PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

AGENDA
Wednesday, November 17, 2021  3:30pm-5:00pm
https://cccconfer.zoom.us/j/94764702826 or dial 1 669-900-6833 / 94764702826#

I. WELCOME

II. *APPROVAL OF MINUTES – Action
   a. October 27, 2021 meeting

III. DISTRICT COUNCIL UPDATE – Information
   a. November 1, 2021

IV. REVIEW OF COMMITTEE ROLES/RESPONSIBILITIES AND MEMBERSHIP - Update

V. STRATEGIC PLAN OBJECTIVES – YEAR 2 DATA - Review / Discussion

VI. STUDENT CONDUCT COMMITTEE – Training Video on Maxient Reporting Process – Feedback / Discussion (Michael DeCarbo)

VII. PLANNING AT THE COLLEGES - Information
    a. Santiago Canyon College
       i. Planning Update on Accreditation
       ii. Enrollment Update
    b. Santa Ana College
       i. Planning Update on Accreditation
       ii. Enrollment Update

VIII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information
    a. Next meeting: November 18, 2021 – Strategic Planning at the Colleges

IX. *GRANT DEVELOPMENT SCHEDULE - Information

X. OTHER

NEXT MEETING:  Wednesday, December 15, 2021

*attachment provided
RS CCD Mission Statement

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

2013 – 2023 RSCCD Goals

RS CCD Goal 1
RS CCD will assess the educational needs of the communities served by RSCCD and will adjust instructional programs, offerings, and support services and will allocate resources as needed to optimize the alignment of students’ needs with services and fiscal resources.

RS CCD Goal 2
RS CCD will assess the educational needs of the communities served by RSCCD and then pursue partnerships with educational institutions, public agencies, non-profit organizations, and business/industry/labor to collaboratively meet those needs.

RS CCD Goal 3
RS CCD will annually improve the rates of course completion and completion of requirements for transfer, degrees, certificates, and diplomas.

RS CCD Goal 4
RS CCD will support innovations and initiatives that result in quantifiable improvement in student access, preparedness, and success.

RS CCD Goal 5
RS CCD will use a cycle of integrated planning that will demonstrate the effective use of resources.
PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, October 27, 2021  3:30pm-4:30pm via zoom

Present:  Matthew Beyersdorf • Dr. Vaniethia Hubbard • James Isbell • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Kristen Robinson • Craig Rutan • Sarah Santoyo • Martin Stringer • Michael Taylor • Aaron Voelcker . Ms. Iris I. Ingram present as guest. Patricia Duenez present as note taker.

Mr. Perez called the meeting to order at 3:33pm.

I.  WELCOME
   Mr. Perez provided welcoming remarks.

II.  APPROVAL OF MINUTES – Action
    a.  September 22, 2021 meeting
        It was moved by Ms. Pham; seconded by Mr. Taylor to approve the September 22, 2021 minutes.

III.  DISTRICT COUNCIL UPDATE – Information
      a.  October 4, 2021
          Mr. Perez reported on the October 4, 2021 meeting.

Ms. Morones arrived at this time.

IV.  REVIEW OF COMMITTEE ROLES/RESPONSIBILITIES AND MEMBERSHIP- Review / Discussion
      •  Ms. Pham provided a review of roles, responsibilities and membership as provided in agenda handout.
      •  Mr. Perez provided input: one item to include is any proposed positions at DO, discussions be made at POE first before it goes to FRC; positions need to align with colleges goals. 
      •  Planning should drive these decisions and how the positions align to the overall vision.
      •  Mr. Rutan provided input on discussions happening between administration and academic senate related to reorgs being submitted that increase college budgets, if those should go to POE first before they go to District Council. Due to right sizing efforts these discussion might take at a later time.
      •  Mr. Rutan confirmed SCC is co-chair to POE next year.
      •  Awareness was made to the 5 Governance Committees and mirroring college committees. Faculty representation is not same. It is in POE’s purview to look at the Planning Design Manual and look at voting balance; alternating vice presidents might be an option. Ms. Pham will draft options.
      •  This item will be placed on next agenda.

V.  STRATEGIC PLAN OBJECTIVES – YEAR 2 DATA - Review / Discussion
      •  Ms. Pham shared screen and reported on where we’re at for Goal #1, Objective 1B.
      •  Ms. Santoyo provided overview of success rate on the Competitive Grants Awarded by Site; pursuing grants that will make a systematic change.

Ms. Santoyo left the meeting at this time.

POE COMMITTEE MEMBERS:
Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Mark Smith • Martin Stringer • Michael Taylor • Jose F. Vargas • Aaron Voelcker
Ms. Morones reported on revenue loss due to HERFF funding not posting to last fiscal year; will post in coming fiscal year.

Ms. Pham will follow up with Carri Matsumoto on Electricity Usage (KWH) by site data to ensure accuracy.

VI. PLANNING AT THE COLLEGES - Information
a. Santiago Canyon College
   i. Planning Update on Accreditation
      Mr. Voelcker reported on Accreditation; good news of one positive core inquiry.
   ii. Enrollment Update
      Mr. Stringer reported on enrollment and positive increases; plans are to offer robust winter intersession schedule.

b. Santa Ana College
   i. Planning Update on Accreditation
      Mr. Perez thanked colleges for their great work and reported on two positive core inquiries.
   ii. Enrollment Update
      Dr. Kennedy reported on enrollment; positive increases to both credit and noncredit.
      Dr. Hubbard reported replicating positive fall efforts to spring and moving forward; reported on key takeaways that worked with work done with instructional deans and student services managers working closely among other expanded efforts.

VII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information
a. Agenda Item for November 18, 2021 – Strategic Planning at the Colleges
   Ms. Pham reported on the agenda item for the November 18 meeting.

VIII. *GRANT DEVELOPMENT SCHEDULE – Information
a. Mr. Perez reported this item is informational. Members can forward him any questions.

IX. *DEMW Update – Information
a. October 1, 2021
   Mr. Perez reported on the October 1st meeting; looking at more data and at enrollment start dates for surrounding community college districts.

X. OTHER
Nothing reported.

Next POE meeting scheduled for Wednesday, November 17, 2021.

Mr. Perez adjourned the meeting at 4:12pm.

Approved: _______________
<table>
<thead>
<tr>
<th>Grant</th>
<th>District/College</th>
<th>RSCCD Goals</th>
<th>Due</th>
<th>Status</th>
<th>Expected Notification Date</th>
<th>Match</th>
<th>If awarded ...</th>
<th>Institution-authorization?</th>
<th>District/College authorized submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Science Foundation Advancing Innovation and Impact in Undergraduate STEM Education at 2-Year Colleges Up to $2 million</td>
<td>SCC – Denise Foley</td>
<td>Goals #1, #3, and #4</td>
<td>5/28/2021</td>
<td>Submitted</td>
<td>Sept/Oct 2021</td>
<td>No</td>
<td>Thorough and intensive recruitment and orientation, monitoring and instructional support services for STEM majors to increase retention, success and completion.</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>SBA Community Navigator Program $50,000 - $100,000</td>
<td>CSUF SBDC Leader Center will apply RSCCD’s SBDC will be a partner</td>
<td>Goals #1 and #2</td>
<td>7/23/2021</td>
<td>Submitted</td>
<td>December 2021</td>
<td>No</td>
<td>RSCCD’s SBDC will implement its Virtual Marketing Internship Program in Santa Ana, Anaheim and Inland Empire.</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>NSF Advanced Technology Education Grant $300,000 - $600,000 over 3 years</td>
<td>SAC – Madeline Grant; Hugh Nguyen</td>
<td>Goals #3 and #4</td>
<td>10/14/2021</td>
<td>Submitted</td>
<td>Mid to late Spring 2022</td>
<td>No</td>
<td>Integrate employment readiness through SAC’s cybersecurity courses and preparation and placement in internship with Information Technology Disaster Resource Center (ITDRC).</td>
<td>No</td>
<td>Yes</td>
</tr>
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</table>

**Fall 2021**

<table>
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<tr>
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<tr>
<td>California Apprenticeship Initiative Pre-Apprenticeship and Apprenticeship grants Up to $500,000 over two years</td>
<td>DO – Sarah Santoyo</td>
<td>Goals #1, #2, and #4</td>
<td>12/15/2021</td>
<td>Considering</td>
<td>March 2022</td>
<td>Yes. 20% from employer partner.</td>
<td>Build non-traditional apprenticeship program in Digital Marketing.</td>
<td>Yes. Expected that the apprenticeship program will be sustained after grant ends.</td>
<td>Pending</td>
</tr>
<tr>
<td>TBL Pilot for K-16 Collaborative</td>
<td>SAC – Jeffrey Lamb</td>
<td>Goals #1, #2, #3, #4</td>
<td>Waiting for RFA to be released</td>
<td>Planning</td>
<td></td>
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<td>Pending</td>
</tr>
<tr>
<td>U.S. Department of Education, College Assistance Migrant Program (CAMP) $400,000+ per year for 5 years</td>
<td>SCC – Miguel Luna</td>
<td>Goals #1, #2, #3, #4</td>
<td>Likely due end of Fall/beg of Spring</td>
<td>Planning</td>
<td>Mid/End-of Spring</td>
<td>No</td>
<td>Existing CAMP would continue to recruit and provide wrap-around support services for 1st year students from migrant families.</td>
<td>No</td>
<td>Pending</td>
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Updated: November 2021
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</thead>
<tbody>
<tr>
<td>U.S. Department of Education, Upward Bound</td>
<td>SAC UB Regular – Alicia Kruizenga</td>
<td>Goals #1, #2, #3, #4</td>
<td>Likely due end of Fall/beg of Spring</td>
<td>Planning</td>
<td>Mid/End-of Spring</td>
<td>No</td>
<td>Continue existing programs to provide college prep services for low-income, first-generation and students with disabilities.</td>
<td>No</td>
<td>Pending</td>
</tr>
<tr>
<td>$250,000 per year for 5 years</td>
<td>SAC Veterans SAC – Mark Canett</td>
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<td>Pending</td>
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<td>SCC UB Math &amp; Science - Miguel Luna</td>
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<td>Pending</td>
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<td>OPEN SUBMISSION</td>
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<td>U.S. Financial Aid Services Invitation to submit proposal $900,000 - $1,200,000</td>
<td>DO – Joy Hermsen</td>
<td>Goals #3 and #4</td>
<td>12/31/2021</td>
<td>Writing</td>
<td>Fall 2021</td>
<td>No</td>
<td>Implement pilot project with 6-9 community colleges in CA to increase FAFSA application submissions and eligible low-income and URM students receiving financial aid awards.</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>U.S. Economic Development Administration – Public Works &amp; Economic Adjustment Assistance (up to $30,000,000)</td>
<td>DO – Enrique Perez</td>
<td>Goals #1, #2, #3, and #4</td>
<td>Applications accepted on an ongoing basis</td>
<td>Planning</td>
<td>60-days after app &amp; all req documents submitted</td>
<td>20%-50% based on program &amp; other factors</td>
<td>Lead a regional partnership of key stakeholders to implement a workforce development project.</td>
<td>Yes. Expected that building and programs will be maintained.</td>
<td>Yes</td>
</tr>
<tr>
<td>Institutional Effectiveness Partnership Initiative</td>
<td>DO – Narges Rabii- Rakin</td>
<td>Goals #1-#4</td>
<td>Open submission of Letter of Interest</td>
<td>Considering</td>
<td>6 months after submission</td>
<td>No.</td>
<td>An IEPI team would conduct an institutional need assessment related to RSCCD’s Diversity, Equity and Inclusion Plan, and develop a project to address operational functions necessary to implement the plan. Then, funds would be allocated to implement the project.</td>
<td>Grants are to improve operational effectiveness. Grant strategies that were effective are expected to be retained.</td>
<td>Pending</td>
</tr>
</tbody>
</table>
1) Plans for personnel to be hired by the grants listed above: please refer to attachment.

2) **GRANT OPPORTUNITIES**

**CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE**

*Pre-Apprenticeship and Apprenticeship Grants.* Award range of last competition $500,000 - $1,000,000. Due 12/15/2021. Projects to create pre-apprenticeship and registered apprenticeship programs for non-traditional careers.

**U.S. Department of Education**

*Basic Needs for Post-Secondary Institutions:* $865,000 over 3 years. This program provides grants to eligible institutions of higher education (IHEs) to support programs that address the basic needs of students and to report on practices that improve outcomes for students. This competition is designed to promote student success by supporting programs that address the basic needs of students and report on those practices that improve student outcomes. **Applications are due December 6, 2021.**

**NATIONAL SCIENCE FOUNDATION**

*Advancing Innovation and Impact in Undergraduate STEM Education at Two-Year Institutions of Higher Education.* Applications accepted anytime until 2023. Supports projects that are bold, potentially transformative to address the immediate challenges facing STEM education at two-year colleges and/or anticipate new structures and functions of the STEM learning and teaching enterprise. Promotes approaches that advance innovation and use evidence-based practices in undergraduate STEM education at two-year colleges. NSF also seeks to support systemic approaches to advance inclusive and equitable STEM education practices. Up to $2,000,000.

*Improving Undergraduate STEM Education: Hispanic-Serving Institutions.* Due August 25, 2021 (Track 1 and Track 2). Support projects that provide research on engaged student learning, what it takes to diversify and increase participation in STEM effectively, and improve understanding of how to build institutional capacity at HSIs. Expected outcomes include broadening participation of students that are historically underrepresented in STEM and expanding students’ pathways to continued STEM education and integration into the STEM workforce. Track 1: Planning Projects ($200,000, plus $100,000 to add a community college partner). Track 2: Implementation and Evaluation Projects ($500,000, plus up to $200,000 to add a community college partner). Track 3: Institutional Transformation Projects (up to $3,000,000). Projects are 3-5 years.

*Racial Equity in STEM Education.* Full Proposal due 7/13/2021 or 10/12/2021. Projects should 1) advance the science of promotion of racial equity in STEM, 2) substantively contribute to removing systemic barriers that impact STEM education, the STEM workforce, and scientific advancement, 3) institutionalize effective and inclusive environments for STEM learning, STEM research, and STEM professionals, 4) diversify the project leadership (PIs and CO-PIs), institutions, ideas, and approaches that NSF funds, and 5) expand the array of epistemologies, perspectives and experiences in STEM. Projects should also building theory, develop methods, test approaches and interventions, assessment approaches and interventions, establish authentic partnerships, change practices and policies, and/or focus on affective, behavioral, cultural, social components and implications.

**S-STEM:** Proposals due March 16, 2022. Scholarships for STEM students up to $10,000 per student per year. Projects must have a model that demonstrates scholarships increased success and completion, especially among disadvantaged students.
Grant Schedule

Summary Sheet of Positions related to grant and contract proposals

<table>
<thead>
<tr>
<th>Site</th>
<th>Grant</th>
<th>Staff proposed in grant applications</th>
</tr>
</thead>
<tbody>
<tr>
<td>DO</td>
<td>EDA Grant</td>
<td>Not known at this time. Still in planning.</td>
</tr>
</tbody>
</table>
| DO   | Financial Services Administration           | Project Director 
Responsible Development Coordinator 50% (existing staff 
person in Resource Development)                                                                 |
| DO   | IEPI                                        | Not known at this time. Still in planning.                                                            |
| DO   | Regional Collaboration and Coordination Grant (competitive renewal RFA for the OC-RC) | Existing staff 
Executive Director, Dr. Alex Davis 
Administrative Secretary, Marbella Ruiz 
Resource Development Coordinator, interim Vanessa Palomares 
Special Project Specialist |
| SAC  | NSF Advanced Technological Education        | Beyond contract for PI and 2 Co-PIs 
19-hr Special Project Specialist 

| SCC  | NSF Advancing Innovation and Impact in Undergraduate STEM Education at 2-Year Colleges | 10 LHE/year release for PI 
STEM & Career Counselors (adjunct hourly) 
Faculty stipends 
Part-time Research Specialist 
Instructional Assistants (hourly) 
SI Student Assistants (hourly) |