



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, April 27, 2022 3:30pm-4:30pm virtual by zoom

Present: Matthew Beyersdorf, Alana Gates, Dr. Marilyn Flores, James Isbell, Tyler Nguyen, Nga Pham, Roxana Pleitez, Kristen Robinson, Craig Rutan, Sarah Santoyo, Aaron Voelcker
Guest: Dr. Annebelle Nery

Mr. Isbell called the meeting to order at 3:30pm.

I. WELCOME

Mr. Isbell provided welcoming remarks.

Ms. Pham shared with committee what was decided at the April 4, 2022 Chancellor's Cabinet meeting: conducting district participatory governance committee meetings using Brown Act procedures is done as a best practice, but not because it is required.

Attendance was taken by roll call vote.

II. *APPROVAL OF MINUTES – Action

a. *March 23, 2022 regular meeting

It was moved by Mr. Rutan; seconded by Mr. Voelcker and, by roll call vote, carried unanimously to approve the March 23, 2022 regular meeting minutes.

III. DISTRICT COUNCIL UPDATE – Information

a. April 4, 2022

Mr. Rutan reported on the April 4th District Council meeting.

IV. DISTRICTWIDE PLANNING FOR SPRING – Discussion / Action

- Mr. Voelcker provided update on the scope of services they're requesting an RFP for the Education Master Plan. EMP meeting scheduled for tomorrow; will report back to POE when receive more feedback.
- Ms. Pham provided update on SAC plans as Dr. Lamb had reported at the March meeting. No action was taken.

V. *STRATEGIC PLAN OBJECTIVES – YEAR 2 DATA - Review / Discussion

Ms. Pham provided review to Objective 4b: Enhance Opportunities That Enable Students to Access College Classes and Services Prior to High School Graduation. Both colleges have robust plans on this objective.

Ms. Robinson and Dr Annebelle Nery joined the meeting at this time.

Dr. Nery reported on dual enrollment, work being done with Academic Senate and next steps. Reported on resolution being forwarded to College Council, dual enrollment workgroup membership and meetings scheduled, expanding dual enrollment program; headcount up by nearly 70%.

Dr. Flores reported on dual enrollment.

Ms. Pham provided overview of Objective 4c: Support Innovative Pedagogies and Curriculum Design.

POE COMMITTEE MEMBERS:

Matthew Beyersdorf • Dr. Melba Castro • Alana Gates • Dr. Marilyn Flores • Dr. Vaniethia Hubbard • James Isbell • Dr. Jeffrey Lamb • Dr. James Kennedy • Tyler Nguyen • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Aaron Voelcker

VI. PLANNING AT THE COLLEGES - Information

a. Santiago Canyon College

i. Planning Update on Accreditation

Mr. Voelcker reported no significant update, participated on ACCJC panel conversation-good turnout. Waiting for commission to meet in June with official notice in July. Positive feedback on visit being more collaborative.

ii. Enrollment Update

Dr. Flores provided update plan to get back at base level and disciplines providing greater increases in enrollment.

Mr. Voelcker provided update on work being done through Enrollment Management Committee.

b. Santa Ana College

i. Planning Update on Accreditation

Dr. Nery reported on a great accreditation site visit, final document reviewed, July will have outcomes, this visit much friendlier and easier process.

ii. Enrollment Update

Dr. Nery provided update; plans to create data tools and dashboards over summer.

VII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

a. Next meeting – May 5, 2022 (Distance Education Program)

Ms. Pham provided update.

VIII. *GRANT DEVELOPMENT SCHEDULE – Information

Ms. Santoyo provided update.

IX. DISTRICTWIDE ENROLLMENT MANAGEMENT WORKGROUP MEETING UPDATE - Information

a. Update - Tuesday, April 26, 2022 meeting

Mr. Rutan provided update on students' enrollment window and need of drop date for students non-payment.

Dr. Nery left meeting at this time.

Mr. Rutan provided input on Hawaii's community college format; student allowed focused view of courses needed based on their educational plan.

X. OTHER

Next meeting scheduled for Wednesday, May 25, 2022.

Mr. Isbell adjourned the meeting at 4:11pm.

**attachment provided*

Approved: May 25, 2022