Rancho Santiago Community College District

District Office
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Technology Advisory Group

Meeting of: Thursday, November 06, 2014 – 2:30 p.m.
District Office 103, Santa Ana Conference Room

Meeting Minutes for November 06, 2014

Members Present: Curtis Childress, Tammy Cottrell, Mike DeCarbo, Ancie Dulalas, Dean Hopkins, Jim Kennedy, Lee Krichmar, Cherylee Kushida, Joe Pacino, Sergio Rodriguez, Jolene Shields, George Sweeney,

Members Absent: Kari Irwin, Phil Lyle, Nicholas Quach, Pat Weekes

Discussion

- Minutes
  - The minutes from the May 1, 2014 meeting were approved.
- Introductions
  - All committee members introduced themselves and TAG membership was updated as follows after a brief discussion. All vacancies have now been filled.

Santa Ana College	Santiago Canyon College	District
George Sweeney, Faculty	John Smith, Faculty*	Lee Krichmar, AVC*
Cherylee Kushida, Faculty	Mike DeCarbo, Faculty	Curt Childress
Jim Kennedy, Admin & CEC	Kari Irwin, Admin	Nick Quach
Tammy Cottrell, Classified	Ancie Dulalas, Classified	Dean Hopkins
Joe Pacino (alternate)	Jolene Shields, OEC	Pat Weekes
	Sergio Rodriguez (alternate)	Phil Lyle (alternate)

  *Co-chairs

- The committee reviewed the current Dell 9020 desktop standard
  - Desktop PC
    - Model 9020 small form factor, i7 processor, 8 GB of RAM, 500G SSD hard drive
    - Lee shared that although this model has not been formally identified as the "standard" for purchase, the history throughout the district is that this model has been the preferred choice and hundreds of this model have been purchased.
  - Consider establishing additional ITS standards
    - Since historically these desktop computers have been the preferred model, it is recommended that TAG formalize them as a standard.
    - Committee members suggested that we look into other vendors besides Dell. Lee suggested that we have demonstrations from Dell and HP so they can bring some equipment for us to evaluate and compare. Dell and HP can provide us with a presentation of their technology "road map" and educate us on their product models. Lee suggested doing this at future meetings in preparation for the next fiscal year purchases since this will take some time for the committee to evaluate.
    - Lee also shared an All-In-One computer (Model 9030), which could be useful in classroom/lab settings. Specs for this unit were also distributed.

- Discuss 5 year warranty options
    - The district has historically only purchased the 3 year warranty
    - The cost differential between extending the warranty to 5 years per computer is approximately $77
    - Historically system failures are more prevalent in years 4 and 5 as opposed to the first 3 years
    - Overall, the group was in agreement that the 5 year warranty was something that needs to be considered; this information will be brought to SACTAC and SCCTAC.
- Standard Monitor
    - The quotes shared included a 23" monitor as the standard
    - Some areas such as student labs utilize 19" monitors because of space restrictions; historically there have been new computers that were ordered, but the old monitors were repurposed.
- All-in-one PC (primarily student lab use)
    - Lee shared the 9030 All-in-one specs and explained that the computer itself is the same as the 9020, but packaged differently and it is the newer model as the 9030 will replace the 9020.
    - Rather than having a separate CPU, monitor and keyboard, the CPU and monitor are all in one unit.
    - Pros and Cons to the All-in-one were also discussed.
- Adobe Suite Software Installations at SAC & SCC
    - For the moment, all installation of the full Adobe suite is on hold until Lee receives direction from Peter Hardash. She does not expect this to take very long.
    - Exceptions for installation of the full suite are: faculty who are teaching with the Adobe applications and all student labs using for classes.
    - Adobe Pro can be installed on all computers and should already be part of the standard image.
- Discuss Virtual Desktop Prototype
    - Lee recommended that ITS use the Training Room (DIST 250) as the first virtual desktop environment for the prototype. TAG committee agreed that would be a fine place to start.
    - The PC's in this room are older and would provide a good starting point for testing; the existing old hardware would be used for the prototype. Thin clients might be considered for an additional prototype.
    - Lee requested proposals for other potential locations to expand the prototype in the future.

Action Items
- Specs for 9020 and 9030 All-in-one will be shared at SACTAC and SCCTAC
- 3 and 5 year warranties will also be presented

Information Distributed
- Dell Model 9020 and 9030 All-in-one specs
- 4 Quotes – 9020 with 23" monitor (3 year vs. 5 year warranty) and 9030 (3 year vs. 5 year warranty)

Meeting Schedule

2014-15 TAG Meeting Schedule - 2:30 – 4:00 pm in the Executive Conference Room (District 114)

Thursday, December 4, 2015

Thursday, January 8, 2015

Thursday, February 5, 2015

Thursday, March 5, 2015

Thursday, April 2, 2015

Thursday, May 7, 2015

Thursday, June 4, 2015

Adjournment

Lee adjourned the meeting at 4:00 pm.