

REBATE AUTHORIZATION
Worker's Compensation Program
Member: Rancho Santiago Community College District

REBATE AMOUNT: **\$1,299,954**

PLEASE CHECK REBATE PREFERENCE:

- ☐ Issue check for Rebate Amount payable to the district.
- ☐ Credit Rebate Amount to PeopleSoft account # below (LACOE Districts only):

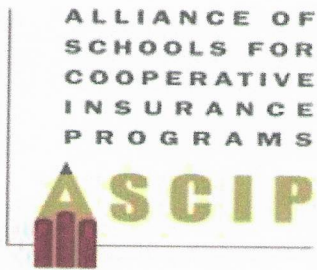
- ☒ Credit Rebate Amount to District Risk Management Deposit Fund (ASCIP's Board approval required)

Print Name: Iris I. Ingram Title: Vice Chancellor, Business Services

Authorized Signature: *Iris I. Ingram* Date: 9/23/21

Please return this form via one of the following:

Mail: 16550 Bloomfield Avenue, Cerritos, CA 90703
Email: tanuyan@ascip.org
Fax: (562) 677-2008



REBATE AUTHORIZATION
Health Benefits Program
Member: Rancho Santiago Community College District

REBATE AMOUNT: **\$907,126**

PLEASE CHECK REBATE PREFERENCE:

- ☐ Issue check for Rebate Amount payable to the district.
- ☐ Credit Rebate Amount to PeopleSoft account # below (LACOE Districts only):

- ☒ Credit Rebate Amount to District Risk Management Deposit Fund (ASCIP's Board approval required)

Print Name: Iris I. Ingram Title: Vice Chancellor, Business Services

Authorized Signature: *Iris I. Ingram* Date: 9/23/21

Please return this form via one of the following:

Mail: 16550 Bloomfield Avenue, Cerritos, CA 90703
Email: tanuyan@ascip.org
Fax: (562) 677-2008

From: Maus, Donald
Sent: Friday, January 15, 2021 4:54 PM CST
To: Lynn Truong
BCC: Maus, Donald
Subject: RE: RMDF Account Balance
Attachments: Scanned from a Xerox Multifunction Device.pdf

Hi Lynn,

Thanks for all the info. Attached is our request to deposit the money into our Risk Management Deposit Fund.

Have a great weekend!

Don

From: Lynn Truong
Sent: Friday, January 15, 2021 11:45 AM
To: Maus, Donald
Subject: [EXTERNAL] RE: RMDF Account Balance

****External Email****

Hi Don,

Yes, there is another WC rebate in the amount of \$1,299,954 that's coming to you. Please let us know how you want to receive this rebate if you haven't done so.

You also have another HB rebate in the amount of \$907,126 that's coming. We also need to know how you want this HB rebate.

I attached the Rebate Authorization Forms in case you haven't received from Nidra.

Thanks,

Lynn

Lynn Truong
Senior Director of Finance
(562) 404-8029 – o | (562) 677-2009 – d | (714) 343-8172 – c

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16550 Bloomfield Avenue, Cerritos, CA 90703
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From: Maus, Donald [mailto:Maus_Donald@rscdd.edu]

Sent: Friday, January 15, 2021 9:11 AM

To: Lynn Truong <Truong@ascip.org>

Subject: FW: RMDF Account Balance

****CAUTION: External Message****

Hi Lynn,

I'm not sure if this went through this morning.

From: Maus, Donald

Sent: Friday, January 15, 2021 7:58 AM

To: 'Lynn Truong' <Truong@ascip.org>

Subject: RE: RMDF Account Balance

Thank you! Nidra called and said that there another rebate coming. I'm guessing that was the one that was deposited into our account on 12/31/2020 or is there another one? I thought she said the amount was going to be about 1.3 million and we haven't told her what to do with that money yet.

From: Lynn Truong <Truong@ascip.org>

Sent: Thursday, January 14, 2021 5:16 PM

To: Maus, Donald <Maus_Donald@rscdd.edu>

Subject: [EXTERNAL] RE: RMDF Account Balance

****External Email****

Hi Don,

Below is your current RMDF balance. We have not calculated and posted your December 31, 2020 quarter interest yet.

RMDF - Ranch Santiago CCD		
9/30/2020	\$ 1,499,872.73	
10/15/2020	\$ (1,400,000.00)	RMDF withdrawal MH49592
12/31/2020	\$ 1,417,988.00	Deposit from WC Rebate
12/31/2020	\$ 5,000.00	Estimate FY2020-21 2nd Qtr interest earned
	\$ 1,522,860.73	

Let me know if you have any other questions.

Lynn

Lynn Truong
Senior Director of Finance
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From: Maus, Donald [mailto:Maus_Donald@rscdd.edu]

Sent: Thursday, January 14, 2021 11:28 AM

To: Lynn Truong <Truong@ascip.org>

Subject: RMDF Account Balance

****CAUTION: External Message****

Hi Lynn,

Could you let me know what our current balance is in our RMDF account? I understand there will be another distribution shortly, but I just want to know what it is right now.

Thanks.

Don

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Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

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From: O'Connor, Adam
Sent: Tuesday, September 21, 2021 10:40 AM CDT
To: Maus, Donald
Subject: RE: ASCIP Rebate Authorization Forms

I would appreciate if you would first and then I will give her my two cents on it as well. Thanks Don.

Adam M. O'Connor
Assistant Vice Chancellor, Fiscal Services
Rancho Santiago Community College District

From: Maus, Donald
Sent: Tuesday, September 21, 2021 8:36 AM
To: O'Connor, Adam
Subject: FW: ASCIP Rebate Authorization Forms

Good Morning Adam,

See below. Would you like to explain what these are for and ask Iris to sign them or should I?

Don

From: Lynn Truong <Truong@ascip.org>
Sent: Friday, September 17, 2021 4:48 PM
To: Maus, Donald <Maus_Donald@rscdd.edu>
Cc: Charisma Tanuyan <Tanuyan@ascip.org>
Subject: [EXTERNAL] ASCIP Rebate Authorization Forms

****External Email****

Hi Don,

Your District has elected to deposit your 2020/21 Workers' Comp and Health Benefits rebates in the Risk Management Deposit Fund (RMDF). The Rebate Authorization forms were signed by you and submitted to ASCIP. Unfortunately, our RMDF Policy requires that this form be signed by either the Superintendent or the CBO.

Would you please have your CBO complete the attached forms by checking the third option on the forms, sign and return the forms to me so we can process your rebates?

Your prompt response to this request is greatly appreciated.

Thank you very much,

Lynn

Lynn Truong
Senior Director of Finance
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From: Ingram, Iris
Sent: Tuesday, September 21, 2021 8:15 PM CDT
To: O'Connor, Adam
Subject: RE: ASCIP Rebate Authorization Forms

I do want to discuss. I am familiar with them because I received them while at El Camino from SWACC. However, I never had to sign rebate form. I want to make sure I am checking the right box before I sign. Thanks.

Iris

From: O'Connor, Adam
Sent: Tuesday, September 21, 2021 4:54 PM
To: Ingram, Iris
Subject: FW: ASCIP Rebate Authorization Forms

Let me know if you are familiar with these rebates and/or want to discuss further. This has also been a big help to our budget that we lost, at least for a few years, by making our move to SWACC/Keenan and at least one reason why switching providers too often is not a great idea. Thanks, Adam

----- Original message -----

From: "Maus, Donald" <Maus_Donald@rsccd.edu>
Date: 9/21/21 4:18 PM (GMT-08:00)
To: "Ingram, Iris" <Ingram_Iris@rsccd.edu>
Cc: "O'Connor, Adam" <OConnor_Adam@rsccd.edu>
Subject: FW: ASCIP Rebate Authorization Forms

Hi Iris,

We received some rebates from ASCIP earlier this year for our work comp program and for our health benefits program and in consultation with Adam at the time, we decided to keep the money in our Risk Management Deposit (RMD) account at ASCIP. We've been receiving the work comp rebates for at least the past 10 years and this is the first time we were eligible for the health benefits rebates. Peter always had us deposit the money in the RMD fund. We currently have \$1,531,122 in the account.

ASCIP needs your signature on the attached forms so they can process our rebates.

Let me know if you have any questions.

Don

From: Lynn Truong <Truong@ascip.org>
Sent: Friday, September 17, 2021 4:48 PM
To: Maus, Donald <Maus_Donald@rsccd.edu>

Cc: Charisma Tanuyan <Tanuyan@ascip.org>

Subject: [EXTERNAL] ASCIP Rebate Authorization Forms

****External Email****

Hi Don,

Your District has elected to deposit your 2020/21 Workers' Comp and Health Benefits rebates in the Risk Management Deposit Fund (RMDF). The Rebate Authorization forms were signed by you and submitted to ASCIP. Unfortunately, our RMDF Policy requires that this form be signed by either the Superintendent or the CBO.

Would you please have your CBO complete the attached forms by checking the third option on the forms, sign and return the forms to me so we can process your rebates?

Your prompt response to this request is greatly appreciated.

Thank you very much,

Lynn

Lynn Truong

Senior Director of Finance

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From: Maus, Donald
Sent: Friday, September 24, 2021 10:00 AM CDT
To: Lynn Truong
BCC: Maus, Donald
Subject: RE: ASCIP Rebate Authorization Forms
Attachments: scan Rebate Authorizations Sept 2021.pdf

Hi Lynn,

Here are the signed forms.

Don

From: Lynn Truong
Sent: Wednesday, September 22, 2021 10:51 PM
To: Maus, Donald
Subject: [EXTERNAL] FW: ASCIP Rebate Authorization Forms

****External Email****

Hi Don,

So sorry for rushing you on this but we would like to put this on our Board agenda for approval next week. Can you please send the attached forms to me asap.

Thanks,

Lynn

Lynn Truong
Senior Director of Finance
(562) 404-8029 – o | (562) 677-2009 – d | (714) 343-8172 – c

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From: Lynn Truong
Sent: Friday, September 17, 2021 4:48 PM
To: Maus, Donald <Maus_Donald@rscdd.edu>

Cc: Charisma Tanuyan <Tanuyan@ascip.org>

Subject: ASCIP Rebate Authorization Forms

Hi Don,

Your District has elected to deposit your 2020/21 Workers' Comp and Health Benefits rebates in the Risk Management Deposit Fund (RMDF). The Rebate Authorization forms were signed by you and submitted to ASCIP. Unfortunately, our RMDF Policy requires that this form be signed by either the Superintendent or the CBO.

Would you please have your CBO complete the attached forms by checking the third option on the forms, sign and return the forms to me so we can process your rebates?

Your prompt response to this request is greatly appreciated.

Thank you very much,

Lynn

Lynn Truong

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