Rancho Santiago Community College District

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Technology Advisory Group

Meeting of: Thursday, June 18, 2015 – 2:30 p.m.
District Office 114, Executive Conference Room

Meeting Minutes for June 18, 2015

Members Present: Tammy Cottrell, Ancie Dulalas, Dean Hopkins, Jim Kennedy, Lee Krichmar, Alfonso Oropeza, Sergio Rodriguez, George Sweeney, Pat Weekes

Members Absent: Curtis Childress, Mike DeCarbo, Kari Irwin, Cherylee Kushida, Jason Palmer, Narges Rabii-Rakin, Jolene Shields

Guests: Stuart Davis

Discussion

- Call to Order/Minutes
    - Meeting called to order at 2:31 p.m.
    - The minutes from the May 07, 2015 meeting were approved.
- Web Attendance System Discussion
    - Stuart shared that CI Track is no longer meeting the college's needs and a decision has been made to create an in-house solution. ITS will poll all the different labs to make sure that they are covering as many requests as possible.
    - There will be a web interface rather than an installed application and a kiosk mode will need be set-up. The interface will have visual disclaimers, categories for sorting, etc.
    - The programmer assigned for this project is Paul Hwang in ITS. The plan is to have a small pilot program in a few labs for testing purposes. Depending on the results, a full roll-out is expected either for the Spring 2016 term.
    - This project will be done in three phases and feedback will be welcomed as the project evolves.
- A/V Standards Update
    - Lee shared that the project is still moving forward, however, progress has slowed a bit.
    - Utelogy software has been installed and D101 at SCC will be set up sometime the week of June 22 as a prototype for testing.
    - Three locations at SAC have also been identified for testing sites. Equipment has been ordered and is hopefully expected to arrive before the end of the fiscal year. Installation is also contingent on furniture arrival which was also ordered from Spectrum.
    - Additional rooms at SCC will be identified at a later date.
- Skype for Business
    - The Skype for Business roll-out is complete and information regarding the product are on the ITS website.
    - There will be a few more add-ons in the future, but they will be mostly behind the scenes.
- VDI Update
    - Lee shared that the ITS Network team is working with Presidio on prototypes for SAC and SCC. The departure of Phil Lyle has slowed this project a bit, but Jason Palmer is working with the vendor to get the systems ready for testing very soon.

- o VMware Horizon View was the software chosen for this VDI "proof of concept" (POC). Working with the selected vendor, Presidio, we are building the POC infrastructure for (30) virtual desktops. SAC will be testing VDI in classroom A-211. SCC will be testing VDI in the library.
  - o Both SAC and SCC have created a "gold" image that has all the software installed and configured for their environment. The gold image is the base image that all the virtual desktops will be cloned from.
  - o If all goes well today and the infrastructure is ready Ryan and I will begin testing the environment internally next week. If everything looks good we will coordinate with the techs at each campus for their test deployment.
- Ellucian Mobile Update
  - o Stuart announced that we are now on version 3.8 of Ellucian Mobile, but there are a few connection problems being worked out with Ellucian. Version 4.0 has already been released and will include connections to the Student Service Finance interface. Given the backlog of items to get functioning in the current version, ITS has chosen to hold off on this update.
  - o The liaison for SCC for Ellucian Mobile is Sergio Rodriguez. SAC has short term staff member, Aimee Cordova, but would prefer to have a more permanent contact. Preferably someone from a department other than ITS.
  - o Stuart also shared that they have also added Google Analytics which shows that users are already finding the site and there have been several hits in recent weeks.
- Ellucian Portal Discussion
  - o Lee provided an update on the Ellucian Portal proposal that both SAC and SCC are interested in. The Ellucian Portal is based on Sharepoint technology, which many of our staff are already familiar with. The portal would allow for a Single Sign-on environment for applications such as Webadvisor and Blackboard (or Canvas).
- Student Email & Microsoft 365 Cloud Discussion
  - o Lee provided the committee with a detailed description of how the student email project is progressing. The goal is to allow students to authenticate with their official "home" student email to get free downloadable Office applications and/or use the cloud applications and 1 terabyte of online storage. Lee described the webadvisor@student.sac.edu and webadvisor@student.sccollege.edu addresses and how we would be responsible from a licensing standpoint to disable access to some online services once students are no longer actively enrolled in one of our colleges. She also described the "home" campus and the challenge ITS is faced with in setting up the initial email address. Any student can use either email address, but to login to the cloud, only the student's initial "home" address can be used.

Information Distributed
- ITS FY 2015/16 Annual Maintenance Agreements
- Email to campus regarding Skype for Business

Next Meeting: September 3, 2015
2:30 to 4:30 p.m. in the Santa Ana Room (DIST-103)

Adjournment
Lee adjourned the meeting at 4:00 p.m.