



Request for Release/Disbursement of Risk Management Deposit Funds (RMDF)

District Name: Rancho Santiago CCD

In accordance with current ASCIP procedures, please release \$ \$1,132,881.00
in Risk Management Deposit Funds on/or before the following date: ASAP

Please release/disburse District RDMF in the manner listed below:

JV funds to District Account # _____

Issue Check Payable to District - Send to the Attention of:

JV Funds from District RMDF to ASCIP

01.0-9545

Other: This pmt is to pay for settlement of Marissa Hernandez Matter

DISTRICT AUTHORIZATION

Tracie Green Tracie Green VC #R 7/2/2018
*District Contact Signature Print Name Title Date

[Signature] Paul Hernandez VC BOFS 7/2/2018
**Alternate District Contact Signature Print Name Title Date
(Both signatures are required for amounts greater than \$25,000)

[Signature] GFO 7/3/18
ASCIP Authorization Title Date

Transaction Completed By: _____ Title _____ Date _____

* Only one signature necessary if amount requested is \$25,000 or less.
** Individual designated to authorize RMDF disbursement.
Alternate (Both signatures are required for amounts greater than \$25,000)

RUSH

2-18-18

Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-3398

REQUEST FOR CHECK

Pay To: Marisa Hernandez Amount \$ 831,670

Employee ID #: 1228847 Acct. # 61-0000-677000-53120-5700

Return check to: Staff Name: _____ Phone #: _____
Department: _____ Campus: _____

Mail check to vendor: Vendor Address: 13432 Verona
Tustin, CA 92782

FOR THE FOLLOWING PURPOSE:

- Cash Purchase Reimbursement *(attach original receipts and explain below)**
- Payroll *(explain below)*
- Other *(explain below)*

Explanation: Settlement check to plaintiff - Hernandez vs. RSCCD

Requested By:	Approved by Authorized Administrator:**	Fiscal Services Approval:
_____ Signature	<u>see email attached</u> _____ Signature	<u>[Signature]</u> _____ Signature
_____ Name and Title	<u>Adam O'Connor, Asst. VC FS</u> _____ Name and Title	<u>Erika Almaraz, FS Manager</u> _____ Name and Title
_____ Date	<u>7/10/18</u> _____ Date	<u>7/10/2018</u> _____ Date

* Failure to provide required documentation will result in form being returned.
** Employees cannot sign for themselves.

For Accounting Department Only:

Payroll Revolving Check B-Warrant

RUSH

FY 18-19

Rancho Santiago Community College District
2323 N. Broadway
Santa Ana, CA 92706-3398

634909

REQUEST FOR CHECK

Pay To: Law Offices of Robert S. Scuderi Amount \$ 301,211

Employee ID #: 2384177 Acct. # 61-0000-677000-53120-5700

Return check to: Staff Name: _____ Phone #: _____
Department: _____ Campus: _____

Mail check to vendor: Vendor Address: 15315 Magnolia Blvd., Suite 430
Sherman Oaks, CA 91403

PAID

FOR THE FOLLOWING PURPOSE:

- Cash Purchase Reimbursement (*attach original receipts and explain below*)*
- Payroll (*explain below*)
- Other (*explain below*)

Explanation: Settlement check for plaintiff's attorney fees - Hernandez vs. RSCCD

Requested By:	Approved by Authorized Administrator:**	Fiscal Services Approval:
_____ Signature	<u>see email attached</u> _____ Signature	<u>[Signature]</u> _____ Signature
_____ Name and Title	<u>Adam O'Connor, Asst. VC FS</u> _____ Name and Title	<u>Erika Almaraz, FS Manager</u> _____ Name and Title
_____ Date	<u>7/10/18</u> _____ Date	<u>7/10/2018</u> _____ Date

* Failure to provide required documentation will result in form being returned.
** Employees cannot sign for themselves.

For Accounting Department Only:

Payroll Revolving Check B-Warrant

Check Date: 07/05/18

Check No. 24662467

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
070218-RSCCD	07/02/18	AR41705	1,132,881.00	0.00	1,132,881.00

Vendor Number	Name	Total Discounts	TIN
0000000113	RANCHO SANTIAGO CCD	\$0.00	

Check Number	Date	Total Amount	Late Interest	Discount Taken	Total Paid Amount
24662467	07/05/18	\$1,132,881.00	0.00		\$1,132,881.00

CASHIER ALERT: THIS DOCUMENT HAS A TRUE AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT.



Los Angeles County **ALLIANCE OF SCHOOLS (ASCIP)**
 16550 BLOOMFIELD AVENUE
 GERRITOS, CA 90703
 562 404-8029

PAYABLE AT:
 CITIBANK N.A.
 ONE PENN'S WAY
 NEW CASTLE, DE 19720
 62-20/311

24662467

Date Issued: 07/05/18
 Amount
 \$1,132,881.00***

THE TREASURER OF LOS ANGELES COUNTY will pay exactly:

****ONE MILLION ONE HUNDRED THIRTY-TWO THOUSAND EIGHT HUNDRED EIGHTY-ONE AND****
 ****00/100 US DOLLARS****

WARRANT CLEARANCE FUND
 FOR CURRENT FISCAL YEAR
 THIS WARRANT IS VOID AFTER
 SIX MONTHS FROM DATE ISSUED

WE CERTIFY THAT THIS IS A LEGAL ORDER LAWFULLY
 DRAWN AGAINST THE FUNDS OF THE DISTRICT/AGENCY

FOR GOVERNING BOARD OF DISTRICT/AGENCY
 EXAMINED, APPROVED AND ALLOWED
 DEBRA DUARDO, M.S.W., E.S.D., COUNTY SUPERINTENDENT OF SCHOOLS

[Signature]
 BY *[Signature]* DEPUTY



Will pay to: RANCHO SANTIAGO CCD
 2323 NORTH BROADWAY
 SANTA ANA, CA 92706

⑈ 2466 2467 ⑈ ⑆ 03 1 100 209 ⑆ 38638 165 ⑈

SETTLEMENT2018 07/03/18

61_0000_677000_53120_5700

831,670.00

TOTAL

831,670.00

0.00

***831,670.00

EIGHT HUNDRED THIRTY ONE THOUSAND SIX HUNDRED SEVENTY &
00/100

07/11/18

0506931

MARISA F. HERNANDEZ
13432 Verona
Tustin CA 92782

6770

****831,670.00

****VOID** FILE COPY **VOID****

****VOID** FILE COPY **VOID****

HERNANDEZ2018 07/03/18

61_0000_677000_53120_5700

301,211.00

TOTAL

301,211.00

0.00

****301,211.00

THREE HUNDRED ONE THOUSAND TWO HUNDRED ELEVEN & 00/100

07/11/18

0506932

ROBERT S SCUDERI
15315 Magnolia Blvd. Ste 430
Sherman Oaks CA 91403-1175

6770

****301,211.00

****VOID** FILE COPY **VOID****

****VOID** FILE COPY **VOID****

Rancho Santiago Community College Distri
 Depository Clearing Account
 2323 N Broadway Ste 404-2
 Santa Ana CA 92706-1640

**California's Strongest,
 since 1907.**

Deposit more today.

Account Title: Rancho Santiago Community College Distri
 Depository Clearing Account

Develop smart money habits early.
 F&M Youth Checking Accounts.
 See insert for details.

Business Checking		Number of Enclosures	2
Account Number	6073204	Statement Dates	7/02/18 thru 7/31/18
Beginning Balance	324,021.17	Days in the statement period	30
64 Deposits/Credits	3,164,853.49	Average Ledger	343,185.19
19 Checks/Debits	3,143,874.66		
Service Charge	.00		
Interest Paid	.00		
Ending Balance	345,000.00		

Deposits and Other Credits			
Date	Description		Amount
7/02	Transfer from DDA	Acct No. 6073026-D	605.50
7/03	Deposit	5000	1,066.00
7/03	TMobileUSA PMD	PAYMENT 051000018269621 7010532275 CCD	4,592.42
7/05	Deposit	5000	381.50
7/05	Deposit	5000	730.70
7/05	Deposit	5000	1,309.75
7/05	Deposit	5000	5,090.69
7/05	Deposit	5000	5,349.25
7/06	Deposit	5000	1,906.75
7/06	Deposit	5000	14,132.20
7/09	Deposit	5000	160.00
7/10	Deposit	5000	6.50
7/10	Deposit	5000	21.75
7/10	Deposit	5000	233.75
7/10	Deposit	5000	1,037.50

Business Checking

6073204 (Continued)

		Deposits and Other Credits				
Date	Description					Amount
7/10	Deposit	5000				1,398.25
7/10	Deposit	5000				1,936.25
7/10	Deposit	5000				4,282.75
7/10	Deposit	5000				7,869.95
7/10	vDeposit					2,434.71
7/10	vDeposit					81,013.24
7/10	vDeposit					142,581.01
7/10	CREDENTIALS INC	PARKING	071925536100739	364334980	PPD	46,808.15
7/11	Deposit	5000				5,927.50
7/12	Deposit	5000				585.00
7/13	Deposit	5000				66.00
7/13	Deposit	5000				97.75
7/13	Deposit	5000				2,731.75
7/13	Deposit	5000				4,929.00
7/13	Deposit	5000				1,132,881.00
7/17	Deposit	5000				881.00
7/17	Deposit	5000				6,738.00
7/17	Deposit	5000				25,049.30
7/18	Deposit	5000				4,913.00
7/18	US HOUSE OF REPR	VENPAY	051736102803737	0051736103	CCD	5,292.00
		RMR*IV*2323 N BROADWAY-***5292\				
7/18	Bank Initiated Credit					4,053.00
7/19	Deposit	5000				360.00
7/19	Deposit	5000				1,778.00
7/19	vDeposit					10,563.30
7/19	vDeposit					11,225.00
7/20	Deposit	5000				100.25
7/20	Deposit	5000				112.00
7/24	Transfer from DDA	Acct No.	6073026-D			1,275,622.01
7/25	Deposit	5000				161.00
7/25	Deposit	5000				1,461.40
7/25	Deposit	5000				3,608.50
7/26	Deposit	5000				5.00
7/26	Deposit	5000				385.63
7/26	Deposit	5000				1,017.00
7/26	Deposit	5000				5,727.08
7/26	Deposit	5000				12,358.00
7/27	Deposit	5000				332.89
7/27	Deposit	5000				10,310.05
7/27	Deposit	5000				34,749.50
7/27	vDeposit					164,324.32
7/30	Deposit	5000				180.00
7/30	Transfer from DDA	Acct No.	6073026-D			90,896.54
7/31	Deposit	5000				82.00
7/31	Deposit	5000				674.00
7/31	Deposit	5000				848.00

DEPOSIT TICKET
DEPOSIT RECORD COPY

CR# 3
session#
41323



Farmers & Merchants Bank
5101 Lakewood Blvd. Lakewood, CA 90712
www.fmb.com Telebanker 562-495-7708

DATE

7-13-18

	DOLLARS	CENTS
CURRENCY		
COIN		
LIST EACH CHECK		
1 62-20	1,132,881	00
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
DEPOSITORY CLEARING ACCOUNT
2323 N. BROADWAY, SUITE 404-2
SANTA ANA, CA 92706
714-480-7321

⑆005000⑆ ⑆122201198⑆ 06 07320 4⑆08

CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE FEDERAL COMMERCIAL CODE OR ANY APPLICABLE COLLECTION AGREEMENT.

\$ 1,132,881 00

113288100

PLEASE
ENTER
TOTAL

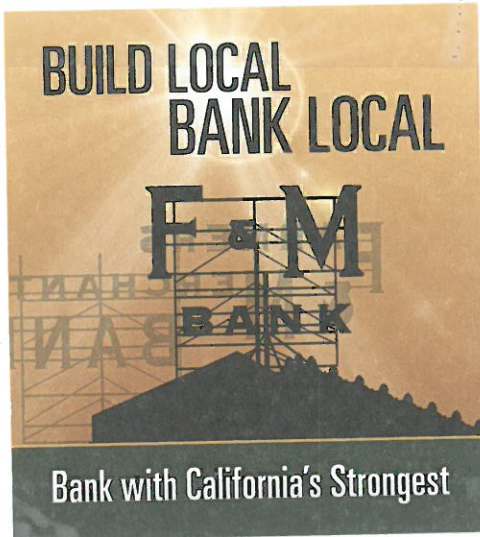
TOTAL ITEMS
PLEASE BE SURE ALL ITEMS
ARE PROPERLY ENDORSED.
DEPOSITS MAY NOT BE AVAILABLE
FOR IMMEDIATE WITHDRAWAL.

July 10 2018
15:02

CASH RECEIPT GL IMMEDIATE UPDATE
DAILY CASH RECEIPT REGISTER - 07/10/18 SESSION: 41323

CR140
CR#03
Page 3 1

Receipt No	ID/Name	Code Type	Code	GL Account	Project	Debit	Credit
001095028	Self Insr Fnd:ascip	NONAR	5MISC	61-0000-677000-53120-5700		0.00	1,132,881.00
		PAY	CK	61-0000-000000-00000-9121		1,132,881.00	0.00
Receipt Total							1,132,881.00
Session Total							1,132,881.00
Date Total							1,132,881.00



THIS IS YOUR DEPOSIT RECEIPT

Checks and other items received for deposit are subject to provisions under the California Commercial Code and the rules and regulations of this Bank. Funds deposited may not be available for immediate withdrawal. All items accepted for deposit are subject to later count and verification.



MEMBER FDIC

RECEIPT Drawer: 15008
Transaction Date 7/13/18
Posting Date 7/13/18
Trans#: 36 15:18:04
***3204
DDA Deposit \$1132981.00

W 7/19/18

July 10 2018
15:02

CASH RECEIPT GL IMMEDIATE UPDATE
CASH RECEIPT PAY METHOD SUMMARY - 07/10/18

Pay Method	Debit	Credit	Net
CK Check	1,132,881.00	0.00	1,132,881.00
	1,132,881.00	0.00	1,132,881.00

July 10 2018
15:02

CASH RECEIPT GL IMMEDIATE UPDATE
CASH RECEIPT GL SUMMARY - 07/10/18

Account Number	Description	Project	Debit	Credit
61-0000-000000-00000-9121	Districtwide : Cash in Bank-Distric		1,132,881.00	0.00
61-0000-677000-53120-5700	Risk Management : Legal Expenses		0.00	1,132,881.00
			1,132,881.00	1,132,881.00

From: Richard Valero <ValeroR@ascip.org>
Sent time: 07/02/2018 04:35:35 PM
To: Lynn Truong <truongl@ascip.org>
Cc: Maus, Donald; Russell O'Donnell <odonnellr@ascip.org>; Stephan Birgel <BirgelS@ascip.org>
Subject: Risk Management Deposit Fund re: Hernandez v Rancho Santiago
Attachments: RMDF form completed by Rancho Santiago re Hernandez.pdf

Lynn,

Attached is the completed and signed Request for Release of Risk Management Funds by Rancho Santiago Community College District for the amount of \$1,132,881.00. The funds will be used to respond to the Maria Hernandez v. Rancho Santiago CCD matter.

Please let me know if there is anything further you require in order to process the District's request. In that regard, will the funds go directly to the District?

Thank you,

Richard T. Valero

Alliance of Schools for Cooperative Insurance Programs

ASCIP

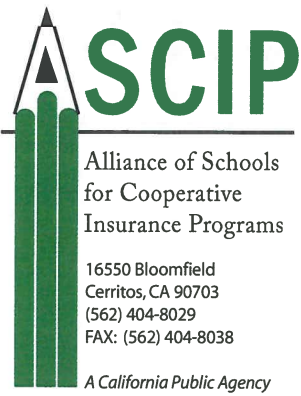
16550 Bloomfield Avenue

Cerritos, CA 90703

Office: 562.677.2019

Mobile: 562.916.6088

valero@ascip.org



Request for Release/Disbursement of Risk Management Deposit Funds (RMDF)

District Name: Rancho Santiago CCD

In accordance with current ASCIP procedures, please release \$ \$1,132,881.00
 in Risk Management Deposit Funds on/or before the following date: ASAP

Please release/disburse District RDMF in the manner listed below:

- JV funds to District Account # _____
- Issue Check Payable to District - Send to the Attention of: _____
- JV Funds from District RMDF to ASCIP
- Other: This pmt is to pay for settlement of Marissa Hernandez Matter

DISTRICT AUTHORIZATION


 *District Contact Signature _____
 Print Name Tracie Green Title VC #R Date 7/2/2018


 **Alternate District Contact Signature _____
(Both signatures are required for amounts greater than \$25,000)
 Print Name Pam Hernandez Title VC BOPS Date 7/2/2018

ASCIP Authorization	Title	Date
Transaction Completed By:	Title	Date

* Only one signature necessary if amount requested is \$25,000 or less.
 ** Individual designated to authorize RMDF disbursement.
 Alternate (Both signatures are required for amounts greater than \$25,000)

Almaraz, Erika

From: O'Connor, Adam
Sent: Tuesday, July 10, 2018 1:39 PM
To: Almaraz, Erika
Subject: FW: Hernandez v. Rancho Santiago CCD
Attachments: D263793C-8F07-481D-AA26-28B98BEA1D78-678852-IF.PDF

Erika, here are the W9s and some additional information. The \$43k is actually part of the \$310k check so our 2 checks equal the amount of the deposit. Please let me know if anything more is needed to cut these two checks, hopefully by the end of the week. Thank you.

Adam M. O'Connor, CPA
Assistant Vice Chancellor, Fiscal Services
Rancho Santiago Community College District

Adam's approval

From: Maus, Donald
Sent: Tuesday, July 10, 2018 8:05 AM
To: O'Connor, Adam <OConnor_Adam@rscsd.edu>; Hardash, Peter <Hardash_Peter@rscsd.edu>; Green, Tracie <Green_Tracie@rscsd.edu>
Subject: RE: Hernandez v. Rancho Santiago CCD

Here are the figures from Jeff:

Richard,

PAID

This will confirm our telephone conversation of this afternoon. I spoke with Plaintiff's counsel and we have agreed that plaintiff's portion of the judgment is \$831,670. This represents the damages awarded by the Court plus 10% statutory interest from the date of entry of judgment. Plaintiff's attorney's portion is \$301,211 which represents the attorneys' fees awarded by the trial court (\$226,170) plus 10% statutory interest (\$258,211) plus and additional \$43,000 for attorneys' fees in connection with the appeal. Plaintiff has agreed to not file his motion seeking additional attorneys' fees in the amount of \$48,211 and \$1,704 in costs and will provide us with a satisfaction of judgment upon payment of the two amounts to him and his client. The total that needs to be listed on the Request for Release/Disbursement of Funds form is \$1,132,881. Don and/or Alistair, I would ask that you complete that form and email it back to Richard as soon as possible so that we can expedite the resolution of this before plaintiff's counsel asks for more interest. To that end Richard, pursuant to our conversation this afternoon, I am going to confirm this Agreement in writing with plaintiff's attorney this afternoon.

Jeff

Jeffrey P. Thompson | Partner

From: O'Connor, Adam
Sent: Tuesday, July 10, 2018 7:51 AM
To: Maus, Donald <Maus_Donald@rscsd.edu>; Hardash, Peter <Hardash_Peter@rscsd.edu>; Green, Tracie <Green_Tracie@rscsd.edu>
Subject: RE: Hernandez v. Rancho Santiago CCD
Importance: High

Don, I see the check you brought me today only includes the first two items, not the \$43,000. Were we being reimbursed for that amount as well? Also, in order to get checks cut we will need the W-9s. Was our attorney following up to get those to us? Thank you.

Adam M. O'Connor, CPA
Assistant Vice Chancellor, Fiscal Services
Rancho Santiago Community College District

From: Maus, Donald
Sent: Tuesday, July 03, 2018 10:53 AM
To: Hardash, Peter <Hardash_Peter@rscdd.edu>; O'Connor, Adam <OConnor_Adam@rscdd.edu>; Green, Tracie <Green_Tracie@rscdd.edu>
Subject: FW: Hernandez v. Rancho Santiago CCD

From: Richard Valero <ValeroR@ascip.org>
Sent: Tuesday, July 3, 2018 10:41 AM
To: Maus, Donald <Maus_Donald@rscdd.edu>
Cc: Jeff Thompson <jthompson@dbtlaw.com>
Subject: FW: Hernandez v. Rancho Santiago CCD

Don,

Per our telephone discussion a moment ago, attached are the confirmation letters regarding final numbers for resolution on the Hernandez v. Rancho Santiago matter. Note that plaintiff attorney Scuderi signed off on the Jeff Thompson letter, and that stays the amount at a solid point without incurring any additional interest.

In addition to our telephone discussion, Rancho Santiago CCD will be issuing the settlement check to plaintiff and her attorney, respectively. In that regard, both plaintiff and her attorney will need to provide W-9s, respectively. Jeff, can you get those from Scuderi? The W-9s will cause the District to generate 1099s for each, and that will make their settlement funds taxable. Note the following:

When you are asked to fill out a W-9 form, at some point in the future you may receive a 1099 tax form from the person or business that pays you. This is similar to an employee's W-2 form, but is much simpler since it only reports your gross payments.

This 1099 is important for filling out your tax return at the end of the year. You must include all amounts reported on 1099 forms in your gross income since it is fully taxable just like an employee's wages. If you fail to report any of this income and pay tax on it, you may be subject to a number of penalties that will increase the amount you owe.

So, going forward, here is the plan:

1. ASCIP will issue the funds from the RMDF to Rancho Santiago Community College District
2. The RMDF check will be sent to Don Maus at Rancho Santiago CCD for processing.
3. Rancho Santiago will then issue the settlement funds as outlined in the Jeff Thompson communication

\$831,670 - to plaintiff

\$301,211 - to plaintiff attorney for fees awarded by the trial court plus statutory interest

\$43,000 - to plaintiff attorney for attorney's fees in connection with the appeal

Total amount of funding: \$1,132,881

Jeff - please provide payee instructions to Don Maus for each of the 3 checks

4. ASCIP will issue a separate check payable to Rancho Santiago Community College District for \$125,000.
5. Jeff Thompson will secure and provide the Satisfaction of Judgement and provide copies to both ASCIP and Rancho Santiago CCD.

I think this about pretty much solidifies the handling, and then at some point we can all close our files on this matter.

Thank you,

Richard T. Valero

Alliance of Schools for Cooperative Insurance Programs
ASCIP
16550 Bloomfield Avenue
Cerritos, CA 90703

Office: 562.677.2019

Mobile: 562.916.6088

valero@ascip.org

From: Jeff Thompson
Sent: Tuesday, July 3, 2018 10:14 AM
To: Richard Valero <ValeroR@ascip.org>
Subject: FW: Hernandez v. Rancho Santiago CCD

From: Jeffrey Thompson
Sent: Friday, June 29, 2018 4:30 PM
To: 'Richard Valero' <ValeroR@ascip.org>
Cc: Stephan Birgel <BirgelS@ascip.org>; 'Winter, Alistair' <Winter_Alistair@rscsd.edu>; Maus, Donald (<Maus_Donald@rscsd.edu>) <Maus_Donald@rscsd.edu>; Chitlik, Judy (<Chitlik_Judy@rscsd.edu>) <Chitlik_Judy@rscsd.edu>
Subject: Hernandez v. Rancho Santiago CCD

Richard,

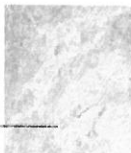
Please see my correspondence to plaintiff's counsel and his fax confirming.

Jeff

Jeffrey P. Thompson | Partner

DECLUES, BURKETT & THOMPSON, APC

ATTORNEYS AT LAW



17011 Beach Boulevard, Suite 400
Huntington Beach, CA 92647-7455
Ph 714-843-9444 | Fax 714-843-9452
www.dbtlaw.com

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