



Rancho Santiago Community College District
Sustainable RSCCD Committee

Meeting Notes

September 17, 2025

Members:	Carri Matsumoto	Present
	Bart Hoffman	Present
	Arleen Satele	Present
	Linda Melendez	Present
	Joanne Armstrong	Absent
	Jim Kennedy	Absent
	Tae Kim	Present
	Kelvin Leeds	Present
	Craig Ursuy	Absent
	Vanessa Engstrom	Present
	Daniel Oase	Present
	Alejandro Alcala	Present
	Ambar Nakagami	Present
	Simone Wolfe	Present
	Connor Tsai	Present
Yolanda Moran	Absent	
Guests:	Hugo Curiel	Present
	Joe Melendez	Present
	David Nakagami	Present
	Lisa Imai	Present
	Conor McKenzie	Present
	Francisco Gonzalez	Present

Assistant Vice Chancellor, Carri Matsumoto convened the meeting at 3:02 p.m.

1. Introductions

Committee members and guests introduced themselves.

2. Sustainable RSCCD Committee Membership

Ms. Matsumoto shared the proposed Sustainable RSCCD Committee Membership as of 2025 and noted we had to make an edit to correct the membership and add Alejandro Alcala. She asked the committee if they had any questions, comments or edits. There were no changes.

3. Sustainable RSCCD Committee Purpose and Responsibilities

Ms. Matsumoto shared the Sustainable RSCCD Committee Purpose and Responsibilities and asked the committee if they had any questions, comments or edits. There were no changes.

4. Meeting Notes of May 21, 2025

Ms. Matsumoto noted the meeting notes from the May 21, 2025 meeting were attached to the agenda for today's meeting and asked the committee if they had any questions, comments or edits. There were no changes.

5. Biennial Report Covering FY23-25

Ms. Matsumoto shared and noted the draft report was attached to the agenda for today's meeting and anything highlighted in yellow needs to be updated. The report will be approved by the committee at the next meeting in November.

6. Sustainability Plan 2025

Ms. Matsumoto noted the plan was presented at the Board Facilities Committee meeting on May 20, 2025 and one of the Trustees requested additional information. The additional information will be presented at Board Facilities Committee meeting in October and the plan will be placed on a future Board meeting agenda for approval.

7. Sustainable RSCCD Committee Field Trips

Mr. Alcala noted an invitation was sent for the OC Sanitation Wastewater Facility field trip on October 24, 2025 and is open to anyone interested in attending.

8. Communication Updates

Mr. Alcala noted a poll will be sent out to the committee to get feedback about how sustainability updates can be communicated either via a monthly newsletter, posting on the committee website or posting on a dashboard.

9. Sustainability Dashboard Demo

Mr. Alcala shared the dashboard and noted it is a work in progress and the platform is Power BI. Some of the sections include utility usage summary, detailed usage information, EV charging overview and districtwide sustainability data compared to the average energy usage intensity across all California community college districts.

10. College Updates

Ms. Satele thanked the committee for providing field trips and noted the college will start planning for the next Earth Day event in November.

Mr. Hoffman did not have any other updates to share.

11. Other

Ms. Matsumoto asked the committee if they had any other items for discussion, questions or comments. There were none.

12. Next Meeting Date

The next meeting will be held on Wednesday, November 19, 2025, at 3:00 p.m. via Zoom.