



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, October 24, 2018 - Time: 3:30pm-5:00pm

MEMBERS PRESENT:

Michael DeCarbo, Dr. Jeffrey Lamb, Nga Pham, Kristen Robinson, Aaron Voelcker, Monica Zarske, Faviola Chacon, Melissa Govea, and Claudia Del Valle.

Staff: Patricia Duenez

Not Present: Dr. Marilyn Flores, Enrique Perez, Sarah Santoyo, and Mark Smith

Mr. DeCarbo called meeting to order at 3:32pm

I. MINUTES FOR REVIEW AND APPROVAL – September 26, 2018

It was moved by Ms. Zarske, seconded by Ms. Faviola to approve the September 26 minutes with a clarification to Item V. A. Two abstentions from Ms. Govea and Ms. Del Valle as they were not present.

II. REPORT FROM DISTRICT COUNCIL – October 8, 2018

Mr. DeCarbo and Ms. Zarske reported that each of the committees reported. Mr. DeCarbo asked Ms. Duenez forward the White Paper from FRC's report to be forward to POE.

III. IEPI PLAN – Update

Assigned groups are continuing to meet. This item will be placed on next meeting's agenda.

IV. VISION FOR SUCCESS - ALIGNMENT TO PLANNING

Mr. Voelcker reported on the State Chancellor's created a VFS. Colleges are to align to VFS like the Functions Mapping document; the district and colleges align to the VFS goals. SCC has aligned their goals to RSCCD goals, to VFS goals. It was unsure if the district operations have goals, if they exist or if it's the Strategic Plan. Discussion ensued. Dr. Lamb suggested a review of alignment to district goals.

V. 2019-2022 STRATEGIC PLANNING RETREAT – May 10, 2019

a. Draft Agenda – Review

Discussion ensued on structuring the agenda. It was suggested that in preparation for the retreat that POE would ask each Gov. Cmte. to review their roles & responsibilities; how the groups interact with each other. It was suggested that district committee groups be added in the Planning Design Manual, that POE could be doing this from now before it's discussed at

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the Retreat and what from previous plan should transfer over to next 19-22 plan. This portion was suggested to be 2.5 hrs then lunch. A Task Force was suggested for the agenda: Ms. Pham, Mr. Voelcker and Ms. Zarske.

The Retreat agenda will be placed on the next POE meeting agenda.

VI. GUIDED PATHWAYS

a. Santiago Canyon College

Mr. DeCarbo reported on college council and the Guided Pathway Retreat.

b. Santa Ana College

Ms. Zarske reported on the senate choosing meta majors; there being a group of 7 now; program mapping to be submitted by Nov. 30 for a roll out of fall 2019, also to be accessible on website; Nov. 13, 14 site visit to Bakersfield college and the two day workshop in San Diego.

VII. PLANNING AT THE COLLEGES

a. Santiago Canyon College

Mr. Voelcker had no news to report.

b. Santa Ana College

Dr. Lamb reported on continued planning, review of the integrated planning process, committee structures outcomes assessment, resource allocation, appropriate support to move college forward and preparation for next accreditation meeting.

VIII. GRANT DEVELOPMENT SCHEDULE – Information

There were no questions.

IX. OTHER

Memberships: Ms. Duenez provided an update on membership vacancies. Mr. DeCarbo will follow up with SCC ASG President for their rep; Dr. Lamb said the Dean of Academic Affairs job description will be on the Oct. 29th Board Docket; Ms. Duenez will follow up with Sheryl Martin on Classified rep for SCC & district office.

X. NEXT MEETING: *New Date - Tuesday, November 27, 2018*

Ms. Zarske let the committee know she would not be available to attend on this date.

Mr. DeCarbo adjourned the meeting at 4:43pm.

Approved: November 27, 2018