



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, March 24, 2021 3:30pm-5:00pm via zoom

Present: Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Nga Pham • Samantha Pierce • Kristen Robinson • Craig Rutan • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker
Guest: Janice Love

Mr. Shahbazian called the meeting to order at 3:32pm

I. WELCOME

Mr. Shahbazian provided welcoming remarks; chaired the meeting due to Mr. Perez's absence.

II. *APPROVAL OF MINUTES – Action

a. February 24, 2021 meeting

It was moved by Ms. Morones; seconded by Mr. Stringer to approve the February 24, 2021 minutes. No corrections, no abstentions, none opposed.

III. DISTRICT COUNCIL UPDATE – Information

a. March 1, 2021

Mr. Rutan reported nothing new to report related to POE; agenda available on website.

IV. *PLANNING DESIGN MANUAL REVISION – Discussion & Action

a. Process for Allocating Resources

Ms. Pham reported on the Manual; this is an opportunity to review initiatives and projects that were previously approved for continued viability.

Discussion ensued on added paragraph drafted to page 16; will be inserted to month of April.

Ms. Pham noted edits from discussion; reminded committee there is a district template available for Budget Modification Recommendations.

Next step: manual will be presented to District Council as informational that POE has approved revisions.

It was moved by Ms. Pham; seconded by Mr. Shahbazian to approve revisions made to Manual. No abstentions, none opposed.

V. *2019-22 STRATEGIC PLAN – Discussion & Action

a. Goal 4 & Strategic Objectives

Ms. Pham provided an overview of Goal 4 and will follow up on:

- Connect to contacts mentioned related to process for classroom digital upgrades/computer replacement plan.
- Suggestion to add SCC's recent partnership NOVA Academies a recent partnership.
- SAC on Outreach section.
- 4C: it was suggested to add 'professional development has been added as of late'.
- 4D: it was suggested to mention EEO work being done in HRC. **Ms. Pham** will follow up with HR.

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Nga Pham • Samantha Pierce • Syed Rizvi • Kristen Robinson • Craig Rutan • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker

- Concern was raised on disparity of data to 4C; importance made to keep data consistent with both campuses.

Ms. Pham will make revisions to Goal 4 as noted; will be meeting with VP's on revisions and next steps in the planning process.

No action was taken. There was committee consensus to revisions as suggested.

VI. *STRATEGIC PLANNING AND ENROLLMENT MANAGEMENT PRESENTATION

BOT March 22, 2021 Meeting – Information

Ms. Pham reported on item VI. before item V.

Ms. Pham briefed committee on Mr. Perez's and VP's presentation at the March 22 Board meeting; strategic plans were part of the presentation; was well received by Board and positive remarks were made.

VII. PLANNING AT THE COLLEGES - Information

a. Santiago Canyon College

i. Update on Accreditation

Mr. Voelcker reported on updates. There are some questions related to BIEC timeline; College Council will give final approval on June 8; Board will review for approval on July 12; early August submission to ACCJC; Round 2 for standards 3 & 4; working with editors on Standards 1-4; thanked colleges and district on combined efforts. For college planning: EMP Committee reviewing program review and Master Plan timeline; forwarding recommendation to Academic Senate.

b. Santa Ana College

i. Update on Accreditation

Dr. Lamb reported on ¼ way through on 2nd draft, affirming changes; collaboration with SCC on Standard IV; received feedback from commission; on track to meeting deadlines. For planning: revising Participatory Governance Handbook for better aligning of plans; close to 1st draft on Enrollment Management Plan; thanked Academic Senate on feedback provided to planning processes.

VIII. REPORT FROM STUDENT GOVERNMENT - Information

a. Santiago Canyon College

Ms. Pierce reported on activities of the SCC ASG: virtual ASG Elections 2021-22 yr. with April 2nd deadline; provided meeting information, campaigning period and GPA requirements.

IX. *GRANT DEVELOPMENT SCHEDULE – Information

Ms. Santoyo provided a brief report and reported updates.

X. GUIDED PATHWAYS - Information

a. *Santa Ana College

Dr. Lamb reported on updated activities as noted in agenda items.

b. *Santiago Canyon College

Mr. Stringer reported on updated activities as noted in agenda items.

XI. OTHER

Next committee meeting scheduled for Wednesday, April 28, 2021.

Mr. Shahbazian called the meeting adjourned at 4:57pm

Approved: April 28, 2021