



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, December 16, 2020 3:30pm-5:00pm via zoom

Present: Enrique Perez, Yuri Betancourt, Dr. Vaniethia Hubbard, Dr. Jeffrey Lamb, Dr. James Kennedy, Cristina Morones, Nga Pham, Samantha Pierce, Syed Rizvi, Kristen Robinson, Craig Rutan, Roy Shahbazian, Mark Smith, Martin Stringer and Aaron Voelcker

Guest: Janice Love

Mr. Perez called the meeting to order at 3:33pm.

I. WELCOME

Mr. Perez reported on the need to reschedule January's meeting to before District Council meets on January 25 as discussion on budget assumptions, new positions and reorgs will need to be made prior to FRC's February meeting.

II. *APPROVAL OF MINUTES – Action

a. November 18, 2020 meeting

It was moved by Mr. Stringer, seconded by Mr. Smith to approve the November 18 minutes.

III. DISTRICT COUNCIL UPDATE – Information

a. December 7, 2020

Mr. Perez provided a brief update.

IV. *2019-22 STRATEGIC PLAN - Review and Discuss

a. Goal 2 & Strategic Objectives

Ms. Robinson joined the meeting at this time.

Mr. Perez reported moving the Strategic Plan presentation to the Board to the first meeting in February. Presentation will include more on participatory governance and strategic planning and also include enrollment and next steps. Board members are interested in who RSCCD is partnering with and the kind of relationships they are.

Questions were raised and answered.

Ms. Pham will ask Jesse Crete from Center of Excellence to schedule a meeting with Mr. Stringer.

Ms. Pham will make notations at bottom of pages of acronyms and other notations re: certificates.

Dr. Lamb will review page 6 for accuracy.

Questions were raised and answered.

Ms. Pham will follow up with Alicia Kruizenga related to Santa Ana partnership.

Mr. Perez stressed importance to update board on how we are doing in reaching objectives; this should be part of update.

Ms. Pham will send list of private partnerships to VP's, cc Christina Romero.

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Nga Pham • Samantha Pierce • Syed Rizvi • Kristen Robinson • Craig Rutan • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker

V. PLANNING AT THE COLLEGES - Information

- a. Santiago Canyon College
 - i. Update on Accreditation
Mr. Voelcker reported on last Friday's deadline for edits to current draft; over winter and intersession will be verifying evidence is present and reading through draft document for consistency; Team will meet in early spring semester with final edits being made in March.
Mr. Rutan had nothing new to report.
- b. Santa Ana College
 - i. Update on Accreditation
Dr. Lamb reported on Dec. 28th deadline; evidence being verified; three faculty from English will be helping with reviewing and editing; Aug. 3 deadline to commission. Special thanks given to Ms. Monica Zarske and Dr. Ortiz for doing the 'heavy lifting' and assistance with Accreditation.

VI. REPORT FROM STUDENT GOVERNMENT - Information

- a. Santiago Canyon College
Ms. Pierce reported on student activities; 'Stress Less Week' had successful zoom activities, Dec. 4th last meeting; no meetings scheduled during intersession.

Ms. Pham shared screen of SAC's 2020-21 Student Handbook and the Participatory Governance guide; items provided to student representatives who serve Participatory Governance Committees. The Student Leadership Institute also provides orientation to student representatives.
Ms. Pham will reach out to SCC's ASG for their copies.

VII. *GRANT DEVELOPMENT SCHEDULE – Information

- Mr. Perez** will follow up with Ms. Santoyo on questions related to the 'award status' column. Funds on current IEPI need to be spent by June 30, 2021 to be granted another IEPI.

It was recommended that **January's agenda** include discussion item on District's approach to faculty hiring during a hiring freeze and the diversity initiative.
Committee members are to review, prior to January's meeting, the memo from State Chancellor's office forwarded earlier this month related to Diversity.

VIII. GUIDED PATHWAYS - Information

- a. *Santa Ana College
Dr. Lamb provided a report; same update from the March Districtwide Guided Pathways meeting.
- b. *Santiago Canyon College
Mr. Rizvi provided a report; same update from the March Districtwide Guided Pathways meeting.

IX. OTHER

- a. January meeting – new date before January 25, 2021
A poll confirmed best availability is Wednesday, January 13, 2021 noon - 1:30pm. Ms. Duenez will forward calendar invites.

Mr. Perez adjourned the meeting at 4:51pm.

Approved: January 13, 2021