

# Request for Release/Disbursement of Risk Management Deposit Funds

JR29776

District Name: Rancho Santiago CCD

In accordance with current ASCIP procedures, please release \$ 10,000  
 in Risk Management Deposit Funds on/or before the following date: 1/5/2015

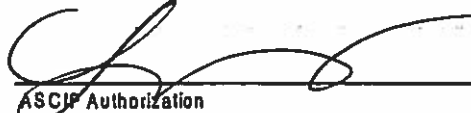
Please release/disburse District RDMF in the manner listed below:

- JV funds to District Account # \_\_\_\_\_
- Issue Check Payable to District - Send to the Attention of:  
Don Maus - Risk Management
- JV Funds from District RMDF Account # \_\_\_\_\_ to ASCIP.

## DISTRICT AUTHORIZATION


JOHN DIDION \_\_\_\_\_  
\*District Contact Signature Print Name Title Date

\*\*Alternate District Contact Signature (Both signatures are required for amounts greater than \$25,000) \_\_\_\_\_  
Print Name Title Date


LYNN TROVATI CFO 12/11/15  
ASCIP Authorization Title Date

Transaction Completed By: \_\_\_\_\_  
Title Date

\* Only one signature necessary if amount requested is \$25,000 or less.  
 \*\* Individual designated to authorize RMDF disbursement.  
 Alternate (Both signatures are required for amounts greater than \$25,000)

01/15/15	11_0000_000000_00000_9121	CR	C000722252	Alliance of Schools(ASCIP)	5,000.00	0.00	5,000.00
01/15/15	11_0000_677000_54162_4610	CR	C000722252	Alliance of Schools(ASCIP)	0.00	5,000.00	-5,000.00
				<b>Total Fund 11</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
				<b>Total Reference C000722252</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
01/15/15	11_0000_000000_00000_9121	CR	C000722255	Alliance of Schools(ASCIP)	5,000.00	0.00	5,000.00
01/15/15	11_0000_677000_54162_5100	CR	C000722255	Alliance of Schools(ASCIP)	0.00	5,000.00	-5,000.00
				<b>Total Fund 11</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>
				<b>Total Reference C000722255</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>

20008 ALLIANCE OF SCHOOLS (ASCIP)

Check Date: 12/19/14 Check No. 21815054

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
121714-RSCCD	12/17/14	JR29776	10,000.00	0.00	10,000.00

*Handwritten signature* 1/6/15  
*Don Maus 07330*

Please deposit \$5,000 into  
 11-0000-677000-54162-4610  
 and \$5,000 into  
 11-0000-677000-54162-5100

Vendor Number	Name		Total Discounts	TIN	
0000000113	RANCHO SANTIAGO CCD		\$0.00		
Check Number	Date	Total Amount	Late Interest	Discount Taken	Total Paid Amount
21815054	12/19/14	\$10,000.00	0.00		\$10,000.00

CASHIER ALERT: THIS DOCUMENT HAS A TRUE AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT.



Los Angeles County **ALLIANCE OF SCHOOLS (ASCIP)**  
 16550 BLOOMFIELD AVENUE  
 CERRITOS, CA 90703  
 562 404-8029

PAVABLE AT  
 CITIBANK DELAWARE  
 ONE PENN'S WAY  
 NEW CASTLE, DE 19720  
 62-20911

**21815054**

Date Issued: 12/19/14

Amount  
**\$10,000.00\*\*\***

**THE TREASURER OF LOS ANGELES COUNTY will pay exactly:**

\*\*\*\*\*TEN THOUSAND AND 00/100 US DOLLARS\*\*\*\*\*

WARRANT CLEARANCE FUND  
 FOR CURRENT FISCAL YEAR  
 THIS WARRANT IS VOID AFTER  
 SIX MONTHS FROM DATE ISSUED

WE CERTIFY THAT THIS IS A LEGAL ORDER LAWFULLY  
 DRAWN AGAINST THE FUNDS OF THE DISTRICT/AGENCY

Will pay to:

*ATTN: Don Maus*  
 RANCHO SANTIAGO CCD  
 2323 NORTH BROADWAY  
 SANTA ANA, CA 92706

*Handwritten signature*  
 FOR GOVERNOR BOARD OF DISTRICT/AGENCY  
 EXAMINED, APPROVED AND ALLOWED  
 ARTURO DELGADO, EDUCATION COUNTY SUPERINTENDENT OF SCHOOLS  
*Handwritten signature* DEPUTY

⑈ 21815054 ⑆ ⑆ 03 1 100 2019 ⑆ 388 38 16 5 ⑈

Check Date: 12/19/14

Check No: 21815054

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
121714-RSCCD	12/17/14	JR29776	10,000.00	0.00	10,000.00

Vendor Number	Name			Total Discounts	TIN
0000000113	RANCHO SANTIAGO CCD			\$0.00	
Check Number	Date	Total Amount	Late Interest	Discount Taken	Total Paid Amount
21815054	12/19/14	\$10,000.00	0.00		\$10,000.00



Los Angeles County

**ALLIANCE OF SCHOOLS (ASCIP)**  
16550 BLOOMFIELD AVENUE  
CERRITOS, CA 90703  
562 404-8029

PAYABLE AT:  
ONE PENN'S WAY  
NEW CASTLE DE 19720  
62-20 311

**21815054**

**Date Issued: 12/19/14**

**Amount**  
**\$10,000.00\*\*\***

**THE TREASURER OF LOS ANGELES COUNTY will pay exactly:**

\*\*\*\*\*TEN THOUSAND AND 00/100 US DOLLARS\*\*\*\*\*

WARRANT CLEARANCE FUND  
FOR CURRENT FISCAL YEAR  
THIS WARRANT IS VOID AFTER  
SIX MONTHS FROM DATE ISSUED

WE CERTIFY THAT THIS IS A LEGAL ORDER LAWFULLY  
DRAWN AGAINST THE FUNDS OF THE DISTRICT/AGENCY

pay to:

**RANCHO SANTIAGO CCD**  
**2323 NORTH BROADWAY**  
**SANTA ANA, CA 92706**

FOR GOVERNING BOARD OF DISTRICT/AGENCY  
EXAMINED, APPROVED AND ALLOWED  
AUTURO DELGADO, Ed D., COUNTY SUPERINTENDENT OF SCHOOLS

BY \_\_\_\_\_ DEPUTY

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**From:** Gerard, Debra  
**Sent:** Monday, July 22, 2024 2:05 PM CDT  
**To:** Maus, Donald; Winter, Alistair; Ingram, Iris  
**CC:** rsmith; O'Connor, Adam; Vega, Kennethia  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Don, thanks, this is very helpful. Maybe Iris will be able to get the board approval date for the John Didion training in 2014 when she looks for the other information.

*Debra Gerard*

Executive Assistant to the Chancellor  
**Rancho Santiago Community College District**  
[gerard\\_debra@rsccd.edu](mailto:gerard_debra@rsccd.edu) | 714-480-7450 (office)

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**From:** Maus, Donald <Maus\_Donald@rsccd.edu>  
**Sent:** Monday, July 22, 2024 11:10 AM  
**To:** Gerard, Debra <Gerard\_Debra@rsccd.edu>; Winter, Alistair <Winter\_Alistair@rsccd.edu>; Ingram, Iris <Ingram\_Iris@rsccd.edu>  
**Cc:** rsmith <rsmith@fbtlaw.com>; O'Connor, Adam <OConnor\_Adam@rsccd.edu>; Vega, Kennethia <Vega\_Kennethia@rsccd.edu>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

I found the PO's for the training, but I did not see a list of PO's for approval on the Board Dockets.

I'm not sure where John went to get his Title IX training in 2014..

PO **P0039395** was issued on 02/11/16 and **PO P0041248** was issued on 06/06/2016 for the \$5,000 Title IX Training.

PO **P0059588** was issued on 11/26/2019 for the ATIXA membership

PO **P0034252** was issued on 12/16/14 for the Title IX video.

PO **P0037603** was issued on 9/10/15 for the ATIXA membership.

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**From:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>  
**Sent:** Monday, July 22, 2024 10:02 AM  
**To:** Winter, Alistair <[Winter\\_Alistair@rsccd.edu](mailto:Winter_Alistair@rsccd.edu)>; Maus, Donald <[Maus\\_Donald@rsccd.edu](mailto:Maus_Donald@rsccd.edu)>; Ingram, Iris <[Ingram\\_Iris@rsccd.edu](mailto:Ingram_Iris@rsccd.edu)>  
**Cc:** rsmith <[rsmith@fbtlaw.com](mailto:rsmith@fbtlaw.com)>; O'Connor, Adam <[OConnor\\_Adam@rsccd.edu](mailto:OConnor_Adam@rsccd.edu)>; Vega, Kennethia <[Vega\\_Kennethia@rsccd.edu](mailto:Vega_Kennethia@rsccd.edu)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Alistair,

You're right, any item purchased would have had to be board approved through our purchasing process. I just sent Iris a request for board meeting approval dates for the use of funds for the 12 items. There are four items, however, included in that list that are related to training and ATIXA membership. Would you or Don would have record of board approval of those items? If so, we'd appreciate if you'd provide the board approval dates.

Also, the Hernandez settlement would have had to have been board approved at some point even if discussed in closed session, wouldn't it? If so, we'd appreciate if you would provide the board approval date for that as well.

Thanks so much for your assistance with this request.

*Debra Gerard*

Executive Assistant to the Chancellor  
**Rancho Santiago Community College District**  
[gerard\\_debra@rscdd.edu](mailto:gerard_debra@rscdd.edu) | 714-480-7450 (office)

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**From:** Winter, Alistair <[Winter\\_Alistair@rscdd.edu](mailto:Winter_Alistair@rscdd.edu)>  
**Sent:** Monday, July 22, 2024 8:51 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rscdd.edu](mailto:Gerard_Debra@rscdd.edu)>; Maus, Donald <[Maus\\_Donald@rscdd.edu](mailto:Maus_Donald@rscdd.edu)>; Ingram, Iris <[Ingram\\_Iris@rscdd.edu](mailto:Ingram_Iris@rscdd.edu)>  
**Cc:** rsmith <[rsmith@fbtlaw.com](mailto:rsmith@fbtlaw.com)>; O'Connor, Adam <[OConnor\\_Adam@rscdd.edu](mailto:OConnor_Adam@rscdd.edu)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

I am okay with it. I would not think these individual withdrawals needed BOT approval – surely the items that were purchased would have been subject to appropriate approvals by BOT if required.

Thanks  
Alistair

*Alistair Winter*

Interim Vice Chancellor, Human Resources  
Rancho Santiago Community College District  
2323 N Broadway  
Santa Ana, CA 92706

(714) 480 7490  
Email:- [winter\\_alistair@rscdd.edu](mailto:winter_alistair@rscdd.edu)

The logo for Human Resources at Rancho Santiago Community College District. The word "Human" is written in a colorful, multi-hued font, while "RESOURCES" is in a bold, black, sans-serif font. Below this, "RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT" is written in a smaller, blue, sans-serif font.

**Human RESOURCES**  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT



**Classified:** [classified@rsccd.edu](mailto:classified@rsccd.edu)



**Full-time Academic:** [full-time\\_academic@rsccd.edu](mailto:full-time_academic@rsccd.edu)



**Part-time Academic:** [part-time\\_academic@rsccd.edu](mailto:part-time_academic@rsccd.edu)



**On-boarding:** [onboarding@rsccd.edu](mailto:onboarding@rsccd.edu)



**Recruitment:** [recruit@rsccd.edu](mailto:recruit@rsccd.edu)

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**From:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>  
**Sent:** Wednesday, July 17, 2024 3:09 PM  
**To:** Maus, Donald <[Maus\\_Donald@rsccd.edu](mailto:Maus_Donald@rsccd.edu)>; Winter, Alistair <[Winter\\_Alistair@rsccd.edu](mailto:Winter_Alistair@rsccd.edu)>; Ingram, Iris <[Ingram\\_Iris@rsccd.edu](mailto:Ingram_Iris@rsccd.edu)>  
**Cc:** rsmith <[rsmith@fbtlaw.com](mailto:rsmith@fbtlaw.com)>; O'Connor, Adam <[OConnor\\_Adam@rsccd.edu](mailto:OConnor_Adam@rsccd.edu)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Don,

Thank you for the quick response to this request. It looks complete and we can make him aware of the additional notes relating to deductibles in our response. I've added Vice Chancellor Ingram to this message so she can review the response and advise on the need for board approval. Once that review is done and Alistair approves, we can send a response.

*Debra Gerard*

Executive Assistant to the Chancellor  
**Rancho Santiago Community College District**  
[gerard\\_debra@rsccd.edu](mailto:gerard_debra@rsccd.edu) | 714-480-7450 (office)

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**From:** Maus, Donald <[Maus\\_Donald@rsccd.edu](mailto:Maus_Donald@rsccd.edu)>  
**Sent:** Wednesday, July 17, 2024 11:49 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>; Winter, Alistair <[Winter\\_Alistair@rsccd.edu](mailto:Winter_Alistair@rsccd.edu)>  
**Cc:** rsmith <[rsmith@fbtlaw.com](mailto:rsmith@fbtlaw.com)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Hi Debra,

Attached is a copy of all the Requests for Release of Risk Management Deposit Fund from ASCIP. It will show that the checks were to come to my attention, so I guess that shows "the recipient".

I don't know that we ever received Board approval for any of the withdrawals. I don't ever recall doing a docket item for them.

I am confused by his request for deductible amounts. Below is a list of items purchased with the funds. There is only 1 item that was used to settle a claim, Marissa Hernandez, and that amount was our portion of the settlement. We have a \$25,000 deductible for general liability coverage, but our deductible was used up very early in the case and no portion of this settlement was a deductible.

Items purchased from the money out of the Risk Management Deposit Fund	
2010	\$32,000 to pay for a new Prius for District Safety
2011	\$16,183 Replace plexiglass gates at SAC CDC with metal gates
2011	\$5,250 Fencing at SAC CDC to prevent a safety hazard
2012	\$11,000 Additional fencing at SAC CDC to prevent a safety hazard.
2014	\$2,500 ATIXA Training for John Didion
2014	\$10,000 Title IX Video
2015	\$37,000 New football helmets with InSight Safety system (concussion prevention)
2015	\$6,250 3-year membership in ATIXA
2016	\$5,000 Title IX Training
2018	\$1,132,881 Marissa Hernandez Settlement
2019	\$1,000,000 Blue light emergency phone project
2019	\$13,000 3-year membership to ATIXA
2020	\$1,400,000 To Adam to balance the budget

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**From:** Gerard, Debra <[Gerard\\_Debra@rscdd.edu](mailto:Gerard_Debra@rscdd.edu)>

**Sent:** Monday, July 15, 2024 5:29 PM

**To:** Winter, Alistair <[Winter\\_Alistair@rscdd.edu](mailto:Winter_Alistair@rscdd.edu)>; Maus, Donald <[Maus\\_Donald@rscdd.edu](mailto:Maus_Donald@rscdd.edu)>

**Subject:** FW: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Alistair and Don,

The public records request below will replace the one submitted by Mr. Resnick on July 9 which he withdrew. We would appreciate your assistance in providing me the records responsive to this request in an electronic format no later than July 25, 2024 to ensure response in accordance to the CA Public Records Act.

We appreciate your support in responding to this request.

*Debra Gerard*

Executive Assistant to the Chancellor

**Rancho Santiago Community College District**  
[gerard\\_debra@rsccd.edu](mailto:gerard_debra@rsccd.edu) | 714-480-7450 (office)

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**From:** Barry Resnick <[resnick50@gmail.com](mailto:resnick50@gmail.com)>  
**Sent:** Friday, July 12, 2024 11:01 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>  
**Subject:** [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

**\*\*External\*\***

Debra,

I am withdrawing the PRA below dated July 9, 2024. Instead please accept the following as an information request based on the California Public Records Act:

Per the attached document outlining 13 withdrawals (highlighted in yellow) dated August 4, 2018 to October 15, 2020 from the Risk Management Fund held by ASCIP:

- 1) The recipient of each of the 13 payments;
- 2) The date of board approval for each of the 13 payments;
- 3) Any documentation showing approval or submission to the Board of Trustees by an RSCCD employee for each of the 13 payments;
- 4) Any deductibles paid on each of these claims - the date, amount and payor of the deductible

Barry Resnick

On Tue, Jul 9, 2024 at 11:50 AM Barry Resnick <[resnick50@gmail.com](mailto:resnick50@gmail.com)> wrote:

Debra,

What I am requesting is documentation that confirms RSCCD liability claim payouts from January 1, 2017 to June 30, 2024 and the breakdown of the District's responsibility and that of ASCIP for each of the claims.

I hope this clears up my request.

Barry Resnick

On Tue, Jul 9, 2024 at 11:47 AM Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)> wrote:

Mr. Resnick,



I have no record of the request to which you referred which is highlighted in your email below. If you would please forward the original request to me, I will acknowledge and see that you receive a response.

*Debra Gerard*

Executive Assistant to the Chancellor  
**Rancho Santiago Community College District**  
[gerard\\_debra@rscgd.edu](mailto:gerard_debra@rscgd.edu) | 714-480-7450 (office)

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**From:** Barry Resnick <[resnick50@gmail.com](mailto:resnick50@gmail.com)>  
**Sent:** Tuesday, July 9, 2024 10:48 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rscgd.edu](mailto:Gerard_Debra@rscgd.edu)>  
**Subject:** [EXTERNAL] CPRA - July 9, 2024

**\*\*External\*\***

Debra,

I am in receipt of documents No's 1,2,4 and 5 regarding my previous public records request. Thank you.

Per a subsequent records request please provide documentation that confirms all liability claims paid out by the RSCCD and/or ASCIP from January 1, 2017 to June 30, 2024 with a breakdown of the District's and ASCIP's contribution toward fulfilling the claim.

Thank you.

**Barry Resnick**

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