



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

MINUTES

Wednesday, June 26, 2024, 3:30 pm – 5:00 pm Virtual by Zoom

I. WELCOME/CALL TO ORDER

Mr. Enrique Perez called the meeting to order at 3:33pm.

Present: Morrie Barembaum for Matthew Beyersdorf • Dr. James Kennedy • Tara Kubicka-Miller • Veronica Munoz • Enrique Perez • Nga Pham • Dr. Jason Parks • Roxana Pleitez • Kristen Robinson • Craig Rutan • Sarah Santoyo • Christopher Sweeten • Aaron Voelcker
Guests: Iris Ingram, Dr. Chi-Chung Keung, and Dr. Daniel Martinez
Patricia Duenez present as record keeper.

II. *APPROVAL OF MINUTES – Action

a. May 22, 2024, regular meeting

It was moved by Mr. Rutan; seconded by Mr. Voelcker and by roll call to approve the May 22, 2024, minutes. Abstentions from Morrie Barembaum (attending for Matthew Beyersdorf) and Roxana Pleitez.

III. DISTRICT COUNCIL

a. Update to June 3, 2024, meeting

b. Next meeting: July 15, 2024

Mr. Perez provided update to June 3, 2024, District Council meeting.

IV. *2024-25 REQUESTS FOR RESOURCE ALLOCATION – Continued Discussion / Action

a. *Educational Services

1. ITS (2 positions): 1. Network Specialist IV 2. Information Security Specialist

2. ITS-Software Funding: 1. Distance Education Technology 2. Software Technology

3. Public Affairs REORG: 1. Director of Creative Services 2. Publication Specialist 3. Graphic Designer

b. *Business Services

1. District Safety & Security (2 positions): 1. Senior Safety & Security Officer 2. Dispatcher

Mr. Perez reported item IV moved to a later meeting in the fall.

V. RSCCD COMPREHENSIVE PLAN, DISTRICT SERVICES AND OPERATIONS PLAN & COLLEGE EDUCATIONAL PLANS – Updates / Next steps

• Update from BIEC meeting: June 17, 2024

• Board of Trustees meeting: June 24, 2024

Ms. Pham provided update.

Request made to have printed copies of 4 plans and distribute to district operations and colleges.

POE COMMITTEE MEMBERS:

Matthew Beyersdorf • Claire Coyne • Dr. Vaniethia Hubbard • Dr. James Kennedy • Tara Kubicka-Miller • Dr. Jeffrey Lamb • Veronica Munoz • Dr. Jason Parks • Enrique Perez • Nga Pham • Roxana Pleitez • Kristen Robinson • Dennise Rusk • Craig Rutan • Sarah Santoyo • Christopher Sweeten • Aaron Voelcker

VI. *2024-2025 MEETING SCHEDULE – Information / Continued Discussion

Mr. Perez reviewed schedule.

Members agreed to not meet in July (go dark) and agreed to move November's meeting to the 13th.

Ms. Duenez will follow up with calendar invitations.

VII. *GRANT DEVELOPMENT SCHEDULE – Information

a. New Resource Development Initiatives

Ms. Santoyo provided update to Grant Schedule

Mr. Perez provided update to earmarks.

Mr. Perez thanked Mr. Rutan for his service to committee in his role as Senate President. Mr. Rutan will stay on committee as Faculty Representative. Ms. Kubicka Miller will now serve in Senate President role.

VIII. OTHER

No meeting will be held in July (going dark). Next meeting scheduled for Wednesday, August 28, 2024, 3:30 pm -virtual by Zoom.

Mr. Perez adjourned the meeting at 3:46 pm.

**attachment provided*

Approved: August 28, 2024