

Department _____

Discipline _____

Ranking	List Item Requested	*Type of Request						Amt.	***One Time or Ongoing	Strategic Plan #	RSCCD Goal #	Administrative Unit Review	Unit Outcomes	Vice Chancellor Priority	****Replacement Need	****Legally Mandated Regulatory Req.	****Safety	Total Points
		S	E/S	T	F	P	O											
	Please explain and provide a rationale for each item requested based on rubric criteria.								**Max 6 pts	**Max 6 pts	**Max 6 pts	**Max 6 pts	**Max 6 pts	Max 6 pts	Max 6 pts	Max 6 pts	Max 60 pts	
Example	<i>1 Part-Time Admin Clerk Rationale: In the last four years, the Division has grown to include Business, Computer Science as well as expanded programs such as Water and Public Works. Since then the Division has absorbed these additional responsibilities with half the staff. With the additional staff we can ensure students have access to a comprehensive schedule and faculty needs are met.</i>	X						\$21,500	Ongoing								#REF!	
1																	#REF!	
2																	#REF!	
3																	#REF!	
4																	#REF!	
5																	#REF!	

*Type of Request: S=Staff/Classified; E/S=Equipment or Supplies; T=Technology; F = Facilities, P=Professional Needs; O=Other

**There are three scores to get to the maximum point value of 6: 0, 3, or 6. 0 = no association, 3 = weak association, 6 = strong association

***For One Time or Ongoing: 0 = ongoing, 3 = combination, 6 = one time

****No = 0 and Yes = 6