



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

MINUTES

Wednesday, September 28, 2016 **3:30pm-5pm
District Office, Decision Room 340**

I. WELCOME & INTRODUCTION

Mr. Enrique Perez called meeting to order at 3:35pm

Members Present:

Michael DeCarbo, Dr. Marilyn Flores, Dr. Bonita Jaros, Carlos Lopez, Enrique Perez, Nga Pham, Connie Ramos, Mark Smith, Aaron Voelcker & John Zarske

Staff in Attendance: Patricia Duenez

Not Present: Kristen Robinson & Craig Rutan

II. PUBLIC/COMMITTEE MEMBER COMMENTS

No comments were provided.

III. MINUTES FOR REVIEW AND APPROVAL: September 6, 2016

It was moved by Mr. Enrique Perez, seconded by Dr. Marilyn Flores and carried unanimously to approve the September 6, 2016 minutes.

IV. REPORT FROM DISTRICT COUNCIL

a. Accreditation Standards-RSCCD Strategic Goals & Objectives

Dr. Jaros commented that the form approved at the September 6th meeting will be brought to the next District Council meeting for District Council.

b. Mr. DeCarbo reported on the academic instructional credit calendar, timelines and a proposal for a 2-year timeline with FARSCCD.

V. 2016-19 RSCCD STRATEGIC PLAN – DISCUSS NEXT STEPS

Ms. Pham reported that now that the Strategic Plan has been approved, more data would be required to support it. Dr. Jaros, Ms. Pham and Mr. Voelcker will consist of the team to collect the data.

VI. REVIEW COMMITTEE GOALS FOR 2016-2017 – DISCUSS NEXT STEPS

a. RSCCD Participatory Governance Summit

Mr. Perez spoke on the purpose of the Summit and possible dates for the next Summit.

Conversation ensued on the Governance Committees that are included in this Summit, how the Committees can work better together and the possibility of doing an evaluative survey prior to the Summit. Ms. Pham will take the lead with the providing the survey. A tentative date of Tuesday, February 7, 2017 9am-noon was proposed for the District Governance Summit.

POE COMMITTEE MEMBERS:

Michael DeCarbo • Dr. Marilyn Flores • Dr. Bonita Jaros • Carlos Lopez • Enrique Perez • Nga Pham • Connie Ramos
Kristen Robinson • Craig Rutan • Mark Smith • Aaron Voelcker • John Zarske

- b. Discuss and Review Template for Governance Committee Use
Dr. Jaros discussed the draft template. Discussion ensued on revisions to the draft POE Committee use and general committee use of the template.

VII. UPDATES OF PLANNING AT THE COLLEGES

a. Santa Ana College

Mr. Lopez reported on the continuing planning efforts at SAC, data collection on the Educational Master Plan, the Enrollment Management Plan, a tentative spring Strategic Planning Retreat and an update on how integrated planning works at SAC.

b. Santiago Canyon College

Dr. Flores commented on the completion of the Enrollment Management Plan and it being a three-year plan, on accreditation and the mid-term report and on the initiatives integration group. Mr. Lopez commented on the resource allocation process and the timeline on that.

Mr. Perez commented on how the Board of Trustees is requesting a full plan on the colleges enrollment plan by the next Board meeting. Discussion ensued.

VIII. GRANT DEVELOPMENT SCHEDULE

Mr. Perez updated committee members on the Grant Development Schedule. Discussion ensued. Mr. Lopez informed the committee of SCC's upcoming Title V Competition.

IX. Other

X.

NEXT MEETING: October 26, 2016

Mr. Perez adjourned the meeting at 4:22pm.

Approved: October 26, 2016