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Santa Ana College • Santiago Canyon College

PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, April 24, 2019 - 3:30pm-4:30pm

MEMBERS PRESENT:

Michael DeCarbo, Claudia Del Valle, Dr. Marilyn Flores, Dr. Jeffrey Lamb, Cristina Morones, Enrique Perez, Sarah Santoyo, Aaron Voelcker, Monica Zarske & Nga Pham

Alternate: Daniel Gonzalez attended for Yadira Rayo-Penaloza

Staff: Patricia Duenez

Absent: Melissa Govea, Yadira Rayo-Penaloza, Kristen Robinson & Mark Smith

Mr. Perez called meeting to order at 3:39pm.

I. MINUTES FOR REVIEW AND APPROVAL – March 27, 2019

Correction was made to item V for capitalization of State Chancellor.

It was moved by Mr. DeCarbo, seconded by Ms. Zarske to approve the March 27 minutes. Two abstentions from Dr. Flores and Ms. Pham as they were not present at the March meeting.

Ms. Morones arrived during the approval of minutes.

II. REPORT FROM DISTRICT COUNCIL – April 1, 2019

Mr. Perez provided a brief report.

III. COMMITTEE MEMBERSHIP

Discussion took place of the most appropriate representation from SAC; possible vice president or dean of student services or dean of academic affairs, someone who oversees planning, program review, accreditation, data diving, reporting and knowledge of the accreditation processes would be beneficial. **Dr. Lamb** will take it back to President's Cabinet and discuss with potential representatives.

Ms. Duenez will reach out to Sheryl Martin to appoint a classified representative from DO.

IV. VISION FOR SUCCESS – Update and Presentation to the Board - April 29, 2019

Mr. Gonzalez arrived at this time.

Ms. Pham reported she will presenting DO portion. Dr. Flores discussed the SCC portion and that the focus should be 'How are you going to get there?' for both colleges. Format of the presentation was discussed; Researchers will present first then VP's.

POE COMMITTEE MEMBERS:

Susana Arriaga • Michael DeCarbo • Claudia Del Valle • Dr. Marilyn Flores • Melissa Govea • Dr. Jeffrey Lamb • Cristina Morones • Enrique Perez
Nga Pham • Yadira Rayo-Peñaloza • Kristen Robinson • Sarah Santoyo • Mark Smith • Aaron Voelcker • Monica Zarske

V. 2019-2022 STRATEGIC PLANNING RETREAT – May 10, 2019

a. Agenda – Review & Update

The agenda was reviewed. Ms. Pham reported on status of responses to group assignments.

Ms. Duenez will send a reminder of group assignment #2 due Friday, April 26.

VI. GUIDED PATHWAYS

a. Santiago Canyon College

Mr. DeCarbo reported on the prepared state assessment, being ready to submit, clusters having met, and work moving forward.

b. Santa Ana College

Ms. Zarske reported on the core team meeting, the prepared state assessment, faculty maps and roll out for fall 2019, planning for incoming freshman and staff/coach support along with the Future Educators dept.

Dr. Lamb and Mr. Voelcker reported on the Program Mapper software that Bakersfield is using not working well with SAC when it went live. Dr. Lamb provided more discussion on Illumen, programs.

c. Districtwide Committee

Mr. Perez provided a brief report on the March 24th meeting.

VII. PLANNING AT THE COLLEGES

a. Santiago Canyon College

Mr. Voelcker reported on Enrollment Management going through the approval process.

b. Santa Ana College

Dr. Lamb had nothing new report.

VIII. GRANT DEVELOPMENT SCHEDULE – Information

Ms. Santoyo reviewed the schedule. Updates were provided from the colleges.

IX. OTHER

None.

NEXT MEETING: Wednesday, May 22, 2019

Mr. Perez adjourned the meeting at 4:30pm.

Approved: May 22, 2019