



Rancho Santiago Community College District  
**Sustainable RSCCD Committee**

**Meeting Notes**

September 18, 2024

Members:	Carri Matsumoto	Present
	Bart Hoffman	Present
	Arleen Satele	Present
	Linda Melendez	Absent
	Joanne Armstrong	Absent
	Jim Kennedy	Present
	Tae Kim	Present
	Kelvin Leeds	Present
	Craig Ursuy	Absent
	Vanessa Engstrom	Absent
	Daniel Oase	Present
	Hugo Curiel	Present
	Ambar Nakagami	Present
	Simone Wolfe	Present
	Genesis Garcia	Present
	Han Nguyen	Absent
	Marianna Santiago	Present
	Giovanna Ortiz	Present
Guests:	Lisa Imai	Present
	David Nakagami	Present
	Conor McKenzie	Present
	Joe Melendez	Present

Assistant Vice Chancellor, Carri Matsumoto convened the meeting at 3:02 p.m.

**1. Introductions**

Committee members and guests introduced themselves.

**2. Sustainable RSCCD Committee Purpose and Responsibilities**

Ms. Matsumoto shared the Sustainable RSCCD Committee Purpose and Responsibilities and asked the committee if they had any questions, comments or edits. There were no changes.

**3. Sustainable RSCCD Committee Membership**

Ms. Matsumoto shared the proposed Sustainable RSCCD Committee Membership as of 2024 and asked the committee if they had any questions, comments or edits. There were no changes. She noted there is a vacancy for a CSEA representative from Santa Ana College.

**4. Meeting Notes of May 15, 2024**

Ms. Matsumoto noted the meeting notes from the May 15, 2024 meeting were attached to the agenda for today's meeting and asked the committee if they had any questions, comments or edits. There were no changes.

**5. Biennial Report Covering FY24-25**

Ms. Matsumoto noted we will share a draft of the biennial report with the committee in the new calendar year. Mr. Curiel noted the google doc was shared with the colleges and thanked the colleges for the updates that have been provided.

**6. 2024 Sustainability Survey**

Mr. Curiel shared the preliminary employee results of the 2024 Sustainability Survey. There were 160 responses and the survey is still open. There weren't any student responses. Ms. Matsumoto asked if committee members from the colleges would like to share the survey with students to gather more data or if the data we have is sufficient. Ms. Satele noted she would talk to ASG about the survey. Mr. Hoffman noted the data already collected is sufficient.

**7. Future Update to Sustainability Plan 2025**

Ms. Matsumoto shared the draft Sustainability Plan. Ms. Imai noted the changes between the 2015 RSCCD Sustainability Plan versus the 2025 draft RSCCD Sustainability Plan. The new Sustainability Plan and Sustainability biennial reports will be more aligned. Ms. Matsumoto noted the Sustainable RSCCD Committee can make updates to the plan as needed even though it may not align with the District's Comprehensive Master Planning cycle. The draft plan will be shared with both college's Facilities & Safety Committee meetings in October and the Physical Resources Committee meeting in November. A zoom townhall will be scheduled for attendees to provide feedback on the draft plan.

**8. Sustainable RSCCD Committee Field Trips**

Mr. Curiel noted that possible field trips for the committee would be to visit the Orange County Water Districts' Groundwater Replenishment System in Fountain Valley or CR&R in Stanton or Perris. Ms. Matsumoto noted an e-mail can be sent out to the committee to get input on which field trip they would prefer to go to and possible date options.

**9. College Updates**

Ms. Satele noted SCC is working with CR&R to get more food waste pickups.

Mr. Hoffman noted SAC is going to have meeting about the CR&R food waste recovery program in a few days.

**10. Other**

Ms. Matsumoto asked the committee if they had any other items for discussion, questions or comments. There were none. Ms. Matsumoto thanked the committee for their participation.

**11. Next Meeting Date**

The next meeting will be held on Wednesday, November 20, 2024, at 3:00 p.m. via Zoom.

Meeting Adjournment: 3:59 p.m.