

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7489 Fax: (714) 796-3937
Human Resources Committee
Decision Room – #340
3:00 p.m. – 4:30 p.m.

Meeting Minutes for September 9, 2015

Members Present: John Didion, Jim Kennedy, Victoria Williams, John Zarske, Aracely Mora, Diane Kincheloe, Amber Stapleton, Steve Bautista, Morrie Barembaum, Joe Geissler, Jeff McMillan

Members Absent: Judy Chitlik

The meeting was called to order at 3:02 p.m.

Welcome/Introductions

New committee members Joe Geissler, Academic Senate Representative and Jeff McMillan, FARSSCD Representative from Santiago Canyon College, were welcomed by the committee.

Approval of Minutes

Motion to approve the minutes of the June 3, 2015 meeting was moved by Amber Stapleton, seconded by Victoria Williams. The motion carried unanimously.

Review New and Revised Administrative Regulations

The Human Resources Committee reviewed and approved the following Administrative Regulations:

- AR 3420 Equal Employment Opportunity (New)
It was moved by John Zarske, seconded by Judy Chitlik and carried unanimously to forward to District Council.
- AR 3430 Prohibition of Harassment (Revised)
It was moved by Judy Chitlik, seconded by Morrie Barembaum and carried unanimously to forward to District Council.
- AR 3510 Workplace Violence Plan (Revised)
It was moved by John Zarske, seconded by Amber Stapleton and carried unanimously to forward to District Council.
- AR 7110 Delegation of Authority, Human Resources (New)
It was moved by Morrie Barembaum, seconded by John Zarske and carried unanimously to forward to District Council.
- AR 7160 Professional Development (New)
It was moved by Joe Geissler, seconded by Amber Stapleton and carried unanimously to forward to District Council.

AR 7120.3 Management Recruitment and Selection and AR 73402 Military Leave will be added to the October 14, 2015 agenda for review by the committee.

District Planning Retreat

Mr. Didion discussed the results of the survey conducted by the Planning and Organizational Effectiveness Committee regarding the planning process. The results were mixed in terms of people's clarity and understanding of the roles of the governance committees and how the whole process functions. A discussion was held at District Council and it was agreed that a meeting of all the governance committees needed to be held to discuss and clarify the roles of each committee. It was decided that this retreat will take place on Wednesday, December 9, 2015 from 2 to 4 p.m.

Other

None

Future Agenda Items/Meeting Date

- Projection of Full-time Faculty Hiring Obligation

Next Meeting

October 14, 2015

The meeting adjourned at 4:31 pm.