

Request for Release/Disbursement of Risk Management Deposit Funds

①

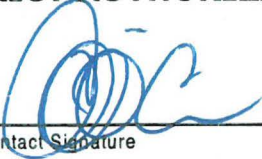

District Name: Rancho Santiago CCD

In accordance with current ASCIP procedures, please release \$ 1,400,000.00
 in Risk Management Deposit Funds on/or before the following date: _____

Please release/disburse District RDMF in the manner listed below:

- JV funds to District Account # _____
- Issue Check Payable to District - Send to the Attention of:
Don Maus - Risk Management
- JV Funds from District RDMF Account # _____ to ASCIP.

DISTRICT AUTHORIZATION

	Adam M. O'Connor	Interim VC, Business/F	10/14/2020
*District Contact Signature	Print Name	Title	Date
	Tracie Green	VC, HR	10/14/2020
**Alternate District Contact Signature (Both signatures are required for amounts greater than \$25,000)	Print Name	Title	Date

ASCIP Authorization	Title	Date
Transaction Completed By:	Title	Date

* Only one signature necessary if amount requested is \$25,000 or less.
 ** Individual designated to authorize RDMF disbursement.
 Alternate (Both signatures are required for amounts greater than \$25,000)

Check Date: 10/16/20

Check No. 26077803

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
101420-RSCCD RMDW WITHDRAWAL	10/14/20	MH49592	1,400,000.00	0.00	1,400,000.00

①

Handwritten note on yellow sticky paper:
 This is the \$1.8 m for deposit towards our \$2.2 m deficit from ASCIP RELATES.

Handwritten note in blue ink:
 Deposit into account.
 11-0000-000000-00000-8890

Vendor Number	Name	Total Discounts	TIN
0000000113	RANCHO SANTIAGO CCD	\$0.00	

Check Number	Date	Total Amount	Late Interest	Discount Taken	Total Paid Amount
26077803	10/16/20	\$1,400,000.00	0.00		\$1,400,000.00

CASHIER ALERT: THIS DOCUMENT HAS A TRUE AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT.



Los Angeles County

ALLIANCE OF SCHOOLS (ASCIP)
 16550 BLOOMFIELD AVENUE
 CERRITOS, CA 90703
 562 404-8029

①

PAYABLE AT:
 CITIBANK N.A.
 ONE PENN'S WAY
 NEW CASTLE, DE 19720
 62-20/311

26077803

Date Issued: 10/16/20

Amount
 \$1,400,000.00***

THE TREASURER OF LOS ANGELES COUNTY will pay exactly:

****ONE MILLION FOUR HUNDRED THOUSAND AND 00/100 US DOLLARS****

WARRANT CLEARANCE FUND
 FOR CURRENT FISCAL YEAR
 THIS WARRANT IS VOID AFTER
 SIX MONTHS FROM DATE ISSUED

WE CERTIFY THAT THIS IS A LEGAL ORDER LAWFULLY
 DRAWN AGAINST THE FUNDS OF THE DISTRICT/AGENCY

FOR GOVERNING BOARD OF DISTRICT/AGENCY
 EXAMINED, APPROVED AND ALLOWED
 DEBRA DUARDO, M.S.W., Ed.D. COUNTY SUPERINTENDENT OF SCHOOLS

BY Patricia Smith DEPUTY



Will pay to: RANCHO SANTIAGO CCD
 2323 NORTH BROADWAY
 SANTA ANA, CA 92706

Check Date: 09/29/20

Check No. 26043000

Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Available	Paid Amount
HBRSC201920 <i>HB Rebate FY 2019-20</i>	09/24/20	HL49417	403,528.00	0.00	403,528.00

②

*Deposit into account
11-0000-000000-0000-8890*

Vendor Number	Name	Total Discounts	TIN
0000000113	RANCHO SANTIAGO CCD	\$0.00	

Check Number	Date	Total Amount	Late Interest	Discount Taken	Total Paid Amount
26043000	09/29/20	\$403,528.00	0.00		\$403,528.00

CASHIER ALERT: THIS DOCUMENT HAS A TRUE AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT.



Los Angeles County

ALLIANCE OF SCHOOLS (ASCIP)
16550 BLOOMFIELD AVENUE
CERRITOS, CA 90703
562 404-8029

②

PAYABLE AT:
CITIBANK N.A.
ONE PENN'S WAY
NEW CASTLE, DE 19720
62-20/311

26043000

Date Issued: 09/29/20
Amount \$403,528.00***

THE TREASURER OF LOS ANGELES COUNTY will pay exactly:

****FOUR HUNDRED THREE THOUSAND FIVE HUNDRED TWENTY-EIGHT AND 00/100 US DOLLARS****

WARRANT CLEARANCE FUND
FOR CURRENT FISCAL YEAR
THIS WARRANT IS VOID AFTER
SIX MONTHS FROM DATE ISSUED

WE CERTIFY THAT THIS IS A LEGAL ORDER LAWFULLY
DRAWN AGAINST THE FUNDS OF THE DISTRICT/AGENCY.

[Signature]
FOR GOVERNING BOARD OF DISTRICT/AGENCY

EXAMINED, APPROVED AND ALLOWED
DEBRA DUARDO, M.S.W., Ed.D., COUNTY SUPERINTENDENT OF SCHOOLS

BY *[Signature]* DEPUTY



Will pay to:

RANCHO SANTIAGO CCD
2323 NORTH BROADWAY
SANTA ANA, CA 92706

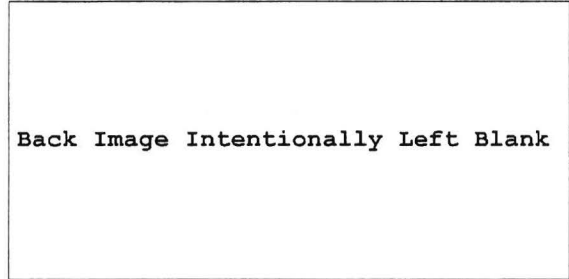
Deposit Image Report

Submitted Date: 10/29/2020 11:39:37 AM **Customer Name:** Rancho Santiago Community College I
Deposit Account: Depository Clearing **Deposit Total:** 1,803,528.00
Deposit Status: POSTED **Deposit Tracking:** M000564224
Location: 2323 N Broadway Ste 404-2 **Number of Debits:** 2

Merchant Capture Deposit Ticket

Account Number: 6073204
 Date: 10/29/2020 01:39:28 PM
 Amount: \$ 1,803,528.00

a122201198a 6073204c16 b0180352800b



Sequence: 56422400001
 Item Amount: \$1,803,528.00
 Check Number:

CASH IN HAND - THIS DOCUMENT HAS A TALL AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT

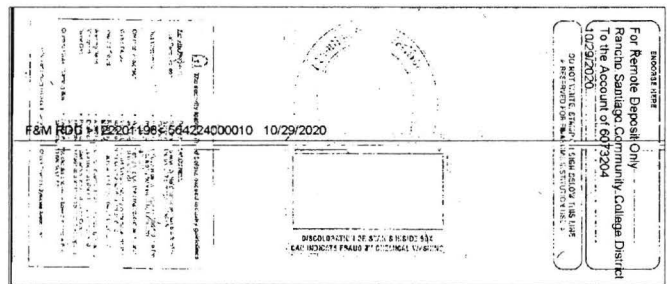
Los Angeles County **ALLIANCE OF SCHOOLS (ASCIP)** **26077803**
 15550 BLOOMFIELD AVENUE DATE ISSUED: 10/16/20
 CERRITOS, CA 90703 NEW CHECKS PER 19/20
 562 454-8029 92-20-311 Amount: \$1,400,000.00***

THE TREASURER OF LOS ANGELES COUNTY will pay exactly:

ONE MILLION FOUR HUNDRED THIRTY AND 00/100 US DOLLARS

Wm pay to: **RANCHO SANTIAGO CCD**
 2323 NORTH BROADWAY
 SANTA ANA, CA 92705

26077803 # 03 1 100 209: 386 38 155*



Sequence: 56422400010
 Item Amount: \$1,400,000.00
 Check Number: 26077803

CASH IN HAND - THIS DOCUMENT HAS A TALL AND ARTIFICIAL WATERMARK AND A THERMOCHROMATIC HEAT SENSITIVE SPOT

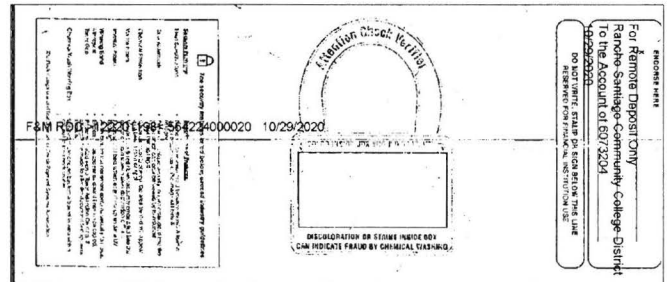
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 15550 BLOOMFIELD AVENUE DATE ISSUED: 10/29/20
 CERRITOS, CA 90703 NEW CHECKS PER 19/20
 562 454-8029 92-20-311 Amount: \$403,528.00***

THE TREASURER OF LOS ANGELES COUNTY will pay exactly:

FOUR HUNDRED THIRTY THOUSAND FIVE HUNDRED TWENTY EIGHT AND 00/100 US DOLLARS

Wm pay to: **RANCHO SANTIAGO CCD**
 2323 NORTH BROADWAY
 SANTA ANA, CA 92705

26043000 # 03 1 100 209: 386 38 155*



Sequence: 56422400020
 Item Amount: \$403,528.00
 Check Number: 26043000

DEPOSIT

CR 34

Account Number : 60-73204

Date : 10/29/2020

Check#	Amount
26077803	1,400,000.00
26043000	403,528.00
2 \$	1,803,528.00

RANCHO SANTIAGO COMMUNITY COLLEGE DIST
 DEPOSITORY CLEARING ACCOUNT
 2323 N BROADWAY STE 404-2
 SANTA ANA CA 92706-1640

**Thank you for banking
with California's Strongest.**

Account Title

 Rancho Santiago Community College Dist
 Depository Clearing Account

F&M is excited to introduce Operation S.A.F.E.
 Be on the lookout for scam alerts, videos, and helpful tips
 for protecting yourself from fraud.
 See insert for details.

Business Checking Summary

Account Number	6073204	Number of Enclosures	2
Beginning Balance	925,000.00	Statement Dates	10/01/20 thru 11/01/20
71 Deposits/Credits	3,914,748.07	Days in the statement period	32
33 Checks/Debits	3,914,748.07	Average Ledger	925,000.00
Service Charge	0.00		
Interest Paid	0.00		
Ending Balance	925,000.00		

Deposits and Other Credits

Date	Description	Amount
10/01	HRTLAND PMT SYS TXNS/FEES 091000015385206 WFBEHPS001 C	65.00
10/01	HRTLAND PMT SYS TXNS/FEES 091000015271286 WFBEHPS001 C	1,357.61
10/01	HRTLAND PMT SYS TXNS/FEES 091000015192020 WFBEHPS001 C	2,420.75
10/02	HRTLAND PMT SYS TXNS/FEES 091000010782831 WFBEHPS001 C	40.00
10/02	Transfer from DDA Acct No. 6073026-D	9,699.15
10/05	Deposit 1000	9,743.75
10/05	Deposit 1000	45,351.55

Continued on next page

Business Checking

6073204 (continued)

Deposits and Other Credits

Date	Description	Amount
10/20	From Checking XX3395 to Checki ng XX3204 - VA Payments	1,028.00
10/20	From Checking XX3247 to Checki ng XX3204 - C001317870	1,202.00
10/20	US HOUSE OF REPR VENPAY 051736103013777 0051736103 CCD RMR*IV*2323 N Broadway- **5292\	5,292.00
10/20	HRTLAND PMT SYS TXNS/FEES 091000012576132 WFBEHPS001 C	9,403.50
10/20	Bank Initiated Credit	2,000.00
10/21	vDeposit	100.00
10/21	HRTLAND PMT SYS TXNS/FEES 091000018778625 WFBEHPS001 C	1,444.75
10/21	HRTLAND PMT SYS TXNS/FEES 091000018874430 WFBEHPS001 C	20,272.35
10/22	vDeposit	189,889.68
10/22	HRTLAND PMT SYS Chargeback 091000018795791 WFBEHPS001	176.00
10/22	HRTLAND PMT SYS TXNS/FEES 091000018740048 WFBEHPS001 C	1,201.00
10/22	HRTLAND PMT SYS TXNS/FEES 091000018854300 WFBEHPS001 C	6,792.30
10/23	HRTLAND PMT SYS TXNS/FEES 091000011134723 WFBEHPS001 C	65.00
10/23	Transfer from DDA Acct No. 6073026-D	462,595.29
10/26	HRTLAND PMT SYS TXNS/FEES 091000015959836 WFBEHPS001 C	335.75
10/26	HRTLAND PMT SYS TXNS/FEES 091000015443772 WFBEHPS001 C	427.30
10/26	HRTLAND PMT SYS TXNS/FEES 091000010376668 WFBEHPS001 C	1,562.65
10/26	HRTLAND PMT SYS TXNS/FEES 091000015417236 WFBEHPS001 C	1,758.60
10/26	HRTLAND PMT SYS TXNS/FEES 091000015896520 WFBEHPS001 C	2,474.10
10/27	Deposit 1000	3,250.00
10/27	HRTLAND PMT SYS TXNS/FEES 091000010443229 WFBEHPS001 C	1,109.00
10/28	HRTLAND PMT SYS TXNS/FEES 091000018841144 WFBEHPS001 C	114.00
10/28	HRTLAND PMT SYS TXNS/FEES 091000018908738 WFBEHPS001 C	448.70
10/29	vDeposit	603,153.19
10/29	vDeposit	1,803,528.00
10/29	HRTLAND PMT SYS TXNS/FEES 091000018424271 WFBEHPS001 C	65.25
10/30	HRTLAND PMT SYS TXNS/FEES 091000010783301 WFBEHPS001 C	25.00
10/30	HRTLAND PMT SYS TXNS/FEES 091000010811918 WFBEHPS001 C	3,125.80

Checks and Other Debits

Date	Description	Amount
10/01	HRTLAND PMT SYS TXNS/FEES 091000015379463 WFBEHPS001 C	92.00-
10/01	Transfer to DDA Acct No. 6073026-D	3,751.36-
10/02	HRTLAND PMT SYS TXNS/FEES 091000010866235 WFBEHPS001 C	9,739.15-
10/05	HRTLAND PMT SYS TXNS/FEES 091000011779697 WFBEHPS001 C	1,102.85-
10/05	Transfer to DDA Acct No. 6073026-D	58,729.60-
10/06	Transfer to DDA Acct No. 6073026-D	7,385.40-
10/07	Transfer to DDA Acct No. 6073026-D	67,883.76-

Continued on next page

November 3 2020
10:00

CASH RECEIPT GL IMMEDIATE UPDATE
DAILY CASH RECEIPT REGISTER - 10/29/20 SESSION: 52513

CR#34

Receipt No	ID/Name	Code Type	Code	GL Account	Project	Debit	Credit	
001320674	Ascip_rmdf Withdraw_#26077803	NONAR	5GRLO	11-0000-000000-00000-8890		0.00	1,400,000.00	
		PAY	CK	11-0000-000000-00000-9121		1,400,000.00	0.00	

							Receipt Total	1,400,000.00
001320676	Ascip_hb Rebate19-20_#26043000	NONAR	5GRLO	11-0000-000000-00000-8890		0.00	403,528.00	
		PAY	CK	11-0000-000000-00000-9121		403,528.00	0.00	

							Receipt Total	403,528.00

							Session Total	1,803,528.00

							Date Total	1,803,528.00

November 3 2020
10:00

CASH RECEIPT GL IMMEDIATE UPDATE
CASH RECEIPT PAY METHOD SUMMARY - 10/29/20

Pay Method	Debit	Credit	Net
----- CK Check	1,803,528.00	0.00	1,803,528.00
	-----	-----	-----
	1,803,528.00	0.00	1,803,528.00

November 3 2020
10:00

CASH RECEIPT GL IMMEDIATE UPDATE
CASH RECEIPT GL SUMMARY - 10/29/20

Account Number	Description	Project	Debit	Credit
11-0000-000000-00000-8890	Districtwide : Other Local Revenues		0.00	1,803,528.00
11-0000-000000-00000-9121	Districtwide : Cash in Bank-Distric		1,803,528.00	0.00
			-----	-----
			1,803,528.00	1,803,528.00

From: Maus, Donald
Sent: Friday, October 16, 2020 4:49 PM CDT
To: Marycella Healy
Subject: Re: RMDF Withdrawal

Thank you!!

From: Marycella Healy
Sent: Friday, October 16, 2020 2:27 PM
To: Maus, Donald
Subject: [EXTERNAL] RE: RMDF Withdrawal

****External Email****

Check#26077803 for \$1,400,000 will be mailed today to the following address:

Rancho Santiago CCD
2323 North Broadway
Santa Ana, CA 92706
Attn: Don Maus-Risk Management

Thank you
Marycella Healy
Accounting Technician
(562) 584-0966 | Email: Healy@ascip.org
Alliance of Schools for Cooperative Insurance Programs
16550 Bloomfield Avenue, Cerritos, CA 90703



SECURITY ALERT:

Please note that no one from ASCIP will ever ask you to pay us via an electronic funds transfer (EFT) method, such as by wire or ACH transfer. ASCIP only accepts payments via check or LACOE journal voucher transfer. If anyone does contact you asking for bank information or to initiate such a transaction, please contact our office immediately.

From: Maus, Donald [mailto:Maus_Donald@rscdd.edu]

Sent: Wednesday, October 14, 2020 3:54 PM

To: Lynn Truong <Truong@ascip.org>

Subject: RMDF Withdrawal

****CAUTION: External Message****

Hi Lynn,

Our Board has decided that they would like to withdraw a large chunk of money from our Risk Management Deposit Fund in order to help balance our budget. Please see attached.

Could you also let me know what our balance is after this withdrawal?

Let me know if you need anything else.

Adam O'Connor took over for Peter Hardash after his retirement.

Thanks.

Don

Caution: This email originated from outside of the district. Do not click on links or open attachments unless you validate the sender and know the content is safe.

From: Maus, Donald
Sent: Thursday, October 22, 2020 9:32 AM CDT
To: Lynn Truong
Subject: RE: RMDF Withdrawal

Thank you! We received the check yesterday.

From: Lynn Truong
Sent: Wednesday, October 21, 2020 5:04 PM
To: Maus, Donald
Subject: [EXTERNAL] RE: RMDF Withdrawal

****External Email****

Hi Don,

Below is your estimated RMDF balance after the \$1.4M withdrawal.

RMDF - Rancho Santiago Community College District		
6/30/2020	1,494,827.69	
9/30/2020	6,577.24	estimated 20-21 1st quarter interest
10/16/2020	(1,400,000.00)	RMDF withdrawal
11/5/2020	1,417,988.00	WC rebate to RMDF; pending Board approval
TOTAL	1,519,392.93	

Please let me know if you have any questions.

Lynn

Lynn Truong
Senior Director of Finance
(562) 404-8029 – o | (562) 677-2009 – d | (714) 343-8172 – c

Alliance of Schools for Cooperative Insurance Programs

16550 Bloomfield Avenue, Cerritos, CA 90703

Click to Discover ASCIP.org---



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To: Lynn Truong <Truong@ascip.org>
Subject: RMDF Withdrawal

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