



Human Resources Committee

AGENDA

9/11/24 - 3:30 PM – 5:00 PM

Via Zoom: <https://rscdd-edu.zoom.us/j/81930810697>

Meeting ID #819 3081 0697

Members:

**Chair, Kristin Olson, Vice Chancellor,
Human Resources, District**

**Co-Chair, Omelina Garcia, Classified
Representative, Santa Ana College**

Santa Ana College

Dr. Annebelle Nery, President

**Dr. Jeffrey Lamb, Vice President,
Academic Affairs**

**Dr. Merari Weber, Academic Senate
Representative**

**John Zarske, Academic Senate
Representative**

**Omelina Garcia, Classified
Representative**

Santiago Canyon College

Dr. Jeannie Kim, President

**Dr. Jason Parks, Vice President,
Academic Affairs**

**Denise Salcido, Academic Senate
Representative**

**Charlie Malone, Academic Senate
Representative**

**Zina Edwards, Classified
Representative**

**Madeline Grant, President,
FARSCCD**

District Office

**Kristin Olson, Vice Chancellor,
Human Resources**

**Alistair Winter, Assistant Vice
Chancellor, Operations**

**George Williams, Asst. Vice
Chancellor, Human Resources,
Investigations & Equity**

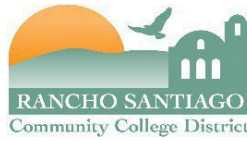
Vacant, Director, Human Resources

Nancy Tanner, Payroll Manager

Rene Beiza, Principal Analyst

**Maria E. Garcia, Human Resources
Specialist, Classified
Representative**

- 1. Call to Order (Omelina Garcia)**
- 2. Welcome and Introductions (Kristin Olson)**
- 3. Approval of the Minutes from June 5, 2024 (Omelina Garcia)**
- 4. Review of EEO Performance Report (Kristin Olson)**
 - a. Guest Presenters: George Williams, Assistant Vice Chancellor Human Resources, Emelyne Camacho and Jasmin Hudson, ODEI Coordinators
- 5. Review Agenda for the 2024-2025 Year (Kristin Olson)**
 - a. October: EEO Training, Review Current EEO BP & AP
 - b. November: EEO BP & AP update documents; review committee membership, responsibilities, and mission (annual requirement)
 - i. Each committee will review its the membership, responsibilities, and mission, annually and make recommendations to District Council.
 - c. December: review & update 5 BPs & ARs
 - d. January: review & update 5 BPs & ARs
 - e. February: review & update 5 BPs & ARs
 - f. March: review & update 5 BPs & ARs
 - g. April: review EEO Plan Module 13 (review)
 - h. May: review EEO Plan Module 13 (discuss & advise)
 - i. June: Committee Progress - Year in review, DEIA Year in Review, advise in DEIA initiatives for 2025-2026, set committee goals for next year, set meeting dates
- 6. Adjournment (Omelina Garcia)**



**HUMAN RESOURCES COMMITTEE
(HRC)**

**Via Zoom – District Office
3:30 – 5:00 p.m.
Minutes for June 05, 2024**

Members Present: Morrie Barembaum, Sheryl Martin for Zina Edwards, Maria Garcia, Sil Han Jin, Dr. Jeffrey Lamb, Charlie Malone, Dr. Annebelle Nery, Denise Salcido, Nancy Tanner, Dr. Merari Weber, Alistair Winter and John Zarske

Members Absent: Rene Beiza, Omelina Garcia, Dr. Jeannie Kim, Dr. Jason Parks

Guest: George Williams

1. Welcome
The meeting was called to order at 3:34 p.m. Mr. Winter led the meeting.
2. Approval of the Minutes from May 8, 2024 Meeting-ACTION
It was moved by Mr. Barembaum and seconded by Ms. Salcido to approve the May 8, 2024 minutes with an amendment. There were abstentions from Ms. Martin and Ms. Maria Garcia. The motion passed.
3. Equal Employment Opportunity (EEO) Plan –ACTION
It was moved by Dr. Lamb and seconded by Ms. Martin to approve the EEO Plan. There were no abstentions, and the motion passed. Alistair stated that there is no final solution on how to complete the ethnicity and gender in the confidentiality notice. Human Resources will need to collect this information. Alistair stated that “Hiring Committee: Gender and Ethnicity Identification Process” should be added as a bi-monthly standing agenda item.

Adjourned at 4:04 p.m.

Next HRC Meeting:

Wednesday, September 11, 2024 via Zoom, 3:30 – 5:00 p.m.