



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, November 18, 2020 via zoom 3:30pm-5:00pm

Mr. Perez called the meeting to order at 3:32pm.

I. WELCOME

Mr. Perez provided welcoming remarks.

II. *MINUTES FOR REVIEW AND APPROVAL – October 28, 2020

No corrections were made.

It was moved by Mr. Stringer, seconded by Mr. Smith to approve the October 28, 2020 minutes.

III. DISTRICT COUNCIL UPDATE – November 16, 2020

Mr. Perez provided a brief update.

IV. PLANNING GUIDE UPDATE – Student Participation / Role

Ms. Pham reported on follow up from discussion at FRC on student representative role in governance committees, if they should be voting members, inclusion in the Planning Design Manual of voting rights, and student reporting being a standing item on future agendas.

Ms. Pierce expressed appreciation for being involved and able to provide the student voice.

Importance was made for students to receive orientation related to the governance committee they serve on. Ms. Pierce agreed this would be helpful.

Ms. Pham will connect with Associate Dean of Student Life for a copy of student handbook related to serving on governance committees.

Dr. Hubbard confirmed student reps choose what committee to serve on in relation to their educational goals.

Ms. Pham will follow up with VP's Student Services to include governance committees' roles and responsibilities information in student manual.

Mr. Rizvi will connect with ASG and report back on related content to SCC's student handbook.

It was again suggested to have orientation done periodically for student members and a general refresher for newer members.

It was moved by Ms. Pham, seconded by Mr. Shahbazian student representative be voting members in Participatory Governance Committees be voting members and this be included in the Planning Design Manual.

Student reporting will be a standing item on future agendas.

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Nga Pham • Samantha Pierce • Syed Rizvi • Kristen Robinson • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker

V. CURRENT PLANNING ACTIVITIES

- a. *Progress of 2019-22 Strategic Plan – Goal 1 & Strategic Objectives - Review and Discuss
Ms. Pham reminded members of homework to review Goal 1 and objectives.
Ms. Love will type up paragraph and forward to Ms. Pham to insert in Goal 1 related to SAUSD.
Discussion ensued on SAUSD; questions were answered.

Ms. Robinson arrived at this time.

Dr. Lamb will ensure 4th paragraph under SAC is current and accurate.

Objective 1. a. was reviewed, input provided, edits made by Ms. Pham as suggested by members.

Revision to formatting of bullets was suggested, numbers might be better.

It was suggested 2nd paragraph under Districtwide be revised to: ‘Revising math course sequences adding pathways, acceleration and support to improve student learning and completion of the college/transfer-level math and English.’

Objective 1. b. was reviewed, input provided, edits made by Ms. Pham as suggested by members.

Mr. Perez will provide Ms. Pham 19-20 information for RSCCD Foundation district operations.

Ms. Santoyo will forward information related to grants.

Mr. Stringer will connect with Ms. Morones on summer coordination.

Objective 1. c. was reviewed, input provide, edits made by Ms. Pham as provided by members.

Ms. Pham will connect with Teresa Mercado-Cota regarding SAC Public Affairs portion.

Ms. Love will forward Ms. Pham paragraph to insert related to assessment of needs to district and the why surveys done by colleges.

Ms. Pham will reach out to VP’s for specific examples related outreach efforts.

VI. PLANNING AT THE COLLEGES

- a. Santiago Canyon College
 - i. Update on Accreditation
Mr. Rutan provided update on draft responses by end of fall semester; will have completed draft by start of spring semester.
Mr. Stringer confirmed the Nov. 13th deadline.
- b. Santa Ana College
 - i. Update on Accreditation
Dr. Lamb provided update; coordination on narrative and faculty identified for work being done.

VII. FOLLOW-UP ON IEPI PLAN

a. *B2 & B3

Discussion ensued on using available funds to support production of reports CWP recommends.

It was moved by Dr. Lamb, seconded by Ms. Pham to revise B.2. objective wording in applying resources available to support the production of reports CWP suggests for colleges and district.

VIII. *GRANT DEVELOPMENT SCHEDULE

Ms. Santoyo provided an update; questions were answered.

IX. OTHER

a. *2020-2021 Meeting Schedule – December

Ms. Duenez will confirm the December 16th meeting calendar invite.

Next meeting is scheduled for Wednesday, December 16, 2020.

Approved: December 16, 2020

bold indicates standing items

** indicates attachment provided*