Allocation 2018	\$1,371,504
Fund 13	\$628,000
	<hr/>
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects



**Santiago
Canyon
College**

2017-2018

SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
2017-2018 (SM18) Scheduled Maintenance Projects		\$1,371,504
Barrier Removal Phase 4A Lot 2 and Lot 7 Crosswalk Repairs	The work for another crosswalk in Lot 2 and a crosswalk in Lot 7 is in the schematic design phase.	\$367,740
Barrier Removal Phase 4A Bldg D Multi-User Restroom Renovation	This project consists of the interior demolition and renovation of two multi-user restrooms on the first and second floors of Building D and was submitted to DSA in October 2021.	\$913,100
Barrier Removal Phase 4A Bldg D Single-User Restroom Renovation	This project consists of the interior demolition and renovation of two single-user restrooms on the first floor of Building D and was submitted to DSA in October 2021.	\$300,500
Barrier Removal Phase 4A Bldg D Elevator	The bid was ratified by the Board of Trustees on June 21, 2021. The elevator shutdown is anticipated to begin after the Fall 2021 semester is over to avoid major disruption to class activities and business operations in Building D.	\$200,000



SCHEDULED MAINTENANCE PROJECTS (SM18)

PROJECT	STATUS	ESTIMATED BUDGET
Barrier Removal Phase 4C Loading Zone Repairs (main entry/fountain location)	This project is currently in the bidding phase and is a temporary improvement at the loading zone at the fountain location of the main entry.	\$56,000



**Santiago
Canyon
College**

2017-2018 COMPLETED SM18 PROJECTS

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 4A East Chapman Entrance Improvements	The project has been completed.	\$269,480 (*Funded by both SM17 & SM18)
Barrier Removal Phase 4A Concession Walkway Repairs Phase 2	The project has been completed.	\$97,516
Barrier Removal Phase 4A Lot 2 North Crosswalk Improvements	The project has been completed.	\$66,225
Barrier Removal Phase 4B Broadmoor Trail Repairs	The project has been completed.	TBD In close-out
Barrier Removal Phase 4C Lower Toilets in Building E	The project has been completed.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	The project has been completed.	\$10,548
Barrier Removal Phase 4C Stair Treads	The project has been completed.	\$16,500
Barrier Removal Phase 4C Parking Ticket Kiosks	The project has been completed.	\$152,987
Barrier Removal Phase 4C Curb Ramp Removal (adjacent Building E)	The project has been completed.	\$29,000



2016-2017 SCHEDULED MAINTENANCE PROJECTS (SM17)

Santa Ana College

State Allocation 2017 \$440,000

- ▶ Window Replacement (H) - Completed

Santiago Canyon College

State Allocation 2017 \$2,817,909

- ▶ Fan Coil Units (D) - Completed
- ▶ Barrier Removal Phase I- Exterior (Path of Travel and Parking) - Completed
- ▶ Barrier Removal Phase 2 A
- ▶ Barrier Removal Phase 2 B
- ▶ Barrier Removal Phase 3

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase I – exterior (Path of Travel and Parking)	The project has been completed.	\$919,398 * \$263,398 funded from Capital Outlay (Fund 13) due to budget short fall.
BR Exterior Path of Travel (Phase 2A)	The project has been completed.	\$224,285
Barrier Removal Phase 2A Drinking Fountains	The project has been completed.	\$84,573
Barrier Removal Phase 2A Cable Railing at U Portables	The project has been completed.	\$24,099
Barrier Removal Phase 2A Tree Grate Repairs	The project has been completed.	\$16,300
Barrier Removal Phase 2A Truncated Domes Repair	The project has been completed.	\$22,798

PROJECT	STATUS	EXPENDED AMOUNT
Barrier Removal Phase 2A Floor Mat Replacement	The project has been completed.	\$51,800
Barrier Removal Phase 2A Softball Bleacher Repairs	The project has been completed.	\$17,028
Barrier Removal Phase 2B - Barrier Removal PTD Replacement	The project has been completed.	\$612,853
Barrier Removal Phase 2B - Interior Restroom Specialties	The project has been completed.	\$14,741
Barrier Removal Phase 2B - BR Interior Floor Repairs	The project has been completed.	\$23,344
Barrier Removal Phase 3 Emergency Blue Phone & ADA POT	The project has been completed.	\$364,681

NEW BARRIER REMOVAL PROJECTS IN PLANNING

PROJECT	STATUS	ESTIMATED BUDGET
Buildings A and B Elevator Modernizations	This is a new project related to the Blaser Settlement deficiency items. The project is in the early stages of planning and scope development. If new elevator cabs are required, the scope of work could be significant and challenging to replace. This project will be split into two different projects (one for each building).	TBD-in planning phase
Barrier Removal Perch Café Repairs	Removal and replacement of a non-compliant countertop that provides fountain drinks, refrigerated drinks, condiments, and utensils.	\$56,000
Barrier Removal Soccer POT & Seating Repairs	Removal and replacement of existing asphalt paving to provide a compliant accessible route to the soccer fields, accessible seating at both fields, and possibly adding a new ramp with handrails leading up to the fields.	\$150,000



- ▶ Blaser Settlement deficiency items completed to date: 371 out of 418 exterior (89%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 86% complete. Multiple projects are currently in various phases of planning, design and construction.



CURRENT PROJECTS DISTRICT OFFICE

PROJECT	STATUS	ESTIMATED BUDGET
<p>ADA Parking Lot Improvements at District Office (parking lots and path of travel to building entrances)</p>	<p>The scope of work includes a new ramp at the front entrance, new accessible parking spaces, the addition of a path of travel from the Santa Clara Street sidewalk, and improvements to handrails and stairs. Phase I work will include new accessible parking stalls along the freeway wall and across from the east entrance. New striping will be applied at the new accessible stalls and for the path of travel walkways. At the east entrance, the existing stairs (including handrails), ramp (including handrails) and landings will be demolished and reconstructed. A footing will be constructed adjacent to the reconstructed ramp for installation of the emergency blue phone. The phone is owner furnished and contractor installed. Substantial completion was achieved at the end of August 2021.</p>	<p>\$430,763 (under review)</p>



CURRENT PROJECTS DISTRICT-WIDE

PROJECT	STATUS	ESTIMATED BUDGET
District-Wide Emergency Blue Phone & ADA Path of Travel	All sites have been completed: SCC, SAC, DMC, CEC and OCSTRA. In fiscal close-out. DO will be included in the ADA Parking Lot Improvements Phase I which is currently in construction.	\$1.9 million



CURRENT TEST PILOTS ACCESS CONTROL & KEY PROJECTS DISTRICT-WIDE

- District Office, SAC Science Center and SAC Johnson Student Center test pilots completed and implementation underway.

PROJECT	STATUS	ESTIMATED BUDGET
SAC Bldgs D & F	The project is in the schematic design phase. A partial budget is allocated to begin the planning and design phase only at \$137,628.	\$1,626,855
SAC CEC (mechanical re-key only)	The project key schedule is complete and under review. Partial budget is allocated to begin the planning and design phase only at \$62,000. The project is now in the bid phase.	\$96,000
SCC Bldgs D & H	The project is in the design development phase. A partial budget is allocated to begin the planning and design phase only at \$237,435.	\$3,225,787
DMC	The project is on hold .	\$1,000,000



COLLEGE FACILITY MASTER PLAN UPDATES

- ▶ The District is currently engaging in planning activities to update both College Facility Master Plans.
- ▶ The SAC and SCC Facilities Committees are the Work Groups to assist the District in facilitating the update to the Facility Master Plans.
- ▶ The Work Groups have established a framework of evaluation, identified facility and program needs, developed evaluation criteria and rubrics for scoring, and applied evaluation criteria to identified needs.
- ▶ The Work Groups are currently exploring solutions/options to address facility and program needs.
- ▶ Master planning activities are anticipated to last through the end of the calendar year.
- ▶ A final update to both College Facility Master Plans is expected in the new year 2022.



COLLEGE FACILITY MASTER PLAN UPDATES

Current Activities:

- ▶ SCC Campus Work Group Meeting and Campus Forum held October 4, 2021
- ▶ SAC Campus Work Group Meeting and Campus Forum held October 19, 2021
- ▶ SCC Campus Work Group Meeting is scheduled for November 1, 2021
- ▶ SAC Campus Work Group Meeting is scheduled for November 16, 2021
- ▶ Several constituent meetings underway
- ▶ On-going review and discussions regarding development of evaluation criteria and projects
- ▶ On-going discussions of prioritization
- ▶ Visit the [District's Employee Intranet](#) for further information

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary

09/30/21 on 10/01/21

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2021-2022		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3035/3056	Johnson Student Center	59,548,222	57,166,064	280,486	1,476,485	58,923,035	625,187	99%
	Agency Cost		479,275	144,062	3,443	626,780		
	Professional Services		6,460,048	80,899	536,683	7,077,629		
	Construction Services		48,168,884	-	665,756	48,834,640		
	Furniture and Equipment		2,057,857	55,525	270,604	2,383,986		
3049	Science Center & Building J Demolition	70,130,861	58,630,167	26,097	3,888,993	62,545,257	7,585,604	89%
	Agency Cost		441,131	-	1,696	442,827		
	Professional Services		9,770,089	10,998	489,432	10,270,520		
	Construction Services		46,529,708	-	2,565,399	49,095,107		
	Furniture and Equipment		1,889,239	15,099	832,465	2,736,803		
TOTAL ACTIVE PROJECTS		129,679,083	115,796,231	306,583	5,365,479	121,468,293	8,210,790	94%
CLOSED PROJECTS								
3032	Dunlap Hall Renovation	12,620,659	12,620,659	-	-	12,620,659	0	100%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	-	-	1,139,116		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	57,266,535	57,266,535	-	-	57,266,535	0	100%
	Agency Cost		416,740	-	-	416,740		
	Professional Services		9,593,001	-	-	9,593,001		
	Construction Services		47,216,357	-	-	47,216,357		
	Furniture and Equipment		40,437	-	-	40,437		
3043	17th & Bristol Street Parking Lot	198,141	198,141	-	-	198,141	0	100%
	Agency Cost		16,151	-	-	16,151		
	Professional Services		128,994	-	-	128,994		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
TOTAL CLOSED PROJECTS		70,085,335	70,085,334	-	-	70,085,334	0	100%
GRAND TOTAL ALL PROJECTS		199,764,418	185,881,565	306,583	5,365,479	191,553,627	8,210,791	96%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds		198,000,000					
	ACTUAL Bond Proceeds Recon Adjust.		(1,614,579)					
	Interest Earned		2,993,115					
	Interest/Expense (FY20/21)		385,881					
	Totals		199,764,418					



SAC FACILITIES MEETING
 MINUTES –MAY 18, 2021
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch	Sarah Salas	Mike Turrentine
Jim Kennedy	Christine Leon	Tommy Strong	Roy Shahbazian		
Vaniethia Hubbard	Robert Ward	Monica Zarske		District Liaison	
Jeffrey Lamb	Veronica Oforlea	John Zarske		Carri Matsumoto	Darryl Taylor
Jennie Adams					
			Bold = present		
Guests				Campus Safety & Security	
Craig Takahashi	William Nguyen	Sunia Malhota, Steinberg Hart		Lt. Scott Baker	
Dawn McKenna	Ellen Alanis	Rob B., Steinberg Hart		ASG Representative	
Rudy Delgadillo	Mike Delaby	Kim Mathews			
				Lilly Angel	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:30pm Adjourned at 3:08 pm.	
2. PUBLIC COMMENTS					
3. MINUTES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
	Approval of April 20, 2021			Motion moved to approve the April 20, 2021 minutes by John Zarske, 2 nd by Tommy Strong. Abstention by Monica Zarske.	
4. PROJECT UPDATES		DISCUSSION/COMMENTS		ACTIONS/ FOLLOW UPS	
	Project Update Report – Carri Matsumoto/Rudy Delgadillo Carri Matsumoto reported that the Science Center building is still going				

through window remediation repairs. Due to the window delay, it is not anticipated to complete until July/August. Target occupancy is Summer/Fall 2021. This is still a work in progress. There are still some issues to resolve with the contractor. Once there is a competition date, a move-in phase schedule will be created. Carri mentioned that it is best to plan for a Spring 2022 opening for classes.

Rudy Delgadillo added that the workers are currently working on the South side and then the West side of the building to complete the sealant replacement. Then the window testing will be scheduled. There are some materials that still need to be delivered from the manufacturer. The interior is fully commissioned and there are some slight punch list and dry wall that need to be completed. All the systems are operational and signed off and working according to design.

Carri reported that there is a bit of a delay on the Health Science project. During recent grading activities, the contractor discovered a killdeer bird's nest in the gravel on site. A biologist has been called out to assess the nest. The bird is a protected bird on the American Migratory Bird Treaty Act of 1918, although not endangered. The District is required to protect the nest until eggs have hatched and fledged. This delay has been reported to the State. There is not a set time of how much of a delay this will cause.

Carri stated that she has been working on the five-year construction plan update to be submitted to the State Chancellor's Office in June. Every year we identify for the State major capital projects that we anticipate for the next five years. Santa Ana College has three projects that are rolled over from year-to-year that were reviewed this year. The State Chancellor's Office changed the criteria for funding eligibility this year. They also changed the whole fusion inventory and capital construction plan and guidelines. These three projects will be resubmitted with minor modifications. (The list of projects can be found on page 21 of the Project Update Report).

RSCCD Facilities Master Plan (FMP) Updates

Suniya Malhota shared the SAC Facilities Project List ([here](#)). The projects listed are a combination of previous master plan projects that have not been completed, Resource Allocation Requests (RAR), Facility Modification Requests (FMR) and projects that have been mentioned in conversations. The project list is made up of categories; department/program, description, request type, funded, account and amount funded.

	She added that for the Master Plan they will be looking more towards the major projects. The projects will be prioritized. There will be further campus engagement to complete the project list. Carri reported that information will be sent back to this committee regarding items that need clarification. She would like to have the information back before the next Facilities Committee meeting in the Fall.	
5. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Student Report	None	
Facilities Report	None	
6. ACCREDITATION		ACTIONS/ FOLLOW UPS
	The accreditation report is in the final editing stages.	
7. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
8. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<ul style="list-style-type: none"> Block Schedule Presentation – Facilities Implication 	
10. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: September 21, 2021	

SUBMITTED BY Maria Cardona



SAC FACILITIES MEETING
 MINUTES – SEPT. 21, 2021
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore	Marty Rudd, Co-Chair	Nicole Patch	Sarah Salas	Mike Turrentine
Jim Kennedy	Veronica Oforlea	Tommy Strong	Jim Isbell		
Vaniethia Hubbard	Robert Ward	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Jennie Adams	John Zarske	Suanne Oh	Carri Matsumoto	Darryl Taylor
			Bold = present		
Guests				Campus Safety & Security	
Marilyn Flores	Joe Melendez	Sunia Malhota, Steinberg Hart		Sgt. Frank Prado	
Dawn McKenna	Ellen Alanis	Tyler Edwards		ASG Representative	
Doug Manning	Steve Renew, FPPS	Chi Kwan Fong			
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:36pm Adjourned at 3:13pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of May 18, 2021			Motion moved to approve the May 18, 2021 minutes by Monica Zarske, 2 nd by Tommy Strong.	
4. FACILITIES COMMITTEE ITEMS					
	DISCUSSION/COMMENTS				
	Facilities Committee Goals The Committee Goals were shared with the Committee.			Committee to submit any edits, recommendations or suggestions to	

	<p>Facilities Committee Membership The Facilities Committee Membership roster was shared with the Committee.</p> <p>Combining Safety and Security Subcommittee with Facilities Committee Dr. Hoffman reported that Santiago Community College (SCC) combined their Safety and Security Subcommittee with their Facilities Committee. He asked if this Committee had any objections.</p>	<p>Maria Cardona no later than October 5, 2021.</p> <p>Jim Isbell to confirm the terms of each assigned committee member.</p> <p>The Committee had no objections to combine the Safety and Security Subcommittee with the Facilities Committee.</p>
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Capital Improvement Report Carri Matsumoto reported that the Science Center project is completed. Only minor items are being worked on. Moving into the building will take place during the Fall semester and should be all moved in by the Spring semester for students. Tyler Edwards reported on the Health Science project. He reported that the concrete has been poured. Underground utilities are currently being installed and completed in October. After the utilities and additional pouring of concrete have been completed, the structural steel will be installed around December. Carri Matsumoto shared the SAC's Project Update Report. She added that page 18 of the Project Update Report lists the timeline of activities of the Facility Master Plan Updates.</p>	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report None</p> <p>Facilities Report Robert Ward reported that the following projects have been completed:</p> <ul style="list-style-type: none"> • Exterior landscape recovery • Continued field services • CEC landscape and irrigation recovery • Custodial coverage • Painting of buildings S, A and selected D building spaces <p>He listed Fall upcoming projects below:</p> <ul style="list-style-type: none"> • Practice Football field repair • Central Mall rejuvenation/re-plant • Custodial Training <ul style="list-style-type: none"> ○ Child care areas 	<p>Dr. Hubbard will assist in getting a student representative assigned to this committee.</p>

	<ul style="list-style-type: none"> o Food service and Prep areas <p>He also added that they are working on all incoming work orders on a daily basis.</p>	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	None	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Facilities Master Plan (FMP)</p> <p>Carri Matsumoto thanked the committee for producing FMRs, RARs and other documents that helped develop data for the FMP. Projects and/or issues were identified and placed in a table format.</p> <p>Suniya Malhota shared a couple of reports. The first report topics were:</p> <ul style="list-style-type: none"> o Project Status & Look Ahead o Review Proposed Project List (from May 2021 plus additional Stakeholder Feedback) o Review Draft Evaluation Criteria for Project Prioritization o FMP Goals Discussion using Previous FMP Goals as reference <p>The data that was gathered was reviewed by additional stakeholders. At the last Facilities Committee meeting in September, the Facilities Committee/Work Group reviewed and finalized the draft list of projects. The list then went to both College Council, President's Cabinet and ASG. The proposed evaluation criteria will then be reviewed by the Facilities Committee/Work Group and College Council. The evaluation criteria will then be finalized for all major projects by September 30, 2021. The next steps are to prioritize the projects and have the prioritized list reviewed and approved by November 22, 2021. The last page of this report lists FMP goals.</p> <p>The second report reflected a table listing the Major Projects. The table identified the source of the project, department/program, description, location and notes/emails pertaining to the project. The committee went through most of the projects listed and addressed the needs.</p>	<p>The next committee meeting will include an open forum for the college as well as a Work Group discussion session.</p>
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	

10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<ul style="list-style-type: none">• Block Schedule Presentation – Facilities Implication	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: October 19, 2021	

SUBMITTED BY Maria Cardona

Santiago Canyon College Facilities & SAFETY Committee

Minutes

April 19, 2021

Attendees: Beth Hoffman, Scott Sakamoto, Arleen Satele, Ambar Nakagami, Jim Granitto, Rick Adams, Denise Bailey, Karen Bustamante, Pilar Vasquez, Veselka Danova, ,Will Lennertz
Absent: Destiny Langseth, Zulema Mendez
Guest: Frank Prado, Darryl Taylor, Chuck Wales, Carri Matsumoto, Suniya Malhotra, Ellen Alanis, Rob Steinberg Hart

[Facilities and Safety website](#)

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from March 15th, 2021 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS		
3. District Presentations	District Facilities Update <ul style="list-style-type: none"> • Requested extra time at the May meeting to discuss an update to the Facilities Master Plan. • Scott will request Facilities resource requests from Planning and Institutional Effectiveness for the May meeting. 	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	<ul style="list-style-type: none"> • Broadmoor Trail entrance is complete. 	Manny Pacheco
5. College Facilities Update	The Campus facilities have been actively retrofitted as necessary to accommodate our returning staff and students. <ul style="list-style-type: none"> • The HVAC systems have all been programmed to maximize outside air and eliminate recirculation where supported. • Merv 13 filters are being supplied on units that support them • Electronic air cleaners are being installed on units that will not support Merv 13 filters • Runtimes have been extended for “flushing” of spaces as recommended. • Layouts have been modified to maximize social distancing in classrooms and public areas • Additional custodial staff will be used during the daytime for cleaning and disinfecting. 	Chuck Wales

	<ul style="list-style-type: none"> • All used areas are disinfected nightly with electrostatically charged disinfectant. • Athletics have resumed classes in the gym and sports fields • Covid-19 testing is being performed at the Gym on Tuesday and Thursday by appointment and other times for athletic testing. • Additional sneeze guards and barriers are being coordinated to prepare for increased occupancies. • Signage and sanitation stations have been installed throughout the Campus. • Exterior showers will be installed on the pool deck and pool use has resumed. 	
6. Hawk's Nest Food Pantry	<ul style="list-style-type: none"> • HNFP is waiting on approval for U-81 as a multi-service location. 	Beth Hoffman
7. Campus based smoke and tobacco cessation	<ul style="list-style-type: none"> • This campus (SCC) has strong shared governance Academic Senate and ASG Resolutions for Smoke VAPE and Tobacco Policy Revision approved and archived. Associated Student Government recently revised and strengthened their Resolution last month. (see F&S site). Unfortunately, RSCCD's Board <u>will not act</u> on Resolutions from one campus alone. • SAC-AS President, Roy Shahbazian will admittedly not entertain any policy discussion in his current SAC Academic Senate. Unfortunate as a report there would have included compelling 2019 district-wide survey data, Student staff and faculty sample size over 4000. (see F&S site) • Truth Initiative Grant work for comprehensive policy change now at SAC is under contract until December 2021. • Comprehensive Smoke VAPE and Tobacco Free District Policy revision work is stuck. 	Beth Hoffman
8. NEW BUSINESS /OTHER		Scott
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP

1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	District is working on options regarding installing commemorative pieces.	Progress report will be provided.
Next Meetings	Spring 2021 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) February 22, 2021 March 15, 2021 April 19, 2021 May 17, 2021	

**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)

Santiago Canyon College Facilities & SAFETY Committee

Minutes

May 17, 2021

Attendees: Beth Hoffman, Scott Sakamoto, Arleen Satele, Ambar Nakagami, Jim Granitto, Rick Adams, Denise Bailey, Destiny Langseth, Karen Bustamante, Pilar Vasquez, Veselka Danova, Will Lennertz

Absent:

Guest: Darryl Taylor, Chuck Wales, Carri Matsumoto, Ellen Alanis, Suniya Malhotra

[Facilities and Safety website](#)

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from April 19th, 2021 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ANNOUNCEMENTS	<ul style="list-style-type: none"> • Weekly vaccinations at SCC. Walk -in accepted. 	
3. District Presentations	District Facilities Update <ul style="list-style-type: none"> • The District is procuring more bids for OEC remediation. • 5-year construction plan was presented. • Facilities Master Plan presentation. A list was presented and questions and comments were taken (see F&S website for detailed list). 	District Facilities (See Facilities and Safety site for PP)
4. Public Safety	<ul style="list-style-type: none"> • No update 	Manny Pacheco
5. College Facilities Update	<ul style="list-style-type: none"> • Electronic air cleaner installation is complete in the CDC and D buildings • U village installation of electronic air cleaners will begin by months end • All other HVAC systems are using fresh outside air and will use merv 13 filtration starting this summer • New plexiglass shields have been installed throughout the Campus • Additional custodial staff have been assigned to the day shift for ongoing cleaning and disinfection • All used areas are disinfected nightly with electrostatically charged disinfectant • In addition to covid-19 testing, the 360 Clinic is offering Covid-19 vaccinations on Wednesdays 	Chuck Wales

	<ul style="list-style-type: none"> Exterior showers for the pool area will begin by the end of the month Scopes of work are being developed for previously reported safety concerns in the softball field 	
6. Hawk's Nest Food Pantry	<ul style="list-style-type: none"> Summer 2021 hours will be on Thursdays. 	Beth Hoffman
7. Campus based smoke and tobacco cessation	<ul style="list-style-type: none"> The SCC community has approved a smoke/vape/tobacco-free campus. 	Beth Hoffman
8. Facilities and Safety committee annual evaluation	<ul style="list-style-type: none"> Completed 	
9. NEW BUSINESS /OTHER		Scott
OLD BUSINESS & PROJECT STATUS REPORTS		
		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	District is working on options regarding installing commemorative pieces.	Progress report will be provided.

Next Meetings	Spring 2021 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) February 22, 2021 March 15, 2021 April 19, 2021 May 17, 2021	
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**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)

Santiago Canyon College Facilities & SAFETY Committee

Minutes

September 20, 2021

Attendees: Scott Sakamoto, Arleen Satele, Ambar Nakagami, Jim Granitto, Denise Bailey, Veselka Danova, Kate Kosuth-Wood, Jeff Wada, Alex Letourneau, Zulema Mendez, Alicia Ayers

Absent: Will Lennertz, Pilar Vasquez

Guest: Mike Jensen, Darryl Taylor, Chuck Wales, Carri Matsumoto, Suniya Malhotra, Ellen Alanis, Steve Renew, Chi Kwan Fong, Joe Melendez, Jovannys Mejia

[Facilities and Safety website](#)

Zoom Link: <https://cccconfer.zoom.us/j/7808080493>

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from May 17th, 2021 meeting	Approved	Scott Sakamoto
2. INTRODUCTIONS/ ANNOUNCEMENTS		
3. District Presentations	District Facilities Update <ul style="list-style-type: none"> • RSCCD is expecting a large maintenance allocation from the state. • Deferred time to FMP update. • See Facilities and Safety site for district update. 	District Facilities (See Facilities and Safety site for PP)
4. FMP update	<ul style="list-style-type: none"> • District is working on 5-year capital construction plan (annually). FMP update timeline <ul style="list-style-type: none"> • District started gathering information in Spring 2021. • Targeted end date is December 2021. • District would like to finalize FMP update over Winter break. FMP update <ul style="list-style-type: none"> • Stage 1: Gather and revise project lists. List was created considering old FMP (2011-2020), shareholder input from Spring 2021 through Fall 2021, resource requests, etc. (list on F&S site). • Stage 2: Prioritize projects. • Stage 3: Goals of FMP. 	

	<p>All projects, minor or major were presented in the meeting. The FMP is more for major projects (over \$600,000).</p> <p>Valuation criteria document was shared (on F&S site)</p> <ul style="list-style-type: none"> • Evaluation categories were presented and input was requested. • Check mark system for categories with attached supporting documents. • Current facilities condition considered in evaluation process (old facility, new facility, aging facility, etc.). • Committee should review the evaluation criteria on the F&S site by the end of September and email FMP or Carri with questions/comments. 	
5. F&S mission, membership, and responsibilities review	Reviewed and no alterations suggested	
6. Public Safety	Great American Shakeout 10/21	Mike Jenson
7. College Facilities Update	Return to Campus PP will be on the F&S site.	Chuck Wales
8. Hawk's Nest Food Pantry	<ul style="list-style-type: none"> • Currently working on hours of operation. • In-person service available for food pick-up. • Working on having a day per week or every two weeks for in-person service with out an appointment. • U-00 being turned into a basic needs center. • Community garden project still in progress. 	
9. NEW BUSINESS /OTHER	<p>Discuss October 4th meeting</p> <ul style="list-style-type: none"> • Normal business will run from 3 pm until about 3:30. • Publicopen forumfrom about 3:30 pm for30 minutes or so. • During the last 1-1.5 hours, the committee will work on evaluating project lists. 	
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	<p>Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.</p>	Ongoing

2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.
3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
4. Protocol for installing commemorative pieces, such as the proposed busts, on campus.	District is working on options regarding installing commemorative pieces.	Progress report will be provided.
Next Meetings	Fall 2021 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) ADJUSTED FOR FMP WORK September 20, 2021 October 4, 2021 (3-5:30 pm) November 1, 2021 December 6, 2021	

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