



SAC Facilities and Safety Committee Meeting
 Sept. 19, 2023
 1:30pm – 3:00pm
 Zoom Meeting

THE FACILITIES and SAFETY COMMITTEE is the participatory governance committee responsible for identifying scheduled and other maintenance projects to ensure an aesthetic and safe environment for faculty, staff, students, and community. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

Santa Ana College Participatory Governance Structure Handbook (March 2022)

Agenda

1. Welcome and Introductions	
2. Public Comments	
3. Approval of Minutes May 16, 2023	ACTION
4. Action Items	
5. Facility Planning, Construction and District Support Services Reports <ul style="list-style-type: none"> Project Update Report – Joe Melendez Addendum to the Facilities Master Plan Update – Joe Melendez/Tae Kim 	INFORMATION
6. Standing Reports (5 mins) <ul style="list-style-type: none"> Student Report Facilities Report – Shannon Kaveney Safety & Security – Dave Waters Risk Management – Don Maus 	INFORMATION
7. Accreditation – Monica Zarske (5 mins)	INFORMATION
8. Old Business <ul style="list-style-type: none"> Protocols for Use of Instructional Space for Events ARs Related to Safety (AR3500, AR3515, AR3516, AR3505) 	ACTION
9. New Business <ul style="list-style-type: none"> Review Committee Goals/Goal Setting Template Membership for Current Academic Year Participatory Governance Handbook Review - https://www.sac.edu/committees/Documents/SAC_PG_Handbook_January2023.pdf Digital Media Center 	DISCUSSION
10. Future Agenda Items <ul style="list-style-type: none"> Total Cost of Ownership of Facilities Scheduled/Deferred Maintenance for Centennial Education Center – DO Facilities Planning Presentation 	INFORMATION
Next Meeting: October 17, 2023	INFORMATION

**Facilities & Safety Committee
AY 23-24**

Membership

- VP, Admin Services Co-Chair or voting alternate - Bart Hoffman
- Faculty Co-Chair - Jason Huskey
- VP, Academic Affairs or voting alternate – Jeff Lamb
- VP, Student Services or voting alternate – Vaniethia Hubbard
- VP, Continuing Education or voting alternate – Jim Kennedy
- Assoc. Dean, DSPS – Krystle Taylor
- Director, Physical Plant & Facilities – Shannon Kaveney
- Director, Auxiliary Services – Jennie Adams
- **2 Additional Administrators** – Bill Reardon
- **6 Academic Senate Reps** (3 appointed in even years and 3 in odd years) –
Monica Zarske
Nicole Patch
Amberly Chamberlain
Darren Hostetter
Alejandro Moreno
Crystal Jenkins
- **Up to 2 Faculty Representatives from the Campus Maintenance Subcommittee** –
- **Up to 4 Classified Reps** –
- District Safety & Security Rep – Lt. Waters
- Risk Management Rep – Don Maus
- **Health and Wellness Rep** –
- CSEA Representative – Mark Ou
- Student Representative: **Adriana Acenas**

**Facilities & Safety Committee
Meeting Schedule
AY 23-24
(1:30pm – 3:00pm)**

Sept. 19, 2023

- Review Committee Goals
- Membership for Current Academic Year
- Capital Improvements Report

Oct. 17, 2023

Nov. 21, 2023

Dec. 19, 2023 – recommend to cancel

Feb. 20, 2024

Mar. 19, 2024

Apr. 16, 2024

- Total Cost of Ownership

May 21, 2024

- Approval of Meeting Schedule
- Safety and Security Training Calendar

Santa Ana College Facilities & Safety Committee Meeting

September 19, 2023

A photograph of the Santa Ana College sign at night. The sign is illuminated and features the text "SANTA ANA COLLEGE" in large, bold, blue letters with a white outline. Below it, in smaller black letters, is "MANUEL SANTIAGO COMMUNITY COLLEGE DISTRICT". The sign is set against a dark background with some trees and a building visible in the distance. The foreground is filled with dark green foliage.

SANTA ANA COLLEGE
MANUEL SANTIAGO COMMUNITY COLLEGE DISTRICT

Current Capital Projects

Russell Hall Replacement (Health Sciences Building)



Project Summary:

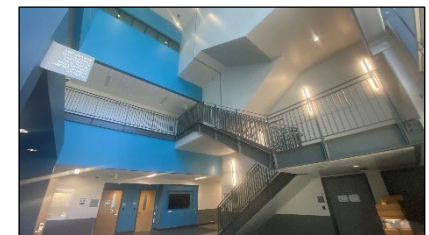
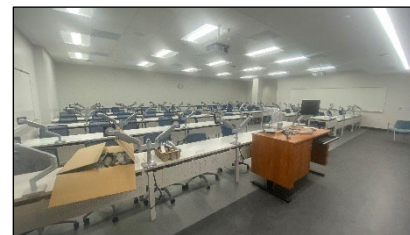
- ▶ Construction of a new 55,563 square foot Health Sciences Building to include Nursing, Occupational Therapy Assistant, Emergency Medical Technician, Pharmacy Technology, and 20 general classrooms and computer labs. New building will be located south of the existing library and north of the new Science Center
- ▶ Demolition of existing Russell Hall Building

Current Status:

- ▶ First pass on building systems commissioning and testing have been completed. Pending a few issues to be resolved.
- ▶ Project reached substantial completion on August 21, 2023.
- ▶ Contractor continues to address all the punch/correction items.
- ▶ Russell Hall demolition to begin March 2024.
- ▶ Move relocation will be phased from December 2023 to January 2024.

Budget:

- ▶ \$58.8 million (budget under review)
- ▶ \$20,475,000 state funded (2020 estimated contribution)



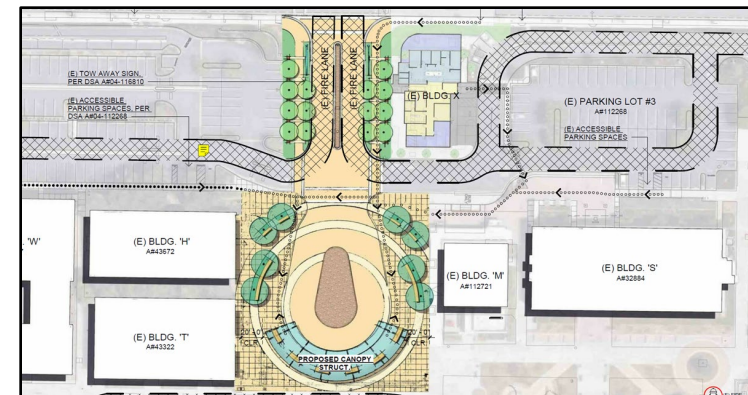
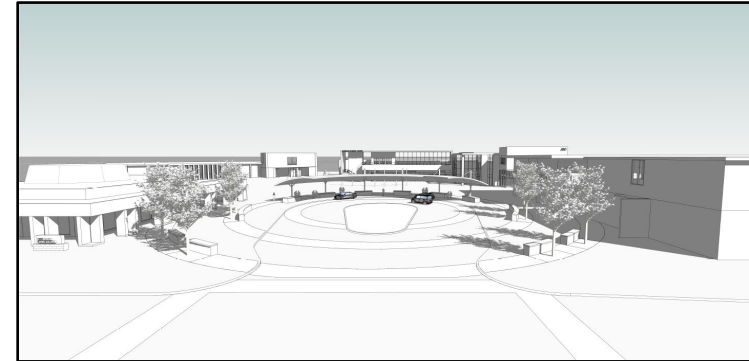
Current Capital Projects

Campus Entrance Improvements



Project Summary:

- ▶ Campus Entrance Improvement project Phase 1 is scheduled to start upon completion of Russell Hall Demolition project anticipated new year 2024 (late winter). Project objectives include traffic congestion reduction, improve pedestrian and vehicle circulation, remove accessibility barriers, increase bus/ride-share drop-offs, and improve the campus front entry.
- ▶ In an effort to minimize college impacts and provide flexible construction budget options, project will be phased into three (3) phases.
- ▶ Phase 1: front entry renovations, softscape and hardscape improvements, introduction of a new “hairpin” vehicular turn, shade structure and front entry plaza improvements.
- ▶ Phase 2: Parking Lot # 1 renovations with hardscape and softscape improvements and increased parking stalls counts.
- ▶ Phase 3: Parking Lot # 3 and # 4 renovations with hardscape and softscape improvements, increased parking stall counts, increased drop-off areas, and dedicated ride-sharing areas.
- ▶ All phases will improve traffic and pedestrian circulation & safety, and remove accessibility barriers.



Current Status:

- ▶ 100% construction document phase
- ▶ Submitted to DSA
- ▶ Coordinating construction phasing/logistics

Budget:

- ▶ \$5.3 million for Phase 1 only



Current Capital Projects

Project	Status	Estimated Budget
Barrier Removal Signage/Wayfinding (Exterior)	Project is substantially complete. Closeout in progress.	\$355,863

Current Capital Projects

Secondary Projects



Project	Status	Estimated Budget
Johnson Student Center Mailroom Dutch Door	The project is completed.	\$12,200
Johnson Student Center Mailroom Mail Slots	The project is completed.	\$89,000
Science Center Greenhouse Gates	The project is completed.	\$33,100



Current Capital Projects

Secondary Projects

Reconfigurations & Restoration



Project	Status	Estimated Budget
MCHS Phase 1 Exterior Painting and Renovation	Project is completed. 50% project cost amount received from SAUSD.	\$170,120 (shared costs by College and SAUSD)
Human Services Division & Fire Tech Relocation	Project is completed.	\$41,000
Temporary Village (TV) Phase 5A Fashion & Others	DSA approved the construction plans and the project is in the bid phase.	\$1,171,000
Building S - Safety Key Room	Project is substantially complete. Closeout in progress.	\$120,000



Current Capital Projects Planning Activities



Project	Status	Estimated Budget
Centennial Education Center Redevelopment	An upcoming joint city Work Group meeting is planned to share the updated concept designs. A site planning analysis is being developed to understand the improvements necessary to meet the needs of Santa Ana College with a potential City joint use facility.	<p>\$279,435 (Study Only)</p> <p>\$1 million Improvement Contribution</p>



Current Capital Projects Planning Activities



Project	Status	Estimated Budget
Bristol & 17th Street Property, Site Master Planning Study	The final Feasibility Planning Study for the site was distributed to Santa Ana College on August 28, 2023. The final study includes a total cost of ownership analysis/business plan for the educational plan scenarios and the FTES goals as well as cost reduction alternatives.	\$288,000 (Study Only)



Scheduled Maintenance Funding Allocations



State Allocation 2022-2023 (SM23)	\$4,970,000
State Allocation 2021-2022 (SM22)	\$7,284,610
State Allocation 2019-2020 (SM20)	\$229,136
State Allocation 2018-2019 (SM19)	\$431,479



2021-2022 Scheduled Maintenance (SM22) Projects



Project	Status	Estimated Budget
Buildings G, H, & W HVAC Replacement	60% construction document phase. Completed scope reassessment for outdated HVAC units. Continue with 100% construction documents.	\$2,435,500
Buildings F, I, & J Roof Replacement	Notice of Completion was approved by the Board of Trustees.	\$1,948,787
Barrier Removal Campus-wide	Planning Phase. District is working through scope development.	\$200,000
Buildings L, T, & X HVAC & Roof Replacements	60% construction document phase. Completed scope reassessment for outdated HVAC units. Continue with 100% construction documents.	\$2,700,323



2019-2020 Scheduled Maintenance (SM20) Projects



Project	Status	Estimated Budget
Water Conservation Irrigation Controller Upgrade Phase 2	This project is complete.	\$150,000
Campus-wide Drinking Fountains	Project is substantially complete. Closeout in progress.	\$160,000



2018-2019 Completed SM19 Projects



Project	Status	Expended Amount
BR Library Restroom Upgrade (SM 18-19)	District discovered a defect with sewer installation after project completion and defaulted the contractor. Repair work is completed and the restrooms reopened on February 13, 2023. The District's legal counsel settled with the bonding company for reimbursement of direct costs. This project will be removed from future updates.	\$491,995 * \$60,516 funded from Capital Outlay due to budget short fall.



Current Test Pilots Access Control & Key Projects District-Wide

Project	Status	Estimated Budget
SAC Building D	Received DSA approval in June 2023.	\$1,626,855 (under review)
SAC CEC (mechanical re-key only)	Rekey to Medeco cylinders is completed. Test pilot of the key inventory and distribution software continues.	\$96,000
SCC Buildings D & H	Architect has completed addressing DSA comments and updated drawings are under DSA review.	\$3,225,787 (under review)
DO	100% construction document phase.	\$391,160 (under review)

- ▶ The Work Group met in September 2022 to discuss several operational and project issues regarding on-going test pilots and review of the AR 3501. Revisions to the AR 3501 are under review.



District-Wide Planning Sustainable Master Plan Update

- ▶ Staff is reviewing the 2015 Sustainability Master Plan goals and objectives to prepare for an update to the plan.
- ▶ Due to evolving State goals and priorities the District is reviewing the feasibility and impact of alignment with the State's plan.
- ▶ This information will assist the Sustainable RSCCD Committee and work group in shaping the Plan's update.
- ▶ The workgroup kicked off its plan update efforts and have met on:
 - ▶ May 2, 2023
 - ▶ June 2, 2023
 - ▶ September 1, 2023

Summary of On-Going Planning Activities

- ▶ Completed the Bristol and 17th Street - Site Master Planning Study.
- ▶ Complete CEC Redevelopment Site Master Planning Study.
- ▶ Working on retaining real estate consulting services to assist with identifying properties and potential leasing opportunities.
- ▶ Prepare an addendum to the Facilities Master Plan Update to incorporate the completed studies anticipated Fall 2023.

Santa Ana College Facilities & Safety Committee Meeting September 19, 2023

Questions

