



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
*POE is the district-level planning and accreditation oversight and coordinating committee
that makes recommendations to District*

Minutes

Wednesday, April 24, 2024

Present: Matthew Beyersdorf • Claire Coyne • Dr. Vaniethia Hubbard • Dr. James Kennedy • Tara Kubicka-Miller • Dr. Jeffrey Lamb • Veronica Munoz • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Dennise Rusk • Craig Rutan • Christopher Sweeten • Aaron Voelcker
Patricia Duenez present as record keeper
Guests: Iris Ingram, Dr. Chi-Chung Keung, Dr. Jeannie Kim, Dr. Daniel Martinez

Mr. Perez convened the meeting virtual by Zoom at 3:34 pm.

I. WELCOME

Mr. Perez provided welcoming remarks.

II. *APPROVAL OF MINUTES – Action

a. March 27, 2024, regular meeting

It was moved by Claire Coyne; seconded by Ms. Pham and with abstentions from Matthew Beyersdorf and Roxana Pleitez, to approve March 27, 2024, minutes.

Discussion ensued on procedures related to roll call and vote for district governance participatory committees as these are not subject to the Brown Act. Although not required, Brown Act procedures are done as a best practice but, not because it is required. Mr. Perez tasked himself to bringing topic to Chancellor's Cabinet. Mr. Rutan will bring up at next District Council meeting.

Dr. Jeffrey Lamb, Veronica Munoz and Christopher Sweeten were not present at the vote.

III. DISTRICT COUNCIL

a. Update to April 8, 2024, meeting

b. Next meeting: May 6, 2024

Mr. Perez and Mr. Rutan reported on April 8, 2024, meeting.

IV. *RSCCD COMPREHENSIVE MASTER PLAN – Discussion / Action

Ms. Pham reported draft plan was shared at February 28, 2024 POE meeting. All feedback was received and incorporated.

It was moved by Ms. Coyne; seconded by Mr. Rutan and carried unanimously to approve the RSCCD Comprehensive Master Plan.

Plan will move forward for review and approval at May 6, 2024 District Council meeting.

V. *GRANT DEVELOPMENT SCHEDULE – Information

a. New Resource Development Initiatives

Question was raised question on SCC's apprenticeship grants that SAC also have applied to.

Mr. Perez will connect with Ms. Santoyo.

POE COMMITTEE MEMBERS:

Matthew Beyersdorf • Claire Coyne • Dr. Vaniethia Hubbard • Dr. James Kennedy • Tara Kubicka-Miller • Dr. Jeffrey Lamb • Veronica Munoz • Dr. Jason Parks • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Dennise Rusk • Craig Rutan • Sarah Santoyo • Christopher Sweeten • Aaron Voelcker

VI. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) UPDATE - Information

a. May 29, 2024

Ms. Pham reported 4 plans will be on agenda for review and approval.

- RSCCD Comprehensive Master Plan 2024 - 2032
- RSCCD District Services and Operations (DSO) Plan 2024 - 2028
- Santa Ana College Educational Master Plan 2024 - 2028
- Santiago Canyon College Educational Master Plan 2024 - 2032

By chat: Dr. Kim shared she will be present and asked Mr. Rutan and Dr. Parks be present.

Mr. Perez tasked himself to connect with presidents on who they want present at BIEC but strongly encouraged senate presidents be in attendance.

VII. OTHER

Mr. Perez reported he and Mr. Rutan have discussed committee membership and will come back with recommendation at next month's meeting and follow-up with recommendations on Chancellor's Cabinet agenda.

Mr Rutan shared next meeting's agenda to have listed election of new co-chair. Ms. Coyne is co-chair by default.

Next meeting is scheduled for Wednesday, May 22, 2024, virtual by Zoom.

**attachment provided*

Mr. Perez adjourned the meeting at 3:51 pm.

Approved: May 22, 2024