



Alliance of Schools  
for Cooperative  
Insurance Programs

16550 Bloomfield  
Cerritos, CA 90703  
(562) 404-8029  
FAX: (562) 404-8038

A California Public Agency

# Request for Release/Disbursement of Risk Management Deposit Funds



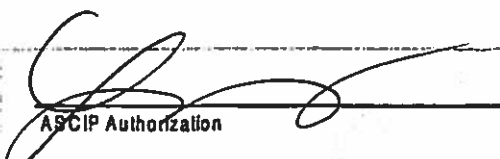
District Name: Rancho Santiago CCD

In accordance with current ASCIP procedures, please release \$ 37,000  
in Risk Management Deposit Funds on/or before the following date: 1/23/15

Please release/disburse District RDMF in the manner listed below:

- JV funds to District Account # \_\_\_\_\_
- Issue Check Payable to District - Send to the Attention of:  
Don Maus
- JV Funds from District RDMF Account # \_\_\_\_\_ to ASCIP.

## DISTRICT AUTHORIZATION

	<u>John Didion</u>	<u>Executive VC HR</u>	<u>1/8/15</u>
*District Contact Signature	Print Name	Title	Date
	<u>Peter Hardash</u>	<u>VC Business Ops</u>	<u>1/8/15</u>
**Alternate District Contact Signature (Both signatures are required for amounts greater than \$25,000)	Print Name	Title	Date
	<u>LYNN T.</u>	<u>CFO</u>	<u>1/8/15</u>
ASCIP Authorization		Title	Date
Transaction Completed By:		Title	Date

\* Only one signature necessary if amount requested is \$25,000 or less.  
\*\* Individual designated to authorize RDMF disbursement.  
Alternate (Both signatures are required for amounts greater than \$25,000)

01/23/15	61_0000_000000_00000_9121	CR	C000725815	Ascip - Rmdf Withdrawal	37,000.00	0.00	37,000.00
01/23/15	61_0000_790000_53120_7940	CR	C000725815	Ascip - Rmdf Withdrawal	0.00	37,000.00	-37,000.00
				<b>Total Fund 61</b>	<b>37,000.00</b>	<b>37,000.00</b>	<b>0.00</b>
				<b>Total Reference C000725815</b>	<b>37,000.00</b>	<b>37,000.00</b>	<b>0.00</b>

20008 ALLIANCE OF SCHOOLS (ASCIP)

Check Date: 01/09/15

Check No. 21838311

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
010815-RSCCD	01/08/15	JR29900	37,000.00	0.00	37,000.00

*RUDF Withdrawal*

Please deposit into  
61-0000-790000-53120-7940

*[Signature]* 1/14/15  
*Don Mans*

Vendor Number	Name	Total Discounts	TIN
0000000113	RANCHO SANTIAGO CCD	\$0.00	

Check Number	Date	Total Amount	Late Interest	Discount Taken	Total Paid Amount
21838311	01/09/15	\$37,000.00	0.00		\$37,000.00

CASHIER ALERT: THIS DOCUMENT HAS A TRUE AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT.



Los Angeles County **ALLIANCE OF SCHOOLS (ASCIP)**  
16550 BLOOMFIELD AVENUE  
CERRITOS, CA 90703  
562 404-8029

PAYABLE AT  
CITIBANK DELAWARE  
ONE PENN'S WAY  
NEW CASTLE, DE 19720  
62-20/311

21838311

Date Issued: 01/09/15

Amount  
\$37,000.00\*\*\*

THE TREASURER OF LOS ANGELES COUNTY will pay exactly:

\*\*\*THIRTY-SEVEN THOUSAND AND 00/100 US DOLLARS\*\*\*

WARRANT CLEARANCE FUND  
FOR CURRENT FISCAL YEAR  
THIS WARRANT IS VOID AFTER  
SIX MONTHS FROM DATE ISSUED

WE CERTIFY THAT THIS IS A LEGAL ORDER LAWFULLY  
DRAWN AGAINST THE FUNDS OF THE DISTRICT AGENCY

*[Signature]*  
FOR GOVERNMENT BOARD OF DISTRICT AGENCY  
EXAMINED, APPROVED AND ALLOWED  
ARLURO DELGADO M.D., COUNTY SUPERINTENDENT OF SCHOOLS  
BY *[Signature]* DEPUTY

Will pay to: RANCHO SANTIAGO CCD  
2323 NORTH BROADWAY  
SANTA ANA, CA 92706

⑈ 21838311 ⑆ ⑆ 03100209 ⑆ 38638165 ⑆ ⑆

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**From:** Maus, Donald  
**Sent:** Monday, July 22, 2024 3:02 PM CDT  
**To:** Gerard, Debra; Ingram, Iris; Winter, Alistair  
**CC:** O'Connor, Adam; Ruben Smith  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

The Prius was purchased by through SAC using their "Parking Meters and Fines" account. Peter requested the money from ASCIP so we could reimburse that account.

The CDC fencing was done by De La Torre Commercial Interiors and Alex Oviedo was working with the Dee Tucker at the CDC. I think I gave him the checks and he took care of the quotes and payment.

PO #34476 was issued around 1/13/2015 for the football helmets

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**From:** Gerard, Debra <Gerard\_Debra@rscdd.edu>  
**Sent:** Monday, July 22, 2024 12:38 PM  
**To:** Ingram, Iris <Ingram\_Iris@rscdd.edu>; Winter, Alistair <Winter\_Alistair@rscdd.edu>  
**Cc:** Maus, Donald <Maus\_Donald@rscdd.edu>; O'Connor, Adam <OConnor\_Adam@rscdd.edu>; Ruben Smith <rsmith@alvaradosmith.com>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Don Maus provided information for some of the expenditures, but we will need at least a PO# and the date for the following so I can look up the board approval dates. Thank you and your staff for their extra effort in providing this information. I truly appreciate this support.

Items purchased from the money out of the Risk Management Deposit Fund

2010	\$32,000 to pay for a new Prius for District Safety
2011	\$16,183 Replace plexiglass gates at SAC CDC with metal gates
2011	\$5,250 Fencing at SAC CDC to prevent a safety hazard
2012	\$11,000 Additional fencing at SAC CDC to prevent a safety hazard.
2014	\$2,500 ATIXA Training for John Didion
2014	\$10,000 Title IX Video
2015	\$37,000 New football helmets with InSight Safety system (concussion prevention)
2015	\$6,250 3-year membership in ATIXA
2016	\$5,000 Title IX Training
2018	\$1,132,881 Marissa Hernandez Settlement
2019	\$1,000,000 Blue light emergency phone project
2019	\$13,000 3-year membership to ATIXA
2020	\$1,400,000 To Adam to balance the budget

*Debra Gerard*

Executive Assistant to the Chancellor  
**Rancho Santiago Community College District**  
[gerard\\_debra@rsccd.edu](mailto:gerard_debra@rsccd.edu) | 714-480-7450 (office)

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**From:** Ingram, Iris <[Ingram\\_Iris@rsccd.edu](mailto:Ingram_Iris@rsccd.edu)>  
**Sent:** Monday, July 22, 2024 12:17 PM  
**To:** Winter, Alistair <[Winter\\_Alistair@rsccd.edu](mailto:Winter_Alistair@rsccd.edu)>; Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>  
**Cc:** Maus, Donald <[Maus\\_Donald@rsccd.edu](mailto:Maus_Donald@rsccd.edu)>; O'Connor, Adam <[OConnor\\_Adam@rsccd.edu](mailto:OConnor_Adam@rsccd.edu)>; Ruben Smith <[rsmith@alvaradosmith.com](mailto:rsmith@alvaradosmith.com)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

All Pos and transfers get Board approval. The difference is that anything above \$14,999 goes to the Board before payment, but all payments are listed on the Docket at every BOT meeting. Legal settlements are approved by the Board in Closed session. We do not have to ask the Board for the source of the payment or how to pay it. That is left up to staff.

By the way, these requests have become onerous and even more time-consuming. If Resnick what to know how we spend funds, why can't we just refer him to every Docket (where payments, Pos, transfers, etc. are listed) and tell him to find it himself? Why should we have to do his research for him? Can Ruben weigh in on this?

Iris

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**From:** Winter, Alistair <[Winter\\_Alistair@rsccd.edu](mailto:Winter_Alistair@rsccd.edu)>  
**Sent:** Monday, July 22, 2024 8:51 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>; Maus, Donald <[Maus\\_Donald@rsccd.edu](mailto:Maus_Donald@rsccd.edu)>; Ingram, Iris <[Ingram\\_Iris@rsccd.edu](mailto:Ingram_Iris@rsccd.edu)>  
**Cc:** rsmith <[rsmith@fbtlaw.com](mailto:rsmith@fbtlaw.com)>; O'Connor, Adam <[OConnor\\_Adam@rsccd.edu](mailto:OConnor_Adam@rsccd.edu)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

I am okay with it. I would not think these individual withdrawals needed BOT approval – surely the items that were purchased would have been subject to appropriate approvals by BOT if required.

Thanks  
Alistair

*Alistair Winter*

Interim Vice Chancellor, Human Resources  
Rancho Santiago Community College District  
2323 N Broadway  
Santa Ana, CA 92706

(714) 480 7490  
Email:- [winter\\_alistair@rsccd.edu](mailto:winter_alistair@rsccd.edu)

**CL** **Classified:** [classified@rsccd.edu](mailto:classified@rsccd.edu)

**FT** **Full-time Academic:** [full-time\\_academic@rsccd.edu](mailto:full-time_academic@rsccd.edu)

**PT** **Part-time Academic:** [part-time\\_academic@rsccd.edu](mailto:part-time_academic@rsccd.edu)

**OB** **On-boarding:** [onboarding@rsccd.edu](mailto:onboarding@rsccd.edu)

**R** **Recruitment:** [recruit@rsccd.edu](mailto:recruit@rsccd.edu)

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**From:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>  
**Sent:** Wednesday, July 17, 2024 3:09 PM  
**To:** Maus, Donald <[Maus\\_Donald@rsccd.edu](mailto:Maus_Donald@rsccd.edu)>; Winter, Alistair <[Winter\\_Alistair@rsccd.edu](mailto:Winter_Alistair@rsccd.edu)>; Ingram, Iris <[Ingram\\_Iris@rsccd.edu](mailto:Ingram_Iris@rsccd.edu)>  
**Cc:** rsmith <[rsmith@fbtlaw.com](mailto:rsmith@fbtlaw.com)>; O'Connor, Adam <[OConnor\\_Adam@rsccd.edu](mailto:OConnor_Adam@rsccd.edu)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Don,

Thank you for the quick response to this request. It looks complete and we can make him aware of the additional notes relating to deductibles in our response. I've added Vice Chancellor Ingram to this message so she can review the response and advise on the need for board approval. Once that review is done and Alistair approves, we can send a response.

*Debra Gerard*

Executive Assistant to the Chancellor  
**Rancho Santiago Community College District**  
[gerard\\_debra@rsccd.edu](mailto:gerard_debra@rsccd.edu) | 714-480-7450 (office)

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**From:** Maus, Donald <[Maus\\_Donald@rsccd.edu](mailto:Maus_Donald@rsccd.edu)>  
**Sent:** Wednesday, July 17, 2024 11:49 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>; Winter, Alistair <[Winter\\_Alistair@rsccd.edu](mailto:Winter_Alistair@rsccd.edu)>  
**Cc:** rsmith <[rsmith@fbtlaw.com](mailto:rsmith@fbtlaw.com)>  
**Subject:** RE: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Hi Debra,

Attached is a copy of all the Requests for Release of Risk Management Deposit Fund from ASCIP. It will show that the checks were to come to my attention, so I guess that shows “the recipient”.

I don’t know that we ever received Board approval for any of the withdrawals. I don’t ever recall doing a docket item for them.

I am confused by his request for deductible amounts. Below is a list of items purchased with the funds. There is only 1 item that was used to settle a claim, Marissa Hernandez, and that amount was our portion of the settlement. We have a \$25,000 deductible for general liability coverage, but our deductible was used up very early in the case and no portion of this settlement was a deductible.

Items purchased from the money out of the Risk Management Deposit Fund	
2010	\$32,000 to pay for a new Prius for District Safety
2011	\$16,183 Replace plexiglass gates at SAC CDC with metal gates
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2019	\$1,000,000 Blue light emergency phone project
2019	\$13,000 3-year membership to ATIXA
2020	\$1,400,000 To Adam to balance the budget

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**From:** Gerard, Debra <[Gerard\\_Debra@rscdd.edu](mailto:Gerard_Debra@rscdd.edu)>

**Sent:** Monday, July 15, 2024 5:29 PM

**To:** Winter, Alistair <[Winter\\_Alistair@rscdd.edu](mailto:Winter_Alistair@rscdd.edu)>; Maus, Donald <[Maus\\_Donald@rscdd.edu](mailto:Maus_Donald@rscdd.edu)>

**Subject:** FW: [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

Alistair and Don,

The public records request below will replace the one submitted by Mr. Resnick on July 9 which he withdrew. We would appreciate your assistance in providing me the records responsive to this request in an electronic format no later than July 25, 2024 to ensure response in accordance to the CA Public Records Act.

We appreciate your support in responding to this request.

*Debra Gerard*

Executive Assistant to the Chancellor  
**Rancho Santiago Community College District**  
[gerard\\_debra@rsccd.edu](mailto:gerard_debra@rsccd.edu) | 714-480-7450 (office)

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**From:** Barry Resnick <[resnick50@gmail.com](mailto:resnick50@gmail.com)>  
**Sent:** Friday, July 12, 2024 11:01 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>  
**Subject:** [EXTERNAL] RSCCD - CPRA - July 9, 2024 withdrawn/New CPRA July 12, 2024

**\*\*External\*\***

Debra,

I am withdrawing the PRA below dated July 9, 2024. Instead please accept the following as an information request based on the California Public Records Act:

Per the attached document outlining 13 withdrawals (highlighted in yellow) dated August 4, 2018 to October 15, 2020 from the Risk Management Fund held by ASCIP:

- 1) The recipient of each of the 13 payments;
- 2) The date of board approval for each of the 13 payments;
- 3) Any documentation showing approval or submission to the Board of Trustees by an RSCCD employee for each of the 13 payments;
- 4) Any deductibles paid on each of these claims - the date, amount and payor of the deductible

Barry Resnick

On Tue, Jul 9, 2024 at 11:50 AM Barry Resnick <[resnick50@gmail.com](mailto:resnick50@gmail.com)> wrote:

Debra,

What I am requesting is documentation that confirms RSCCD liability claim payouts from January 1, 2017 to June 30, 2024 and the breakdown of the District's responsibility and that of ASCIP for each of the claims.

I hope this clears up my request.

Barry Resnick

On Tue, Jul 9, 2024 at 11:47 AM Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)> wrote:

Mr. Resnick,

I have no record of the request to which you referred which is highlighted in your email below. If you would please forward the original request to me, I will acknowledge and see that you receive a response.

*Debra Gerard*

Executive Assistant to the Chancellor

**Rancho Santiago Community College District**  
[gerard\\_debra@rsccd.edu](mailto:gerard_debra@rsccd.edu) | 714-480-7450 (office)

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**From:** Barry Resnick <[resnick50@gmail.com](mailto:resnick50@gmail.com)>  
**Sent:** Tuesday, July 9, 2024 10:48 AM  
**To:** Gerard, Debra <[Gerard\\_Debra@rsccd.edu](mailto:Gerard_Debra@rsccd.edu)>  
**Subject:** [EXTERNAL] CPRA - July 9, 2024

**\*\*External\*\***

Debra,

I am in receipt of documents No's 1,2,4 and 5 regarding my previous public records request. Thank you.

Per a subsequent records request please provide documentation that confirms all liability claims paid out by the RSCCD and/or ASCIP from January 1, 2017 to June 30, 2024 with a breakdown of the District's and ASCIP's contribution toward fulfilling the claim.

Thank you.

Barry Resnick

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