

Physical Resources Committee

Wednesday, March 1, 2023 – 1:30 p.m.

Zoom Meeting: <https://us06web.zoom.us/j/81101797676>

Agenda

1. Call to Order – Matsumoto
2. Introductions – Matsumoto
3. Approval of Meeting Minutes – November 2, 2022 (Action) – Matsumoto
- 4.
5. Projects Update – Matsumoto
 - Capital
 - Scheduled Maintenance
 - District-Wide Student Feasibility Study
 - Facilities Master Plan Addendum
6. Sustainability Committee Update – Matsumoto
 - Sustainable RSCCD (SRC) Website:
<https://www.rsccd.edu/Departments/BusinessServices/sustainable-rsccd-committee/Pages/default.aspx>
7. Update on Campus Facilities Meetings – Hoffman/Satele
 - SAC – Facilities and Safety Committee Update
 - October 18, 2022 and November 15, 2022
 - SCC – Facilities and Safety Committee Update
 - November 21, 2022
8. Meeting Schedule: May 3, 2023
9. Other
10. Adjournment

The Rancho Santiago Community College District aspires to provide equitable, exemplary educational programs and services in safe, inclusive, and supportive learning environments that empower our diverse students and communities to achieve their personal, professional, and academic goals.

Physical Resources Committee

Meeting of November 2, 2022

1:30 p.m.

Zoom Meeting

PRC Members Present: Iris Ingram, Carri Matsumoto, Arleen Satele, Joe Melendez, Dane Clacken, Shannon Kaveney, Monica Zarske, Binh Dau, Alex Taber, Michael Turrentine, Jason Husky, Raven Cantoran, Bart Hoffman (arrived at 2:08 p.m.)

PRC Members Absent: Ambar Nakagami, Christine Gascon

Guests Present: Hugo Curiel, Kelvin Leeds, Tae Kim

Minutes

Call to Order: Ms. Ingram called the meeting to order at 1:32 p.m.

Agenda item: Introductions

Discussion: Attendees introduced themselves.

Agenda item: Meeting Minutes – September 7, 2022

Discussion: Ms. Ingram called for a motion to approve the PRC Minutes of the September 7, 2022 meeting. Ms. Satele made a motion, seconded by Mr. Clacken and approved by the committee unanimously.

Agenda item: Physical Resources Committee Goals

Discussion: Ms. Ingram shared the Physical Resources Committee Goals.

- Review, assess, and provide information, retain feedback and address any questions on all capital construction projects, the 5-year facilities plan, state capital projects, and local bond projects, including,
- Review of the scheduled maintenance projects if applicable, and changes to the facility master plans at each campus if applicable.

Ms. Ingram suggested to remove the comma after the word projects and put a period and remove the word including and the comma after including to make the first goal a complete sentence.

- Review, assess, and provide information, retain feedback and address any questions on all capital construction projects, the 5-year facilities plan, state capital projects, and local bond projects.

Ms. Ingram called for a motion to approve the Physical Resources Committee Goals. Ms. Matsumoto made a motion to approve the goals with the edits, seconded by Mr. Kaveney and approved by the committee unanimously.

Agenda item: Measure Q, Scheduled Maintenance, and Capital Projects Update – dated November 2, 2022

Discussion: Ms. Matsumoto provided the committee with an overview of the following projects:

Current Capital Projects:

- SAC Russell Hall Replacement (Health Sciences Building): Window testing underway. Target occupancy is Summer 2023, but this is under review. The demolition of Russell Hall will occur after the new Health Sciences Building is completed. The demolition is anticipated to start Fall 2023, but this is under review.
- SAC Barrier Removal Signage/Wayfinding: Construction began October 17, 2022.
- SAC TV Phase 5B 300 Removal & Lot 11: The Notice of Completion was approved by the Board of Trustees on October 11, 2022. This project has been completed and is in the close-out phase and will be removed from future updates.
- SAC TV Phase 5C Demolition of B4-B8: This project will be cancelled due to MCHS expanded use of B portables and will be removed from future updates.
- SAC Bristol & 17th Street Property, Site Master Planning Study: Project is still in the planning phase.
- SCC Orange Education Center Building Certification: The remediation system installation is complete. An RFP for remediation system maintenance services was issued. Working on retaining maintenance services contract.
- SCC Campus Entrance Improvements Phase 1: DSA approved the plans in Fall 2022. In bidding phase. Target out to bid Winter 2022. Target construction March 2023 –March 2024 and will last about a year.
- SCC Campus Entrance Improvements Phase 2: DSA submittal anticipated Summer 2023. Target out to bid Winter 2023, but this is under review depending on DSA submittal and approval.
- SCC Erosion Control: Construction is anticipated to be complete November 2022.
- SCC Building D Restroom Renovations (Multi-User & Single User): The first phase of demolition has been completed. The contractor was issued a default letter and the project is delayed. The District is in discussions with legal counsel and the bonding company.
- SCC M&O M101 Modifications: This project is currently in the procurement phase.
- District-Wide Access Control & Key Projects: These projects are on-going.
 - SAC Bldg D: 100% construction documents have been completed and plans are being prepared to submit to DSA in November 2022.
 - CEC (mechanical re-key only): The test pilot of the key inventory and distribution software continues.
 - DO: Schematic design has been completed. The design team has proceeded with the Design Development phase and will submit for District’s review November 2022.
 - The Work Group met in September 2022 to discuss several operational and

project issues regarding on-going test pilots and review of the AR 3501.
Revisions to the AR 3501 are under review.

Scheduled Maintenance:

- The total allocation for Scheduled Maintenance (SM23) projects from the state is \$18,882,875.
 - All funding will be allocated to Scheduled Maintenance only.
 - SAC \$9,862,875
 - SCC \$7,230,000
 - DO \$1,790,000
- SM22 SAC Buildings G, H, & W HVAC Replacement: The site assessment was completed. The architect and the District are reassessing the scope to meet the target budget.
- SM22 SAC Buildings F, I, & J Roof Replacement: The contract start date was September 12, 2022. Building F is 95% complete, Building I is 80% complete. During a site conditions assessment of Building J the project team discovered damaged ceiling joists. The District's structural engineer provided a remediation repair plan and the contractor will replace the joists before starting roofing work in mid-November 2022. The project is delayed.
- SM22 SAC Buildings L, T, & X HVAC & Roof Replacements: The site assessment was completed. The architect and the District are reassessing the scope to meet the target budget.
- SM20 SAC Campus-wide Drinking Fountains: This project includes removing and replacing existing non-compliant drinking fountains at the college with compliant drinking fountains and bottle fillers. The project is currently in the bidding phase.
- SM19 SAC BR Library Restroom Upgrade: The District has discovered a defect with the sewer installation after completion of the project and has defaulted the contractor. The District is working with the bonding company and legal counsel. The repair work is delayed.
- SM22 SCC Buildings A, B, D, G, H, SC Enclosure Repairs: The project is in construction.
- SM22 SCC Building G Pool Repair: This project is in the design phase.
- SM22 SCC A&B Plaza Entry: Demolition and new concrete is complete. Awaiting handrail delivery for final installation.
- SM22 SCC Buildings A, B, C, D, & U HVAC Replacement: Replacement and upgrades in buildings C, D, U will no longer be utilizing college HEERF funds and is instead funded under 22/23 State Scheduled Maintenance.
- Blaser Settlement deficiency items completed to date: 372 out of 418 exterior (89%) deficiencies have been corrected and 198 completed out of 241 items for interior (82%). Overall, the Blaser Settlement barrier corrective items are 86% complete. Multiple projects are currently in various phases of planning, design and construction.

Student Housing Feasibility Study (SB 169 Grant Funding):

- The agreement for consulting services for a District-wide Student Housing Feasibility Study was approved by the Board of Trustees on October 24, 2022 in anticipation of State Chancellor's Office grant funding allocation.
- Kick-off work in November and a survey will be forthcoming.

Sustainable Master Plan Update:

- Staff is reviewing the 2015 Sustainability Master Plan goals and objectives to prepare for an update to the plan.
- Due to evolving State goals and priorities the District is reviewing the feasibility and impact of alignment with the State's plan.
- This information will assist the Sustainable RSCCD Committee and Work Group.

Agenda item: Sustainability Committee Update

Discussion: Ms. Matsumoto noted the committee has an upcoming meeting in two weeks.

<https://rscdd.edu/Departments/Business-Operations/sustainable-rscdd-committee/Pages/default.aspx>

Agenda item: Campus Facilities Meetings Update

Discussion: Meeting minutes were distributed from the SAC Facilities and Safety Committee meeting from May 17, 2022 and September 20, 2022. Mr. Huskey noted the committee appointed new members, had second reading of the draft Safety and Facilities training calendar, reviewed committee goals and discussed having a facilities use calendar at the September meeting. The committee had a second read of committee goals and students reported the elevator in the Building I was not functioning, parking lot lights not working and drinking fountain issues at the October meeting.

Meeting minutes were distributed from the SCC Facilities and Safety Committee meeting from May 16, 2022 and September 19, 2022. Ms. Satele noted they will be prioritizing physical resource requests at their next upcoming meeting.

Agenda item: Meeting Schedule

Discussion: The next scheduled meeting is by email only on February 1, 2023 and the next scheduled Zoom meetings are on Wednesday, March 1, 2023 and May 3, 2023.

Agenda item: Other

Discussion: Ms. Ingram noted the District has a Civic Center Work Group that is working on updating AR 6700. Ms. Matsumoto noted the Work Group has been working on this since 2018. The goal is to finish the revised AR, application and process in the new year. The fees have never been approved by the Board of Trustees.

Adjournment: Ms. Ingram called for a motion to adjourn the November 2, 2022 PRC meeting. Ms. Satele made a motion, seconded by Mr. Clacken and approved unanimously to adjourn at 2:10 p.m.

Physical Resources Committee Meeting

Project Update



RANCHO SANTIAGO
C E N T E R
Rancho Santiago Community College District

Science Center & Building J Demolition



Project Summary:

- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

Current Status:

- ▶ Addressing warranty work on exterior plaster and green house.
- ▶ Completed fume hood investigation and issued Facility Advisory to staff.

Budget:

- ▶ \$61.88 million
- ▶ Note: In close-out phase and final expenditures pending



Current Capital Projects

Russell Hall Replacement (Health Sciences Building)



Project Summary:

- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Assistant, Emergency Medical Technician, Pharmacy Technology, and 20 general classrooms and computer labs. New building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building

Current Status:

- ▶ The entire building is almost completed with window/glazing installation. [Window testing is complete.](#)
- ▶ Interior construction work continues.
- ▶ [Construction anticipated to be complete end of August 2023.](#)
- ▶ [Russell Hall demolition to begin January 2024.](#)
- ▶ [Move relocation will be phased from December 2023 - January 2024.](#)

Budget:

- ▶ \$58.8 million (budget under review)
- ▶ \$20,475,000 state funded (2020 estimated contribution)



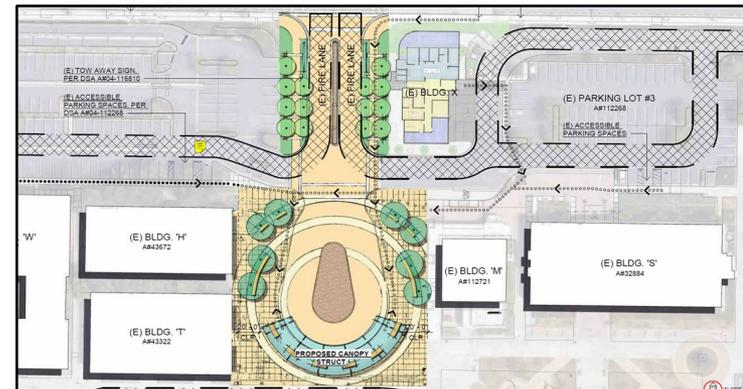
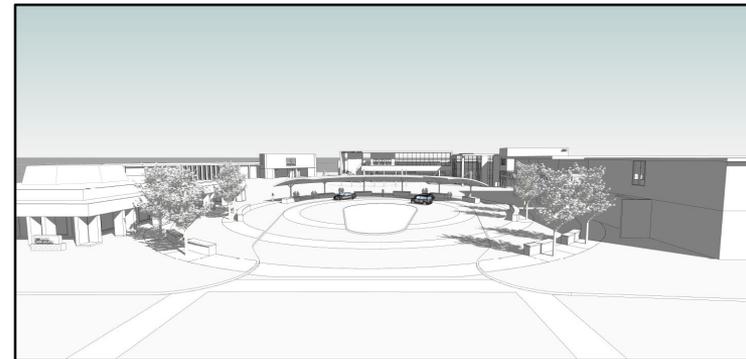
Current Capital Projects

Campus Entrance Improvements



Project Summary:

- ▶ Campus Entrance Improvement project Phase 1 is scheduled to start upon completion of Russell Hall Demolition project anticipated new year 2024 (late winter). Project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, project will be phased into three (3) phases.
- ▶ Phase 1: front entry renovations, softscape and hardscape improvements, introduction of a new “hairpin” vehicular turn, shade structure and front entry plaza improvements.
- ▶ Phase 2: Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3: Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.



Current Status:

- ▶ 100% construction document phase
- ▶ Coordinating construction phasing/logistics

Budget:

- ▶ \$5.3 million for Phase 1 only



Current Capital Projects



Project	Status	Estimated Budget
Barrier Removal Signage/Wayfinding (Exterior)	30% construction complete.	\$355,863



Current Capital Projects Secondary Projects



Project	Status	Estimated Budget
Johnson Student Center Mailroom Dutch Door	Punch-list work.	\$12,200
Johnson Student Center Mailroom Mail Slots	Construction phase. Mail slot cubbie boxes are in production.	\$89,000
Science Center Greenhouse Gates	Punch-list work.	\$33,100



Current Capital Projects

Secondary Projects

Reconfigurations & Restoration



Project	Status	Estimated Budget
MCHS Phase 1 Exterior Painting and Renovation	Close-out phase. Project is completed. 50% project cost amount received from SAUSD.	\$170,120 (shared costs by College and SAUSD)
Human Services Division & Fire Tech Relocation	Close-out phase. Project is completed.	\$41,000
Temporary Village (TV) Phase 5A Fashion & Others	Construction plans under review by DSA.	\$431,000
Building S - Safety Key Room	Bid Phase.	\$120,000



Current Capital Projects Planning Activities



Project	Status	Estimated Budget
Centennial Education Center Redevelopment	A meeting with President’s Cabinet occurred on February 1, 2023 and a joint city Work Group meeting occurred on February 15, 2023. As a result of Work Group meeting, further refinements are underway to the preferred option. An additional joint city Work Group meeting is scheduled for March 8, 2023 to review revised plans.	\$209,690 (Study Only) \$1 million Improvement Contribution



Current Capital Projects Planning Activities



Project	Status	Estimated Budget
Bristol & 17th Street Property, Site Master Planning Study	Meetings occurred with President’s Cabinet on February 14, 2023 and Facilities & Safety Committee on February 21, 2023. Upcoming activities include the development of a total cost of ownership analysis/business plan for the educational plan scenarios and the FTES goals. It will include the cost estimates for construction and projected recurring operational and maintenance costs. A progress meeting is scheduled on March 7, 2023 with the dean and faculty.	\$288,000 (Study Only)



Current Capital Projects

Orange Education Center

Site Remediation and Redevelopment



Project Summary:

- ▶ While undertaking a redevelopment design option to upgrade building to meet DSA building code standards, underground soil vapor contamination was discovered. Historical data revealed existing building resided on a site that was previously used for industrial business use.
- ▶ As a result of newer environmental regulations and to meet Orange County Health Department requirements for commercial clean-up standards, building was demolished March 2020 in order to clean up soil vapors on the property.
- ▶ The District and College are exploring options of potential development of the 'non-impacted' area of the site that occur within a target budget of available funds.



Current Status:

- ▶ The Air Quality Management District issued the permit to operate and site remediation activities are underway.
- ▶ Exploring various development options.



Budget: Under Review

\$33.53 million allocated

- ▶ \$1.34 million Measure E
- ▶ \$3.66 million SAC Redevelopment Funds
- ▶ \$4 million SCC Redevelopment Funds
- ▶ \$7 million Stabilization Funds
- ▶ \$14.43 million one-time Mandated Cost funds (State Budget Act)
- ▶ \$3.1 million from Settlement



Current Capital Projects

Campus Entrance Improvements

Phase 1



Project Summary:

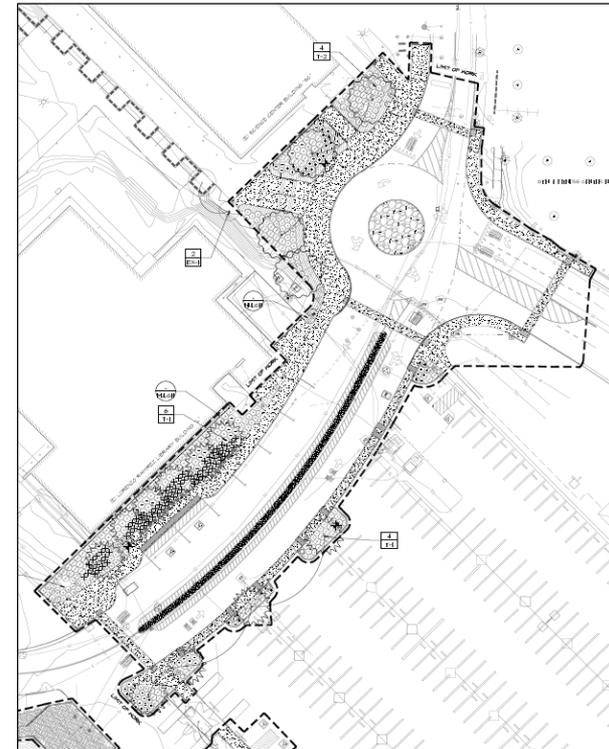
- ▶ Project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 1: construction of a new roundabout and drop off east of the Library, between parking lot 6 and the East Chapman entry, which is in alignment with the Campus Facility Master Plan.

Current Status:

- ▶ DSA approved the plans in Fall 2022
- ▶ The award of bid is anticipated for approval by the Board of Trustees on March 13, 2023.
- ▶ Target construction April 2023 - March 2024

Budget:

- ▶ \$4.1 million (under review)



Current Capital Projects

Campus Entrance Improvements

Phase 2



Project Summary:

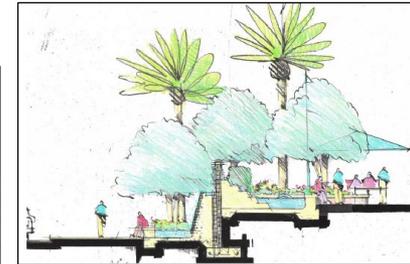
- ▶ Project is a result of the Blaser Settlement to correct path of travel slope deficiencies in and around the quad adjacent several building locations, the front campus entrance and access from the public right of way and nearest bus stop, including areas around the fountain.
- ▶ Phase 2: path of travel improvements from main Chapman entrance west sidewalk up through Strenger Plaza, fountain improvements, and hardscape/landscape work adjacent Buildings D, E and Library.

Current Status:

- ▶ 60% construction document phase
- ▶ DSA submittal anticipated July 2023
- ▶ DSA approval anticipated Fall 2023 (under review)
- ▶ Target out to bid Winter 2023 (under review)
- ▶ Target construction start Spring 2024 (under review)

Budget:

- ▶ \$7.1 million (under review)



Current Capital Projects



Project	Status	Estimated Budget
Barrier Removal Signage & Wayfinding	85% construction complete.	\$373,378
Erosion Control	Notice of Completion was approved by Board of Trustees.	\$178,600
Building D Restroom Renovations (Multi-User & Single User)	Contractor was issued a default letter and the project is delayed. District is in discussions with legal counsel and the bonding company to develop a settlement agreement for a completion contractor to complete the remainder of project.	\$1,327,810



Current Capital Projects

Project	Status	Estimated Budget
Soccer Path of Travel (POT) & Seating Repairs	90% construction document phase.	\$150,000
Barrier Removal Lot 2 (S) and 7 Crosswalk Improvements	95% construction complete.	\$367,740 (under review)
M&O M101 Modifications	This is secondary project related to the new Johnson Student Center. Project is currently in the procurement phase.	\$45,000

2022-2023 Scheduled Maintenance (SM23) Projects

State Allocation

- ▶ Allocation for Scheduled Maintenance and Instructional Equipment from the State is \$18,882,875. All funding will be allocated to Scheduled Maintenance only. The District is reevaluating the project list and budget based on the State's 25% potential reduction in Scheduled Maintenance funding.
- ▶ SAC \$9,862,875 (Under review)
- ▶ SCC \$7,230,000 (Under review)
- ▶ DO \$1,790,000 (Under review)



2021-2022 Scheduled Maintenance (SM22) Projects

State Allocation

- ▶ Allocation for Scheduled Maintenance from the State is \$11,386,817
- ▶ SAC \$7,284,610
- ▶ SCC \$3,602,207
- ▶ DO \$500,000



2021-2022 Scheduled Maintenance (SM22) Projects



Project	Status	Estimated Budget
Buildings G, H, & W HVAC Replacement	60% construction document phase. Scope reassessment for retrofit options for outdated HVAC units.	\$2,435,500
Buildings F, I, & J Roof Replacement	Notice of Completion is anticipated for approval by the Board of Trustees on March 13, 2023.	\$1,948,787
Barrier Removal Campus-wide	Planning Phase. District is working through scope development.	\$200,000
Buildings L, T, & X HVAC & Roof Replacements	60% construction document phase. Scope reassessment to meet the target budget completed.	\$2,700,323



2021-2022 Scheduled Maintenance (SM22) Projects



Project	Status	Estimated Budget
Buildings A, B, D, G, H, SC Enclosure Repairs	80% construction complete.	\$2,802,207
Building G Pool Repair	Design phase. Waiting for Orange County Health Care Agency Approval.	\$200,000
A&B Plaza Entry	Notice of Completion is anticipated for approval by the Board of Trustees on March 13, 2023.	\$132,000 (under review)



2021-2022 Scheduled Maintenance (SM22) Projects



Project	Status	Estimated Budget
CDC Repairs	Planning phase. Working on scope development.	\$100,000
Buildings A & B Air Handler	Award of Bid was approved by the Board of Trustees on February 27, 2023.	\$400,000
Buildings C, D, & U HVAC Replacement	100% construction document completed. Formal bid preparation. Will be funded under 22/23 State Scheduled Maintenance.	\$350,000



2021-2022 Scheduled Maintenance (SM22) Projects

Project	Status	Estimated Budget
Window Gasket Replacement at District Office	Window and building envelope assessment was completed and is pending further scope review and recommendations on how to proceed.	\$500,000

2019-2020 Scheduled Maintenance (SM20) Projects



Santa Ana College

State Allocation 2020 \$229,136

- ▶ Water Conservation Irrigation Controller Upgrade Phase 2
- ▶ Campus-wide Drinking Fountains



2019-2020 Scheduled Maintenance (SM20) Projects



Project	Status	Estimated Budget
Water Conservation Irrigation Controller Upgrade Phase 2	Close-out phase.	\$150,000
Campus-wide Drinking Fountains	Bid Phase. 27 drinking fountains are being replaced.	\$160,000



2018-2019 Scheduled Maintenance (SM19) Projects

Santa Ana College

State Allocation 2019 \$431,479

- ▶ BR Library Restroom Upgrade - Completed

Santiago Canyon College

State Allocation 2019 \$184,920

- ▶ Barrier Removal Projects
- ▶ Campus-wide Handrail Repairs



2018-2019 Completed SM19 Projects



Project	Status	Estimated Budget
BR Library Restroom Upgrade (SM 18-19)	District discovered a defect with sewer installation after project completion and defaulted the contractor. The District is working with bonding company and legal counsel. Repair work is completed and the restrooms reopened on February 13, 2023.	\$445,302 * \$13,823 funded from Capital Outlay due to budget short fall.



2018-2019 Scheduled Maintenance (SM19) Projects



Project	Status	Estimated Budget
Campus-wide Handrail Repairs	90% construction complete.	\$100,000 (under review)



2017-2018 Scheduled Maintenance (SM18) Projects



Santiago Canyon College

State Allocation 2018	\$1,371,504
Fund 13	<u>\$628,000</u>
	\$1,999,504

- ▶ All to be allocated to Barrier Removal projects



2017-2018 Scheduled Maintenance (SM18) Projects



Project	Status	Estimated Budget
Perch Café Repairs	Close-out phase.	\$80,000 (under review)



2017-2018 Completed SM18 Projects



Project	Status	Estimated Budget
Barrier Removal Phase 4A East Chapman Entrance Improvements	Completed.	\$269,480 (*Funded by both SM17 & SM18)
Barrier Removal Phase 4A Concession Walkway Repairs Phase 2	Completed.	\$91,516
Barrier Removal Phase 4A Lot 2 North Crosswalk Improvements	Completed.	\$66,225
Barrier Removal Phase 4A Bldg D Elevator	Completed.	\$200,344



2017-2018 Completed SM18 Projects



Project	Status	Estimated Budget
Barrier Removal Phase 4B Broadmoor Trail Repairs	Completed.	\$656,000 (SM) (*\$141,671 funded from Capital Outlay)
Barrier Removal Phase 4C Lower Toilets in Building E	Completed.	\$10,970
Barrier Removal Phase 4C Science Center Stairwell Wheel Guard	Completed.	\$10,548
Barrier Removal Phase 4C Stair Treads	Completed.	\$16,500



2017-2018 Completed SM18 Projects



Project	Status	Estimated Budget
Barrier Removal Phase 4C Parking Ticket Kiosks	Completed.	\$119,687
Barrier Removal Phase 4C Curb Ramp Removal (adjacent Building E)	Completed.	\$28,061
Barrier Removal Phase 4C Loading Zone Repairs (main entry/fountain location)	Completed.	\$65,000



Blaser Settlement



Blaser Settlement deficiency items completed to date:

- ▶ 372 out of 418 exterior (89%) deficiencies have been corrected and 202 completed out of 241 items for interior (84%).
- ▶ Overall, the Blaser Settlement barrier corrective items are 87% complete.
- ▶ Multiple projects are currently in various phases of planning, design and construction.



Current Test Pilots Access Control & Key Projects District-Wide

Project	Status	Estimated Budget
SAC Building D	Design has been completed and submitted to DSA in January 2023.	\$1,626,855
SAC CEC (mechanical re-key only)	Rekey to Medeco cylinders is completed and in close-out phase. Test pilot of the key inventory and distribution software continues.	\$96,000
SCC Buildings D & H	Architect has completed addressing DSA comments and is resubmitting drawings.	\$3,225,787
DO	100% construction document phase.	TBD

- ▶ The Work Group met in September 2022 to discuss several operational and project issues regarding on-going test pilots and review of the AR 3501. Revisions to the AR 3501 are under review.



District-Wide Planning Student Housing Feasibility Study (SB 169 Grant Funding)

On September 23, 2021, the Governor signed Senate Bill 169 as part of the budget bill.

Established the Higher Education Student Housing grant Program to increase affordable student housing across the three public higher education segments.

Prior budgets committed a total of \$2.2 billion (one-time General Fund) for student housing construction grants over a three-year period, including \$750 million planned for FY 2023-2024.

The Governor's budget proposes delaying \$250 million of the anticipated 2023-2024 support for affordable student housing projects to the 2024-2025 fiscal year. This would maintain **\$500 million** for student housing construction grants in **2023-2024**.

District-Wide Planning Student Housing Feasibility Study (SB 169 Grant Funding)

The Chancellor's Office is the administering agency for community college student housing projects - SB 169 grant program.

RSCCD was awarded a **\$500,000 Planning Grant**.

DRAFT timelines from the Chancellor's Office:

- ▶ **ROUND TWO** construction grant applications were due January 25, 2023.
- ▶ **ROUND THREE** construction grant applications are due **July 3, 2023**.
 - ▶ Proposed award date for round three applications: July 15, 2024.
 - ▶ District is only allowed one application.

Scoring Rubric:

- ▶ State funding per bed
- ▶ Rents below statutory rent cap
- ▶ Construction start date
- ▶ Geographic Location
- ▶ Unmet demand
- ▶ Partnership with another CA public postsecondary institution
- ▶ Augment construction cost with partnerships or additional funding
- ▶ Ancillary services
- ▶ Regions of High Need
- ▶ Cost of living



District-Wide Planning Student Housing Feasibility Study (SB 169 Grant Funding)

- ▶ District-wide student survey completed December 2022.
- ▶ SAC and SCC student focus groups completed December 2022.
- ▶ Update to Chancellor's Cabinet on January 9, 2023.
- ▶ Conducted site walks of District owned properties.
- ▶ Advisory Committee first meeting was held on January 20, 2023 and included Vice Chancellor Business Services, Campus Presidents and student representatives from each college.
- ▶ Ongoing activities include: review of market and demand analysis, potential sites, review preliminary scenarios, including long-term impacts, financial analysis and modeling.
- ▶ Upcoming activities include: site evaluations, site recommendations, concept development, and cost estimates.
- ▶ Upcoming Advisory Committee meeting on March 1, 2023.



District-Wide Planning Civic Center Use AR 6700

- ▶ The Work Group is updating AR 6700 in accordance with Education Code §82537.
- ▶ Twelve (12) Work Group meetings with legal counsel as of January 2023.
- ▶ Fees based on California Code of Regulations, Title 5, sections 14037 through 14042.
- ▶ Updates to the following documents: AR 6700, Applications for each campus, Facility Use Agreement, Exhibits defining different user groups, fees for each campus and site, personnel fees, and security deposits.
- ▶ The Work Group includes Assistant Vice Chancellor of Facility Planning, SAC Vice President of Administrative Services, SCC Vice President of Administrative Services, Assistant Vice Chancellor of ITS, SAC Director of Accounting, SCC Accountant and legal counsel.
- ▶ Next steps: finalize draft documents for review and circulation, Board of Trustees approval of fees, training, and implementation.



District-Wide Planning Sustainable Master Plan Update

- ▶ Staff is reviewing the 2015 Sustainability Master Plan goals and objectives to prepare for an update to the plan.
- ▶ Due to evolving State goals and priorities the District is reviewing the feasibility and impact of alignment with the State's plan.
- ▶ This information will assist the Sustainable RSCCD Committee and work group.

Summary of On-Going Planning Activities

- ▶ Complete the Bristol and 17th Street - Site Master Planning Study.
- ▶ Complete CEC Redevelopment Site Master Planning Study.
- ▶ Continue to evaluate various alternatives to leased spaces for the OEC.
- ▶ Complete the Affordable Student Housing Feasibility Study.
 - ▶ Application if the District desires to apply for third round of grant funding, Board of Trustees must approve the grant application no later than June 2023 as the deadline to apply is July 3, 2023.
- ▶ Working on retaining real estate consulting services to assist with identifying properties.
- ▶ Update the 5-Year Capital Outlay Plan as the annual state deadline is typically July 1, 2023.
- ▶ Prepare an addendum to the Facilities Master Plan Update to incorporate the completed studies anticipated Summer 2023.

Physical Resources Committee Meeting Project Update March 1, 2023

Questions





SAC FACILITIES & SAFETY MEETING
 MINUTES – OCT 18, 2022
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore-Jones	Jason Huskey, Co-Chair	Nicole Patch		
Jim Kennedy	Veronica Oforlea	Marty Rudd	Jim Isbell		
Vaniethia Hubbard	Jennie Adams	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Shannon Kaveney	John Zarske		Carri Matsumoto	Joe Melendez
Don Maus	Rebecca Barnard	Amberly Chamberlain		Tae Kim	
Bill Reardon					
			Bold = present		
Guests				Campus Safety & Security	
				Dave Waters	
				ASG Representative	
				Ruben Hernandez	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:32pm Adjourned at 2:17pm.	
2. PUBLIC COMMENTS					
	<p>Amberly Chamberlain reported her concerns on the following items:</p> <p>Signage for Black Box Theater – Directions/Signage to the Black Box Theater would help people find the theater and possibly get there on time. They are having to hold the house for 10 – 15 minutes to give people time to find their location.</p> <p>Don Express – would like an update on the opening of the Don Express. There is a need for extra space outside the Little Theater and was wondering if the Don Express was still going to be used.</p>			<p>During the meeting Jennie Adams informed members that the Don Express will be opening in two weeks.</p>	

	<p>John Zarske expressed concern on the current construction projects that are taking place and interfering with student learning. He also added that the elevator in Hammond Hall has not been working. There is a student that needs assistance from Campus Safety to carry her cart while she goes up the stairs with her cane due to the non-functioning elevator.</p> <p>Nicole Patch reported that students are complaining of not having access to the women's restroom in the library. A student will be joining our next meeting to voice her concern.</p>	
3. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Approval of September 20, 2022 minutes	Motion moved to approve the September 20, 2022 minutes by Shannon Kaveney, 2 nd by Don Maus. Motioned carried unanimously.
4. ACTION ITEMS	DISCUSSION/COMMENTS	
	<p>2nd Read Committee Goals</p> <p>Recommended Cancellation of December 20, 2022 Meeting</p>	<p>Motion moved to approve the Facilities and Safety 2022/2023 Committee Goals by Monica Zarske, 2nd by Shannon Kaveney. Motioned carried unanimously.</p> <p>Motion moved to table the Cancellation of December Committee meeting until the November meeting by John Zarske, 2nd by Darren Hostetter. Motioned carried unanimously.</p>
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	Project Update Report – No report	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report – Ruben Hernandez reported that there are some concerns regarding the water fountains and bottle refill stations not working and/or filters not being replaced. He also added that there are concerns about parking lot lighting being very dim at nighttime.</p> <p>Facilities Report – Shannon Kaveney reported that nine cases of Covid 19 Test Kits were received. The kits will be going to the Health and Wellness Center as well as other areas. He will confirm this with Dr. Hoffman. Shannon also added</p>	

	<p>that he has been working diligently with the District Office Facilities Planning Department on the repair of the Hammond Hall elevator. This project must go through DSA guidelines.</p> <p>Shannon reported that most of the roofing project work has been moved to the evening and the loading should be done before any students or staff enter the building. After meeting with the project team, Shannon instructed them that there cannot be any class disruptions. He also added that he is working with the instructors to try to mitigate any noise issues especially during exams. He added that the I Building roof project should have been completed and the J Building started on October 17th. Shannon reported that he created a Solicitation of Quotes (SOQ) due to the insect issues we have been having. This will help get additional services for pest control. He also wrote up a SOQ for tree trimming services.</p> <p>Safety and Security Report – Lt. Waters reminded the committee of the Great Shake Out drill will take place on October 20th at 10:20am. He added that Officer Liz Motely has contacted all the building captains to make sure all the radios are charged and available for use. There will be no evening drill this time. Shannon Kaveney stated that batteries may need to be replaced in the radios.</p> <p>Risk Management Report – Don Maus reported two Workmen’s Comp injuries at SAC. One was at the Child Development Center and the other in the Kinesiology Department. He added that the Benefits Fair took place this morning at SAC and was very well attended. Free flu shots are also being offered until 3pm today.</p>	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	No report.	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Additional Administrators Added to Membership – Maria Cardona reported that two additional Administrators are being recruited. Bill Reardon has agreed to sit on this committee as an Administrator. Therefore, only one Administrator is needed to complete the membership.</p>	

10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
	<p>Items to be added as future agenda items:</p> <ul style="list-style-type: none"> • Signage for Black Box Theatre • Theater Needs • Water Fountain/Hydration Station Update • Hammond Hall Elevator Update • Parking Lot Lighting • Women’s Restroom Repair in the Library Update 	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: November 15, 2022	

SUBMITTED BY Maria Cardona



SAC FACILITIES & SAFETY MEETING
 MINUTES – NOV 14, 2022
 1:30P.M. – 3:00P.M.
 Zoom Meeting

Santa Ana College Mission Statement: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Administrators		Academic Senate		CSEA	
Bart Hoffman, Co-Chair	Stephanie Paramore-Jones	Jason Huskey, Co-Chair	Nicole Patch		
Jim Kennedy	Veronica Oforlea	Marty Rudd	Jim Isbell		
Vaniethia Hubbard	Jennie Adams	Monica Zarske	Darren Hostetter	District Liaison	
Jeffrey Lamb	Shannon Kaveney	John Zarske		Carri Matsumoto	Joe Melendez
Don Maus	Rebecca Barnard	Amberly Chamberlain		Tae Kim	
Bill Reardon					
			Bold = present		
Guests				Campus Safety & Security	
Rudy Delgadillo	Mark Reynoso	Ivette Fisher		Dave Waters	
Dawn McKenna-Sallade	Tommy Strong			ASG Representative	
				Ruben Hernandez	
1. WELCOME AND INTRODUCTIONS					
	Self-Introductions were made.			Meeting called to order at 1:30pm Adjourned at 2:13pm.	
2. PUBLIC COMMENTS					
	None				
3. MINUTES					
	DISCUSSION/COMMENTS			ACTIONS/ FOLLOW UPS	
	Approval of October 18, 2022 minutes			Motion moved to approve the October 18, 2022 minutes by Monica Zarske, 2 nd by Shannon Kaveney. Motioned carried unanimously.	
4. ACTION ITEMS					
	DISCUSSION/COMMENTS				
	Recommended Cancellation of December 20 th Meeting			Motion moved to cancel the December	

		20 th committee meeting by Monica Zarske, 2 nd by Don Maus. Motioned carried unanimously.
5. PROJECT UPDATES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Project Update Report – Carri Matsumoto shared the Project Update Report. Carri reported that there are still some items under investigation, such as the fume hoods, exterior plaster, and greenhouse issues. She added that the schedule is being reviewed for the Russell Hall Replacement project as well as potential delays. This may delay the opening of the new Health Sciences Building.</p> <p>Rudy Delgadillo reported that the Health Sciences Building is considered watertight. The roofing and window activities are all complete. The activities that need to be completed are mechanical, electrical, and plumbing. Interior painting, installation of the acoustical ceiling and ceramic tile in the restrooms are being completed. Exterior plaster and sheet metal work is being conducted. There is permanent power to the transformer on site. The elevator is being installed and an inspection will be conducted in the next couple months. The window testing process has been started. There will be exporting of soil on the site. The next milestone will be the system start-up and the interior finishes. These activities will continue through the Winter Break.</p> <p>Carri responded to a question brought up at the last meeting regarding signage for The Black Box Theater. She reported that she is not sure if signage for the Black Box Theater was part of the Barrier Removal Signage/Wayfinding project. She will confirm and report back to this committee.</p> <p>Carri reported that some of the 2021.2022 Scheduled Maintenance Projects have been completed. The District found a defect in the Library Restroom Upgrade project. Therefore, they are working with the bonding company and legal counsel. Therefore, the repair work is delayed. She also reported on the test-pilot access control and key project for the following areas:</p> <ul style="list-style-type: none"> SAC – Building D CEC – (mechanical re-key only) SCC – Buildings D & H <p>The Work Group met in September to discuss several operational and project issues regarding on-going test pilots and the review of the AR 3501. Revisions to AR 3501 are under review. Carri added that key controlled lock boxes are also being test piloted. These boxes will be placed around the campuses. This will allow someone that carries many keys to check out keys during their shift</p>	

	<p>and then return them.</p> <p>Carri reported that the Student Housing Feasibility Study was approved by the Board on October 24, 2022. The Study must be feasible in order to make an application to the State. A student survey regarding housing will be sent out before the Winter Break. She added that they are looking at a Sustainable Master Plan Update. The Work Group will meet to review the goals and objectives to prepare for an update to the plan and that will align with the State’s goals and objectives.</p> <p>Carri reported that there will be no signage added to the Black Box Theater, only to the main Theater. Also, there will be 28 water filling stations/water fountains at SAC.</p>	
6. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>Student Report – no report.</p> <p>Facilities Report – Shannon Kaveney reported that laser leveling is occurring in the baseball and softball fields. The Tree Trimming Solicitation of Quotes (SOQ) has been sent out and we are now waiting for responses. He added that some of the dim lighting in the parking lots is caused by the trees covering the lights. Once the trees are trimmed there will be more light in the parking lots. Shannon reported that he is working with several vendors and the District Office on the repair of the H Building elevator. Parts were ordered and waiting on them to repair the elevator. Shannon also reported that the solar coating on the roof will be completed by the following weekend.</p> <p>Dr. Hoffman reported that the District Office is handling the water fountain/hydration station project. Carri confirmed that there are new water fountains/hydration stations that will replace the old water fountains to meet ADA guidelines. Dr. Hoffman also reported that the theatre has many needs. Dr. Lamb and Shannon Kaveney will tour the theatre and assess the needs. There may be some needs that will require an FMR. CEC renovations was a topic at the last President’s Cabinet meeting and President Nery committed to identifying fiscal resources to make the renovations happen.</p> <p>Safety and Security Report – Lt. Waters reported that the Shake Out drill last month went well. After a debriefing of the Shake Out, it was brought up the need to identify the persons that will be staffing the Emergency Operations Center (EOC). He added that the second phase of EOC training should be</p>	<p>A meeting will be scheduled to discuss the second phase of EOC training. Results will be brought back to this committee.</p>

	<p>scheduled as well as a tour of the Orange County Sheriff's EOC.</p> <p>Risk Management Report – Don Maus reported that there were three Worker's Comp claims last month. The claims were all repetitive work injuries due to ergonomics. His area will send out additional information on how to set up your work area property. Don stated that you can email him directly if you need an ergonomics assessment. Covid cases are relatively low at this time.</p>	
7. ACCREDITATION		ACTIONS/ FOLLOW UPS
	No report.	
8. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
9. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	None	
10. FUTURE AGENDA ITEMS	DISCUSSION/COMMENTS	
11. OTHER	DISCUSSION/COMMENTS	
	Next Meeting: February 21, 2023	

SUBMITTED BY Maria Cardona

Santiago Canyon College Facilities & SAFETY Committee

Minutes

November 21, 2022

Attendees: Scott Sakamoto, Arleen Satele, **Martin, Stringer**, Jim Granitto, Veselka Danova, Alex Letourneau, Alicia Ayers, Zulema Mendez, Jeff Wada, Will Lennertz

Absent: Kate Kosuth-Wood, Ambar Nakagami, Jovannys Mejia

Guest: **Frank Prado**, Mike Jensen, **Chuck Wales, Carri Matsumoto**, Joe Melendez, **Tae Kim**

[Facilities and Safety website](#)

Zoom Link: <https://us06web.zoom.us/j/7808080493>

NEW BUSINESS	REPORT/OUTCOME	MEMBER
1. Review of Minutes from September 19 st , 2022 meeting	<ul style="list-style-type: none"> • 10/17/22 meeting was canceled • 9/19/22 Minutes approved (Abstention: Jim Granitto) 	Scott Sakamoto
2. INTRODUCTIONS/ANNOUNCEMENTS	<ul style="list-style-type: none"> • Holiday Party: 12/5/22, E-Bld. lobby 	
3. District Presentations	<p>Power point report is uploaded on the F&S website</p> <ul style="list-style-type: none"> • Capital Projects: <ul style="list-style-type: none"> ○ OEC Site remediation system installation is substantially complete ○ Campus Entrance Improvement: Phase I - target construction 3/2023-3/2024 and Phase II (Center Area Quad) - target construction Spring 2024 ○ Barrier Removal Signage: Started in 8/2022 ○ Erosion Control: Completion is anticipated in 11/2022 ○ D-Bld. Restrooms: The initial contractor was issued a default letter and completion contractor is expected to start at the beginning of 2023 ○ Soccer POT & Seating Repairs: At 50% construction document phase ○ Barrier Removal Lot 2: Contract started in 9/2022 • State Scheduled Maintenance Budget: \$7,230,000 (SM in 2023) • Blazer Settlement: Barrier corrective items are 87% complete • Current Pilot Projects: <ul style="list-style-type: none"> ○ SCC D & H Blds. - new electronic access control is estimated to begin in Spring 2023 • Others: <ul style="list-style-type: none"> ○ AR3501 is being revised 	District Facilities (See Facilities and Safety site for PP)

	<ul style="list-style-type: none"> Student Housing Feasibility Study (State funding available): BOT approved the agreement for consulting services for a district-wide study 	
4. Public Safety	No report	Frank Prado
5. College Facilities Update	<ul style="list-style-type: none"> Ongoing maintenance of campus buildings after the heavy rain and strong winds 	Chuck Wales
6. Hawk's Nest Food Pantry	No report received	Jovannys Mejia
7. Resource Request ranking	RR Ranking: 1*: Athletic Training Cart 2*: Softball Field Renovations 3*: Soccer Bleachers 4: Backflow Prevention Classroom 5: U-90 Instructional and Multi-Use Space 6: Observatory 7: Soccer Signs 8: Track Facility *We honored the Kinesiology Department ranking since these were the top 3 ranked requests	
8. NEW BUSINESS /OTHER	<ul style="list-style-type: none"> The dates of the Spring 2023 S&F meetings are on the F&S website 	
OLD BUSINESS & PROJECT STATUS REPORTS		OUTCOME/FOLLOW UP
1. . Relocation OEC Classes	Due to environmental study, district facilities is waiting for approval from the County environmental office in order to continue construction. District facilities is looking into other options such as not including child development center inside the Batavia site. Architect has been hired to develop a design for the Batavia site. There continues to be funding issues and project target date early 2020. OEC location destructive testing is completed. Continued user group meetings and identify other additional funding sources to complete the project.	Ongoing
2. Noise Transmission between SC103 and SC104, from SC 105, and between SC205 and SC206	No further action. Remains open	Pending Funding.

3. Naming of Buildings - Process	No further action has been taken.	Progress report will be provided.
Next Meetings	Fall 2022 Facilities and Safety meetings (Zoom 3:00pm- 4:30pm) September 19, 2022 October 17, 2022 November 21, 2022	

**Santiago Canyon College
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

(Approved by RSCCD Board of Trustees, 12-04-17)