



Rancho Santiago Community College District
Sustainable RSCCD Committee

Meeting Notes

November 15, 2023

Members:	Carri Matsumoto	Present
	Bart Hoffman	Present
	Arleen Satele	Present
	Linda Melendez	Present
	Joanne Armstrong	Present
	Jim Kennedy	Present
	Tae Kim	Absent
	Kelvin Leeds	Absent
	Craig Ursuy	Absent
	Vanessa Engstrom	Absent
	Daniel Oase	Present
	Hugo Curiel	Present
	Ambar Nakagami	Present
	Tanisha Burrus	Present
	Simone Wolfe	Present
	Genesis Garcia	Present
	Daniel Barragan	Present
	Gio Mondragon	Absent
	Gabriel Lopez	Absent
Guests:	Lisa Imai	Present
	David Nakagami	Present

Assistant Vice Chancellor, Carri Matsumoto convened the meeting at 3:02 p.m.

1. Introductions

Committee members and guests introduced themselves.

2. Meeting Notes of September 20, 2023

Ms. Matsumoto noted the meeting notes from the September 20, 2023 meeting were attached to the agenda for today's meeting and asked the committee if they had any questions, comments or edits. Ms. Matsumoto wanted to remove the word "is" under item 6. There were no other changes.

3. Approval of Biennial Report Covering FY21-23

Ms. Matsumoto asked for a motion to approve to the biennial Sustainability Report. Mr. Hoffman made a motion, seconded by Ms. Melendez and approved unanimously.

4. Future Update to Sustainability Plan 2025

Mr. Curiel noted the workgroup meetings have been very collaborative with participation from both colleges and the next upcoming meeting is scheduled on December 1, 2023. Ms. Imai noted each goal will be reviewed and the workgroup is trying to make the plan more concise and organized. Ms. Matsumoto noted the framework was developed in 2019 by the California Community College Board of Governors who adopted the climate action and sustainability framework. Updates from the workgroup will be posted on the SRC committee's website. Ms. Matsumoto asked the committee if they had any questions, comments or thoughts about the update. There were none.

5. College Updates

Ms. Satele noted SCC will start planning for the college's Earth Day event in December. SCC's Facilities and Safety Committee has decided they will name the front entrance the Hawk's Circle. SCC would like the District to present on the bioretention basin and want the campus to be a living laboratory and obtain plaques to put up with information. Mr. Kennedy noted SAC's Sustain-A-Palooza is a student led earth day event and asked Ms. Garcia if she would be willing to take lead on planning the event and meet to discuss the event. Ms. Garcia noted the student sustainability commissioner position was just filled last week and she could work on scheduling a time for the three of them to meet. Ms. Matsumoto noted both colleges do a wonderful job on these events and please reach out to her for support or if help is needed from the committee. Ms. Imai noted the Sustainability sub work group would like to have an outreach survey about sustainability during the college events.

6. Other

Ms. Matsumoto asked the committee if they had any other items for discussion, questions or comments. Ms. Melendez noted the purchasing department is planning on going paperless for purchase orders (POs) after they use up the paper they currently have and POs will be e-mailed instead or printed. Recycled paper is more expensive, but prices are going down. Purchasing worked with Amazon to have "frustration free" packaging turned on and have purchases come from local vendors in California more often. The current golf carts that the District Safety department uses will eventually be replaced with more efficient and electric ones and the current bicycles with eventually be replaced with electric ones.

7. Next Meeting Date

The next meeting will be held on Wednesday, March 20, 2024, at 3 p.m. via Zoom.