



PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE
POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

MINUTES

Wednesday, August 28, 2024, 3:30 pm – 5:00 pm – Virtual by Zoom

I. WELCOME/CALL TO ORDER

Mr. Perez called the meeting to order at 3:34 pm. Two new student representatives joined meeting, introductions were made.

Present: Dr. Maria Aguilar Beltran • Matthew Beyersdorf • Litzy Chevez • Claire Coyne • Omar Hernandez • Dr. Vaniethia Hubbard • Dr. James Kennedy • Tara Kubicka-Miller • Dr. Jeffrey Lamb • Veronica Munoz • Dr. Jason Parks • Enrique Perez • Roxana Pleitez • Craig Rutan • Sarah Santoyo • Christopher Sweeten • Aaron Voelcker

Guests: Jesse Gonzalez, Iris Ingram, Chi-Chung Keung, Mary Law, Dr. Daniel Martinez, and Dr. Annebelle Nery.

Patricia Duenez present as record keeper.

II. *APPROVAL OF MINUTES – Action

a. June 26, 2024, regular meeting

It was move by Ms. Coyne, seconded by Mr. Beyersdorf, and carried with abstentions from Ms. Chevez, Mr. Hernandez, Dr. Hubbard, and Dr. Jeffrey Lamb to approve the June 26, 2024, minutes.

III. DISTRICT COUNCIL

a. Update to July 15, 2024, and August 26, 2024, meetings

b. Next meeting: October 7, 2024

Mr. Perez reported on District Council meetings.

IV. *2024-25 REQUESTS FOR RESOURCE ALLOCATION – Continued Discussion / Action

a. *Educational Services

1. ITS (2 positions):

1. Network Specialist IV:

It was moved by Ms. Coyne, seconded by Mr. Beyersdorf.

Mr. Gonzalez provided background on Network Specialist IV position.

The Network Specialist IV position was approved with the following vote:

AYES: Mr. Beyersdorf, Ms. Coyne, Dr. Hubbard, Dr. Kennedy, Dr. Lamb, Ms. Munoz, Dr. Parks, Mr. Perez, Ms. Pleitez, Ms. Santoyo, Mr. Sweeten, and Mr. Voelcker.

NOES: Ms. Kubicka-Miller and Mr. Rutan

ABSTAIN: Ms. Chevez, Dr. Aguilar Beltran, and Mr. Hernandez

The motion passed.

POE COMMITTEE MEMBERS:

Dr. Maria Aguilar Beltran • Matthew Beyersdorf • Claire Coyne • Dr. Vaniethia Hubbard • Dr. James Kennedy • Tara Kubicka-Miller • Dr. Jeffrey Lamb • Veronica Munoz • Dr. Jason Parks • Enrique Perez • Nga Pham • Roxana Pleitez • Craig Rutan • Sarah Santoyo • Christopher Sweeten • Aaron Voelcker

2. Information Security Specialist

It was move by Mr. Rutan, seconded by Mr. Beyersdorf.

Mr. Gonzalez provided background on Information Security Specialist position.

The Information Security Specialist position was approved with the following vote:

AYES: Mr. Beyersdorf, Ms. Coyne, Dr. Hubbard, Dr. Kennedy, Ms. Kubicka-Miller, Dr. Lamb, Ms. Munoz, Dr. Parks, Mr. Perez, Ms. Pleitez, Mr. Rutan, Ms. Santoyo, Mr. Sweeten, and Mr. Voelcker.

NOES: None opposed.

ABSTAIN: Dr. Aguilar Beltran, Ms. Chevez, and Mr. Hernandez

The motion passed.

2. Public Affairs:

1. Director of Creative Services (reclass from Manager of Graphic Communications)

2. Graphic Designer (reclass from Desktop Publishing)

3. Publication Specialist (reclass from Reprographics Technician)

Clarification was made to process for reclassifications. Reclassifications are forwarded directly to Human Resources

b. *Business Services

1. District Safety & Security (2 positions):

1. Senior Safety & Security Officer

Vice Chancellor Ingram provided background to Senior Safety & Security Officer position.

It was move by Ms. Coyne, seconded by Mr. Sweeten.

Ms. Ingram provided background on Senior Safety & Security Officer position.

Discussion ensued and committee members received clarification on information presented.

The Senior Safety & Security Officer position was approved by the following vote:

AYES: Dr. Aguilar Beltran, Mr. Beyersdorf, Ms. Coyne, Dr. Hubbard, Dr. Kennedy, Ms. Kubicka-Miller, Dr. Lamb, Ms. Munoz, Dr. Parks, Mr. Perez, Ms. Pleitez, Mr. Rutan, Ms. Santoyo, Mr. Sweeten and Mr. Voelcker

NOES: None opposed.

ABSTAIN: Ms. Chevez and Mr. Hernandez

The motion passed.

2. Dispatcher

It was move by Ms. Coyne, seconded by Mr. Beyersdorf.

Ms. Ingram provided background on Dispatcher position.

Discussion ensued and committee members received clarification on information presented.

The Dispatcher position was approved by the following vote:

AYES: Dr. Aguilar Beltran, Mr. Beyersdorf, Ms. Coyne, Dr. Hubbard, Dr. Kennedy, Ms. Kubicka-Miller, Dr. Lamb, Ms. Munoz, Dr. Parks, Mr. Perez, Ms. Pleitez, Mr. Rutan, Ms. Santoyo, Mr. Sweeten and Mr. Voelcker

NOES: None opposed.

ABSTAIN: Ms. Chevez and Mr. Hernandez

The motion passed.

V. RSCCD COMPREHENSIVE PLAN, DISTRICT SERVICES AND OPERATIONS PLAN & COLLEGE EDUCATIONAL PLANS – Implementation / Next steps

Mr. Perez reported meetings with both colleges are scheduled for September 4 and 5.

VI. *GRANT DEVELOPMENT SCHEDULE – Information

a. New Resource Development Initiatives

Ms. Santoyo provided updates to schedule and grant activity.

VII. OTHER

Next meeting is scheduled for Wednesday, September 25, 2024, 3:30 pm -virtual by Zoom.

Mr. Perez adjourned the meeting adjourned at 4:18 pm.

**attachment provided*

Approved: November 13, 2024