



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

MINUTES

Wednesday, January 22, 2025, 3:30 pm – 5:00 pm

I. CALL TO ORDER

Mr. Perez called the meeting to order at 3:34 pm.

Members present: Dr. Maria Aguilar Beltran • Litzy Chevez • Claire Coyne • Omar Hernandez • Dr. Vaniethia Hubbard • Dr. James Kennedy • Dr. Jeffrey Lamb • Enrique Perez • Nga Pham • Craig Rutan • Sarah Santoyo

Guests: Iris Ingram, Dr. Chi-Chung Keung, and Adam O'Connor

Patricia Duenez present as record keeper.

II. *APPROVAL OF MINUTES – Action

a. December 18, 2024, regular meeting

It was moved by Ms. Coyne; seconded by Dr. Lamb and carried unanimously to approve the December 18, 2024, minutes.

III. DISTRICT COUNCIL - Information

a. Previous meeting: Monday, December 2, 2024

b. Next meeting: Monday, February 3, 2025

Mr. Perez reported on action items from the December 2, 2024, District Council meeting.

IV. RSCCD COMPREHENSIVE PLAN, DISTRICT SERVICES AND OPERATIONS PLAN & COLLEGE EDUCATIONAL PLANS – Implementation / Next steps

Mr. Perez reported will be providing a quarterly update at Chancellors' Cabinet on where all the plans are, colleges and DSO,

Ms. Coyne shared that she, Dr. Nery and Dr. Martinez are scheduled to meet with a consultant related to setting a baseline for moving forward in the spring.

Update to Board Institutional Effectiveness Committee (BIEC) is scheduled annually.

On the DSO plan implementation effort, Ms. Pham **shared screen** of file she shared with the Vice Chancellors, Alignment of 2024-28 DSO Goals and Objectives to 2024-32 RSCCD Strategic Directions. A meeting with the VCs and Ms. Pham is being scheduled to map out an implementation plan that will work with their respective staff.

V. *GRANT DEVELOPMENT SCHEDULE – Information

a. New Resource Development Initiatives

Schedule provided as informational. Please forward any questions to Mr. Perez.

VI. OTHER

Mr. Perez shared that at February's meeting, POE will review recommendations to memberships of the other 4 (four) district participatory governance committees' and will be approving POE membership. **Mr.**

POE COMMITTEE MEMBERS:

Dr. Maria Aguilar Beltran • Matthew Beyersdorf • Litzy Chevez • Claire Coyne • Omar Hernandez • Dr. Vaniethia Hubbard • Dr. James Kennedy • Tara Kubicka-Miller • Dr. Jeffrey Lamb • Veronica Munoz • Dr. Jason Parks • Enrique Perez • Nga Pham • Roxana Pleitez • Craig Rutan • Sarah Santoyo • Christopher Sweeten • Aaron Voelcker

Perez and Ms. Coyne are to meet to review POE membership; membership will be sent to POE prior to February's meeting.

The next meeting is scheduled for Wednesday, February 26, 2025.

**attachment provided*

Mr. Perez adjourned the meeting at 3:44 pm.

Approved: February 26, 2025